

Merging Ideas

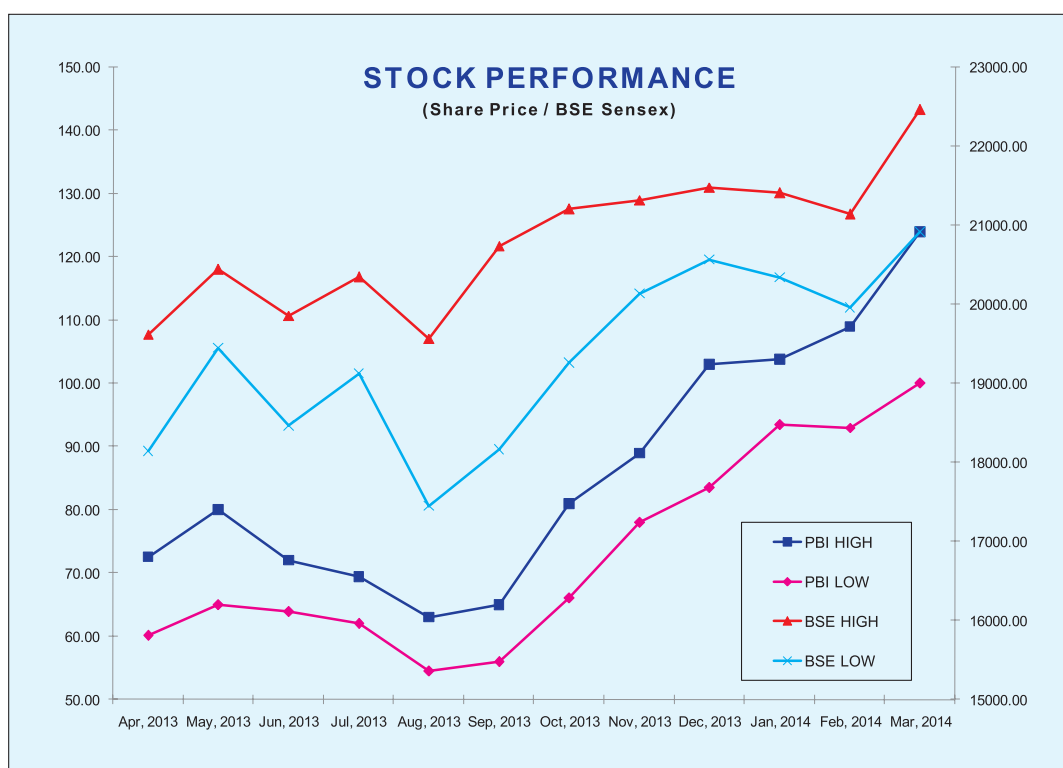
23rd
Annual Report
2013-14

PLASTIBLENDS INDIA LTD.

FINANCIAL HIGHLIGHTS

(₹ in Lacs)

	2013-14	2012-13	2011-12	2010-11	2009-10
Sales and Other Income	46929.53	41050.15	34142.44	27737.72	21065.82
Profit before Depreciation, Interest & Tax	5068.05	3288.99	3246.41	3045.33	2016.47
Less : Depreciation	430.53	408.05	401.26	365.29	344.91
Finance Cost	578.82	577.92	447.63	319.76	237.59
Profit before Tax (PBT)	4058.70	2303.02	2397.52	2360.28	1433.97
Net Profit after Tax (PAT)	2723.85	1536.50	1671.17	1854.38	1042.99
Share Capital	649.73	649.73	649.73	649.73	649.73
Reserves	13023.14	11029.44	10025.06	8882.48	7556.68
Total shareholders funds	13672.87	11679.17	10674.79	9532.21	8206.41
Number of Equity Shares	12994600	12994600	12994600	6497300	6497300
Face Value of shares (₹)	5.00	5.00	5.00	10.00	10.00
Book Value Per Share (₹)	105.22	89.87	82.15	146.72	126.30
Earning Per Share (EPS) (₹)	20.96	11.82	12.86	28.54	16.05
Dividend Per share (₹)	5.00	3.50	3.50	7.00	6.00



