## 41 ST ANNUAL REPORT OF PRADHIN LIMITED (FORMERLY KNOWN AS BHAGWANDAS METALS LIMITED) (F.Y 2022-2023)

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## CORPORATE INFORMATION

Name of Company	Pradhin Limited					
	(Formerly Known as Bhagwandas Metals Limited)					
CIN	L15100TN1982PLC009418					
Financial Year	2022-2023					
Registered Office	No. 54 (Old No. 61), Sembudoss Street, Chennai-600001,					
	Tamil Nadu, India					
Corporate Office	203 S.F. Soliter FP-182, SP-182/D, T.P.S-14, B/s. Vaibhav Apartment-2, Opp. Bombay					
	Garage, Shahibaug, Ahmedabad- 380004,					
	Gujarat, India					
Contact No.	+91 99250 52000					
Email ID	info.pradhin@gmail.com					
Website	www.pradhin.com					

#### Board of Directors (as on 07/09/2023)

Sr. No.	Name of Director	DIN	Designation
1.	Ajay Chaudhari	00266186	Managing Director
2.	Ashish Desai	01556047	Whole Time Director
3.	Mita Desai	01435940	Non-Executive Woman Director
4.	Nilav Divyang Mehta	06857378	Non-Executive Director
5.	Dhaval Manubhai Barot	07466154	Independent Director
6.	Samirkumar Mukundhbhai Mehta	08388582	Independent Director

### Board Committees (as on 07/09/2023)

Audit Committee					
Sr. No.	Name of Director	Designation in	Nature of Directorship		
		Committee			
1.	Dhaval Manubhai Barot	Chairman	Independent Director		
2.	Samirkumar Mukundhbhai Mehta	Member	Independent Director		
3.	Ajay Chaudhari	Member	Managing Director		

### Nomination and Remuneration Committee

Sr. No.	Name of Director	Designation in	Nature of Directorship
		Committee	
1.	Samirkumar Mukundhbhai Mehta	Chairman	Independent Director
2.	Dhaval Manubhai Barot	Member	Independent Director
3.	Mita Desai	Member	Non-Executive Woman Director

#### Stakeholders Relationship Committee

Sr. No.	Name of Director	Designation in	Nature of Directorship
		Committee	
1.	Dhaval Manubhai Barot	Chairman	Independent Director
2.	Samirkumar Mukundhbhai Mehta	Member	Independent Director
3.	Mita Desai	Member	Non-Executive Woman Director

(Formerly known as Bhagwandas Metals Limited)

Company Secretary & Compliance	Tanvi Mafatlal Patel
Officer	Email ID: <u>info.pradhin@gmail.com</u>
Chief Financial Officer	Sunil Kaluram Inani
	Email ID: <u>sunilinani86@gmail.com</u>
Statutory Auditors	M/s. RMJ & Associates
	Chartered Accountants
	(Firm Registration No. W100281)
	Address: A/8, 6 <sup>th</sup> Floor,
	Safal Profitaire, Corporate Road,
	Prahlad Nagar, Ahmedabad – 380 015
Bankers	The Karur Vysya Bank Limited
	Indian Overseas Bank
	Punjab National Bank
Registrar & Share Transfer Agent	M/s. Cameo Corporate Services Limited
	(CIN: U67120TN1998PLC041613)
	Address: "Subramanian Building" No.1, Club House Road, Chennai-600002,
	Tamil Nadu, India
	Email ID: <u>cameo@cameoindia.com</u>

(Formerly known as Bhagwandas Metals Limited)

# NOTICE OF 41<sup>st</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the (41<sup>st</sup>) Forty First Annual General Meeting of Pradhin Limited (Formerly Known as Bhagwandas Metals Limited) will be held on **Saturday, 30<sup>th</sup> day of September, 2023** at **04:30 P.M (IST)** through Video Conferencing ("VC") / Other Audio Visual Means ("OAVM") to transact the following business:

### **Ordinary Business:**

- To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2023, together with the Reports of the Board of Directors and the Auditors thereon; and
- 2. To appoint a Director in place of Mrs. Mita Desai, (DIN: 01435940), who retires by rotation and being eligible, offers himself for re-appointment.

