

# **ROXY EXPORTS LIMITED**

**CIN: L29100PB1988PLC008009**

## **Annual Report**

### **2019-20**

## **CORPORATE INFORMATION**

### **Board of Directors**

Mr. Siddharth Shah	Managing Director
Mr. Hanosh Santok	Non-Executive Director
Ms. Maneesha Naresh	Woman Independent Director
Mr. Vivek Marwaha	Independent Director
Mr. Vinod Jain	Independent Director
Mr. Harpreet Malhi	Independent Director
Mr. Ankit Shah	Additional Director (Appointed w.e.f. 20.12.2019)

### **Chief Financial Officer**

Mr. Ashish Parkar

### **Company Secretary & Compliance Officer**

Mr. Nishant Phadtare

### **Statutory Auditors**

M/s. Taori Sandeep & Associates, Chartered Accountants (FRN: 007414C)

### **Secretarial Auditors**

M/s. Sudhakar & Co., Practising Company Secretaries

### **Registered Office**

416D, 4th Floor, Dattani Plaza, Safed Pool, Sakinaka, Andheri East, Mumbai – 400 072

### **Registrar & Share Transfer Agent**

Beetal Financial & Computer Services Private Limited  
Beetal House, 3rd Floor, 99, Madangir, Behind Local Shopping Centre, New Delhi- 110062

**CIN : L29100MH1988PLC343805**

# **Roxy Exports Limited**

Registered Office : 416D, 4th Floor, Dattani Plaza, Safed Pool,  
Sakinaka, Andheri East, Mumbai – 400 072

CIN:L29100MH1988PLC343805; Tel: 022-28505005; Email: roxyexportslimited@gmail.com

## **AGM NOTICE**

Notice is hereby given that the 31<sup>st</sup> Annual General Meeting of the Members of Roxy Exports Limited will be held on Wednesday, September 30, 2020 at 10.00 am at 416D, 4<sup>th</sup> Floor, Dattani Plaza, Safed Pool, Sakinaka, Andheri (E), Mumbai - 400072 to transact the following business:

### **ORDINARY BUSINESS :**

#### **Item no. 1 - Adoption of Audited Financial Statements, Reports of the Board of Directors and the Statutory Auditors thereon**

To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended March 31, 2020, together with the Reports of the Board of Directors and the Auditors thereon.

#### **Item no. 2 – Appointment of Director retiring by rotation**

To appoint a director in place of Mr. Hanosh Santok (DIN -08554687), who retires by rotation and being eligible, offers himself for re-appointment

### **SPECIAL BUSINESS:**

#### **Item no. 3–Change in name of the Company:**

To consider and if thought fit, to pass with or without modification (s), the following resolution as a Special Resolution:

“RESOLVED THAT pursuant to the provisions of Section 4, 5, 13 and 14 and other applicable provisions, if any, of the Companies Act, 2013 and the applicable rules made thereunder (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and any other applicable law(s), rule(s), regulation(s), guideline(s), the provisions of the Memorandum and Articles of Association of the Company and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, and subject to the approval of the Central Government and / or any other authority as may be necessary, consent of the members of the Company be and is hereby accorded for change of name of the Company from “Roxy Exports Limited” to “Remedium Lifecare Limited”. RESOLVED FURTHER THAT upon issuance of the fresh certificate of incorporation by the Registrar of Companies consequent upon change of name, the old name “Roxy Exports Limited” as appearing in Name Clause of the Memorandum of Association of the Company and wherever appearing in the Articles of Association of the Company and other documents and places be substituted with the new name “Remedium Lifecare Limited”.

**RESOLVED FURTHER THAT** any Director or the Company Secretary of the Company be and is hereby severally authorised to sign, execute and file necessary application, forms, deeds, documents and writings as may be necessary for and on behalf of the Company and to settle and finalise all issues that may arise in this regard and to do all such acts, deeds, matters and things as may be deemed necessary, proper, expedient or incidental for giving effect to this resolution and to delegate all or any of the powers conferred herein as they may deem fit.”

**Item no.4- Increase in Authorized Share Capital:**

To consider and if thought fit, to pass with or without modification (s), the following resolution as an **Ordinary Resolution** :

**“RESOLVED THAT** pursuant to the provisions of Sections 13, 61, 64 and all other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modifications or re-enactments thereof for the time being in force) and Rules made there under, consent of the members be and is hereby accorded to increase the Authorized Share Capital of the Company from Rs. 4,00,00,000 (Rupees Four crore Only) divided into 40,00,000 (Fortylakh) equity shares of Rs. 10/- each to Rs. 30,00,00,000/- (Rupees Thirty Crore Only) divided into 3,00,00,000 (Three Crore) equity shares of Rs. 10/- each by creation of additional 2,60,00,000 (Two Crore Sixty Lakh) equity shares of 10/- each (Rupees Ten each).

