



PRIMA PLASTICS LIMITED
ANNUAL REPORT
2021 - 22

BOARD OF DIRECTORS



From (L to R): Shri Shailesh S. Shah, Shri Snehal N. Muzoomdar, Shri Rasiklal M. Doshi, Shri Bhaskar M. Parekh, Shri Krishnakant V. Chitalia, Shri Dilip M. Parekh and Smt. Hina V. Mehta

CORE MANAGEMENT TEAM



Shri Pratik B. Parekh
VP - Sales & Marketing



Ms. Shriya D. Parekh
Business Development Manager



Shri Paras B. Parekh
Chief Marketing Officer



Shri Manoj O. Toshniwal
VP - Accounts & Finance



Shri Dharmesh R. Sachade
Chief Financial Officer



Ms. Vandana S. Ahuja
Company Secretary &
Compliance Officer

CIN: L25206DD1993PLC001470

CORPORATE INFORMATION

BOARD OF DIRECTORS

Shri Bhaskar M. Parekh	- Executive Chairman, Whole-time Director
Shri Dilip M. Parekh	- Managing Director
Smt. Hina V. Mehta	- Non-Executive Director
Shri Krishnakant V. Chitalia	- Independent Director
Shri Rasiklal M. Doshi	- Independent Director
Shri Snehal N. Muzoomdar	- Independent Director
Shri Shailesh S. Shah	- Independent Director

CHIEF FINANCIAL OFFICER

Shri Dharmesh R. Sachade

COMPANY SECRETARY AND COMPLIANCE OFFICER

Ms. Vandana S. Ahuja

MANAGEMENT TEAM

Shri Manoj O. Toshniwal - VP - Accounts & Finance
Shri Pratik B. Parekh - VP - Sales & Marketing
Shri Paras B. Parekh - Chief Marketing Officer
Ms. Shriya D. Parekh - Business Development Manager

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REGISTERED OFFICE

98/4 Prima House, Daman Industrial Estate,
Kadaiya, Nani Daman, Daman (U.T.) - 396210

CORPORATE OFFICE

41, National House, Opp Ansa "A" Bldg.,
Saki Vihar Road, Powai, Mumbai - 400072

REGISTRAR & SHARE TRANSFER AGENT

M/s. Bigshare Services Pvt. Ltd.
S6-2, 6th floor Pinnacle Business Park,
Next to Ahura Centre, Mahakali Caves Road,
Andheri (East) Mumbai - 400093

BANKERS

Kotak Mahindra Bank Limited
Citi Bank N.A.

STATUTORY AUDITOR

M/s. Khimji Kunverji & Co LLP

INTERNAL AUDITOR

M/s. Shailesh Kamdar & Associates LLP

NOTICE OF ANNUAL GENERAL MEETING

NOTICE is hereby given that the Twenty Eighth Annual General Meeting of Prima Plastics Limited ("Company") will be held on Wednesday, August 17, 2022 at 11:00 a.m. (IST) through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") facility to transact the following business:

ORDINARY BUSINESS:

1. Adoption of Financial Statements

To receive, consider and adopt:

- the Audited Standalone Financial Statements of the Company for the financial year ended March 31, 2022, together with the Reports of the Board of Directors and the Auditors thereon; and
- the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2022, together with the Report of the Auditors thereon.

2. Re-appointment of Shri Bhaskar M. Parekh liable to retire by rotation

To appoint a Director in place of Shri Bhaskar M. Parekh (DIN: 00166520) who retires by rotation and being eligible, offers himself for re-appointment.

3. Appointment of Statutory Auditors and fix their Remuneration

To consider and, if thought fit, to pass the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014, (including any statutory modification(s) or re-enactment thereof, for the time being in force), M/s. C N K & Associates LLP, Chartered Accountants (Firm Registration No. 101961W/W-100036) be and are hereby appointed as the Statutory Auditors of the Company, in place of the retiring Statutory Auditors, M/s. Khimji Kunverji & Co LLP, Chartered Accountants (Firm Registration No. 105146W/W100621) to hold office for a term of five consecutive years from the conclusion of 28th Annual General Meeting till the conclusion of 33rd Annual General Meeting of the Company to be held in the year 2027, at such remuneration, as recommended by the Audit Committee and as may be mutually agreed between the Board of Directors of the Company and the Statutory Auditors from time to time.

RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorised to do all such acts, deeds, matters and things as may be considered necessary, desirable and expedient to give effect to this Resolution."