### Notes:

- 1. The Ministry of Corporate Affairs (MCA) has vide its General Circular numbers 10/2022; 02/2022; 02/2021; 20/2020; 14/2020 and 17/2020 issued on 28th December, 2022, 5th May, 2022, 13th January, 2021, 5th May, 2020, 8th April, 2020 and 13th April, 2020 respectively read with Circular numbers SEBI/HO/CFD/PoD-2/P/CIR/2023/4; SEBI/HO/CFD/CMD2/CIR/P/2022/62; SEBI/HO/ CFD/CMD2/CIR/P/2021/11 and SEBI/HO/CFD/ CMD1/CIR/P/2020/79 issued by the Securities and Exchange Board of India (SEBI) on 5th January, 2023, 13th May, 2022, 15th January, 2021 and 12th May, 2020 respectively (hereinafter collectively referred to as "the Circulars"), allowed Companies to hold Annual General Meeting (AGM) through Video Conferencing (VC) or Other Audio Visual Means (OAVM), without the physical presence of members at a common venue. Hence, in compliance with provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and the Circulars, the AGM of the Company is being held through VC/ OAVM. The deemed venue for the AGM shall be the Registered Office of the Company
- 2. The relevant details, pursuant to Regulations 26(4) and 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and Secretarial Standard on General Meetings issued by the Institute of Company Secretaries of India, in respect of Director seeking re-appointment at this AGM are also annexed to this Notice.
- 3. Pursuant to the provisions of the Companies Act, 2013 ("Act") a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his / her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars and SEBI Circulars through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form, Attendance Slip and route map of the AGM are not annexed to this Notice.
- 4. Institutional / Corporate shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send a scanned copy (PDF / JPG Format) of their respective Board or governing body Resolution / Authorization etc., authorizing their representative to attend the AGM through VC / OAVM on their behalf and to vote through remote e-Voting. The said Resolution / Authorization shall be sent to the Scrutinizer by e-mail on its registered e-mail address to <u>bunty.hudda@yahoo.com</u> with a copy marked to <u>evoting@nsdl.co.in</u>.
- 5. The Register of Members and Share Transfer Book of the Company shall remain closed from Sunday, September 24, 2023 to Saturday, September 30 2023 (both days inclusive) for the purpose of Annual General Meeting.
- 6. SEBI vide its notification dated 24<sup>th</sup> January, 2022 has amended Regulation 40 of the SEBI (LODR) and has mandated that all requests for transfer of securities including transmission and transposition requests shall be processed only in dematerialized form. In view of the same and to eliminate all risks associated with physical shares and avail various benefits of dematerialisation, Members are advised to dematerialise the shares held by them in physical form. Members can contact the Company or RTA, for assistance in this regard.
- 7. Members who have not yet registered their e-mail addresses are requested to register the same with their Depository Participants ("DP") in case the shares are held by them in electronic form and with cameo corporate services ltd in case the shares are held by them in physical form.
- 8. Members are requested to intimate changes, if any, pertaining to their name, postal address, e-mail address, telephone / mobile numbers, Permanent Account Number (PAN), mandates, nominations, power of attorney, etc., to their DPs if

the shares are held by them in electronic form and to cameo corporate services ltd if the shares are held by them in physical form.