**RESOLVED FURTHER THAT** pursuant to the provisions of Section 13, 61 and other applicable provisions of the Companies Act, 2013, if any, the existing Clause V of the Memorandum of Association of the Company relating to the Authorized Share Capital be altered and substituted by the following new Clause V:

Clause V (a) : The Authorized Share Capital of the Company is Rs.30,00,00,000/- (Rupees Thirty Crores Only) divided into 3,00,00,000 (Three Crores only) Equity Shares of Rs. 10/- (Rupees Ten only) each with the rights, privileges and conditions attaching thereto as are provided by the regulations of the Company for capital of the Company for the time being, with power to increase and reduce the capital of the Company, and to divide the shares in the capital for the time being into several classes and to attach thereto respectively such preferential, deferred, qualified or special rights, privileges or conditions as may be determined by or in accordance with the regulations of the Company and to vary, modify or abrogate any such rights, privileges or conditions in such manner as may for the time being be provided by the regulations of the Company.

**RESOLVED FURTHER THAT** the Board of Directors and /or the Company Secretary of the Company be and are hereby severally authorized to do all such acts, deeds, things and matters as may be necessary, proper, expedient or incidental for giving effect to the above resolution and for matters connected therewith or incidental thereto and to file necessary forms/returns etc. with the Registrar of Companies, as required under the provisions of the Companies Act, 2013.

**Item no.5–Change in Object Clause of the Memorandum of Association:**

To consider and if thought fit, to pass with or without modification (s), the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to provisions of Section 13, Section 4 and all other applicable provisions, if any, of the Companies Act, 2013, (“Act”) including any statutory modifications or re-enactment thereof for the time being in force and rules made thereunder and subject to such other requisite approvals, if any, in this regard from appropriate authorities and terms(s), condition(s), amendment(s), modification(s), as may be required or suggested by any such appropriate authorities, and agreed to by the Board of Directors of the Company (hereinafter referred to as “Board” which term shall include any Committee or one or more Directors), the consent of the members of the Company be and is hereby accorded for alteration of the Objects Clause of the Memorandum of Association (“MOA”) of the Company by inserting following new subclauses 5, 6, 7, 8, 9, 10, 11 and 12 after the existing subclause 4 of Clause III (A) of the Memorandum of Association of the Company:

5. To carry on business of manufacture, import, export, loan license, purchase, sell, or act as consultants, deal in India or outside India in all kinds of chemicals – inorganic or organic – all kinds of drugs including vitamins like Niacinamide, Thinamine and its derivatives, Anti T B Drugs like INH, PAS Hydrochloride, pyrazinamide, Anti Malarials, Anti fugals, Anti leprotics, Anti Asmatics, Anti spasmodics, Anti amoebics, Anti pyretics, Anti cancer, Anti Gout, Anti inflammatory, Anti diarrhoeal, Anti convulsant drugs, Antacids, Anaesthetics, Diuretics, Tranquilisers and Haemetics along with pharmaceutical formulations based on the aforesaid drugs either in the form of powder, tablets, injectibles, liquids or otherwise.
6. To carry on the business of manufacture, import, export, loan license, purchase, sell, or act as consultants, deal in India or outside India in all kinds of chemicals organic and inorganic in all forms and chemical products of any nature and kind whatsoever, and all by-products and joint-products thereof including Alcohols, Aceto Acetic Aceto Esters, acetamide, Methyluracil, Benzly acetone, Anhydrides, Diketenes, Acetic Anhydride, Acetyl Acetones Hydroxy pyrimidines, Aceto acetanilides, Crotonaldehyde, Buteric Anhydride, Acrylic acid and Acrylates, coumarins Aceto Acetylchlorides, Dehydroacetic acid, Caprolactum, synthetic citric acid Acetic acid, Monomethyl Aceto acetamide, Methyl Ethyl Aceto Acetate, Diketene and all its derivatives either in form of powder, liquids, injectibles or otherwise.
7. To carry on the Manufacture, store, maintain, sell, buy, import, export, to act as consultants, deal in India or outside India in all kinds of Chemicals and allied to chemicals, pesticides, fertilizers, drugs, pharmaceuticals, dyes and all its derivatives.
8. To carry on the business of manufacture, sell, import, and distribute all kinds of Biochemicals including enzymes, hormones, vaccines, plant and animal extracts and chemicals, natural and synthetic, used in pharmaceuticals analytical agents, genetical engineering agents, drug intermediaries, diagnostics and pesticides. growth factors and plant stimulants.
9. To carry on and to conduct research and development in chemical processors for better utilization of raw material wastes, and natural resources and methods of pollution control to apply and take advantage of the latest developments in biotechnology and genetical engineering leading to innovation of new process and products for application in medicine, agriculture and industry.
10. To carry on business as chemical engineers, analytical chemists, importers, exporters, loan licence, manufacturers of and dealers in India or outside India of heavy chemicals, acids alkalis, petro-chemicals, chemical compounds, and chemicals of all kinds (solid, liquid and gaseous), drugs, medicines, pharmaceuticals, antibiotics.
11. To carry on business as buyers, sellers, importers, exporters and acting as dealers, purchasing agents, selling agents in and manufacturers in India or elsewhere of surgical, scientific equipments, appliances, accessories of all types and descriptions.
12. To manufacture, import, export, buy, sell and deal in all raw materials and either substance used in the manufacture or production for attaining the aforesaid objects.

