Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8  $^{\mathrm{TH}}$  FLOOR,

#### KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: smn1098@rediffmail.com, Website: www.sharpinvestmentsltd.com

## (ANNEXURE TO THE NOTICE FOR THE ANNUAL GENERAL MEETING OF THE COMPANY TO BE HELD ON $30^{\rm TH}$ SEPTEMBER, 2015)

- 1. Name & Registered Address of Sole/First named Member:
- 2. Joint Holders Name (If any) :
- 3. Folio No. / DP ID & Client ID:
- 4. No. of Equity Shares Held

Dear Shareholder,

### Subject: Process and manner for availing E-voting facility:

Pursuant to Provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Clause 35B of the Listing Agreement, the Company is pleased to provide E-voting facility to the members to cast their votes electronically on all resolutions proposed to be considered at the Annual General Meeting (AGM) to be held Wednesday, 30<sup>th</sup> September, 2015 at 10.30 A.M. at Sardarshahr Parishad, 11, Dr. Rajendra Prasad Sarani, 5<sup>th</sup> Floor, Kolkata - 700001 and at any adjournment thereof.

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the e-voting facility. The e-voting facility is available at the link https://www.evotingindia.com.

The Electronic Voting Particulars are set out below:

EVSN	User ID	PAN / Sequence No.
(Electronic Voting Sequence Number)		
150831050		

The E-voting facility will be available during the following voting period:

Remote e-Voting Start On	Remote e-Voting End On
27 <sup>th</sup> September, 2015 at 10.00 A.M.	29 <sup>th</sup> September, 2015 at 05.00 P.M.

Please read the instructions mentioned in Point No.18 of the Notice before exercising your vote.

By Order of the Board For Sharp Investments Limited Sagarmal Nahata Managing Director (DIN: 00307611)

Place: Kolkata Date: 19.08.2015

Encl: AGM Notice/Attendance Slip/Proxy Form/Ballot-Form/Annual Report

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: smn1098@rediffmail.com, Website: www.sharpinvestmentsltd.com

### **NOTICE**

Notice is hereby given that the Annual General Meeting of the SHARP INVESTMENTS LIMITED will be held on 30<sup>th</sup> September, 2015 at 10.30 A.M. atSardarshahrPrarishad, 11, Dr. Rajendra Prasad Sarani, 5<sup>th</sup> Floor, Kolkata – 700001 to transact the following business:

#### **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt Financial Statements of the Company for the year ended March 31, 2015 including the Audited Balance Sheet as March 31, 2015, the statement of Profit & Loss for the Year ended on that date and the reports of the Board of Directors and Auditors thereon.
- 2. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Section 139 and all other applicable provisions, if any, of the Companies Act, 2013 and the Rules framed there under, as amended from time to time, the Company hereby approves the appointment of C. GHATAK & CO., Chartered Accountants (Membership No. 003591), as Auditors of the Company to hold office from the conclusion of this Annual General Meeting (AGM) till the conclusion of the AGM of the Company to be held in the year 2016 at such remuneration plus service tax, out-of-pocket, traveling and living expenses, etc., as may be mutually agreed between the Board of Directors of the Company and the Auditors."

#### **SPECIAL BUSINESS:**

- 3. To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution:
  - "RESOLVED THAT pursuant to the provisions of Section 61 of the Companies Act, 2013, and other applicable provisions, if any, of the Companies Act, 2013, and the provisions of the Memorandum and Articles of Association of the Company and subject to the approval(s), consent(s), permission(s), sanction(s), if any, as may be necessary from the appropriate statutory authority(ies), the consent of the shareholders be and is hereby accorded for sub-dividing the equity shares of the Company, such that each equity share having nominal value of Rs.10/- (Rupees Ten Only) each be sub-divided into 10 (Ten) Equity Shares having nominal value of Re. 1/- (Rupee One Only) each fully paidup."

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: <a href="mailto:smn1098@rediffmail.com">smn1098@rediffmail.com</a>, Website: <a href="mailto:www.sharpinvestmentsltd.com">www.sharpinvestmentsltd.com</a>,

"RESOLVED FURTHER THAT pursuant to the Sub-division of equity shares of the Company, the Authorized, Issued, Subscribed and Paid-up Equity Share Capital of nominal value of Rs. 10/- (Rupees Ten Only) each, shall stands sub-divided into 10 (Ten) Equity Shares of nominal value of Re. 1/- (Rupee One Only) each."