To register e-mail address for all future correspondence and update the bank account details, please follow the below process:

Physical Holding	<ul> <li>Send a request to cameo corporate services ltd at <u>murali@cameoindia.com</u>:</li> <li>I. To register e-mail address, please provide Folio No., Name of shareholder scanned copy of the share certificate (front and back), PAN and AADHAR (self attested scanned copy of both PAN card and Aadhar card)</li> <li>II. To undate back account details, please cond the following additional document</li> </ul>		
	<ul> <li>/ information followed by the hard copies:</li> <li>a) Name of the bank and branch address,</li> <li>b) Type of bank account i.e., savings or current,</li> <li>c) Bank account no. allotted after implementation of core banking solutions,</li> <li>d) 9-digit MICR code no., and</li> <li>e) 11-digit IFSC code</li> <li>f) Original cancelled cheque bearing the name of the first shareholder, failing which a copy of the bank passbook / statement attested by a bank</li> </ul>		

**Demat Holding** Please contact your DP and follow the process advised by your DP.

 In compliance with the aforesaid MCA Circulars and SEBI Circulars, Notice of the AGM along with the Annual Report 2022-23 is being sent by electronic mode to those Members whose e-mail addresses are registered with the Company / Depositories.

### Process for registration of e-mail id for obtaining Notice of the AGM along with Annual Report.

Members may note that the Notice and Annual Report 2022-23 will also be available on the Company's website <u>www.pradhin.com</u>, websites of the Stock Exchanges i.e. BSE Limited at <u>www.bseindia.com</u> and, and on the website of NSDL <u>https://www.evoting.nsdl.com</u>.

- 10. As per the provisions of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. Members are requested to submit the said details to their DP in case the shares are held by them in electronic form and to cameo corporate services ltd in case the shares are held in physical form.
- 11. Members holding shares in physical form, in identical order of names, in more than one folio are requested to send to the Company or cameo corporate services ltd, the details of such folios together with the share certificates for consolidating their holdings in one folio. A consolidated share certificate will be issued to such Members after making requisite changes.
- 12. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote during the AGM.
- 13. Members seeking any information with regard to the financial statements or any matter to be placed at the AGM, are requested to write to the Company on or before September 29, 2023 through e-mail on <u>info.pradhin@gmail.com</u>. The same will be replied by the Company suitably.
- 14. Members are requested to note that, dividends if not encashed for a period of 7 years from the date of transfer to Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund ("IEPF"). Further, all the shares in respect of which dividend has remained unclaimed for 7 consecutive years or more from the date of transfer to unpaid dividend account shall also be transferred to IEPF Authority. In view of this, Members are requested to claim their dividends from the Company, within the stipulated timeline. The Members, whose unclaimed dividends / shares have been transferred to IEPF, may claim the same by making an online application to the IEPF Authority in web Form No. IEPF-5 available on www.iepf.gov.in.
- 15. Members attending the meeting through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.
- 16. Instructions for e-Voting and joining the AGM are as follows:
  - A. VOTING THROUGH ELECTRONIC MEANS
    - i. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended from time to time, Regulation 44 of the SEBI Listing Regulations and in terms of SEBI vide circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 in relation to e-Voting Facility Provided by Listed Entities, the Members are provided with the facility to cast their vote electronically, through the e-Voting services provided by NSDL, on all the resolutions set forth in this Notice. The instructions for e-Voting are given herein below

### **PRADHIN LIMITED**

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- ii. The remote e-Voting period commences on Wednesday, September 27, 2023 (9:00 a.m. IST) and ends on Friday, September 29, 2023 (5:00 p.m. IST). During this period, Members holding shares either in physical form or in dematerialized form, as on Saturday, 23<sup>rd</sup> September 2023 i.e. cut-off date, may cast their vote electronically. The e-Voting module shall be disabled by NSDL for voting thereafter. Members have the option to cast their vote on any of the resolutions using the remote e-Voting facility either during the period commences Wednesday, September 27, 2023 (9:00 a.m. IST) and ends on Friday, September 29, 2023 (5:00 p.m. IST) or e-Voting during the AGM. Members who have voted on some of the resolutions during the said voting period are also eligible to vote on the remaining resolutions during the AGM.
- iii. The Members who have cast their vote by remote e-Voting prior to the AGM may attend / participate in the AGM through VC / OAVM but shall not be entitled to cast their vote on such resolution again.
- iv. The Board of Directors of the Company has appointed CS Bunty Hudda of M/s. Bunty Hudda and Associates, Practicing Company Secretary (ACS 31507, C.P.No. 11560), Ahmedabad as scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- v. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date.
- vi. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date, may obtain the login ID and password by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a>. However, if he / she is already registered with NSDL for remote e-Voting then he /she can use his / her existing User ID and password for casting the vote.

