



# Shri Jagdamba Polymers Limited

## 38<sup>th</sup> ANNUAL REPORT 2021-2022



Technical Textile Solutions



## Corporate Information

### BOARD OF DIRECTORS:

Mr. Ramakant Bhojnagarwala	Chairman cum Managing Director
Mr. Kiranbhai Bhailalbhai Patel	Whole-Time Director
Mr. Vikas Srikishan Agarwal	Executive Director
Mrs. Mudra Sachin Kansal	Independent Director
Mr. Mahesh Gaurishanker Joshi	Independent Director
Mr. Shail Akhil Patel	Independent Director

### CHIEF FINANCIAL OFFICER:

Mr. Anilkumar Babublal Parmar

### COMPANY SECRETARY:

Mr. Kunjal Jayantkumar Soni

### STATUTORY AUDITORS:

M/s. Jaymin D. Shah & Co.  
Chartered Accountants

### SECRETARIAL AUDITORS:

M/s. G. R. Shah & Associates  
Practicing Company Secretary

### BANKERS:

ICICI Bank Limited  
HDFC Bank Limited  
HSBC Limited

### PLANTS:

Unit I: Plot No.101, GIDC Estate Dholka - 382225 Dist. Ahmedabad  
Unit II: Plot No. 703-10, GIDC Estate Dholka -382225 Dist. Ahmedabad  
Unit III: 100 % EOU, New Survey No.166p/ 167p/ 168p/ 170p, Simej Rupgadh Road, Simej, Dholka-382265, Dist. Ahmedabad

### REGISTERED OFFICE:-

802, Narnarayan Complex,  
Opp. Navrangpura Post Office,  
Navrangpura, Ahmedabad-380009.  
Tel: +79-26565792  
Email: admin@jagdambapolymers.com  
Website: www.shrijagdamba.com

### REGISTRAR & TRANSFER AGENTS:

**SKYLINE FINANCIAL SERVICES PRIVATE LIMITED**  
D-153A, 1st Floor, Okhla Industrial Area, Phase -I,  
New Delhi - 110 020  
Cont No. +11-40450193-97  
Email: admin@skylinerta.com  
Website: www.skylinerta.com