"RESOLVED FURTHER THAT upon sub-division of equity shares as aforesaid, the existing share certificates of the equity shares of the face value of Rs. 10/- (Rupees Ten Only) each both in the electronic form and in the physical form shall be deemed to have been automatically cancelled and be of no effect on and from the record date (to be decided by the Board of Directors) and the Company may without requiring the surrender of the old share certificates, directly use and dispatch the new share certificates of the Company, in lieu of such old share certificates and give proportionate credit of shares, wherever required to those shareholders in demat form."

"RESOLVED FURTHER THAT any, Director(s) of the Company be and are hereby severally authorized to do, perform and execute all such acts, deeds, matters and things as it may consider necessary, expedient, usual or proper to give effect to this resolution including but not limited to fixing of the record date as per the requirement of the Listing Agreement, execution of all necessary documents with the Stock Exchanges and the Depositories, and/or any other relevant statutory authority, if any, cancellation or rectification of the existing physical share certificates in lieu of the old certificates and to settle any question or difficulty that may arise with regard to the sub-division of the equity shares as aforesaid or for any matters connected herewith or incidental hereto."

"RESOLVED FURTHER THAT the Existing Clause V of the Memorandum of Association of the Company, be and is hereby deleted and substituted with the following:

- V. The Authorized Share Capital of the Company is Rs. 242,500,000/- (Rupees Twenty Four Crores and Twenty Five Lakhs only) divided into 242,500,000 (Twenty Four Crores and Twenty Five Lakhs only) Equity Shares of Re. 1/- (Rupees One Only) each with the power of the Company to increase or reduce from time to time its capital and to issue any shares in the equity capital and attach to any class of such shares any preference, right, privileges or privileges or priorities in payment of dividend or distribution of assets or other matter or to subject the same to any restriction limitation or conditions and to vary regulation of the company as may be necessary to give effect to the same."
- 4. To consider and, if thought fit, to pass with or without modification(s), the following resolution as an Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 14 and all other applicable provisions of the Companies Act, 2013 read with Companies (Incorporation) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), consent of the Company be and is hereby accorded to substitute the existing Articles of Association of the Company by a new set of Articles of Association."

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: smn1098@rediffmail.com, Website: www.sharpinvestmentsltd.com

"RESOLVED FURTHER THAT any Director of the Company, be and is hereby authorised to do all such acts, deeds and things as may be necessary, expedient and desirable for the purpose of giving effect to this resolution".

5. To consider and if thought fit to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to Sections 149, 152, 160 and other applicable provisions, if any, of the Companies Act, 2013 read with Companies (Appointment and Qualification of Directors) Rules, 2014, approval of shareholders of the Company be and is hereby accorded for the appointment of Mr. Sujit Kumar Panda (DIN:06873319), who was appointed as a Additional Director and whose office concludes at the date of the annual general meeting and in respect of whom the Company has received notice in writing from a member under Section 160 of the Companies Act, 2013 proposing his candidature for the office of Director of the Company under Section 160 of the Companies Act, 2013 and liable to retire by rotation".

"RESOLVED FURTHER THAT any Director of the Company, be and is hereby authorized to do all such acts, deeds and things as may be necessary, expedient and desirable for the purpose of giving effect to this resolution".

6. To consider and if thought fit to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Clause 49 of the Listing Agreement, Mrs. Anushri Pal (DIN: 07241928), who holds the office as an Additional Director of the Company upto the date of this Annual General Meeting in terms of Section 161 of the Act and who qualifies for being appointed as an Independent Director, in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013, from a member proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director for a term of 5 (five Years), effective from 21<sup>st</sup> July, 2015, not liable to retire by rotation."

"RESOLVED FURTHER THAT any Director of the Company, be and is hereby authorised to do all such acts, deeds and things as may be necessary, expedient and desirable for the purpose of giving effect to this resolution".

