# 17<sup>th</sup> ANNUAL REPORT

2008-2009

## BHANDARI CONSULTANCY AND FINANCE LIMITED

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REGD.OFFICE:
129, TRANSPORT CENTRE, PUNJABI BAGH
NEW DELHI-110035



#### BHANDARI CONSULTANCY AND FINANCE LIMITED

`REGD. OFFICE: 129, TRANSPORT CENTRE, ROHTAK ROAD, PUNJABI BAGH, NEW DELHI-110035

#### **NOTICE**

Notice is hereby given that the Seventeenth Annual General Meeting of the Company shall be held on Friday, the 25<sup>th</sup> September, 2009 at the Registered Office of the Company at 129, Transport Centre, Rohtak Road, Punjabi Bagh, New Delhi at 3:30 p.m. to transact the following business:

#### **Ordinary Business**

- 1. To consider and adopt the Audited Balance Sheet of the Company as at 31<sup>st</sup> March, 2009 and Profit & Loss Account of the Company for the period from 1<sup>st</sup> April, 2008 to 31<sup>st</sup> March, 2009 together with the Directors' Report and Auditors' Report thereon.
- 2. To appoint a Director in place of Sh. Abhimanyu Sindhu, who retires by rotation at the ensuing Annual General Meeting and being eligible, has offered himself for being reappointed as Director of the Company.
- 3. To appoint a Director in place of Smt. Ekta Sindhu, who retires by rotation at the ensuing Annual General Meeting and being eligible, has offered herself for being reappointed as Director of the Company.
- 4. To appoint M/s Nagar Goel & Chawla, Chartered Accountants, Statutory Auditors to hold office for the period commencing from the date of conclusion of ensuing Annual General Meeting till the conclusion of next Annual General Meeting and to fix their remuneration. M/s Nagar Goel & Chawla, Chartered Accountants, the retiring Auditors being eligible, have offered themselves for reappointment.

By Order of the Board For Bhandari Consultancy and Finance Limited

Place: New Delhi

Date: 01st September, 2009

(Kulbir Singh)

#### Notes:

- A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF. SUCH PROXY NEED NOT BE A MEMBER OF THE COMPANY.
- 2 IN ORDER TO BE EFFECTIVE PROXY FORM DULY COMPLETED MUST BE RECEIVED BY THE COMPANY AT ITS REGISTERED OFFICE NOT LESS THAN 48 HOURS BEFORE SCHEDULED TIME FOR HOLDING OF THE MEETING. A BLANK PROXY FORM IS ENCLOSED HEREWITH.
- The register of members and share transfer registers of the Company will remain closed from Tuesday, 22<sup>nd</sup> September, 2009 to Friday, 29<sup>th</sup> September, 2009 (both Days inclusive) for the year 2008-2009.

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<u>Information as required under clause 49 of the Listing Agreement in respect of Directors being reappointed:</u>

#### a) Smt. Ekta Sindhu

Smt. Ekta Sindhu is a Ph. D. Holder. She is having wide experience in the field of finance and educational activities. She runs a public school named as Indus public school. As on date, Smt. Ekta Sindhu holds 416400 equity shares of the company.

Except this company, Smt. Ekta Sindhu is neither a director on board nor the member of any committees of any other public limited company.

#### b) Sh. Abhimanyu Sindhu

**Sh. Abhimanyu Sindhu** is an experienced businessman. As on date, Sh. Abhimanyu Sindhu holds 1457160 shares of the Company.

At present, he is associated as a director in 1more public company i.e. Sindhu holdings Limited. He is not the member of any committees of any other public limited company.

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#### BHANDARI CONSULTANCY AND FINANCE LIMITED

`REGD. OFFICE: 129, TRANSPORT CENTRE, ROHTAK ROAD, PUNJABI BAGH, NEW DELHI-110035

#### **DIRECTORS' REPORT**

To,

The Members,

#### **Bhandari Consultancy and Finance Limited**

Your directors have pleasure in presenting their 17<sup>th</sup> Annual Report together with the Audited Statement of Accounts for the year ended on 31<sup>st</sup> March 2009.