### ANNUAL GENERAL MEETING:

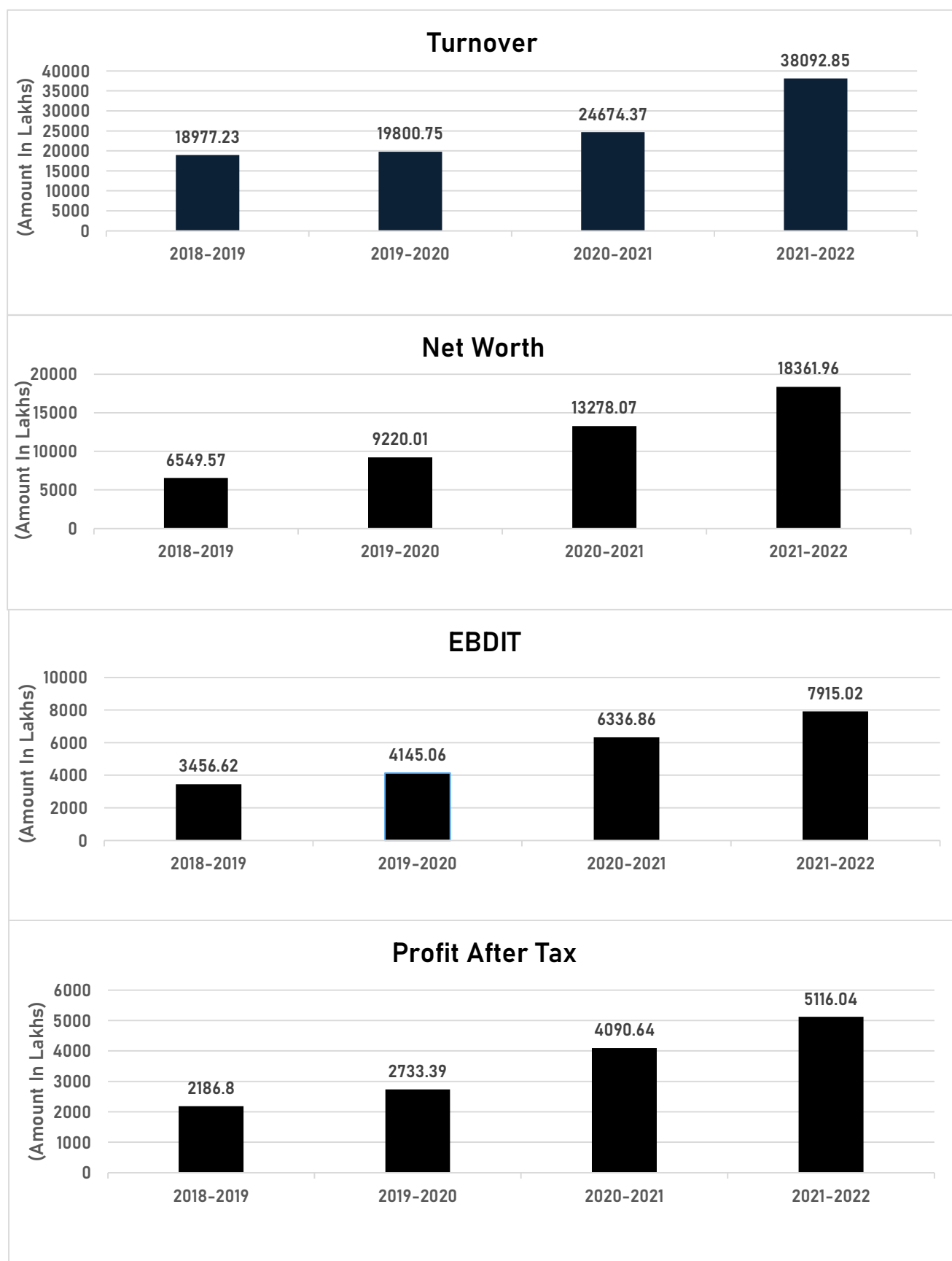
Date : Wednesday, September 28, 2022.  
Time : 03:00 P.M.  
Venu : Radisson Blu Hotel, Near Panchvati Cross Road,  
Ambawadi, Ahmedabad - 380006, Gujarat.

### INDEX:

1. Notice-----	03
2. Director Report-----	21
3. Independent Auditors Report-----	46
4. Financial Statements-----	57
5. Notes Forming Part of Financial Statement-----	61



## **Growth at Glance:**





### NOTICE

Notice is hereby given that the 38th Annual General Meeting of the members of Shri Jagdamba Polymers Limited will be held at 03:00 P.M. on Wednesday, September 28, 2022 at Radisson Blu Hotel, Near Panchvati Cross Road, Ambawadi, Ahmedabad - 380006, Gujarat.

#### **ORDINARY BUSINESS:**

- 1) To receive, consider and adopt the Audited Financial Statements for the year ended March 31, 2022 and reports of the Directors and the Auditors thereon.
- 2) To declare Dividend on equity shares for the Financial Year ended on March 31, 2022.

“**RESOLVED THAT** a dividend at the rate of 50% i.e. Rs. 0.50/- (Fifty Paise only) per equity share of Rs. 1/- (One rupees) each fully paid-up of the Company be and is hereby declared for the Financial Year ended March 31, 2022 and the same be paid as recommended by the Board of Directors of the Company, out of the profits of the Company for the Financial Year ended March 31, 2022.”

- 3) To appoint a Director in place of Mr. Vikas Srikishan Agarwal (DIN: 03585140) who retires by rotation and being eligible offers himself for re-appointment as Director of the Company.