BOARD OF DIRECTORS**Shri Shreevallabh G. Kabra**

(Chairman & Managing Director)

Shri Satyanarayan G. Kabra

(Vice-Chairman & Managing Director)

Shri Anand S. Kabra

(CEO & Executive Director)

Shri Haridas S. Sanwal

(Independent Director)

Shri Pushp Raj Singhvi

(Independent Director)

Dr. Yatish B. Vasudeo

(Independent Director)

Shri Sudarshan K. Parab

(Independent Director)

COMPANY SECRETARY

Mr. Himanshu S. Mhatre

AUDITORS

A. G. Ogale & Co.

Chartered Accountants, Pune

BANKERS

DBS Bank Ltd.

HDFC Bank Ltd.

HSBC Ltd.

IndusInd Bank Limited

Kotak Mahindra Bank Ltd

State Bank of India

REGISTERED OFFICE

Kolsite House, 30 Shah Industrial Estate,
Dattaji Salvi Marg, Off. Veera Desai Road,
Andheri (West), Mumbai – 400 053

Tel. No. : +91-22-26736468 / 67205200

Fax : +91-22-26736808

Website : www.plastiblends.com

E-mail : pbi@kolsitegroup.com

CORPORATE IDENTITY NO.

L25200MH1991PLC059943

SHARE TRANSFER AGENT

Sharex Dynamic (India) Pvt. Ltd.

Unit 1, Luthra Indl. Premises, Safed Pool,
Andheri-Kurla Road, Andheri (E), Mumbai – 400 072

Tel. : 022-28515606, 28515644 Fax : 022-28512885

Email : sharexindia@vsnl.com

CONTENTS

Notice	2
Directors Report	14
Management Discussion and Analysis	17
Report on Corporate Governance	19
Independent Auditors' Report	28
Balance Sheet	32
Statement of Profit and Loss	33
Cash Flow Statement	34
Notes	35
Proxy Form and Attendance slip	

NOTICE

NOTICE is hereby given that the TWENTY THIRD ANNUAL GENERAL MEETING of the Members of PLASTIBLENDS INDIA LIMITED will be held on Tuesday, the 9th day of September, 2014 at 4:30 p. m. at Hotel Karl Residency, 36, Lallubhai Park Road, Next to Lallubhai Park, Andheri (West), Mumbai – 400 058 to transact the following business :

ORDINARY BUSINESS:

1. To consider and adopt the audited Balance Sheet as at 31st March, 2014 and the Statement of Profit and Loss for the year ended on that date and the Reports of the Board of Directors and Auditors thereon;
2. To declare dividend on Equity Shares for the financial year ended 31st March, 2014;
3. To appoint a Director in place of Shri Anand S. Kabra (holding DIN : 00016010), a Director, liable to retire by rotation in terms of Section 152 (6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment;
4. To re-appoint the Auditors and to fix their remuneration and in this regards pass with or without modification(s), the following as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 (corresponding to Section 224 and other applicable provisions, if any, of the Companies Act, 1956), M/s. A. G. Ogale & Co., (Firm Registration No 114115W), Chartered Accountants, be and are hereby re-appointed as the Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting till the conclusion of the 6th Annual General Meeting (after commencement of the Companies Act, 2013), subject to ratification by the Member at every Annual General Meeting, at a remuneration to be decided by the Board of Directors in consultation with the Auditors plus applicable service tax and re-imbursement of travelling and out of pocket expenses incurred by them for the purpose of audit.”

SPECIAL BUSINESS :

5. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Clause 49 of the Listing Agreement, Shri Haridas S. Sanwal (DIN 00017852), a Non-Executive Director of the Company whose term expires at this Annual General Meeting and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a Member proposing his candidature for the office of Director and who has submitted a declaration that he meets the criteria for independence as provided in Section 149 (6) of the Act and Clause 49 of the Listing Agreement and is eligible for appointment, be and is hereby appointed as an Independent Director on Board of the Company to hold office for 5 (five) consecutive years from the date of this Annual General Meeting AND THAT he shall not be liable to retire by rotation.”

6. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Clause 49 of the Listing Agreement, Shri Pushp Raj Singhvi (holding DIN 00347511), a Non-Executive Director of the Company whose period of office was liable to determination by retirement of Directors by rotation and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a Member proposing his candidature for the office of Director and who has submitted a declaration that he meets the criteria for independence as provided in Section 149 (6) of the Act and Clause 49 of the Listing Agreement and is eligible for appointment, be and is hereby appointed as an Independent Director to hold office for 5 (five) consecutive years from the date of this Annual General Meeting AND THAT he shall not be liable to retire by rotation.”

7. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Clause 49 of the Listing Agreement, Dr. Yatish B. Vasudeo (holding DIN 00524759), a Non-Executive Director of the Company whose period of office was liable to determination by retirement of Directors by rotation and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a Member proposing his candidature for the office of Director and who has submitted a declaration that he meets the criteria for independence as provided in Section 149 (6) of the Act and Clause 49 of the Listing Agreement and is eligible for appointment, be and is hereby appointed as an Independent Director to hold office for 5 (five) consecutive years from the date of this Annual General Meeting AND THAT he shall not be liable to retire by rotation.”

8. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

“RESOLVED THAT pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Clause 49 of the Listing Agreement, Shri Sudarshan K. Parab (holding DIN 02331587), a Non-Executive Director of the Company whose period of office was liable to determination by retirement of Directors by rotation and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a Member proposing his candidature for the office of Director and who has submitted a declaration that he meets the criteria for independence as provided in Section 149 (6) of the Act and Clause 49 of the Listing Agreement and is eligible for appointment, be and is hereby appointed as an Independent Director to hold office for 5 (five) consecutive years from the date of this Annual General Meeting AND THAT he shall not be liable to retire by rotation.”

9. To consider and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution :

“RESOLVED THAT in supersession of the earlier resolution passed at the 20th Annual General Meeting of the members of the Company held on 30th August, 2011, the consent of the Company be and is hereby accorded under the provisions of Section 180(1)(a) of the Companies Act, 2013 (previously being Section 293(1)(a) of the Companies Act, 1956), and all other applicable provisions, if any, of the Companies Act, 2013 to the Board of Directors of the Company to create such charge by way of hypothecation and / or equitable mortgage on such terms and conditions and at such time(s) and in such form and manner and with such ranking as to priority, as the Board in its absolute discretion thinks fit, on all or any of the movable or immovable properties of the Company, wherever situated, both present and future comprised in any undertaking of the Company or one or more of the undertakings or of all the undertakings, of the Company, as may be agreed to in favour of the Banks, i.e. State Bank of India, HDFC Bank Ltd., DBS Bank Ltd., The Hongkong & Shanghai Banking Corporation Ltd., IndusInd Bank Ltd. and Kotak Mahindra Bank Ltd. and / or any other bank / financial institution/(s) (hereinafter referred to as Lenders) to secure repayment of the present Working Capital facilities granted by them and/or such other amount as may be advanced by such Lenders in future as a Cash Credit facility and / or Term Loan up to the extent of sum of ₹ 200 Crores (Rupees Two Hundred Crores only) together with interest on the principal amounts at the respective agreed rates, compound interest, liquidated damages, commitment charges, cost, any other charges, expenses if any, and all other monies payable by the company to the concerned Banks / Institutions under the respective documents entered in to / to be entered in to by the Company.

“RESOLVED FURTHER THAT the securities to be created by the Company as aforesaid may rank prior / pari passu / subservient with / to the mortgage and/or charges already created or to be created in future by the Company in favour of any Lender including existing Banks and as may be agreed to between the concerned parties.

“RESOLVED FURTHER THAT for the purpose of giving effect to the resolution, the Board or any Committee or Persons authorized by the Board, be and are hereby authorized to finalise, settle and execute such documents / deeds / writings / papers / agreements as may be required and to do all such acts, deeds, matters and things, as it may in its absolute discretion deem necessary, proper or desirable and to settle any question, difficulty or doubt that may arise in regard to creating mortgage / charge as aforesaid or otherwise considered to be in the best interest of the Company.”

