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# Indian Register Quality Systems



(A Department of Indian Register of Shipping)

ACCREDITED BY THE RVA

# Certificate Of Approval



This is to certify that the Quality Management System of

# The Shipping Corporation of India Ltd.

Shipping House

245, Madame Cama Road, Mumbai - 400 021

has been assessed and approved in accordance with the requirements of

ISO 9001 : 2000

with respect to the following scope:

Owning, Managing & Chartering of Ships for Transportation of Goods and Passengers; Offshore & Marine Advisory Services

This approval is subject to continued satisfactory maintenance of the Quality Management System of the Organisation to the above Standard which will be monitored by IRQS.

Certificate No.: IRQS/0710226 issued at Mumbai on: 15th May 2007

Original Approval Date : 8<sup>th</sup> May 2007 Current Certificate Expiry: 7th May 2010



The use of the Accreditation Mark indicates accreditation with respect to activities covered by the certificate

Conditions overleaf





# The Shipping Corporation Of India Ltd. (A Government of India Enterprise)



Regd. Office: Shipping House, 245, Madame Cama Road, Mumbai 400 021.

## ATTENDANCE SLIP

(Duly signed to be handed over at the entrance of the meeting hall) 57<sup>th</sup> Annual General Meeting – 28<sup>th</sup> September, 2007.

DP.ID NO.*	No. of Shares held :
CLIENT ID NO.*	
Reg. Folio No.	
	* · · · · · · · · · · · · · · · · · · ·
· · · · · · · · · · · · · · · · · · ·	
	ANNUAL GENERAL MEETING of the Company held at Road, Mumbai 400 021 at 3.30 p.m. on Friday, the
If signed by Proxy, his/ her full name (in BLOCK LETTERS)	
Member's / Proxy's Signature	Counction com
Report for reference at the meeti	ling the meeting may bring his / her copy of the Annual ng.
(A Gove	ernment of India Enterprise) e, 245, Madame Cama Road, Mumbai 400 021.
261	PROXY FORM
I/We	g Corporation of India Ltd. hereby appoint
of	
as my / o	ur Proxy to vote for me / us on my / our behalf at the
	e Company to be held on Friday, the 28th September, 2007
or at any adjournment thereof.	<u></u>
	*** **********************************
Signed thisday of	2007
DP.ID No.	Signature Revenue
Client ID No.	Stamp
Reg. Folio No.:	
No. of Shares held:	

\*Applicable for investors holding shares in electronic form.

Note: This form duly completed and signed must be deposited at the Registered Office of the Company not less than 48 hours before the Meeting.

## The Shipping Corporation of India - Standing strong, sailing far.

For over 50 years, SCI has withstood the challenges of the changing environment ... consistently riding the ebbs and tides of global trade and commerce to emerge a true industry leader.

SCI has made its mark upon the global shipping arena by consistently creating value for its stakeholders through technology upgradation, strategic tie ups, fleet expansion and manpower development. And through all this, it has remained unshakeable in its high standards of safety and reliability.

With a highly diversified fleet and a network that covers almost every major sea route, SCI now renews its commitment to continue as the touchstone for outstanding performance, staying ahead in its quest for perfection in the Indian maritime industry.

# **CONTENTS**

Board of Directors		5
Brief Profile of the Directors of the Co	mpany	, 6
Notice of Meeting	nction com	8
Salient Statistics		15
Decade at a Glance		1.0
Directors' Report		21
Management Discussion and Analysi	S	23
Report of Directors on Corporate Gov	rernance	45
Auditors' Certificate on Corporate Go	vernance	57
Auditors Report		
Annexure to the Auditors' Report		
Annual Accounts		64
Cash Flow Statement		95
Comments of the Comptroller and Au	uditor General of India	96
Glossary		97





## **BOARD OF DIRECTORS**



Shri S. Hajara Chairman & Managing Director



Shri C. Balakrishnan



Shri Rajeev Gupta



Dr. Bakul H. Dholakia



Shri A. D. Fernando



Shri U. C. Grover



Shri Kailash Gupta



Shri A. K. Mago



Shri B. K. Mandal



Shri Nasser Munjee



Shri Keshav Saran



Shri J. N. L. Srivastava



Shri U. Sundararajan

Shri Dipankar Haldar G M (Legal Affairs) & Company Secretary Messrs. KHANDELWAL JAIN & CO. Messrs. S. BHANDARI & CO. Auditors Messrs. MULLA & MULLA & CRAIGIE BLUNT & CAROE

Solicitors

Registered Office: Shipping House, 245, Madam Cama Road, Mumbai 400 021

Registrar & Transfer Agents: M/s. Sharepro Services (India) Pvt. Ltd. (Investor Relation Centre),
912, Raheja Centre, Free Press Journal Road, Nariman Point, Mumbai - 400 021.