#### **SPECIAL BUSINESS:**

- 4) **Approval of Contract/Agreement for Related Party Transactions with M/s. Aurum Fabrictech LLP.**

To Consider and if thought fit, to pass with or without modification, the following resolution as an **Ordinary resolution:**

“**RESOLVED THAT**, pursuant to the provisions of Section 188(1)(a) of the Companies Act, 2013 read with Companies (Meeting of Board and its Powers) Rules, 2014 and other applicable provisions if any of the Companies Act, 2013 and provisions of, Regulation 23 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification or re-enactment thereof) and the ‘Policy for dealing with Related Party Transactions’ of M/s. Shri Jagdamba Polymers Limited and as per the recommendation by the Audit Committee, consent of the members of the Company be and are hereby accorded to the Board of Directors to enter into contract or any transaction of purchase, sale or supply of goods or services with M/s. Aurum Fabrictech LLP, in which Managing Director of the Company namely Mr. Ramakant Bhojnagarwala (DIN: 00012733), is interested directly as partner, or through their relatives being a Related Party within the meaning of Section 2(76) of the Companies Act, 2013 (“Act”) and Regulation 2(1)(zb) of the Listing Regulations.”

Sr. No.	Name of Related Party	Name of Director who are related	Nature of relationship	Maximum value of Transactions per annum (Rs. in Crores)	Nature and Particulars of arrangement
1.	M/s. Aurum Fabrictech LLP	Mr. Ramakant Bhojnagarwala	Mr. Ramakant Bhojnagarwala is Partner and his immediate Relatives are Designated partners/ Partner in the LLP	20.00	Purchase, Sale or supply of goods or services. However, such transactions would be on arm's lengths basis and in the ordinary course of the Company's Business.

“**RESOLVED FURTHER THAT**, the total value of contract or any transaction of purchase, sale or supply of goods or services M/s. Aurum Fabrictech LLP in any one Financial Year should not exceed Rs. 20.00 Crores”.

“**RESOLVED FURTHER THAT**, any director of the Company and Company Secretary of Company be and are hereby authorized singly or jointly to finalize the terms and conditions of contract or any transaction of purchase, sale or supply of goods or services with M/s. Aurum Fabrictech LLP and to settle any doubt, question or difficulty that may arise.”

**5) Re-appointment of Mr. Kiranbhai Bhailalbhair Patel (DIN: 00045360) as a Whole-time Director:**

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 196, 197, 203 and other applicable provision, if any, of the Companies Act, 2013, read with Schedule V to the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force), approval of the members of the Company be and is hereby accorded to the re-appointment of Mr. Kiranbhai Bhailalbhair Patel, (DIN: 00045360) as the Whole Time Director of the Company for a period of five years with effect from October 1, 2022 upon fresh terms and condition as set out in the draft agreement to be entered into by the Company with Mr. Kiranbhai Bhailalbhair Patel (DIN: 00045360) and placed before this meeting, duly initialed by the Chairman for the purpose of identification and which draft is hereby specifically approved.”

**“RESOLVED FURTHER THAT** the Re-appointment of Mr. Kiranbhai Bhailalbhair Patel as Whole Time Director of the company is eligible for the retirement by rotation and within the overall limits as approved by the members in terms of this resolution and as recommended by the Nomination and Remuneration Committee to the Board.”

**“RESOLVED FURTHER THAT**, any director or Mr. Kunjal Soni, Company Secretary of the Company be and is hereby authorized singly or jointly to do all such Acts, deeds and things and execute all such Acts documents, instrument and writing as may be required and to delegate all or any of its powers herein conferred to any committee of Director to give effect to the aforesaid resolution.”

**6) Re-Appointment of Mr. Ramakant Bhojnagarwala (DIN:00012733) as Chairman and Managing Director,**

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a **Special resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 196, 197, 203 and other applicable provision, if any, of the Companies Act, 2013, read with Schedule V to the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Articles of Association of the Company, and recommended by the Nomination and Remuneration Committee to the Board ,approval of the members of the Company be and is hereby accorded to the re-appointment of Mr. Ramakant Bhojnagarwala (DIN:00012733), as the Managing Director of the Company for a period of five years with effect from October 1, 2022 upon fresh terms and condition, as set out in the draft agreement to be entered into by the Company with Mr. Ramakant Bhojnagarwala and placed before this meeting, duly initialed by the Chairman for the purpose of identification and which draft is hereby specifically approved.”