10. To consider and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution :

“RESOLVED THAT in supersession of the earlier resolution passed at the 15th Annual General Meeting of the members of the Company held on 11th August, 2006, the consent of the Company be and is hereby accorded under the provisions of Section 180(1)(c) of the Companies Act, 2013 (previously being Section 293(1)(d) of the Companies Act, 1956) and Article 23 of the Articles of Association of the Company and all other enabling provisions, if any, of the Companies Act, 2013, to the Board of Directors of the Company to borrow for and on behalf of the Company from time to time as they may consider fit any sum or sums of money in any manner and without prejudice to the generality thereof, by way of loans, advances, credits, acceptance of deposits or otherwise in Indian Rupees or any other foreign currency from any bank or banks or any financial institutions, other person or persons and whether the same be unsecured or secured and if secured, whether by way of mortgage, charge, hypothecation, pledge or otherwise in any way whatsoever, in respect of all or any of the Company's assets and properties (including raw materials, stores, spares and components in stock or transit) notwithstanding that the monies so borrowed together with the monies, if any, already borrowed by the Company (apart from temporary loans and credits obtained from the Company's bankers in ordinary course of business) may exceed the aggregate of the paid-up capital of the Company and its free reserves i.e. reserves not set apart for any specific purpose, provided that, the total amount so borrowed by the Directors and outstanding at any time shall not exceed ₹ 75.00 Crores (Rupees Seventy Five Crores Only) over and above the paid-up capital of the Company and its free reserves.

11. To consider and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution :

“RESOLVED THAT pursuant to the provisions of Section 14 and all other applicable provisions, if any of the Companies Act, 2013 read with rules framed thereunder, the consent and approval of the Members of the Company be and is hereby accorded to alter / amend existing Articles of Association of the Company to the extent and in the manner set out below :

Existing Article 1 be substituted by the following :

Article 1 : The regulation contained in Table “F” of Schedule – 1 of the Companies Act, 2013 shall apply to the Company in so far as they are not in consistent with or repugnant to any of the regulations contained in the Articles of Association of the Company.

A New Article 18a be added after existing Article 18:

18a The Board may decide that the Managing Director of the Company shall also hold office of Chairman / Vice-Chairman / Chief Executive Officer of the Company.

RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors of the Company be and is hereby authorized to take all such steps and actions and give such direction as it may in its absolute discretion deem necessary and to settle any questions that may arise.”

12. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution :

“RESOLVED THAT pursuant to the provisions of Section 148 and all other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) M/s. Dhara Shah & Associates, Cost Accountants (Firm Regn. No. : 34932), appointed by the Board of Directors of the Company to conduct the audit of the Cost Records of the Company for the financial year ending 31st March, 2015 on a remuneration of ₹ 1,20,000/- (Rupees One Lacs Twenty Thousand Only) plus service tax as may be applicable and reimbursement of actual travel and out of pocket expenses incurred by them be and is hereby ratified and confirmed.”

13. To consider and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution :

“RESOLVED THAT, pursuant to the provisions of Section 152, 196, 197 read with Schedule V and the other applicable provisions, if any of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Rules made thereunder and in partial modification of the Special Resolution passed at Twentieth Annual General Meeting held on 30th August, 2011 in relation to re-appointment of Shri Shreevallabh G. Kabra (DIN : 00015415) as a Chairman & Managing Director of the Company, for a period of 5 (five) years w. e. f. 1st January, 2012 to 31st December, 2017 consent be and is hereby accorded to change term of his appointment by inserting thereto the clause that Shri Shreevallabh G. Kabra, be liable to retire by rotation.

RESOLVED FURTHER THAT all other terms and conditions of his appointment shall remain unchanged.”

14. To consider and if thought fit, to pass, with or without modification(s), the following resolution as a Special Resolution :

“RESOLVED THAT, pursuant to the provisions of Section 152, 196, 197 read with Schedule V and the other applicable provisions, if any of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Rules made thereunder and in partial modification of the Special Resolution passed at Twenty Second Annual General Meeting held on 27th August, 2013 in relation to re-appointment of Shri Satyanarayan G. Kabra (DIN : 00015930) as a Vice-Chairman & Managing Director of the Company, for a period of 5 (five) years w. e. f. 1st July, 2013 to 30th June, 2018 consent be and is hereby accorded to change term of his appointment by inserting thereto the clause that Shri Satyanarayan G. Kabra, be liable to retire by rotation.