Photographs of Directors appear in alphabetical order of Surnames

## BRIEF PROFILE OF THE DIRECTORS OF THE COMPANY

Shri S. Hajara is Chairman & Managing Director since September 2006 before which he held the post of Director (Personnel & Administration). He holds a Bachelor's degree in Science - Chemistry and a Post Graduate Diploma in Management from IIM, Kolkata. He also holds a degree in Law, diploma in Professional Ship Management, Norwegian Shipping Academy, Oslo. He is also experienced in marketing, chartering, import operations, liner conference / bilateral matters, commercial operations in liner, bulk and tanker.

Shri C. Balakrishnan, Additional Secretary and Financial Advisor, Ministry of Shipping, Road Transport & Highways, an ex-officio part-time Director of the Company was appointed on Board of Directors in September 2005. Shri Balakrishnan, an I.A.S. Officer of the Himachal Pradesh cadre, holds a Masters degree in Business Administration (MBA) from the University of Florida, is an M.P.A. from the Harvard University and an M.Phil. of the Punjab University from the Indian Institute of Public Administration. He held several posts in both the State and Central Governments and was the Joint Secretary (Planning & UNESCO) in the Ministry of Human Resource Development. He was also a District Magistrate of Sirmur District and Divisional Commissioner of Kangra Division.

Shri Rajeev Gupta, Joint Secretary (Shipping), Ministry of Shipping Road Transport & Highways, an ex-officio part-time Director of the Company, was appointed on the Board of Directors in June 2007. Shri Rajeev Gupta, an I.R.S.M.E. Officer, is a graduate in both Mechanical and Electrical Engineering. He has had experience in shipping, inland waterways, chartering, enterprise planning, vigilance, human resource management among other subjects. He has held several posts in Central Governments and was in the Railway Board and was involved in formulating the Tenth Five Year Plan for Railways.

**Dr. Bakul H. Dholakia** is a part-time non-official Director inducted on the Board in July 2007. He is also a member of the Audit Committee of the Board. He is currently the Director of Indian Institute of Management (IIM), Ahmedabad and holds Master's Degree in Economics and is also a Ph.D. in Economics. He has 38 years of professional experience including 32 years in IIMA and in recognition of his contribution to Management Education in India, Dr. Dholakia was awarded Padma Shree in 2007. He is presently the Chairman of National Board of Accreditation for Technical Education in India and has also served as part time External Director on the Board of several companies. His areas of specialization include Business Economics, Economic Policy, Corporate Strategy and Public Enterprise Management.

Shri A.D. Fernando is a part-time non-official Director inducted on the Board in July 2007. He is the Chairman & Managing Director of Victoria Marine & Agro Export Ltd. He is a BE in Mechanical Engineering from Madras University and has a diploma in Global Trade from the City University of New York, USA. He has vast knowledge in global trade, export and import of Marine & Agro products, Marine Biotech, Shipping & Port Management, Thermal Plant operations and Governmental Aquarian policy planning (State planning commission).

Shri U.C. Grover is Director (Technical & Offshore Services) since April 2006. He is a Marine Engineer from Marine Engineering College (DMET), Kolkata and possesses First Class Engineer (MOTOR) Certificate of Competency from MOT. He has vast experience and knowledge in ship acquisitions, project management, new business development, commercial operations in Liner & Container Services, Marketing, Liner Conferences / Bilateral Matters, Stevedoring Operations, Bulk Carrier & Tanker Operations, Fleet Management, etc. He also has the experience in Maritime Training, Safety and Marine Environment Protection, development and implementation of the requirements of ISM Code in the Company and fleet.

Shri Kailash Gupta is Director (Personnel & Administration) since July 2006. He is a post graduate in Personnel Management from XLRI, Jamshedpur, and also has degree in law from the University of Delhi, Shri Gupta has also worked with NALCO Ltd. as General Manager (HRD & Administration) for over six years prior to joining SCI.

Shri A.K. Mago is a part-time non-official Director inducted on the Board in July 2007 and is the Chairman of the Shareholders'/Investors' Grievance Committee of the Board. He is also a member of the Audit Committee. He joined the IAS in 1967 and retired in 2004 as Chief Secretary, Govt. of Maharashtra.