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: <a href="mailto:smn1098@rediffmail.com">smn1098@rediffmail.com</a>, Website: <a href="mailto:www.sharpinvestmentsltd.com">www.sharpinvestmentsltd.com</a>,

- 7. To consider and if thought fit to pass the following resolution as an Special Resolution:
  - "RESOLVED THAT pursuant to the provisions of Sections 196, 197 and other applicable provisions, if any, of the Companies Act, 2013 ("Act"), as amended or reenacted from time to time, read with Schedule V to the Act, the Company hereby approves the appointment and terms of remuneration of Mr.Sagarmal Nahata(DIN: 00307611) as an Managing Director of the Company for a period of three years with effect from April 1ST 2015 upon the terms and conditions set out in the Explanatory Statement annexed to the Notice convening this Annual General Meeting, (including the remuneration to be paid in the event of loss or inadequacy of profits in any financial year during the tenure of her appointment), with authority to the Board of Directors to alter and vary the terms and conditions of the said appointment in such manner as may be agreed to between the Board of Directors and Mr.Sagarmal Nahata."

"RESOLVED FURTHER THAT any Director of the Company, be and is hereby authorised to do all such acts, deeds and things as may be necessary, expedient and desirable for the purpose of giving effect to this resolution".

Regd. Office: 33/1,N.S. Road, Marshall House, Room No. 863, Kolkata – 700001 Date: 19.08.2015 By order of the Board of Directors For Sharp Investments Ltd. Sd/- SagarmalNahata MANAGING DIRECTOR

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: smn1098@rediffmail.com, Website: www.sharpinvestmentsltd.com

### **NOTES:**

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on poll instead of himself and such proxy need not be a member of the Company. A person can act as proxy on behalf of members not exceeding fifty (50) who are holding, in the aggregate, not more than ten percent of the total share capital of the Company.

The enclosed proxy form, if intended to be used, should reach the registered office of the Company duly completed not less than forty eight hours before the scheduled time of the meeting.

- 2. Corporate members intending to send their authorized representatives to attend the meeting are requested to send to the Company a certified copy of the Board Resolution authorizing their representative to attend and vote on their behalf at the meeting.
- 3. The Register of Members and Share Transfer Books shall remain closed from 24th September, 2015 to 30th September, 2015 (both days inclusive).
- 4. Please bring your copy of the annual report to the meeting as the Company would not provide any copy at the venue of the AGM.
- 5. The relevant explanatory statement pursuant to Section 102 of the Companies Act, 2013 in respect of the special businesses set out above is annexed hereto.
- 6. All documents referred to in the notice are open for inspection at the registered office of the Company between 11.00 am to 1.00 pm on any working day prior to the date of the meeting and will also be available at the meeting venue on the date of the meeting.
- 7. Members intending to require information about accounts to be explained at the meeting are requested to write to the Company at least ten days in advance of the Annual General Meeting.
- 8. Information under Clause 49 of the Listing Agreement with the Stock Exchanges in respect of Directors seeking appointment/re-appointment at the Annual General Meeting is given hereinafter.
- 9. Members holding shares in dematerialized mode are requested to intimate all changes with respect to their bank details, mandate, nomination, power of attorney, change of address, e-mail address, change in name etc. to their Depository Participant. These changes will be automatically reflected in the Company's records which will help the Company to provide efficient and better service to the members.

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: <a href="mailto:smn1098@rediffmail.com">smn1098@rediffmail.com</a>, Website: <a href="mailto:www.sharpinvestmentsltd.com">www.sharpinvestmentsltd.com</a>,

- 10. Members holding shares in physical form are requested to intimate all changes with respect to their bank details, mandate, nomination, power of attorney, change of address, e-mail address, change in name etc. immediately to the Company/RTA.
- 11. Members who have not so encashed their dividend warrants for the past financial years are requested to approach the Registrars for revalidation of unclaimed dividend warrants.
- 12. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their depository participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to submit their PAN details to the Company.
- 13. To prevent fraudulent transactions, members are advised to exercise due diligence and notify the Company of any change in address or staying abroad or demise of any member as soon as possible. Members are also advised not to leave their demat account(s) dormant for long. Periodic statement of holdings should be obtained from the concerned Depository Participants and holdings should be verified.
- 14. Members who have not registered their e-mail addresses so far are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars etc. from the Company electronically.
- 15. The Ministry of Corporate Affairs (MCA) has come out with a Circular Nos 17/2011 dated 21/04/2011 & 18/2011 dated 29/04/2011 propagating "Green Initiative" encouraging Corporate to serve documents through electronic mode. In order to above, those shareholders, who want the

Annual Report in electronic mode, are requested to send their e-mail address.