SPECIAL BUSINESS:

4. Re-appointment of Shri Bhaskar M. Parekh as the Whole-time Director of the Company

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to provisions of Sections 196, 197 and 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013 ("Act"), the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and other rules made thereunder (including any statutory modification or re-enactment thereof for the time being in force) and subject to such other approvals as may be necessary in this regard, approval of the Members of the Company be and is hereby accorded to the re-appointment and the terms of remuneration of Shri Bhaskar M. Parekh (DIN: 00166520), as the Whole-time Director of the Company, for a further period of three years with effect from September 1, 2022 to August 31, 2025, as under:

Salary: The salary of Shri Bhaskar M. Parekh shall be same in line with the current terms with no change i.e. salary at the rate of ₹ in lakhs 63.00 per annum.

Accommodation and other benefits: Allowance including accommodation (furnished or otherwise) or house rent allowance in lieu thereof, house maintenance allowance, medical reimbursement and leave travel concession for self and family, club fees, medical and personal accident insurance and such other perquisites and / or allowances in accordance with the rules of the Company. The aforesaid perquisites may be in the form of reimbursement or allowance.

Provident Fund: The Whole-time Director shall be entitled to Company's contribution to Provident Fund up to the tax exemption limit, Pension Scheme, as per the rules of the Company.

Reimbursement: Reimbursement of entertainment, club fees, travelling and all other expenses incurred during the official business of the Company in accordance with the rules of the Company.

Use of Car and Telephone: Car for use on Company's business, telephone / cellular phone and other communication facilities at residence.

RESOLVED FURTHER THAT consent of the members be and is hereby accorded to pay the remuneration to Whole-time Director exceeding the limits mentioned in Section II of Part B of Schedule V of the Act.

RESOLVED FURTHER THAT the terms and conditions and the remuneration as mentioned above that forms part of the draft agreement to be entered into between Shri Bhaskar M. Parekh and the Company placed during the meeting be and is hereby approved.

RESOLVED FURTHER THAT pursuant to Regulation 17(6)(e) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") consent of the members be and is hereby accorded for payment of remuneration to Shri Bhaskar M. Parekh, notwithstanding the aggregate annual remuneration paid to all Executive Directors who are promoters exceeds 5 per cent of the net profits of the Company in year during the tenure of his appointment.

RESOLVED FURTHER THAT Shri Bhaskar M. Parekh shall be designated as the "Executive Chairman" or such other designation as may be approved by the Board of Directors from time to time, the same not being inconsistent with the provisions of the Listing Regulations and shall be liable to retire by rotation."

5. Re-appointment of Shri Dilip M. Parekh as the Managing Director of the Company

To consider and, if thought fit, to pass the following resolution as a Special Resolution:

"RESOLVED THAT pursuant to provisions of Sections 196, 197 and 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013, ("Act") the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 and other rules made thereunder (including any statutory modification or re-enactment thereof for the time being in force) and subject to such other approvals as may be necessary in this regard approval of the Members of the Company be and is hereby accorded to the re-appointment and the terms of remuneration of Shri Dilip M. Parekh (DIN: 00166385), as the Managing Director of the Company, for a further period of three years with effect from September 1, 2022 to August 31, 2025, liable to retire by rotation as under:

Salary: The salary of Shri Dilip M. Parekh shall be same in line with the current terms with no change i.e. salary at the rate of ₹ in lakhs 91.00 per annum.

Accommodation and other benefits: Allowance including accommodation (furnished or otherwise) or house rent allowance in lieu thereof, house maintenance allowance, medical reimbursement and leave travel concession for self and family, club fees, medical and personal accident insurance and such other perquisites and / or allowances in accordance with the rules of the Company. The aforesaid perquisites may be in the form of reimbursement or allowance.

Provident Fund: The Managing Director shall be entitled to Company's contribution to Provident Fund up to the tax exemption limit, Pension Scheme, as per the rules of the Company.

Reimbursement: Reimbursement of entertainment, club fees, travelling and all other expenses incurred during the official business of the Company in accordance with the rules of the Company.

Use of Car and Telephone: Car for use on Company's business, telephone / cellular phone and other communication facilities at residence.

RESOLVED FURTHER THAT consent of the members be and is hereby accorded to pay the remuneration to Managing Director exceeding the limits mentioned in Section II of Part B of Schedule V of the Act.

RESOLVED FURTHER THAT the terms and conditions and the remuneration as mentioned above that forms part of the draft agreement to be entered into between Shri Dilip M. Parekh and the Company placed during the meeting be and is hereby approved.

RESOLVED FURTHER THAT pursuant to Regulation 17(6)(e) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 consent of the members be and is hereby accorded for payment of remuneration to Shri Dilip M. Parekh, notwithstanding the aggregate annual remuneration paid to all Executive Directors who are promoters exceeds 5 per cent of the net profits of the Company in year during the tenure of his appointment."

