



PANAFIC INDUSTRIALS LIMITED

CIN: L45202DL1985PLC019746

35TH ANNUAL REPORT

For Financial Year 2019-20

CORPORATE INFORMATION**BOARD OF DIRECTORS**

Ms. Sarita Gupta
Managing Director
DIN: 00113099

Mr. Sanjeev Kumar
Non-Executive Independent Director
DIN: 06625416

Ms. Renu
Non-Executive Director
DIN: 03572788

Mr. Shri Kishan Gupta
Non-Executive Independent Director
DIN: 08430379

COMPANY SECRETARY & COMPLIANCE OFFICER

Mrs. Priti Gupta (Appointed w.e.f. 10th February, 2020)
Ms. Megha Jain (Resigned w.e.f. 19th October, 2019)

CHIEF FINANCIAL OFFICER

Ms. Sarita Gupta

STATUTORY AUDITORS

Rohit Suri and Associates,
Chartered Accountants
7-Sharda Niketan
Pitampura, New Delhi-110034
Contact Person: Mr. Rohit Suri

SECRETARIAL AUDITOR

Sheetal Bansal
Company Secretaries
3rd Floor, E-39, Pandav Nagar,
Near Patparganj, New Delhi-110091

REGISTRAR & TRANSFER AGENT

Skyline Financial Services Private Limited
D-153A, First Floor, Okhla Industrial Area, Phase-I,
New Delhi-110020

ANNUAL GENERAL MEETING

Date: 30th December, 2020
Time: 10.00 A.M.
Day: Wednesday
Venue: 23, IInd Floor, North West Avenue, Club Road,
West Punjabi Bagh, New Delhi-110026

NAME OF THE STOCK EXCHANGES AT WHICH THE COMPANY'S SHARES ARE LISTED

BSE Limited

REGISTERED OFFICE

23, II Floor, North West Avenue,
Club Road, West Punjabi Bagh,
New Delhi-110026

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PANAFIC

NOTICE

Notice is hereby given that the Thirty-fifth (35th) **Annual General Meeting** of the Members of **Panafic Industrials Limited** will be held on **Wednesday, the 30th day of December, 2020 at 10.00 A.M.** at the registered office of the Company at 23, IInd Floor, North West Avenue, Club Road, West Punjabi Bagh, New Delhi-110026 to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended 31st March, 2020 together with the Reports of the Board of Directors and Auditors thereon.
2. To appoint a Director in place of Ms. Renu (DIN: 03572788), who retires by rotation, and being eligible, offers himself for re-appointment.

**By Order of the Board
For Panafic Industrials Limited**

Sd/-

Priti Gupta

Company Secretary & Compliance Officer

M No.: A29675

Place: Delhi

Date: 05th December, 2020

NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/ HERSELF AND THE PROXY SO APPOINTED NEED NOT BE A MEMBER OR MEMBERS, AS THE CASE MAY BE, OF THE COMPANY. A BLANK PROXY FORM IS ENCLOSED.** Proxies in order to be effective must be received at the Company's Registered Office not less than 48 hours before the commencement of the Meeting. Proxies submitted on behalf of companies, societies, partnership firms etc. must be supported by appropriate resolution/authority, as applicable, issued on behalf of the nominating organization.

Members are requested to note that a person can act as a proxy on behalf of Members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. In case a proxy is proposed to be appointed by a member holding more than ten percent of the total share capital of the Company carrying voting rights, then such proxy shall not act as a proxy for any other person or shareholder.

2. Corporate Members intending to send their authorised representatives to attend the Annual General Meeting (AGM) are requested to send a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the AGM.
3. Members/Proxies and authorised representatives are requested to bring their duly completed Attendance Slip enclosed herewith along with their copy of the Annual Report to the Meeting.