#### 1. FINANCIAL RESULTS:

The financial results for the year under reviews are as follows:

(Rs.in lacs)

Particulars	2008-09	2007-08
Net profit /(Loss) before tax	71.51	78.49
Add: Balance in Profit & Loss Appropriation A/c brought forward from last year	177.50	134.18
Less: Provision for Income Tax - Current	22.11	24.17
Less: Provision for Income Tax - Deferred	(0.02)	0.09
Less: Fringe Benefit Tax	0.10	0.08
Less: Transfer to Special Reserve Fund	9.86	10.83
Net profit carried forward to next year	216.96	177.50

(The Company has transferred a sum of Rs. 9.86 lacs to Special Reserve Fund in Compliance of Section 45IC of the Reserve Bank of India Act, 1934.)

#### 2. OPERATIONS:

The Company has mainly focused on investment and financing, which are the Company's core business activities, during the year.

#### 3. DIVIDEND:

Yours directors do not recommend any dividend for the financial year 2008-09.

#### 4. PUBLIC DEPOSITS:

The Company has not invited or accepted any public deposits within the meaning of Section 58A & 58AA of the Companies Act, 1956 and section 45-I(bb) of the Reserve Bank of India Act, 1934 during the year under review. The Company does not hold any public deposit as on date and will not accept the same in future without the prior approval of Reserve Bank of India in writing.

### 5. CONSERVATION OF ENERGY, TECHNOLOGY ABSORPTION & FOREIGN EXCHANGE EARNINGS AND OUTGO:

Section 217(1) (e) of the Companies Act, 1956 is not applicable to the Company. Hence, Statement detailing the particulars required under the said section read with the Companies (Disclosures of particulars in the report of Board of Directors) Rules, 1988 are not being furnished.

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#### 6. PARTICULARS OF EMPLOYEES U/S 217(2A) OF THE COMPANIES ACT, 1956:

None of the employees of the Company has drawn salary in excess of the limits prescribed in the said Section of the Companies Act, 1956 read with Companies (Particulars of Employees) Rules, 1975 and hence no such list is being provided.

#### 7. DIRECTORS RESPONSIBILITY STATEMENT:

As per the provisions of Section 217(2AA) of the Companies Act, 1956, your Directors make the following statement:

- a) That in preparation of Annual Accounts for 2008-09, the applicable Accounting Standards has been followed along with proper explanation relating to the material departures.
- b) That the Directors have selected such Accounting Policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of 2008-09 and of the profit or loss of the Company for that period.
- c) That the Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the Assets of the Company and for preventing and detecting fraud or other irregularities.
- d) That the Directors have prepared the Annual Accounts on a going concern basis.

#### 8. DIRECTORS:

Sh. Abhimanyu Sindhu and Smt. Ekta Sindhu, Directors of the Company, retire by rotation and being eligible, have offered themselves for re-appointment. Your directors recommend their re-appointment subject to retire by rotation as per the provision of the Companies Act, 1956.

#### 9. AUDITORS REPORT:

The Report of Auditors' on Annual Account of the Company for the year ended on 31st March, 2009 is self explanatory. Hence, no explanation is required to be given.

#### 10. AUDITORS:

M/s Nagar Goel and Chawla, Chartered Accountants, New Delhi, retire at the conclusion of this Annual General Meeting and being eligible, have offered themselves for re-appointment. The Company has received a certificate from them pursuant to Section 224 (1B) of the Companies Act, 1956, confirming their eligibility for reappointment. Your director's recommend their re—appointment.

#### 11. LISTING:

The Equity Shares of the Company are listed on Delhi Stock Exchange, Bombay Stock Exchange, Madras Stock Exchange & Calcutta Stock Exchange. The trading in equity shares of the Company take place at BSE. The monthly, market price data, (highs & lows) of the Equity Shares traded during the year is given in the Corporate Governance Report.

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#### 12. CORPORATE GOVERNANCE REPORT:

A detailed report on Corporate Governance prepared in accordance with the listing agreement forms part of this report.