By Order of the Board of Directors
For **Prima Plastics Limited**

Vandana S. Ahuja
Company Secretary and Compliance Officer
M. No. ACS : 57118

Mumbai
June 30, 2022

Registered Office:

98/4 Prima House, Daman Industrial Estate,
Kadaiya, Nani Daman, Daman (U.T.), Pin - 396210
Tel No.: +91 0260-2220445
Email id: investor@primaplastics.com
Website: www.primaplastics.com

IMPORTANT NOTES:

1. Pursuant to the General Circular Nos. 14/2020, 17/2020, 20/2020, 02/2021, 19/2021, 21/2021 and 02/2022 issued by the Ministry of Corporate Affairs ("MCA") and Circular Nos. SEBI/HO/CFD/CMD1/CIR/P/2020/79, SEBI/HO/CFD/CMD2/CIR/P/2021/11 and SEBI/HO/CFD/CMD2/CIR/P/2022/62 issued by the Securities and Exchange Board of India ("SEBI") (hereinafter collectively referred to as "Circulars"), Companies are allowed to hold Annual General Meeting ("AGM") through VC, without the physical presence of members at a common venue. Hence, in compliance with the Circulars, the AGM of the Company is being held through VC / OAVM. The deemed venue of the AGM shall be registered office of the Company at 98/4 Prima House, Daman Industrial Estate, Kadaiya, Nani Daman, Daman (U.T.), Pin - 396210.
2. An Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 ("Act") in respect of item nos. 3, 4 and 5 as mentioned in the above notice is annexed hereto.
3. The Register of Members and the Share Transfer Books of the Company will remain closed from Thursday, August 11, 2022 to Wednesday, August 17, 2022 (both days inclusive) for the purpose of AGM.
4. A Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his / her behalf and the proxy need not be a Member of the Company. Since this AGM is being held in accordance with Circulars through VC / OAVM, the facility for appointment of proxies by the members will not be available for this AGM and hence the proxy form is not annexed to this Notice.
5. Institutional / Corporate Shareholders (i.e., other than Individuals, HUF, NRI, etc.) are required to send a scanned copy (PDF / JPG Format) of its respective Board or governing body's Resolution / Authorization letter etc., authorizing its representative to attend the AGM through VC / OAVM on its behalf and to vote through remote e-voting / e-voting at the AGM. The said Resolution / Authorization shall be sent to the Company at investor@primaplastics.com.
6. The Register of Directors and Key Managerial Personnel ("KMP") and their shareholding, maintained under Section 170 of the Act and the Register of Contracts or Arrangements in which the Directors are interested, maintained under Section 189 of the Act and agreements entered with Whole-time Director and Managing Director will be available electronically for inspection by the Members during the AGM on the portal of Central Depository Services (India) Limited ("CDSL"). All documents referred to in the Notice will also be available for electronic inspection without any fee by the Members from the date of circulation of this Notice up to the date of AGM, i.e. Wednesday, August 17, 2022. Members seeking to inspect such documents can send an e-mail to Company at investor@primaplastics.com.
7. Additional information required under the Act, Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") and Secretarial Standard on General Meetings (SS-2) issued by the Institute of Company Secretaries of India ("ICSI"), in respect of Directors seeking re-appointment at the AGM, forms an integral part of the Notice. The Directors have furnished the requisite declaration and consent for their re-appointment.