RESOLVED FURTHER THAT all other terms and conditions of his appointment shall remain unchanged.”

By order of the Board
For **Plastiblends India Ltd.**

Place: Mumbai
Date: 21st May, 2014

Himanshu S. Mhatre
Company Secretary

NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING MAY APPOINT PROXY TO ATTEND AND ON A POLL VOTE, INSTEAD OF HIMSELF / HERSELF. [A PROXY NEED NOT BE A MEMBER OF THE COMPANY. PROXIES INORDER TO BE EFFECTIVE MUST BE RECEIVED BY THE COMPANY AT THE REGISTERED OFFICE OF THE COMPANY NOT LATER THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING].**

A Person shall not act as a Proxy for more than 50 Members and holding in the aggregate not more than ten percent of the total voting share capital of the Company. However a single person may act as a Proxy for a member holding more than ten percent of the total voting share capital of the Company provided that such person shall not act as a Proxy for any other person.

2. The Explanatory Statement, pursuant to Section 102(2) of the Companies Act, 2013 are annexed hereto.
3. Corporate Members are requested to send to the Company, at its Registered Office a duly certified copy of the Board Resolution authorising their representative to attend and vote at the Annual General Meeting.
4. Register of Members and the Share Transfer Books of the Company will remain closed from Tuesday, the 2nd September, 2014 to Tuesday, the 9th September, 2014 (both days inclusive).

5. Dividend recommended by the Board, if approved by the Members at the Annual General Meeting will be paid to
 - a. those persons whose names appear as Beneficial Owners as at the end of business hours on Monday, 1st September, 2014 as per the list to be furnished by the National Securities Depository Ltd. (NSDL) and Central Depository Services (India) Ltd. (CDSL) in respect of shares held in demat form, and
 - b. to the Members holding shares in physical mode as per Register of Members of the Company as on Tuesday, the 9th September, 2014 after giving effect to all valid transfers in respect of which request were lodged with the R & T Agent of the Company on or before 1st September, 2014.
6. (i) Those members who have not encashed their dividend warrants for the financial year 2006-07 to 2012-13 are requested to return the time barred dividend warrants or forward their claims to the Company for issue of Bankers' Cheque / Demand Draft in lieu thereof.
- (ii) Pursuant to the provisions of Section 205A & 205C (2) (a) of the Companies Act, 1956, as amended, dividend for the financial year 2006-2007 and thereafter which shall remain unclaimed / unpaid for a period of 7 (Seven) years from the date of transfer to the unpaid dividend account is required to be transferred to the Investors Education & Protection Fund (IEPF). Accordingly, during September, 2014, the Company would be transferring such unclaimed or unpaid dividend for the financial year ended 31st March, 2007. Members are therefore requested to make claim thereof, before August, 2014 otherwise no claim shall lie in respect of such amount.
- (iii) Pursuant to the said provisions unclaimed / unpaid dividend for the financial year upto 2005-06 have been transferred to the Investor Education and Protection Fund.
7. The Ministry of Corporate Affairs (MCA) on 10th May, 2012 notified the IEPF (Uploading of Information regarding Unpaid and Unclaimed amounts lying with Companies) Rules, 2012, (IEPF Rules), which is applicable to the Company. The Objective of IEPF Rules is to help the Shareholders ascertain status of the unclaimed accounts and overcome the problems due to misplacement of intimation thereof by Post etc. In terms of the said IEPF Rules, the Company has uploaded the information in respect of the unclaimed dividends in respect of the financial years from 2006, as on date of the 22nd Annual General Meeting held on 27th August, 2013 on the website of the IEPF viz. www.iepf.gov.in
8. In case of Joint Holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
9. Non-Resident Indian Members are requested to inform change in their residential status on return to India for permanent settlement, register their e-mail address for shares held in Physical Form to the Registrar & Transfer Agent and with their respective Depository Participant for shares held in demat form.
10. Members may also note that the Notice of the Annual General Meeting and the Annual Report for 2013-14 will also be available on the Company's Website www.plastiblends.com for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office for inspection during business hours on working days.
11. Members holding shares in dematerialized form are requested to intimate all changes pertaining to their bank details, National Electronic Service (NECS), Electronic Clearing Service (ECS), Mandates, Nomination, Power of Attorney, Change of Address, Change of Name, Email Address, Contact Numbers etc. to their respective Depository Participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and its Transfer Agents to provide efficient and better services. Members holding shares in Physical Form are requested to intimate such changes to Transfer Agents M/s. Sharex Dynamic (India) Pvt. Ltd. The address / bank mandate as furnished to the Company by the respective Depositories viz. NSDL and CDSL will be printed on the dividend warrants.
12. Shareholders holding shares in Physical mode may kindly note that pursuant to the notification of Section 56 of the Companies Act, 2013 read with Companies (Share Capital and Debenture) Rules, 2014 for effecting transfer of shares in physical mode you are requested to execute the Share Transfer Form SH-4 issued and prescribed by the Ministry of Corporate Affairs, Government of India. The old Share Transfer Form i.e. Form 7B will be treated as invalid effective April 01, 2014. To avoid any inconvenience, shareholders holding shares in