**“RESOLVED FURTHER THAT** the Board of Directors of the Company (hereinafter referred to as Board) be and is hereby authorized to vary and / or modify the terms and condition of the agreement that may be entered as set out in the said draft agreement including revision in remuneration payable to Mr. Ramakant Bhojnagarwala amounting of Rs. 25,00,000/- (Twenty five lakhs only) per month in such manner as may be agreed between the Board and Mr. Ramakant Bhojnagarwala.”

**“RESOLVED FURTHER THAT** pursuant to Regulation 17(1A) of the SEBI Listing Regulations, and other applicable provisions, if any of the Companies Act, 2013, as amended from time to time, approval of the members of the Company be and is hereby accorded for continuation of directorship of Mr. Ramakant Bhojnagarwala (DIN: 00012733) as the Executive Director of the Company, who had attained the age of 75 years.”

**“RESOLVED FURTHER THAT** the any directors of the Company or Mr. Kunjal Soni, Company Secretary of the Company be and is hereby authorized singly or jointly to do all such Acts, deeds and things and execute all such Acts documents, instrument and writing as may be required and to delegate all or any of its powers herein conferred to any committee of Director to give effect to the aforesaid resolution.”





**7) To make loans, give guarantees and make investments in other bodies corporate.**

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to Section 186 and all other applicable provisions, if any, of the Companies Act, 2013 and rules made there under (including any statutory modification thereof for the time being in force and as may be enacted from time to time) and such other approvals, consents, permissions or sanctions of any other appropriate authorities or entities, including Banks/ Financial Institutions, as per the case may be, and as per the recommendation by the Audit Committee, consent of the members of the Company be and is hereby accorded to the Board of Directors of the Company, (hereinafter referred to as the “Board”, which term shall include any Committee constituted by the Board or any person(s) authorized by the Board to exercise the powers conferred on the Board by the Resolution), to;

- make loan to any company (including subsidiary) or any other person;
- give any guarantee, or provide security, in connection with a loan made by any other person to any company (including subsidiary / overseas subsidiaries) and;
- acquire by way of subscription, purchase or otherwise, the securities of any company (including subsidiary) up to an aggregate amount not exceeding 300 crore, at any time, irrespective of aggregate of such loan, guarantee, security and investment in securities exceed sixty percent of the Company’s paid up capital and free reserves and securities premium or one hundred percent of the Company’s free reserves and securities premium, on such terms and conditions as the Board may deem fit.”

**“RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, the Board or Mr. Kunjal Soni, Company Secretary of the Company be and is hereby authorised singly or jointly to take from time to time all decisions and such steps as may be necessary for giving loans, guarantees or providing securities or for making such investments and to execute such documents, deeds, writings, papers and/or agreements as may be required and do all such acts, deeds, matters and things, as it may in its absolute discretion, deem fit, necessary or expedient to give effect to this Resolution”.

**8) Approval Under Section 180(1)(C) Of The Companies Act, 2013**

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 180(1)(c) of Companies Act, 2013 read with the rules framed thereunder and other applicable provisions, if any (including any amendment thereto or re-enactment thereof for the time being in force) and as per the recommendation by the Audit Committee, Consent of the Shareholders/members of the Company be and is hereby accorded to borrow funds either from banks, financial institution, firms, companies or other bodies from time to time, on such terms and conditions, as to repayment, interest or otherwise, as it thinks fit and proper in the interests of the Company, and such sums as may be necessary for the time being, may exceed the aggregate of paid-up share capital and free reserves, that is to say, reserves not set apart for any specific purpose, provided that the aggregate of sums so borrowed shall not exceed the limit of Rs. 500 Crore (Rupees Five Hundred Crore Only) at any point of time and that such borrowing shall be exclusive of temporary loans obtained or to be obtained by the Company from the Company’s bankers in the ordinary course of business.”