In case of Individual Shareholders holding securities in demat mode and who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date may follow steps mentioned below under "Login method for remote e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode."

vii. The details of the process and manner for remote e-Voting are explained herein below: Step 1: Access to NSDL e-Voting system

Step 2: Cast your vote electronically and join virtual meeting on NSDL e-Voting system.

Details on Step 1 are mentioned below:

I. Login method for remote e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.

Pursuant to SEBI circular no. SEBI/HO/ CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on "e-Voting facility provided by Listed Companies", e-Voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts / websites of Depositories / DPs in order to increase the efficiency of the voting process. Individual demat account holders would be able to cast their vote without having to register again with the e-Voting service provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-Voting process.

Shareholders are advised to update their mobile number and e-mail ID with their DPs in order to access e-Voting facility.

Type of shareholders	Login Method						
Individual	A. NSDL IDeAS facility						
Shareholders holding	olding If you are already registered, follow the below steps:						
securities in demat	1. Visit the e-Services website of NSDL. Open web browser by typing the following URL:						
mode with NSDL	https://eservices.nsdl.com/ either on a Personal Computer or on a mobile.						
	2. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under						
	"Login" which is available under "IDeAS" section.						
	3. A new screen will open. You will have to enter your User ID and Password. After successful						
	authentication, you will be able to see e-Voting services.						
	4. Click on "Access to e-Voting" appearing on the left hand side under e-Voting services and you						
	will be able to see e-Voting page.						
	5. Click on options available against company name or <b>e-Voting service provider - NSDL</b> and you						
	will be re-directed to NSDL e-Voting website for casting your vote during the remote e-Voting						
	period or joining virtual meeting and e-Voting during the meeting.						
	If you are not registered, follow the below steps:						
	1. Option to register is available at <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> .						