physical mode are requested to execute the new Share Transfer Form SH-4 and ensure that the self attested copies of the PAN Cards of all the Transferee's (Buyer's) are attached alongwith the Share Certificates in original and that the signatures of the Transferors are attested by the Bank Manager under his/her official seal.

13. To prevent fraudulent transactions, Members are advised to exercise due diligence and notify the Company of any change in address or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participants and holdings should be verified.
14. All documents referred to in the notice and the explanatory statement requiring the approval of the Members at the Meeting and other statutory registers shall be available for inspection by the Members at the registered office of the Company during office hours on all working days between 11:00 a.m. and 1:00 p.m. on all days except Saturdays, Sundays and public holidays, from the date hereof up to the date of the annual general meeting.
15. Brief profile of the Directors retiring by rotation and being eligible for re-appointment and the Independent Directors proposed to be appointed at this Annual General Meeting has been furnished in this Annual Report.
Shareholders holding shares in physical form and desirous of availing NECS / ECS facility, should provide the bank details / core banking account number and 9 digits MICR code number in NECS / ECS Mandate. Shareholders who have already given their Bank details to avail NECS / ECS facility should furnish the same only if there is any change.
16. Members desirous of obtaining any information with regard to accounts are requested to write to the Company Secretary at the Registered Office of the Company, at least 10 days in advance, so as to compile the same.
17. Members desirous of making a nomination in respect of their shareholding in the Company, as permitted under Section 72 of the Companies Act, 2013 are requested to fill up the Form SH-13 and send to the office of the Company's Transfer Agent.
18. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore requested to submit the PAN to their Depository Participant with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company's Transfer Agent.

VOTING THROUGH ELECTRONIC MEANS

- I. In compliance with provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to offer e-voting facility as an alternative mode of voting which will enable the Members to cast their votes electronically on the resolutions mentioned in the notice of 23rd Annual General Meeting of the Company.

The instructions for shareholders voting electronically are as under:

- (i) The shareholders should log on to the e-voting website www.evotingindia.com during the voting period
- (ii) Click on "Shareholders" tab.
- (iii) Now, select the "COMPANY NAME" from the drop down menu and click on "SUBMIT"
- (iv) Now Enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

(vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field. In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
DOB	<p>Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.</p>
Dividend Bank Details	<p>Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.</p> <ul style="list-style-type: none"> Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).

(viii) After entering these details appropriately, click on "SUBMIT" tab.

(ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

(xi) Click on the EVSN for the relevant <Company Name> on which you choose to vote.

(xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.

(xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.

(xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

(xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

(xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.

(xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

(xviii) Note for Non-Individual Shareholders & Custodians:

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporates or Custodians.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.