**“RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, the Board of Directors or Mr. Kunjal Soni, Company Secretary of the Company be and are hereby authorized singly or jointly to take all such steps and actions and give such directions and delegate such authorities, as it may in its absolute discretion, deem appropriate and to execute such documents, deeds, writings, papers and/or agreements as may be required and do all such acts, deeds, matters and things, as it may in its absolute discretion, deem fit, necessary or expedient to give effect to this Resolution.”

**9) APPROVAL UNDER SECTION 180 (1) (a) OF COMPANIES ACT, 2013:**

To consider and, if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution**:

**“RESOLVED THAT** pursuant to the provisions of Section 180(1)(a) read with the rules framed thereunder and other applicable provisions, if any, of Companies Act, 2013 (including any amendment thereto or re-enactment thereof, for the time being in force), and the provisions of the Memorandum and Articles of Association of the Company, and subject to such other applicable statutes and regulations, and subject to such other requisite approvals, consents and clearance, and as per the recommendation by the Audit Committee, consent of the Shareholders/members of the Company be and is hereby accorded to create pledge, mortgage and/or charge on all the immovable and movable properties of the Company in favor of Banks, Financial Institutions, any other lenders of debenture trustees to secure the amount borrowed by the Company or any third party from time to time for the due payment of the Principal together with interest, charges, costs, expenses and all monies payable by the Company or any third party in respect of such borrowing by the Board of Directors and/or Committee of Directors of the Company, provided that the maximum extent of the indebtedness secured by the properties of the Company does not exceed Rs. 500 Crore (Rupees Five hundred Crore only) at any time.”

**“RESOLVED FURTHER THAT** the Board or Mr. Kunjal Soni, Company Secretary be and is hereby authorised singly or jointly to take all such actions and to give such direction as may be necessary or desirable and all authorised to finalize with banks/Financial Institutions the documents for creating aforesaid mortgage and/or charge and to do all such acts and things as may be necessary for giving effect to the above resolution and to execute such documents, deeds, writings, papers and/or agreements as may be required and do all such acts, deeds, matters and things, as it may in its absolute discretion, deem fit, necessary or expedient to give effect to this Resolution.”

Place: Ahmedabad  
Date: 31/08/2022

By order of the Board of Directors of  
Shri Jagdamba Polymers Limited

Sd/-  
Kunjal Soni  
Company Secretary

Registered Office:  
802, Narnarayan Complex,  
Opp. Navrangpura Post Office,  
Navrangpura,  
Ahmedabad - 380009

**NOTES:**

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING (MEETINGS) IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/ HER SELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**

The proxy from duly completed and signed, should be lodged with the Company, at its registered office at least 48 hours before the time of the meeting. A person cannot hold more than 50 proxies and holding in the aggregate not more than 10% of the total share capital of the company carrying voting rights. For a member holding more than 10% of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or member.

2. In case of joint holders attending the Annual General Meeting (AGM), the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
3. In terms of the provision of section 124 of the Companies Act, 2013 the amount of dividend not encashed or claimed within 7 (seven) years from the date of its transfer to the unpaid dividend account, will be transferred to the Investor Education and Protection Fund established by the government and in accordance with Section 124(6) of the Companies Act, 2013, all shares in respect of which dividend has not been paid or claimed for seven consecutive years or more shall be transferred by the company in the name of IEPF Authority.

However, shares in respect of which specific order of Court or Tribunal or statutory Authority restraining any transfer of such shares and payment of dividend is registered with the company or shares which are pledged or hypothecated under the provisions of the Depositories Act, 1996, shall not be so transferred.

The voting rights on shares transferred in the name of IEPF Authority shall remain frozen until the rightful owner claims the shares.

4. Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of the Special Business is annexed hereto.
5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM/EGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the EGM/AGM will be provided by CDSL.
6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM/EGM has been uploaded on the website of the Company at [www.shrijagdamba.com](http://www.shrijagdamba.com). The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com). The AGM/EGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM/EGM) i.e. [www.evotingindia.com](http://www.evotingindia.com).
7. All documents referred to in the accompanying Notice to the Members and the Explanatory Statement are available for inspection by the Members at the Registered Office of the Company on all working days, except Saturdays, Sundays and Public holidays, during working hours up to and including the date of the AGM.





8. M/s. G. R Shah & Associates, Practicing Company Secretary, Ahmedabad has been appointed as the Scrutinizer to scrutinize the remote e-Voting process and casting vote through the e-Voting system during the meeting in a fair and transparent manner.
9. The Scrutinizer shall after the conclusion of e-Voting at the 38th AGM, first download the votes cast at the AGM and thereafter unblock the votes cast through remote e-Voting and shall make a consolidated scrutinizer's report of the total votes cast in favour or against, invalid votes, if any, and whether the resolution has been carried or not, and such Report shall then be sent to the Chairman or a person authorized by him, within 48 (forty eight) hours from the conclusion of the 38th AGM, who shall then countersign and declare the result of the voting forthwith.
10. The Results declared along with the report of the Scrutinizer shall be placed on the website of the Company at [www.shrijagdamba.com](http://www.shrijagdamba.com) and on the website of CDSL at [www.evotingindia.com](http://www.evotingindia.com) immediately after the declaration of Results by the Chairman or a person authorized by him. The results shall also be immediately forwarded to the BSE Limited, Mumbai.
11. The dividend on equity shares, if declared at the AGM, will be paid to those shareholders holding shares and whose names appear on the Register of Members of the Company on September 17, 2022. In respect of shares held in electronic form, the dividend will be payable to those who are the beneficial owners of shares as per details furnished by National Securities Depository Ltd. (NSDL) and Central Depository Services (India) Ltd. (CDSL). Dividend Warrants/ Demand Drafts will be dispatched to the registered address of the shareholders who have not updated their bank account details.
  - (a) Members holding shares in electronic form may note that their bank details as may be furnished to the Company by respective depositories will only be considered for remittance of dividend through NECS/ECS or through Dividend Warrants. Beneficial Owners holding Shares in Demat form are requested to get in touch with their Depository Participants (DP) to update / correct their NECS/ ECS details - Bank Code (9 digits) and Bank Account No. (11 to 16 digits) to avoid any rejections and also to give instructions regarding change of address, if any, to their DPs. It is requested to attach a photocopy of a cancelled cheque with your instructions to your DP.
  - (b) The Company has appointed SKYLINE FINANCIAL SERVICES PRIVATE LIMITED as Registrar and Share Transfer Agent (R&T Agent). Members are requested to send all future correspondence to the SKYLINE FINANCIAL SERVICES PRIVATE LIMITED at D-153A, 1st Floor, Okhla Industrial Area, Phase -I, New Delhi - 110020. Members holding shares in physical mode are requested to notify immediately any change in their addresses, the Bank mandate or Bank details along with photocopy of the cancelled cheque or bank passbook/statement attested by the bank to the R&T Agent of the Company.
  - (c) Shareholders of the Company holding shares in physical mode are requested to register their E-mail address with Registrar and Share Transfer Agent (RTA) of the Company. At Pursuant to the Finance Act, 2020, dividend income is taxable in the hands of shareholders w.e.f. April 01, 2020 and Company is required to deduct tax at source on payment of dividend at the prescribe dates. The Shareholders are requested to refer the Finance Act, 2020 and amendments thereof for prescribed rates for various categories of shareholders. Shareholders may submit their forms for non-deduction of tax at source (TDS) viz. 15G/15H/10F and other relevant documents with RTA of the Company at [www.skylinerta.com](http://www.skylinerta.com) or Shareholders may send such documents through E-mail at [admin@skylinerta.com](mailto:admin@skylinerta.com) latest by September 15, 2022. Pursuant to the provisions of Section 72 of the Companies Act, 2013, Shareholders are entitled to make nomination in respect of the shares held by them in physical form. Shareholders desirous of making nominations are requested to send their requests in Form SH-13.
  - (d) Additional Information required to be furnished under Regulation 36 (3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015 and Secretarial Standards-2 with respect of the Director(s)/ Manager seeking appointment/re-appointment at the AGM has been furnished and forms a part of the notice. The director(s)/manager has furnished the requisite consents/declarations for their appointment/re-appointment.