He was also the former Chairman of Maharashtra State Electricity Board and Mumbai Port Trust. He is M.Sc.(Physics), M.Phil.(Social Sciences) and holds diplomas in management, public administration (Paris and Delhi), public finance (Paris) and possesses knowledge of French language. He also holds a certificate in International Law & Diplomacy. He has valuable administrative and management expertise/skills and is also well conversant with matters relating to policy/planning and implementation in power, port and urban infrastructure sectors. He has worked, for over 37 years, in different capacities in the State and Central Government in several sectors which include energy, port, urban infrastructure, environment & forest and industries sectors.

Shri B.K. Mandal is Director (Finance) since November 2005 and is a post graduate in Management from the Indian Institute of Management, Ahmedabad and also a Fellow member of the Institute of Cost & Works Accountants of India. Shri Mandal was working in NTPC Ltd., Delhi, as General Manager (Finance) and has also worked with BHEL in the initial years of his career.

Shri Nasser Munjee is a part-time non-official Director inducted on the Board in August 2007. He is presently the Chairman of Development Credit Bank (DCB) and was the former Managing Director & CEO of the IDFC. He holds a Bachelor's degree from the University of Chicago and Master's degree from the London School of Economics, U.K. His journey in creating financial institutions began with the HDFC (which he has been assisting since its inception in 1978) and he joined the Board as an Executive Director in 1993 with primary responsibility for resource mobilization, research, publications, training, communication and managing the Centre for Housing Finance. He has deep interest for rural development, housing finance, urban issues, specially the development of modern cities and humanitarian causes. Shri Munjee is also a Technical Advisor on the various Funds of the World Bank and the memberships held by him include that of the Goa Planning Board, Managing Committee of the Bombay Chamber of Commerce & Industry and CII, Western Region. He is also on the Board of Governors of the NMIMS and a Member and Honorary Distinguished Professor at IIT, Kanpur. He continues to be on the Board of HDFC and the Board of other companies and several other institutions as Chairman, Member of the Board or as a Trustee.

Shri Keshav Saran is a part-time non-official Director inducted on the Board in July 2007. He is also a member of both, the Audit and Shareholders'/Investors' Grievance Committees of the Board. He was the former Chairman & Managing Director of Engineers India Ltd. and has also been Director (Projects) in the National Thermal Power Corporation (NTPC). He is an electrical engineering graduate with a post-graduate diploma in Industrial Management and holds an MBA and LL.B. degrees. He has vast experience and knowledge in PSU (public sector undertakings) management, project management and commercial management He has around 44 years' experience mainly in Public Sector Undertakings in Petroleum and Power Sector. He has presented number of papers in international and national seminars and has been associated with various professional organizations. He started his career at IfT Kharagpur and has worked for about 15 years with Bharat Heavy Electricals Ltd. in various capacities.

Shri J.N.L. Srivastava is a part-time non-official Director inducted on the Board in July 2007. He is an IAS and presently the Managing Trustee of IFFCO Foundation. He has held the posts of Secretary in the Agriculture & Co-operation Dept. of Government of India, the Department of Animal Husbandry & Dairying & Fisheries and the Ministry of Non-conventional Energy Sources. He has vast experience in public administration and management of public enterprises and a long association with Agriculture, Industry, Commerce and Trade. He was the former Chairman of Indian Potash Ltd and the Managing Director of the Punjab State Industrial Development Corporation (PSIDC) and has held directorships in various Companies which include NABARD, IFFCO, KRIBHCO, NAFED, Max India Ltd. He has represented India in the Food & Agricultural Organisation (FAO) of the United Nations and the World Trade Organisation (WTO).

Shri U. Sundararajan is a part-time non-official Director of the Company inducted on the Board in July 2007 and is also the Chairman of the Audit Committee of the Board. He was the former Chairman and Managing Director of BPCL. He is a Cost Accountant and has vast experience and knowledge in financial management and general management. He has also served as part time External Director on the Board of several companies which include Gujarat State Petronet Ltd. and Larsen & Toubro Ltd.



