

**23<sup>rd</sup> ANNUAL REPORT**  
**2019-20**  
**CORPORATE INFORMATION**  
**CIN- L72200TG1996PLC025871**

**BOARD OF DIRECTORS:**

- Smt.Bhuvaneswari Seetharaman** - Managing Director (DIN:01666421)  
From 31/01/2019
- Sri Prakesh Babu Kondeti** - Independent Director (DIN:01857170)  
From: 29/09/2018
- Sri Chandra Sekhar Pattapurathi** - Independent Director (DIN: 01647212)  
From: 31/01/2019
- Sri Seetha Raman Subramaniyam** - Director (DIN: 063643190)  
From: 31/01/2019

**REGISTERED OFFICE:**

Spaces & More Business Park, #3  
E1,5<sup>th</sup> Floor,1-89/A/8/C/2,  
Vittal Rao Nagar, Madhapur,  
Hyderabad – 500081, Telangana.  
Ph. No:040-40037073

**STATUTORY AUDITORS:**

M/s. BRR & ASSOCIATES  
Chartered Accountants  
6-3-596/90, IIPM Lane,  
Naveen Nagar, Road No:1,  
Banjara Hills, Hyderabad-500 034.

**SECRETARIAL AUDITOR:**

Mr. VBSS PRASAD,  
Practicing Company Secreatary,  
Flat. No:209, Kubera Towers,  
Narayanaguda, Hyderabad -500029.

**BANKERS:**

Federal Bank Ltd., Panjagutta, Hyderabad  
HDFC Bank Limited., Karkhana,  
Secunderabad

**REGISTRAR & SHARE TRANSFER  
AGENTS:**

M/s. Aarthi Consultants Pvt. Ltd.  
1-2-285, Domalguda, Hyderabad – 29,  
Tel:(040) 27642217/27638111,  
Fax:(040) 27632184,  
E-mail: [info@arthiconsultants.com](mailto:info@arthiconsultants.com)

**LISTED AT:**  
BSE Limited

**DEMAT ISIN NUMBER IN  
NSDL&CDSL:**  
INE401B01010

**WEBSITE:**  
[www.responseinformaticsltd.com](http://www.responseinformaticsltd.com)

**INVESTOR E-MAIL ID:**  
[csresponseinfo@gmail.com](mailto:csresponseinfo@gmail.com)

## ABOUT US

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- ❖ Incorporated in 1996, we strive towards one goal - the global adaption of the best technological and result driven practices to support our client's business growth.
- ❖ Globally established end to end technology and enterprise level management consulting company.
- ❖ From mere technological consultation to high end, in-depth centers of excellence for cutting edge technologies such as Blockchain, Artificial intelligence, Data analytics and Internet of Things.
- ❖ Every aspect of the technology dealt in and every service undertaken is entirely consumer-centric data-driven and most importantly, has its fundamentals dug deep into our result oriented strategies or ideologies.

## OUR CULTURE

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- ❖ Our core values form the pillars, the character of our company and are embedded in all the services we provide to our esteemed clients. We live the core values through individual behavior and they serve as the foundation of how decisions are made.
- ❖ Achieving a strong organizational culture and ethics requires more than simply adding rules and additional layers of controls. Every individual behavior works towards integrated effort and commitment to creating a strong culture of value, integrity, and people.

## SKILL CAPABILITY

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- ❖ **Java** – Core, Full stack, Advanced, UI Specialists
- ❖ **Salesforce** – Apex, Classic, Lightning, CPQ, Sales & Service Cloud
- ❖ **Oracle** – SQL/PLSQL, DBAs, EBS – Techno/Functional resources & Testers
- ❖ **.NET and Microsoft Technologies** - Azure, Dynamics 365, SharePoint etc.
- ❖ **Big Data Technologies** - Hadoop, HDFS, Hive, Scala, Spark, Kafka NoSQL
- ❖ **Cloud Computing** – AWS, Azure, Dev Ops
- ❖ **BI Analytics** – ETL, Cognos, Microsoft, SAP BI BO, Tableau, Qlikview
- ❖ **Mobile Developers** – iOS and Android
- ❖ **Hardware & Networking Engineers** – Unix, Linux, VMware, VDI
- ❖ **Techno Functional Areas** – Business Analysts, System/Data Analysts, Project Managers, Scrum Masters, Quality Analysts
- ❖ **Other Niche SkillSet** – Blockchain, Pega, Golang, etc.