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	2.	Select	"Register	Online	for	IDeAS"	Portal	or	click	at
		https://e	services.nsdl.c	om/SecureW	/eb/Idea	sDirectReg.jsp	)			
	3.	Please follow steps given in points 1-5.								
	B. e	-Voting we	Voting website of NSDL							
	1.	Open we	b browser by t	typing the fo	llowing l	JRL: <u>https://w</u>	ww.evotin	g.nsdl.co	om/ either	r on a
		personal	computer or o	on a mobile p	hone.					
	2.	Once the	e home page	of e-Voting	system i	s launched, c	lick on the	icon "l	_ogin" wh	ich is
		available	under 'Shareh	older/Memb	er' section	on.				
	3.	A new so	reen will oper	n. You will ha	ave to e	nter your Use	er ID (i.e. yo	our sixte	en digit d	lemat
		account r	number held w	vith NSDL), P	assword	/ OTP and a V	Verification	Code as	s shown o	n the
		screen.								
	4.	After suc	cessful authen	itication, you	will be r	edirected to N	NSDL websi	te wher	ein you ca	n see
		e-Voting	page. Click on	options avail	able agai	inst company	name or <b>e-</b> '	Voting s	ervice pro	vider
		- NSDL ar	nd you will be	redirected to	o e-Votir	ng website of	NSDL for c	asting yo	our vote d	luring
		the remo	te e-Voting pe	riod or joinin	ıg virtual	meeting and	e-Voting du	uring the	e meeting.	
Individual	1.	Existing u	isers who have	e opted for Ea	si / Easie	est, can login t	hrough the	ir user ic	l and pass	word.
Shareholders holding		Option w	ill be made ava	ailable to read	ch e-Voti	ing page witho	out any furt	her auth	entication	າ. The
securities in demat		URL for ι	users to login	to Easi / Eas	iest is <u>ht</u>	ttps://web.cds	slindia.com	/myeasi	/home/log	<u> zin</u> or
mode with CDSL		www.cds	lindia.com and	d click on Nev	v System	n Myeasi.				
	2.	After suc	cessful login of	f Easi / Easies	t the use	er will be also a	able to see t	the e-Vo	ting Menu	่ม. The
		Menu wil	ll have links of	ESP i.e. NSDI	portal.	Click on NSDL	to cast you	r vote.		
	3.	If the u	iser is not	registered f	or Easi,	/Easiest, opti	ion to re	gister i	s availab	le at
		https://w	<u>eb.cdslindia.c</u>	om/myeasi/F	Registrati	ion/ EasiRegis	tration. Alt	ernative	ly, the use	er can
		directly a	iccess e-Voting	g page by pro	oviding c	demat Accoun	it Number	and PAP	I from a li	ink in
		www.cds	lindia.com noi	me page. In	e system	n will autnent	icate the u	ser by s	ending OI	IP ON
		registere	d iviobile and	d e-mail as	record	ed in the d	emat Acco	ount. A	rter succe	esstui
		authentic	ation, user wil	li be provided	I IINKS TOP	the respectiv	e esp i.e. <b>N</b>	SDL whe	ere the e-v	oting
Individual	1		iess.	ing the legin	aradan	tials of your	domot oco	ount th	rough voi	
Sharahaldara	1.	rogistoro		CDSL for a Va	ting faci	tials of your	uemat acc	ount th	Tough you	
(holding cocurities	2	Onco log		LDSL 101 E-VO		nity.		ick on o	Voting o	ntion
in demat mode)	Ζ.		geu-III, you wi		Denosit	tory site after	successful a	uthonti	cation wh	oroin
logging through their		you win b	e e e-Voting fe	ature	Deposit	tory site arter.	Successiule	utilenti		erein
denository	ર	Click on o	ntions availab	le against cor	mnany n	ame or e-Voti	ng service r	novider	- NSDL an	d vou
participants		will he re	directed to e-	-Voting weha	ite of N	SDI for castin	g vour vot	e during	the remo	ote e-
Participanto		Voting ne	eriod or ioining	virtual meet	ing and	e-Voting durin	ng the meet	ting.		
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**Important note:** Members who are unable to retrieve User ID / Password are advised to use Forgot User ID and Forgot Password option available at respective websites.

### Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Securities held with NSDL	Please contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll
	free no.: 1800 1020 990 and 1800 22 44 30
Securities held with CDSL	Please contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com
	or contact at 022- 23058738 or 022-23058542-43
II. Log	in method for e-Voting and joining virtual meeting for shareholders other than Individual
sha	reholders holding securities in demat mode and shareholders holding securities in physical
mo	de.
Ноч	v to Log-in to NSDL e-Voting website?
1.	Visit the e-Voting website of NSDL. Open web browser by typing the following URL:
	https://www.evoting.nsdl.com/ either on a personal computer or on a mobile.
2.	Once the home page of e-Voting system is launched, click on the icon "Login" which is available

under "Shareholders / Member" section.