8. Members are requested to note that, dividends if not encashed for a period of 7 years from the date of transfer to Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund ("IEPF"). Further, all the shares in respect of which dividend has remained unclaimed for 7 consecutive years or more from the date of transfer to unpaid dividend account shall also transferred to IEPF demat account. In view of this, members are requested to claim their dividends from the Company, within the stipulated timeline. The Members, whose unclaimed dividends / shares have been transferred to IEPF, may claim the same by making an online application to the IEPF Authority in web-based Form No. IEPF-5 available on www.iepf.gov.in. For details, please refer to Corporate Governance Report which forms part of this Annual Report.
9. The Company has uploaded information of unclaimed dividends and shares transferred to IEPF on its website at www.primaplastics.com.
10. In terms of Regulation 40 of the Listing Regulations, securities of listed companies can only be transferred in dematerialized form with effect from April 1, 2019. Accordingly, members holding shares in physical form are advised to dematerialize their shares. More details and process of same is available on the website of the Company at www.primaplastics.com.
11. SEBI has recently mandated furnishing of PAN, KYC details (i.e., Postal Address with Pin Code, e-mail address, mobile number, bank account details) and nomination details by holders of physical securities. Effective from January 1, 2022, it may be noted that any service request or complaint can be processed only after the Folio is KYC compliant. On or after April 1, 2023, in case any of the above cited documents / details are not available in the Folio(s), Registrar and Share Transfer Agent ("RTA") of the Company shall be constrained to freeze such Folio(s). Accordingly, the Company has sent individual letters to all the members holding shares of the Company in physical form for furnishing their PAN, KYC and Nomination details. Members holding shares of the Company in physical form are requested to go through the requirements on the website of the Company at www.primaplastics.com and furnish the requisite details.
12. Further, Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in demat form only while processing service requests viz. Issue of duplicate securities certificate; claim from unclaimed suspense account; renewal / exchange of securities certificate; endorsement; sub-division / splitting of securities certificate; consolidation of securities certificates / folios; transmission and transposition. Accordingly, members are requested to make service requests by submitting a duly filled and signed Form ISR – 4, the format of which is available on the Company's website at www.primaplastics.com and on the website of the Company's RTA at <https://www.bigshareonline.com/Resources.aspx>.
13. As per the provisions of Section 72 of the Act and SEBI Circular, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13. If a Member desires to opt out or cancel the earlier nomination and record a fresh nomination, he/ she may submit the same in Form ISR-3 or SH-14 as the case may be. The said forms can be downloaded from the Company's website at www.primaplastics.com. Members are requested to submit the said details to their Depository Participants ("DP") in case the shares are held by them in dematerialized form and to RTA in case the shares are held in physical form.
14. Since the AGM will be held through VC / OAVM in accordance with the Circulars, the route map and attendance slip are not annexed to this Notice.
15. The recorded transcript of the AGM shall be made available on the website of the Company at www.primaplastics.com as soon as possible after the conclusion of AGM.

PROCESS FOR DISPATCH OF ANNUAL REPORT AND REGISTRATION OF E-MAIL ID FOR OBTAINING COPY OF ANNUAL REPORT OF THE COMPANY

16. The aforesaid Circulars have granted exemption to the companies from printing and dispatching physical copies of Annual Reports for events to be held in this calendar year 2022, thereby allowing the companies to send Annual Reports by e-mail. Accordingly, the Annual Report of the Company for the financial year 2021-22 is being sent only through e-mail to those Members whose e-mail addresses are registered with the Company / DPs. Members may note that the Notice and Annual Report of the Company for the financial year 2021-22 is available on the Company's website at www.primaplastics.com, website of the Stock Exchange, i.e. BSE Limited at www.bseindia.com and on the website of CDSL at www.evotingindia.com.
17. Members who have not yet registered their e-mail address with the Company / RTA or with their respective DP are requested to register the same with their DPs in case the shares are held by them in demat form and with RTA in case the shares are held by them in physical form.

18. Members seeking any information with regard to the financial statements or any other matter to be placed at the 28th AGM, are requested to write to the Company from their registered e-mail address, mentioning their name, DP ID and Client ID / Folio Number and mobile number, at the Company's e-mail address, investor@primaplastics.com on or before Wednesday, August 10, 2022, (5:00 p.m. IST). Such questions by the Members shall be taken up during the AGM and replied by the Company suitably.

PROCEDURE TO RAISE QUESTIONS / SEEK CLARIFICATIONS AT THE ENSUING 28TH AGM

19. Members who would like to express their views / ask questions during the meeting may register themselves as a speaker by sending their request from their registered e-mail address mentioning their name, DP ID and Client ID / Folio Number, mobile number at investor@primaplastics.com from Thursday, August 4, 2022 (9:00 a.m. IST) to Wednesday, August 10, 2022 (5:00 p.m. IST). Members who do not wish to speak during the AGM, but have queries may send their queries in advance 7 days prior to meeting mentioning their name, DP ID and Client ID / Folio Number, mobile number at investor@primaplastics.com. These queries will be replied by the Company suitably through e-mail.
20. Those Members who have registered themselves as a speaker will only be allowed to express their views / ask questions during the AGM.
21. The Company reserves the right to restrict the number of questions and number of speakers, as appropriate to ensure smooth conduct of the AGM.