**RESOLVED FURTHER THAT** the Board of Directors of the Company and / or Company Secretary of the Company be and are hereby authorized to sign, submit and file all the necessary forms, returns or documents with the Registrar of Companies or such other authorities as may be required and to do all such acts, deeds, matters and things, as may be necessary, proper, expedient or incidental to give effect to this resolution and for matters connected therewith or incidental thereto.”

**Item no. 6 – Appointment of Ms. Trupti Bolke (DIN: 07700551) as an Independent Director of the Company :**

To consider and if thought fit, to pass with or without modification (s), the following resolution as an

**Ordinary Resolution :**

“**RESOLVED THAT** pursuant to the provisions of Sections 149, 150, 152 and 160 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”), and the Rules made there under (including any statutory modification(s) or re-enactment thereof for the time being in force), read with Schedule IV of the Companies Act, 2013, Ms. Trupti Bolke (DIN: 07700551), in respect of whom the Company has received a notice in writing from a member under section 160 of the Act proposing her candidature for the office of director and who has submitted a declaration that she meets the criteria of independence as provided under Section 149(6) of the Act and who is eligible for appointment, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, to hold office for a term of five consecutive years commencing from September 30, 2020.

**RESOLVED FURTHER THAT** the Board of Directors and/ or the Company Secretary of the Company be and are hereby authorized to do all such acts, deeds, matters and things, as may be necessary, proper, expedient or incidental to give effect to this resolution and to file necessary e-form/s and returns with the Registrar of Companies.”

**Item no. 7 – Approval of the limits for the Loans and Investment by the Company in terms of the provisions Section 186 of the Companies Act, 2013**

To consider and if thought fit, to pass with or without modification (s), the following resolution as a Special Resolution:

“**RESOLVED THAT** pursuant to the provisions of Section 186 of the Companies Act, 2013, read with the Companies (Meetings of Board and its Powers) Rules, 2014 as amended from time to time and other applicable provisions of the Companies Act, 2013 (including any statutory amendments thereto or re-enactments thereof for the time being in force), the approval of the members of the Company be and is hereby accorded to the Board of Directors to (a) give any loan to any body corporate(s) / person (s); (b) give any guarantee or provide security in connection with a loan to any body corporate(s) / person (s); and (c) acquire by way of subscription, purchase or otherwise, securities of any body corporate from time to time in one or more tranches as the Board of Directors as in their absolute discretion deem beneficial and in the interest of the Company, notwithstanding the fact that the aggregate of the loans / guarantees so far given, securities so far provided, or investments, so far made, by the Company along with the proposed loans, guarantees, securities, investments which exceeds 60% of the paid up capital and free reserves and securities premium account or 100% of its free reserves and securities premium account, whichever is higher, provided that the maximum amount of loans / guarantees given, securities provided and investment made by the Company shall not exceed the sum of Rs. 50 Crores (Rupees Fifty Crores only) at any point of time.

**RESOLVED FURTHER THAT** the Board of Directors or Company Secretary of the Company be and is hereby authorized to do all such acts, deeds, matters and things as may be deemed necessary, proper, expedient, incidental or desirable for giving effect to the above resolution, including execution of all such documents, instruments and writings, as may be required in that behalf.”