## CLIENTS

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## Technology Partnerships

We have partnered with key technology providers to empower our solutions.

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registered consulting  
**partner**



### Notice

Notice is hereby given that the 23<sup>rd</sup> Annual General Meeting of the Members of the Company will be held on Thursday the 24<sup>th</sup> September, 2020 at 03.30 P.M through video conferencing("VC")/ Other Audio-Visual Means ("OAVM") to transact the following businesses.

#### Ordinary Business:

1. To receive, consider and adopt the audited financial statements of the Company for the financial year ended March 31, 2020 together with the reports of the Board of Directors and Auditors thereon; and in this regard, if consider and thought fit, to pass the following resolution, with or without modification(s), as **Ordinary Resolution**:

**"RESOLVED THAT** the audited financial statements including Balance Sheet of the Company as at March 31, 2020, the Profit & Loss Account and the Cash Flow Statement for the year ended on that date together with all the notes annexed, the Directors' and Auditors' Reports thereon, placed before the meeting, be and are hereby considered and adopted."

2. To appoint a Director in place of Mr. Seetha Raman Subramaniyam, who retires by rotation and being eligible, offers himself for re-appointment and in this regard, if consider and thought fit, to pass the following resolution, with or without modification(s), as an **Ordinary Resolution**:

**"RESOLVED THAT** Mr. Seetha Raman Subramaniyam (DIN: 06364310), who retires by rotation and being eligible offers himself for re-appointment, be and is hereby appointed as Director of the Company."

Place: Hyderabad  
Date: 24-08-2020

For and on behalf of the Board  
For Response Informatics Limited

Bhuvaneswari Seetharaman  
Managing Director



**Notes:**

- 1. In view of the continuing COVID-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its circular dated May 5, 2020 read with circulars dated April 8, 2020 and April 13, 2020 (collectively referred to as "MCA Circulars") permitted the holding of the Annual General Meeting ("AGM") through VC/OAVM, without the physical presence of the Members at a common venue. In compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and MCA Circulars, the AGM of the Company is being held through VC/OAVM.**
- 2. Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.**
- 3. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by CDSL.**
- 4. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.**
- 5. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.**
- 6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at [www.responseinformaticsltd.com](http://www.responseinformaticsltd.com). The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com). The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. [www.evotingindia.com](http://www.evotingindia.com).**
- 7. Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013 relating to the Special Business in the Notice is annexed hereto and forms part of this Notice.**
- 8. The Register of Directors' and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or arrangements in which the directors are interested under Section 189 of the Companies Act, 2013, will be available for inspection to the Members electronically without any fee by the members from the date of circulation of this Notice up to the date of AGM, i.e. 24<sup>th</sup> September, 2020.**

**Members seeking to inspect such documents can send an email to [csresponseinfo@gmail.com](mailto:csresponseinfo@gmail.com).**

**9. Corporate Members are requested to send to the Company's Registrar & Transfer Agent, a duly certified copy of the Board Resolution authorizing their representative to attend and vote at the Annual General Meeting.**

**10. The Register of Members and Share Transfer Books of the Company will remain closed from **Friday 18<sup>th</sup> September, 2020 to Thursday 24<sup>th</sup> September, 2020 (both days inclusive)** for the purpose of AGM.**

**11. Shareholders holding shares in physical form may write to the company/company's R&T agents for any change in their address and bank mandates; shareholders holding shares in electronic form may inform the same to their depository participants immediately, where applicable.**

**12. The Securities and Exchange Board of India has mandated submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in demat form are, therefore, requested to submit PAN details to the Depository Participants with whom they have demat accounts. Members holding shares in physical form can submit their PAN details to the Company/Registrar and Share Transfer Agents (M/s. Aarthi Consultants Pvt. Ltd.)**

**13. In consonance with the company's sustainability initiatives and Regulation 36 of the SEBI (LODR) Regulations, 2015, the company is sharing all documents with shareholders in the electronic mode, wherever the same has been agreed to by the shareholders. Further The Ministry of Corporate Affairs (vide circular nos. 17/2011 and 18/2011 dated April 21 and April 29, 2011 respectively), has undertaken a 'Green Initiative in Corporate Governance' and allowed companies to share documents with its shareholders through an electronic mode. Shareholders are requested to support this green initiative by registering/ updating their e-mail addresses for receiving electronic communications. Members holding shares in the same name under different ledger folios are requested to apply for consolidation of such folios and send the relevant share certificates to M/s. Aarthi Consultants Pvt. Ltd., Share Transfer Agents of the Company for their doing the needful.**