16. Pursuant to Section 101 and Section 136 of the Companies Act, 2013 read with relevant Rules made thereunder, Companies can serve Annual Reports and other communications through electronic mode to those Members who have registered their e- mail address either with the company or with the Depository. Members holding shares in demat form are requested to register their e-mail address with their Depository Participant (s) only. Members of the Company, who have registered their email address, are entitled to receive such communication in physical form upon request. The Notice of AGM, Annual Report and Attendance Slip are being sent in electronic mode to Members whose email ids are registered with the Company or the Depository Participant(s). Members who have received the Notice of AGM, Annual Report and Attendance Slip in electronic mode are requested to print the attendance Slip and submit a duly filled in Attendance Slip at the registration counter to attend the AGM Payment of dividend, if any approved by the members of ensuing Annual General Meeting will be made through ECS/NECS mandatory, and the dividend amount would be directly credited to the Member's respective bank accounts.

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: <a href="mailto:smn1098@rediffmail.com">smn1098@rediffmail.com</a>, Website: <a href="mailto:www.sharpinvestmentsltd.com">www.sharpinvestmentsltd.com</a>,

17. Shareholders are requested to give us their valuable suggestions for improvement of our investor services.

#### 18. VOTING THROUGH ELECTRONIC MEANS

- In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Clause 35B of the Listing Agreement, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM ("remote e-voting") will be provided by Central Depository Services (India) Limited (CDSL).
- II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.
- **III.** The process and manner for remote e-voting are as under:
- (i) The remote e-voting period commences on 27<sup>th</sup> September, 2015 (10:00 am) and ends on 29<sup>th</sup> September, 2015 (5:00 pm). During this period members' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 23<sup>rd</sup> September, 2015, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com during the voting period
- (iii) Click on "Shareholders" tab.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.
- (v) Next enter the Image Verification as displayed and Click on Login.

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: <a href="mailto:smn1098@rediffmail.com">smn1098@rediffmail.com</a>, Website: <a href="mailto:www.sharpinvestmentsltd.com">www.sharpinvestmentsltd.com</a>

(vi) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

(vii) If you are a first time user follow the steps given below:

(vn) $n$ $yc$	ou are a first time user follow the steps given below.
	For Members holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department
	(Applicable for both demat shareholders as well as physical shareholders)
	<ul> <li>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA000000001 in the PAN field.</li> </ul>
DOB	Enter the Date of Birth as recorded in your demat account with the depository or
	in the company records for your folio in dd/mm/yyyy format
Bank	Enter the Bank Account Number as recorded in your demat account with the
Account	depository or in the company records for your folio.
Number	
	<ul> <li>Please Enter the DOB or Bank Account Number in order to Login.</li> </ul>
(DBD)	• If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number
	details field as mentioned in above instruction ( iv ).

- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for evoting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Company Name i.e. < SHARP INVESTMENTS LIMITED> on which you choose to vote.on which you choose to vote.

Regd Office: 33/1, N.S. ROAD, MARSHALL HOUSE, ROOM NO.863,8<sup>TH</sup> FLOOR, KOLKATA – 700001 CIN: L65993WB1977PLC031241

Phone: 033-22300683, 40056782, Fax: 033-22307440

Email: <a href="mailto:smn1098@rediffmail.com">smn1098@rediffmail.com</a>, Website: <a href="mailto:www.sharpinvestmentsltd.com">www.sharpinvestmentsltd.com</a>,

- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Note for Institutional Shareholders & Custodians:
  - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to https://www.evotingindia.com and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
  - After receiving the login details they have to create a compliance user which should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
  - (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com under help section or write an email to helpdesk.evoting@cdslindia.com
    - 19. Institutional Members / Bodies Corporate (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution / Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote through e-mail at <a href="mailto:cschetnagupta@gmail.com">cschetnagupta@gmail.com</a> with a copy marked to helpdesk.evoting@cdslindia.com on or before 29<sup>th</sup> September,2015 upto 5:00 pm without which the vote shall not be treated as valid.