By order of the Board of Directors  
**For Roxy Exports Limited**

Place : Mumbai  
Date : 24.08.2020

Nishant Phadtare  
Company Secretary & Compliance Officer

Registered Office:  
416D, 4th Floor, Dattani Plaza, Safed Pool,  
Sakinaka, Andheri East, Mumbai – 400 072

## **Notes for Members' Attention:**

1. In view of the General Circular Nos.14/2020, 17/2020 and 22/2020 dated April 08, 2020, April 13, 2020 and June 15, 2020, respectively, issued by the Ministry of Corporate Affairs("MCA Circulars") and Circular No. SEBI/HO/CFD/ CMD1/CIR/P/2020/79 dated 12th May 2020 issued by the Securities and Exchange Board of India ("SEBI Circular"), and in view of the non availability of postal and courier services on account of threat posed by Covid-19 Pandemic situation, the Notice of the 31st Annual General Meeting and other documents are being sent only through electronic mode to those members whose email addresses are registered with the Company/Depositories.

Therefore, those Members, whose email address is not registered with the Company or with their respective Depository Participant/s, and who wish to receive the Notice of the 31st AGM and the Annual Report for the financial year 2019-2020 and all other communication sent by the Company, from time to time, can get their email address registered by following the steps as given below:-

- A. For Members holding shares in physical form, please send scan copy of a signed request letter mentioning your folio number, complete address, email address to be registered along with scanned self- attested copy of the PAN and any document (such as Driving License, Passport, Bank Statement, AADHAR) supporting the registered address of the Member, by email to the Company at : roxyexportslimited@gmail.com
- B. For the Members holding shares in demat form, please update your email address through your respective Depository Participant/s.

2. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (AGM) OF THE COMPANY MAY APPOINT A PROXY TO ATTEND AND VOTE, IN CASE OF POLL ONLY, INSTEAD OF HIMSELF/HERSELF.**

A Proxy need not be a member of the Company. The instrument appointing proxy should be deposited at the Registered Office of the Company not less than forty-eight hours before commencement of the AGM. Proxies submitted on behalf of companies, societies, etc., must be supported by an appropriate resolution/authority, as applicable. Pursuant to the provisions of Section 105 of the Companies Act, 2013, ("the Act") a person shall not act as a proxy for more than 50 (fifty) members and holding in aggregate not more than 10% (ten percent) of the total share capital of the Company. However, a single person may act as a proxy for a member holding more than 10% (ten percent) of the total share capital of the Company provided that such person shall not act as a proxy for any other person.

3. Corporate Members intending to send their authorised representatives to attend the Annual General Meeting are requested to send a duly certified copy of the Board Resolution authorising their representatives to attend and vote at the forthcoming 31st Annual General Meeting. Members are requested to hand over the enclosed Attendance Slip, duly signed in accordance with their specimen signature(s) registered with the Company for admission to the meeting hall where the AGM is proposed to be held. Members who hold shares in electronic form are requested to bring their Client ID and DP ID numbers for identification.
4. Members/Proxies/Representatives should bring the enclosed Attendance Slip, duly filled in, for attending the Meeting. Copies of the Annual Report or Attendance Slips will not be distributed at the Meeting.
5. The Statement setting out the material facts pursuant to Section 102 of the Act, concerning the Special Business in the Notice is annexed hereto and forms part of this Notice
6. The Register of Directors and Key Managerial Personnel and their Shareholdings maintained under Section 170 and Register of Contract or Arrangements in which Directors are interested under Section 189 of the Companies Act, 2013 will be open for inspection by the members during the Annual General Meeting.
7. Relevant documents referred to in the accompanying Notice and the statement pursuant to Section 102(1) of the Act, are available for inspection at the Registered Office of the Company during business hours on all days except Saturdays, Sundays and Public Holidays upto the date of the AGM.
8. Profile of the Directors seeking appointment/re-appointment, as required in terms of Regulation 36 (3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 issued by the Institute of Company Secretaries of India is annexed to this notice.
9. The Register of Members and Share Transfer Books of the Company will remain closed from Thursday, September 24, 2020 to Wednesday, September 30, 2020 (both days inclusive).