**DISPATCH OF ANNUAL REPORT THROUGH ELECTRONIC MODE:**

12. In compliance with the MCA Circulars and SEBI Circular, Notice of the AGM along with the Annual Report 2021- 22 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories. Members may note that the Notice and Annual Report 2021-22 will also be available on the Company's website [www.shrijagdamba.com](http://www.shrijagdamba.com), websites of the Stock Exchanges, i.e., BSE Limited at [www.bseindia.com](http://www.bseindia.com), and on the website of Company's Registrar and Transfer Agent, Skyline Financial Services Private Limited at [www.skylinerta.com](http://www.skylinerta.com).
13. For receiving all communication (including Annual Report) from the Company electronically:
  - a) Members holding shares in physical mode and who have not registered / updated their email address with the Company are requested to register / update the same by writing to the Company with details of folio number and attaching a self-attested copy of PAN card at Company's Registrar and Transfer Agent, Skyline Financial Services Private Limited at [www.skylinerta.com](http://www.skylinerta.com);
  - b) Members holding shares in Dematerialized mode are requested to register/ update their email addresses with the relevant Depository Participant;
14. The Register of Members and the Share Transfer Register of the Company will remain closed from September 18, 2022 to September 28, 2022 (both days inclusive).
15. Members as on the cut-off date of September 17, 2022 shall only be entitled for availing the remote E-voting facility and E-voting facility during the AGM. A person who is not a Member on the cut-off date should accordingly treat this Notice for information purposes only and attend the AGM.
16. In compliance with MCA Circulars and SEBI Circular dated January 15, 2021 read with SEBI Circular dated May 12, 2020 ("collectively referred to as SEBI Circulars") The Notice of Thirty Eight AGM along with the Annual Report for the Financial Year SEBI will be sent electronically indicating the process and manner of remote e-voting to the Members whose e-mail addresses are registered with the Depository Participants /Company. The physical copy of the Notice of Thirty Eight AGM along with the Annual Report for the Financial Year SEBI Circular dated May 05, 2020 will be sent through permitted mode to those Members whose e-mail addresses are not registered with the Depository Participants/Company indicating the process and manner of remote e-voting.  
  
The Members will be entitled to receive physical copy of the Annual Report for the Financial Year ended on March 31, 2022, free of cost, upon sending a request to the Registrar and Transfer Agent or the Company Secretary of the Company. The Notice along with the Annual Report will also be available on the Company's website [www.shrijagdamba.com](http://www.shrijagdamba.com).  
  
Further, the Members who have not registered their e-mail address so far are requested to register the same for receiving all communications including Notices, Circulars, Annual Reports etc. from the Company electronically;
17. Members whose shareholding is in physical form are requested to inform change in address or bank mandate to the Registrar and Transfer Agent i.e. Skyline Financial Services Private Limited or the Company Secretary of the Company by a written request duly signed by the Member for receiving all communication in future.
18. Members desiring any information relating to the accounts are requested to write to the Company at least ten days before the AGM so as to enable the management to keep the information available at the AGM.
19. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in Dematerialized form are, therefore, requested to submit their PAN to the Depository Participants with whom they maintain their Demat accounts. Members holding shares in physical form should submit their PAN to the Company's Registrar and Transfer Agent i.e. Skyline Financial Services Private Limited or the Company Secretary of the Company;