# PUNIT COMMERCIALS LIMITED 903 Prasad Chambers, Opera House, Mumbai-400 004.

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EIGHTEENTH ANNUAL REPORT

2002 - 2003

FOR PUNIT COMMERCIALS UNITED IN THE DIRECTOR

# **PUNIT COMMERCIALS LIMITED**

# **DIRECTORS:**

Mr. Nirav P. Mehta Mrs. Purnima P. Mehta Mrs. Priya N. Mehta

# **REGISTERED OFFICE:**

903 Prasad Chambers, Tata Road No.2 Opera House, Mumbai – 400 004.

# **BANKERS:**

- 1. Global Trust Bank Limited
- 2. Bank of Baroda
- 3. ABN Amro Bank N.V.

#### **AUDITORS:**

M/s. K. P. Mehta & Co., Chartered Accountants, A/6, Vimal Apartments, 2<sup>nd</sup> floor, Above Syndicate Bank, Juhu Lane, Andheri(West), Mumbai – 400 058.

FOR PUNIT COMMERCIALS LIMITED

#### PUNIT COMMERCIALS LIMITED

#### **NOTICE**

Notice is hereby given that the Eighteenth Annual General Meeting of the Members of PUNIT COMMERCIALS LIMITED will be held on Tuesday, September 30<sup>th</sup>, 2003 at 11.00 a.m. at the Registered Office of the Company at 903 Prasad Chambers, Opera House, Mumbai-400 004 to transact the following business:-

#### **ORDINARY BUSINESS:**

- 1) To receive, consider and adopt the Audited Profit and Loss Account for the year ended 31<sup>st</sup> March, 2003, the Balance sheet as at that date and the Report of the Directors and Auditors thereon.
- 2) To appoint a Director in place of Mr. Nirav P. Mehta who retires by rotation and being eligible offers himself for re-appointment.
- 3) To appoint a Director in place of Mrs. Priya N. Mehta who retires by rotation and being eligible offers himself for re-appointment.
- 4) To appoint the Auditors and to fix their remuneration.

#### **NOTES:**

- (A) A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY, PROXIES, IN ORDER TO BE VALID MUST BE LODGED WITH THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING.
- (B) The Register of Members and the Share Transfer Books of the Company will remain closed from Wednesday, 24<sup>th</sup> September, 2003 to Tuesday, 30<sup>th</sup> September, 2003, (both days inclusive).
- (C) Members are requested to notify immediately any change in their address.
- (D) Members or their proxies, as the case may be are requested to bring their copy of the Annual Report as no extra copies will be distributed at the meeting.
- (E) Members are requested to send their queries, if any, well in advance of the meeting so that the required information can be made available at the meeting.

BY ORDER OF THE BOARD

NIRAV P. MEHTA DIRECTOR

PLACE: MUMBAI

DATED: 7th September, 2003

DIRECTOR

#### DIRECTORS REPORT

To,
THE MEMBERS OF **PUNIT COMMERCIALS LIMITED**,

Your Directors have pleasure in submitting the 18th Annual Report together with Audited statements of accounts of the company for the year ended on 31th March, 2003.

#### **FINANCIAL RESULTS:**

A brief summary of the working of the year under review of the company is given below.

	Current Year 2002-03	Previous Year 2001-02
Sales	73,26,234.00	33,35,993.00
Other Income	69,423.39	4,43,844.80
	73,95,657.39	37,79,837.80
Profit before Tax	1,88,028.71	(1,20,599.20)
Less: Provision for Income-Tax	10,000.00	
Profit after Tax	1,78,028.71	(1,20,599.20)
Add: Opening Balance b/f.	91,00,839,58	92,21,438,78
	92,78,868.29	91,00,839.58
Appropriation:		, ,
Adjustment of Tax Liability	Nil	· Nil
Balance carried to Balance Sheet	92 <u>,78,868.29</u>	91,00,839.58
	92,78,868.29	91,00,839.58

#### **DIVIDEND:**

Since there are insufficient profits in the current financial year, the Directors of the company decided not to declare any dividend.

#### **COMPLIANCE CERTIFICATE:**

In accordance with Section 383 A of the Companies Act, 1956, and Companies (Compliance Certificate) Rules, 2001, the Company has obtained a certificate from a Secretary in the Whole time practice confirming that the Company has complied with all the provisions of the Companies Act, 1956 and a copy of such certificate is annexed to this report.

#### **DIRECTORS RESPONSIBILITY STATEMENT:**

Pursuant to Section 217 (2AA) of the Companies (Amendment Act, 2000, the Directors confirm that:

- (1) In the preparation of the annual accounts, the applicable accounting standards have been followed alongwith proper explanation relating to material departures.
- (2) The Directors have selected such accounting policies and applied them consistently and made judgements and estimates that are prudent so as to give a true and fair view of the state of affairs of the Company at the financial year ended 31<sup>st</sup> March, 2003, and of the loss of the Company for that year.
- (3) The Directors had taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956, for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- (4) The Directors have prepared the annual accounts on a going concern basis.

#### **BUSINESS PERFORMANCE:**

Due to the recession in the Diamond Market the company was not able to maintain its sales and profit earning trend.

#### **DIRECTORS**:

In accordance with the provisions of the Companies Act, 1956 and the Company's Articles of Associations, Shri Nirav P. Mehta and Smt. Purnima P. Mehta retires by rotation and being eligible offers themselves for re-appointment.

#### **FIXED DEPOSITS:**

The Company has not accepted any deposits from the shareholders or Public during the year under review.

# PARTICULARS REGARDING CONSERVATION OF ENERGY, TECHNOLOGY, FOREIGN EXCHANGE:

Information pursuant to Section 217(1)(a) of the Companies Act, 1956, read with the Companies (Disclosures of particulars in the Report of Board of Directors) Rules, 1988 relating to Conservation of Energy and Technology Absorption is not given as the same is not applicable. During the year under review, your Company has earned foreign exchange equivalent to Rs.73,26,234/-.

#### **PERSONNEL**:

Particulars of employees as required in terms of Section 217(2A) of the Companies Act, 1956 read with Companies (Particulars of employees) Rules 1975 is as under. None of the employees employed throughout the financial year were in receipt of remuneration of more than Rs.3,00,000/- p.a. in terms of Section 217(2A) (a)(1)

#### **AUDITORS**:

M/S. K.P. MEHTA & CO., held office upto the conclusion of 18<sup>th</sup> Annual General Meeting and are eligible for re-appointment. M/s. K. P. Mehta & Co., have given certificate to the effect that the appointment if made will be within the prescribed limits specified under Section 224(1B) of the Companies Act, 1956.

#### <u>ACKNOWLEDGEMENTS</u>:

The Directors wish to place on record their sincere appreciation of the valuable support and co-operation received from the Company's Bankers and the Departments of the Central and State Governments.

The Directors also placed on record their sincere appreciation of the valuable contribution made by the employees at all levels under the difficult conditions prevailing throughout the financial year.

Place: MUMBAI

Dated: 7<sup>th</sup> September, 2003.

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DIRECTOR