10. Members holding shares in physical form are requested to notify immediately any change in their address or bank mandates to the Company / Registrar & Share Transfer Agents quoting their Folio Number and Bank Account details along with self-attested documentary proofs. Members holding shares in the electronic form may update such details with their respective Depository Participants.
11. In case of joint holders attending the meeting, the joint holder with highest, in order of names will be entitled to vote.
12. Members desirous of getting any information about the accounts and operations of the Company are requested to address their queries to the Company Secretary & Compliance Officer at the Registered Office of the Company at least seven days in advance of the meeting so that the information required may be made readily available at the meeting.
13. The Securities Exchange Board of India (SEBI) has mandated submission of Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are requested to submit PAN to their Depository Participant(s) with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company's Registrar and Transfer Agent.
14. The Ministry of Corporate Affairs has taken a 'Green Initiative in Corporate Governance' by issuing circulars allowing paperless compliances by Companies through electronic mode. The Members can now receive various notices and documents through electronic mode by registering their e-mail addresses with the Company. Shareholders who have not registered their e-mail address with the Company can now register the same by post with M/s. Beetal Financial and Computer Services (P) Ltd., Company's Registrar and Share Transfer Agent or to the Company. Members holding shares in electronic form are requested to register their email addresses with their Depository Participants only. Even after registering for E communication, the shareholders of the Company are entitled to receive such communication in physical form, upon request.
15. Electronic copy of the Notice of the 31st Annual General Meeting of the Company inter alia indicating the process and manner of remote e-voting along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company / Depository Participant(s) for communication purposes unless any member has requested for a hard copy of the same. Members, who have not registered their email address so far, are requested to register their email IDs for receiving all communications including Annual Report, Notices, etc., from the Company electronically.
16. Members may also note that the Notice of the 31st Annual General Meeting and the Annual Report for the financial year 2019-20 will also be available on the Company's website [www.roxyexports.in](http://www.roxyexports.in)
17. The Route map showing directions to reach the venue of the 31st Annual General Meeting is annexed.
18. Voting through electronic means:

The Company has provided 'remote e-voting' (e-voting from a place other than venue of the AGM) facility through Central Depository Services (India) Limited (CDSL) as an alternative, for all members of the Company to enable them to cast their votes electronically, on the resolutions mentioned in the notice of the 31st Annual General Meeting of the Company (the AGM Notice).

The facility for voting, either through electronic voting system or through ballot / polling paper shall also be made available at the venue of the 31st AGM. The members attending the meeting, who have not cast their vote through remote e-voting shall be able to exercise their voting rights at the meeting. The members who have cast their vote through remote e-voting may attend the meeting but shall not be entitled to cast their vote again at the AGM.

The Company has appointed Mr. Sudhakar Jha (Membership No.F7537) of M/s.Sudhakar & Co, Practicing Company Secretaries as the Scrutiniser for conducting the remote e-voting and the voting process at the AGM in a fair and transparent manner. E-voting is optional. In terms of requirements of the Companies Act, 2013 and the relevant Rules, the Company has fixed September 23, 2020 as the 'Cut-off Date'. The remote e-voting / voting rights of the shareholders/ beneficial owners shall be reckoned on the equity shares held by them as on the Cut-off Date i.e.September 23, 2020 only.

A. The instructions for shareholders voting electronically are as under :

- i. The voting period begins on September 27, 2020 at 9.00 a.m. and ends on September 29, 2020 at 5.00 p.m. During this period shareholders of the Company, holding shares either in physical form or in dematerialised form, as on the cut-off date of September 23, 2020, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.



- ii. The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- iii. Click on Shareholders / Members
- iv. Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- v. Next enter the Image Verification as displayed and Click on Login.
- vi. If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- vii. If you are a first time user follow the steps given below :

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <p>Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number which is printed on Postal Ballot / Attendance Slip indicated in the PAN field.</p>
Dividend Bank Details OR Date of Birth (DOB)	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the Company records in order to login.
	If both the details are not recorded with the depository or company, please enter the member id /folio number in the Dividend Bank details field as mentioned in instruction (iv).

- viii. After entering these details appropriately, click on "SUBMIT" tab.
- ix. Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- x. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xi. Click on the EVSN for Roxy Exports Limited on which you choose to vote.
- xii. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiii. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- xiv. After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- xv. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- xvi. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- xvii. If a demat account holder has forgotten the changed login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

xviii. Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.

xix. Note for Non – Individual Shareholders and Custodians

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporate.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutiniser to verify the same.
- i. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact Mr. Nitin Kunder (022- 23058738) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).

19. The voting rights of members shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date of September 23, 2020.
20. Any person, who acquires shares of the Company and become member of the Company after dispatch of the notice and holding shares as of the cut-off date i.e. September 23, 2020, may obtain the login ID and password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
21. A member may participate in the AGM even after exercising his/her right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
22. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
23. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutiniser, by use of "Ballot Paper" for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
24. The Scrutiniser shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutiniser's report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing, who shall countersign the same and declare the result of the voting forthwith.
25. The results declared along with the report of the Scrutiniser shall be placed on the website of the Company and on the website of CDSL immediately after the declaration of result by the Chairman or a person authorised by him in writing. The results shall also be immediately forwarded to the BSE Limited.