INSTRUCTIONS / PROCEDURE FOR REMOTE E-VOTING ARE AS UNDER

22. In terms of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 and Regulation 44 of the Listing Regulations and Secretarial Standard on General Meetings (SS-2) issued by the ICSI (each as amended or modified time to time), the Company is providing facility to its Members to cast their votes electronically through electronic voting service facility provided by CDSL on the items of business set forth in the Notice. For this purpose, the Company has entered into an agreement with CDSL for facilitating voting through electronic means, as the authorized e-voting's agency. The facility of casting votes by a Member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by CDSL.
23. The remote e-voting period begins on Saturday, August 13, 2022 (9:00 a.m. IST) and ends on Tuesday, August 16, 2022 (5:00 p.m. IST). During this period, Members holding shares in the Company either in physical form or in demat form as on the close of business hours of Wednesday, August 10, 2022 being the cut-off date fixed for determining voting rights of Members shall be entitled to participate in the voting process.
24. The e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the Member, the member shall not be allowed to change it subsequently.
25. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date.
26. In case of joint holders, Member whose name appears as the first holder in the Register of Members of the Company will be entitled to vote at the AGM.
27. Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020, under Regulation 44 of the Listing Regulations, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions.

Currently, there are multiple e-voting service providers ("ESPs") providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders. In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts / websites of Depositories / Depository Participants. Demat account holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication, but also enhancing ease and convenience of participating in e-voting process.

28. The details of the process and manner for remote e-voting and joining the AGM are as under:

Type of Shareholders	Login Method
Individual Shareholders holding securities in Demat mode with CDSL	<ol style="list-style-type: none"> Existing users who have opted for CDSL Easi / Easiest facility, they can login through their user id and password. Option will be made available to reach e-voting page without any further authentication. The URL for users to login to Easi / Easiest are https://web.cdslindia.com/myeasi/home/login or www.cdslindia.com and click on Login icon and select New System Myeasi. After successful login, the Easi / Easiest user will be able to see the e-voting option for eligible companies where the e-voting is in progress. On clicking the e-voting option, the user will be able to see e-voting page of the e-voting service provider for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting. Additionally, there are also links provided to access the system of all e-voting Service Providers i.e. CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-voting service providers' website directly. If the user is not registered for Easi/Easiest, option to register is available at https://web.cdslindia.com/myeasi/Registration/EasiRegistration. Alternatively, the user can directly access e-voting page by providing Demat Account Number and PAN from a link in www.cdslindia.com home page or click on https://evoting.cdslindia.com/Evoting/EvotingLogin. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat account. After successful authentication, user will be able to see the e-voting option where the evoting is in progress and also able to directly access the system of all e-voting service providers.
Individual Shareholders holding securities in demat mode with NSDL	<ol style="list-style-type: none"> If you are already registered for NSDL IDeAS facility, open web browser by typing the following URL: https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once the home page of e-Services is launched, click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-voting services under value added services. Click on "Access to e-voting" under e-voting services and you will be able to see e-voting page. Click on company name or e-voting service provider name and you will be re-directed to e-voting service provider website for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting. If the user is not registered for IDeAS e-Services, option to register is available at https://eservices.nsdl.com. Click "Register Online for IDeAS "Portal or click at https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp Visit the e-voting website of NSDL. Open web browser by typing the following URL: https://www.evoting.nsdl.com/ either on a Personal Computer or on a mobile. Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-voting page. Click on company name or e-voting service provider name and you will be redirected to e-voting service provider website for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting.

Type of Shareholders	Login Method
Individual Shareholders (holding securities in demat mode) login through their Depository Participants	<ol style="list-style-type: none"> 1. You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-voting facility. 2. After Successful login, you will be able to see e-voting option. Once you click on e-voting option, you will be redirected to NSDL / CDSL Depository site after successful authentication, wherein you can see e-voting feature. 3. Click on the Company's name or e-voting service provider-CDSL and you will be redirected to e-voting website of CDSL for casting your vote during the remote e-voting period or joining virtual meeting & voting during the meeting.

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

29. Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at helpdesk.evoting@cdslindia.com or contact at 022- 23058738 and 022-23058542-43.
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.1800 1020 990 and 1800 22 44 30

LOGIN METHOD FOR PHYSICAL SHAREHOLDERS AND SHAREHOLDERS OTHER THAN INDIVIDUAL SHAREHOLDERS HOLDING IN DEMAT FORM

- Click on the e-voting website of CDSL. Open web browser by typing the URL: www.evotingindia.com either on a personal computer or mobile.
- Now, enter your User ID.

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
For Members holding shares in demat account with CDSL	16 Digit Beneficiary ID For example if your Beneficiary ID is 12***** Then User ID is 12*****
For Members holding shares in demat account with NSDL	8 Character DP ID followed by 8 Digit Client ID For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****.
For Members holding shares in Physical Form	Enter Folio Number registered with the Company

- Next enter the Image Verification as displayed and Click on Login.
- If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.