### NOTICE OF MEETING

NOTICE is hereby given that the 57th Annual General Meeting of The Shipping Corporation of India Ltd. will be held at the Registered Office of the Company at "Shipping House", 245, Madam Cama Road, Mumbai - 400 021 at 1530 hrs. on Friday, the 28th September 2007 to transact the following as:

#### **ORDINARY BUSINESS**

- To receive, consider and adopt the Balance Sheet as at 31st March 2007, Profit & Loss Account for the year ended on that date and Reports of Auditors and Directors thereon.
- 2. To confirm the declaration and payment of interim dividend as final dividend.
- 3. To appoint a Director in place of Shri B.K. Mandal who retires at this meeting and being eligible, offers himself for re-appointment.
- 4. To appoint a Director in place of Shri U.C. Grover who retires at this meeting and being eligible, offers himself for re-appointment.
- 5. To appoint a Director in place of Shri Kailash Gupta who retires at this meeting and being eligible, offers himself for re-appointment.
- 6. To fix the remuneration of the Auditors

#### **SPECIAL BUSINESS**

- 7. To appoint a Director in place of Shri A.K. Mago who under Article 125 of the Articles of Association of the Company and Section 260 of the Companies Act, 1956 holds office only upto the date of this Annual General Meeting and from whom the Company has received a notice in writing signifying his candidature to the office of Director and who is eligible for appointment.
- 8. To appoint a Director in place of Shri A.D. Fernando who under Article 125 of the Articles of Association of the Company and Section 260 of the Companies Act, 1956 holds office only upto the date of this Annual General Meeting and from whom the Company has received a notice in writing signifying his candidature to the office of Director and who is eligible for appointment.
- 9. To appoint a Director in place of Shri U. Sundararajan who under Article 125 of the Articles of Association of the Company and Section 260 of the Companies Act, 1956 holds office only upto the date of this Annual General Meeting and from whom the Company has received a notice in writing signifying his candidature to the office of Director and who is eligible for appointment.
- 10. To appoint a Director in place of Shri J.N.L. Srivastava who under Article 125 of the Articles of Association of the Company and Section 260 of the Companies Act, 1956 holds office only upto the date of this Annual General Meeting and from whom the Company has received a notice in writing signifying his candidature to the office of Director and who is eligible for appointment.
- 11. To appoint a Director in place of Dr. Bakul. H. Dholakia who under Article 125 of the Articles of Association of the Company and Section 260 of the Companies Act, 1956 holds office only upto the date of this Annual General Meeting and being eligible for appointment, the Company has received a notice in writing, from a shareholder signifying his intention to propose appointment of Dr. Bakul H. Dholakia as a Director of the Company.
- 12. To appoint a Director in place of Shri Keshav Saran who under Article 125 of the Articles of Association of the Company and Section 260 of the Companies Act, 1956 holds office only upto the date of this Annual General Meeting and from whom the Company has received a notice in writing signifying his candidature to the office of Director and who is eligible for appointment.



13. To appoint a Director in place of Shri Nasser Munjee who under Article 125 of the Articles of Association of the Company and Section 260 of the Companies Act, 1956 holds office only upto the date of this Annual General Meeting and from whom the Company has received a notice in writing signifying his candidature to the office of Director and who is eligible for appointment.

By Order of the Board of Directors for The Shipping Corporation of India Ltd.

Dipankar Haldar

General Manager (Legal Affairs) & Company Secretary

### Registered Office:

Shipping House, 245, Madame Cama Road, Mumbai - 400 021.

Dated: 14th August, 2007

#### Notes:

- a) A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND A PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE PROXY FORM DULY COMPLETED AND SIGNED MUST BE DEPOSITED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING.
- b) The Register of Members and the Share Transfer Books of the Company will remain closed from 21.09.2007 to 28.09.2007 (both days inclusive).
- c) Members are requested to notify any change in their address to the Share Transfer Agents of the Company at the following address:

M/s. Sharepro Services (India) Pvt. Ltd. (Investor Relation Centre) 912, Raheja Centre, Free Press Journal Road Nariman Point, Mumbai - 400 021.

d) Pursuant to the provisions of Section 205A of the Companies Act, 1956, the amount of dividend which remains unpaid/unclaimed for a period of 7 years would be transferred to the "Investor Education and Protection Fund (IEPF)", constituted by the Central Government and member(s) would not be able to claim any amount of dividend so transferred to the Fund. Therefore, member(s) who has/ have not yet encashed his/their dividend warrant(s) is/are requested in his/their own interest to write to the Company Secretary immediately for claiming outstanding dividend declared by the Company for the year 1999-2000 and onward.

The dividend paid for the year 1996-97, 1997-98 and 1998-1999, and remaining unclaimed/unpaid has already been transferred to the IEPF.