#### 13. ACKNOWLEDGEMENTS:

The Directors wish to place on record their gratitude to the Company's bankers for their support and cooperation. The directors also acknowledge with appreciation the support and co-operation rendered by various Govt. agencies and Departments. Your Directors would also like to thank all the employees of the Company for putting in their hard work for the Company.

By Order of the Board of Directors For Bhandari Consultancy and Finance Limited

Place: New Delhi

Date: 01st September, 2009

(Kulbir Singh) Chairman

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#### **BHANDARI CONSULTANCY AND FINANCE LIMITED**

REGD. OFFICE: 0FFICE: 129, TRANSPORT CENTRE, ROHTAK ROAD, PUNJABI BAGH, NEW DELHI-110035

## CORPORATE GOVERNANCE REPORT For the Financial Year Ended on 31<sup>ST</sup> March, 2009

#### 1. Company 's Philosophy

The underlying principles of Corporate Governance are the values, ethics and commitment to follow best business practices. Thus, it rests upon the foundations of transparency, disclosures and fairness in dealing with it's' stakeholders.

Our Corporate Governance philosophy stems from our belief that the business strategy and plans should be consistent with the welfare of all stakeholders and should be in line with National Economic policies of the Government of India. The Corporate Governance philosophy has been scripted as under:

"As a good corporate citizen, the Company is committed to sound corporate practices based on conscience, openness, fairness, professionalism and accountability in building confidence of its various stakeholders in it thereby paving the way for its long term success."

We have made conscious efforts to institutionalize Corporate Governance practices and we believe that it shall go beyond adherence to the regulatory framework. Our corporate structure, business and disclosure practices have been aligned to our Corporate Governance Philosophy. We will continuously endeavour to take forward the best practices to enhance stakeholders' value.

#### 2. Board of Directors

The Board of Directors of the Company directs the Company by formulating and reviewing the Company's policies, strategies and business plans. The Board of Directors of the Company provides leadership, strategic guidance to the Company and exercises control over the Company and accountable at all time to the shareholders of the Company.

The Composition of the Board of Director of the Company as on 31st March, 2009 is as follows:

S. No.	Name	Category
1.	Ex. Capt. Abhimanyu Sindhu	Non-Independent – Executive Director
2.	Sh. Kulbir Singh	Non-Independent Non-Executive Director
3.	Smt. Ekta Sindhu	Non-Independent Non-Executive Director
4.	Sh. Satish Kumar Sharma	Independent - Non Executive Director
5.	Sh. Sanjay Hasija	Independent - Non Executive Director
5.	Sh. Sanjay Hasija	Independent - Non Execu

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#### 3.4 Audit Committee

The audit Committee set up by the board is primarily responsible for internal control and financial reporting process. The Audit Committee has the following members:

Sh. Satish Kumar Sharma	Chairman	Independent - Non Executive Director
Sh. Kulbir Singh	Member	Non- Independent – Non- executive director
Sh Sanjay Hasija	Member	Independent - Non Executive Director

Sh. Satish Kumar Sharma, Sh. Kulbir Singh and Sh. Sanjay Hasija are financially literate members of the Committee and Sh. Satish Kumar Sharma acts as Chairman of the Audit Committee who has indepth knowledge of Accounts, Finance and Banking.

The Audit Committee met four times during the last financial year. The following table summarises the attendance at the Audit Committee meetings:

Date of Meeting	Sh. Kulbir Singh	Sh. Satish Kumar Sharma	Sh. Sanjay Hasija
20.04.2008	Yes	Yes	Yes
24.07.2008	Yes	Yes	Yes
25.10.2008	Yes	Yes	Yes
20.01.20 <mark>0</mark> 9	Yes	Yes	Yes

The terms of reference of the Audit Committee are the same as detailed in guidelines set out in the listing agreement with the Stock Exchange and in section 292A of the Companies Act, 1956.

#### 3.2 Remuneration Committee

The Company does not have Remuneration committee as contemplated under the Listing Agreement, as the Company is not paying any remuneration to its Directors.