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	3. A new	screen will open. You will have to enter your User ID, your Password / OTP and a
	Verific	ation Code as snown on the screen.
	4. Altern	atively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at
	nttps:/	<u>veservices.nsal.com</u> with your existing IDEAS login. Once you log-in to NSDL eservices
after using your log-in credentials, click on e-voting and you can proceed to Step 2 I.e. cas		
your vole electronically.		
Manner of holding charges i.e. Domat		Vour Lloor ID in
(NSDL or CDSL) or Physical		
a)	For Members who hold shares	8 Character DP ID followed by 8 Digit Client ID
	in demat account with NSDL.	For example, if your DP ID is IN300*** and Client ID is
		12***** then your user ID is IN300***12*****
b)	For Members who hold shares	16 Digit Beneficiary ID
	in demat account with CDSL	For example, if your Beneficiary ID is 12************************************
		12
C)	For Members holding shares in	EVEN Number followed by Follo Number registered with the company
	Physical Form.	For example, if EVEN is 123456 and follo number is $001***$
6. Your password details are given below:		
a) If you are already registered for e-Voting, then you can use your existing password to		
login and cast your vote.		
	b)	If you are using NSDL e-Voting system for the first time, you will need to retrieve the
		'initial password' which was communicated to you by NSDL. Once you retrieve your
		'initial password', you need to enter the 'initial password' and the system will force you
to your password.		
	c)	How to retrieve your 'initial password'?
		i. If your e-mail ID is registered in your demat account or with the company, your
		'initial password' is communicated to you on your e-mail ID. Trace the e-mail sent
		to you from NSDL in your mailbox from <u>evoting@nsdl.com</u> . Open the e-mail and
		open the attachment i.e. a .pdf file.Open the .pdf file. The password to open the
		.pdf file is your 8-digit client ID for NSDL account, last 8 digits of client ID for CDSL
		vour (Lear ID' and your 'initial paceword'
		ii In case you have not registered your e-mail address with the Company /
		Depository please follow instructions mentioned below in this notice
7. If you are unable to retrieve or have not received the 'initial password' or have forgotten ve		
password:		ord:
	a)	Click on "Forgot User Details / Password?" (If you are holding shares in your demat
		account with NSDL or CDSL) option available on www.evoting.nsdl.com.
	b)	"Physical User Reset Password?" (If you are holding shares in physical mode) option
		available on <u>www.evoting.nsdl.com</u> .
	c)	If you are still unable to get the password by aforesaid two options, you can send a
		request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> mentioning your demat account number / folio number,
		your PAN, your name and your registered address.
	d)	Members can also use the one-time password (OTP) based login for casting the votes
	0.00	on the e-Voting system of NSDL.
8. After en		entering your password, click on Agree to "Terms and Conditions" by selecting on the
0 Now you will have to click on "Login" button		
10 After you click on the "Login" button. Home page of e-Voting will open		
Details on Step 2 are mentioned below:		
How to cast your vote electronically on NSDL e-Voting system?		
1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are		
holding shares and whose voting cycle and General Meeting is in active status.		

- (Formerly known as Bhagwandas Metals Limited)
- Select "EVEN 126532" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join General Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify / modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed and you will receive a confirmation by way of a SMS on your registered mobile number from depository.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

### **General Guidelines for shareholders**

1. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-Voting website will be disabled upon five unsuccessful attempts to key in the correct password.

In such an event, you will need to go through the "Forgot User Details/ Password?" or "Physical User Reset Password" option available on <u>https://www.evoting.nsdl.com</u> to reset the password.

- 2. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <u>www.evoting.nsdl.com</u> or call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Prajakta Pawle at <u>evoting@nsdl.co.in</u>.
- 3. Members may send a request to <u>evoting@nsdl.co.in</u> for procuring user id and password for e-voting by providing demat account number / Folio number, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card). If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained above.
- 4. The instructions for members for e-Voting on the day of the AGM are mentioned in point number 15 (A).
  - B. INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGH VC / OAVM ARE AS UNDER:
    - Members will be able to attend the AGM through VC / OAVM or view the live webcast of the AGM provided by NSDL at <u>https://www.evoting.nsdl.com</u> following the steps mentioned above for access to NSDL e-Voting system. After successful login you can see link of VC / OAVM placed under Join General meeting menu against company name. You are requested to click on VC / OAVM link placed under Join General Meeting menu.

Members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the Notice. Further, Members can also use the OTP based login for logging into the e-Voting system of NSDL.

- 2. Facility of joining the AGM through VC / OAVM shall open 30 minutes before the time scheduled for the AGM.
- 3. Members who need assistance before or during the AGM, can contact NSDL on <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> / call on toll free no.: 1800 1020 990 and 1800 22 44 30 or send a request to Prajakta Pawle at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> / call
- 4. Members who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address mentioning their names, DP ID and Client ID/folio number, PAN and mobile number at <u>info.pradhin@gmail.com</u> from September 24, 2023 (9:00 a.m. IST) to September 26, 2023 (5:00 p.m. IST). Only those Members who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.