**14. As per SEBI Notification No. SEBI/LAD-NRO/ GN/2018/24 dated June 8, 2018 and further amendment vide Notification No. SEBI/LADNRO/ GN/2018/49 dated November 30, 2018, w.e.f. April 1, 2019 the transfer of securities of listed companies shall not be processed unless the securities are held in the dematerialized form (Demat) with a depository. Hence, the members of the company are requested to dematerialize their shareholding to avail the benefits of dematerialization. Only the requests for transmission and transposition of securities in physical form, will be accepted by the RTA.**

**15. Members are requested to send their queries at least 10 days before the date of meeting so that information can be made available at the meeting.**

**16. In respect of shares held in physical mode, all shareholders are requested to intimate changes, if any, in their registered address immediately to the registrar and share transfer agent of the company and correspond with them directly regarding share transmission/transposition, Demat/Remat, change of address, issue of duplicate shares certificates, ECS and nomination facility.**

**17. In terms of Section 72 of the Companies Act, 2013, a member of the company may nominate a person on whom the shares held by him/her shall vest in the event of his/her death. Members desirous of availing this facility may submit nomination in prescribed Form-SH-13 to the company/RTA in case shares are held in physical form, and to their respective**

depository participant, if held in electronic form.

18. In compliance with the aforesaid MCA Circulars and SEBI Circular dated May 12, 2020, Notice of the AGM along with the Annual Report 2019-20 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/Depositories.

19. Since the AGM will be held through VC/OAVM, the Route Map is not annexed in this Notice.

20. Instructions for e-voting and joining the AGM are as follows:

A. THE INSTRUCTIONS FOR SHAREHOLDERS FOR REMOTE E-VOTING ARE AS UNDER:

I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, the Members are provided with the facility to cast their vote electronically, through the e-voting services provided by Central Depository Services (India) Limited (CDSL) on all the resolutions set forth in this Notice. The instructions for e-voting are given herein below.

II. The remote e-voting period commences on **Monday 21<sup>st</sup> September 2020 (9:00 am IST) and ends on Wednesday 23<sup>rd</sup> September 2020 (5:00 pm IST)**. During this period, Members holding shares either in physical form or in dematerialized form, as on **Thursday, September 17, 2020** i.e. cutoff date, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Those Members, who will be present in the AGM through VC/OAVM facility and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.

III. The Members who have cast their vote by remote e-voting prior to the AGM may also attend/ participate in the AGM through VC/OAVM but shall not be entitled to cast their vote again. The members who have cast their vote by remote e- voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

IV. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date.

V. The details of the process and manner for remote e-voting are explained herein below:

(i) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).

(ii) Click on Shareholders tab

(iii) Now Enter your User ID

- a. For CDSL: 16 digits beneficiary ID,
- b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
- c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (iv) Next enter the Image Verification as displayed and Click on Login.
- (v) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.
- (vi) If you are a first-time user follow the steps given below:



### **For Members holding shares in Demat Form and Physical Form**

**Enter your 10-digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)**

**PAN • Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/ RTA or contact Company/RTA.**

**Dividend Bank Details OR Date of Birth (DOB) Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.**

**If both the details are not recorded with the depository or company, please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iii).**

**(vii) After entering these details appropriately, click on "SUBMIT" tab.**

**(viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.**

**(ix) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.**

**(x) Click on the EVSN for the relevant <Company Name> on which you choose to vote.**

**(xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.**

**(xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.**

**(xiii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.**

**(xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.**

**(xv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.**

**(xvi) If a demat account holder has forgotten the changed password, then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.**

**(xvii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m- Voting app can be downloaded from Google Play Store. Apple and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.**

**B. INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM ARE AS UNDER: -**

- (i) The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
- (ii) Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
- (iii) If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/ OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.

**C. NOTE FOR NON – INDIVIDUAL SHAREHOLDERS AND CUSTODIANS**

- (i) Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
- (ii) A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk. Voting @ cdslindia.com.
- (iii) After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- (iv) The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- (v) A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (vi) Alternatively Non-Individual shareholders are required to send the relevant Board Resolution/Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer at the email address [vbssprasad@gmail.com](mailto:vbssprasad@gmail.com) and to the Company at the email address viz; [csresponseinfo@gmail.com](mailto:csresponseinfo@gmail.com), if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

**D. PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING:**

- (i) For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) by email to Company/RTA email id.
- (ii) For Demat shareholders, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to Company/RTA email id.