#### 3.3 Share Transfer and Shareholders'/Investors' Grievances Committee

The Share Transfer and Shareholders'/Investors' Grievances Committee looks into the matters of complaints by the investors and shareholders relating to the non-receipt of dividend warrants, annual reports, share transfers / transmission in time, issue of duplicate share certificate, change of address etc. and the redressal of these complaints.

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#### Share Transfer and Shareholders'/Investors' Grievances Committee has the following members:

Sh. Sanjay Hasija	Chairman	Independent - Non Executive Director
Sh. Kulbir Singh	Member	Non- Independent – Non executive director
Sh Satish Kumar Sharma	Member	Independent - Non Executive Director

Share Transfer and Shareholders'/Investors' Grievances Committee met four times during the last financial year. The following table summarises the attendance at the Share transfer and Shareholders'/Investors' Grievance Committee meetings:

Date of Meeting	Sh. Kulbir Singh	Sh. Satish Kumar Sharma	Sh. Sanjay Hasija
17.04.2008	Yes	Yes	Yes
21.07.2008	Yes	Yes	Yes
22.10.2008	Yes	Yes	Yes
16.01.2009	Yes	Yes	Yes

The following table summarises the position of queries / complaint received & attended during the year 2008-2009:

SL.	Particulars	Status	Remark
1.	Number of queries/complaints received from shareholders/ investors from April 01, 2008 to March 31, 2009 regarding non-receipt of dividend/ interest warrants, non-receipt of shares sent for transfer etc	NIL	
2.	Number of queries/complaints not attended	N.A.	
3.	Number of request of share transfer / transmission received during the year	NIL	
4.	Number of share transfer cases done during the year	NIL	
5.	Number of share transfer pending during the year	N.A.	

#### Share Transfer system

Request for share transfer / transmission is attended in house as well as RTA office at the following Addresses:

#### At Share transfer office of the Company:

129, Transport Centre Rohtak Road, Punjabi Bagh, New Delhi - 110035 Tel No - 011- 28315036 Fax. No- 011-28315044

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At the office of RTA:

Indus Portfolio Private Limited

G-65, Bali Nagar, New Delhi-110015.

Tel No: 011-47671200,47671214 Fax No: 47671222,47671233

Share transfer requests (in physical form), on receipt by the Company are affected in approximately 30 days.

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#### 4. General Body Meetings

Particulars of last three Annual General Meetings of the company:

Year	Date	Time	Location
2008	25 <sup>th</sup>	03:30 p.m.	129, Transport Centre, Punjabi Bagh, New Delhi-
	September,2008	_	110035.
2007	25 <sup>th</sup> August, 2007	03.00 p.m.	18th Vasant Enclave, Rao Tula Ram Marg,
			New Delhi-110057.
2006	30 <sup>th</sup> August, 2006	11.00 a.m.	18th Vasant Enclave, Rao Tula Ram Marg,
			New Delhi-110057.

The following table summarises the details of special resolution passed or not during the last three years:

SL. No.	Particulars	Status	Remark
1.	Whether any special resolutions were passed at the last three Annual General Meeting	None	on.com
2.	Whether special resolutions were put through postal ballot at the last three Annual General Meeting	None	
3.	Persons who conducted the postal ballot	N.A.	
4.	Procedure for postal ballot	N.A.	
5.	Whether any special resolution is proposed to be conducted through postal ballot.	N.A.	The company does not foresee any requirement of postal ballot in near future.

#### 5. Disclosures

a)	On materially significant related party transactions i.e. transactions of the Company of material nature with its promoters, Directors or the management, their subsidiaries/relatives that may have potential conflict with the interests of the Company at large.	·
b)	Details of non-compliance by the Company, penalties, strictures imposed on the Company by the Stock Exchanges, or the Securities and Exchange Board of India or any other statutory body/ authority, on any matter related to capital markets during the last three years:	- None
c)	Adoption of Whistle Blower Policy and whether any personnel have been denied access to the Audit Committee.	- None

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