

66TH ANNUAL REPORT 2012 - 2013



# **Board of Directors**

Mr. T. R. Swaminathan, Chairman

Mr. R. S. Jhawar

Mr. Supriya C. Mukherjee

Mr. Vinod Kumar Singhi

Mr. F. J. Guzdar, Whole-Time-Director

# **Bankers**

Bank of India HDFC Bank

## **Auditors**

Messrs B. K. Khare & Co. Mumbai

## **Registrar & Share Transfer Agents**

M/s. Sharepro Services (India) Private Ltd. 13A/B, Samhita Warehousing Complex, 2nd Floor, Sakinaka Telephone Exchange Lane, Off Andheri Kurla Road, Sakinaka, Andheri (E), Mumbai - 400 072. Tel. No.: (022) 6772 0400, 6772 0300 Fax No.: (022) 2859 1568 **Solicitors** Govind Desai Associates, Mumbai

Registered Office Rustom Court Building, Opp. Podar Hospital, Dr. Annie Besant Road, Worli, Mumbai 400 030.

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#### Notice of Annual General Meeting:

Notice is hereby given that Sixty sixth Annual General Meeting of the Company will be held as scheduled below.

Day	:	Friday
Date	:	20 <sup>th</sup> September, 2013
Time	:	11.30 A.M.
Venue	:	Willingdon Catholic Gymkhana, Church
		Avenue, Near Khar Subway, Santacruz (W),
		Mumbai -400 054.

The Agenda for the meeting will be as under:

#### **ORDINARY BUSINESS:**

- To receive, consider and adopt the Audited Statement of Accounts for the financial year ended 31<sup>st</sup> March, 2013 and report of the Directors and Auditors thereon.
- To elect a Director in the place of Mr. Supriya Mukherjee who retires by rotation and being eligible, offers himself for re-election.
- To consider and, if thought fit to pass, with or without modification, the following resolution as a special resolution:

"RESOLVED THAT Messrs. B. K. Khare & Company, Chartered Accountants, Mumbai be and are hereby appointed as auditors of the Company to hold office from the conclusion of this meeting until the conclusion of the next Annual General Meeting of the Company at a remuneration to be decided by the Board of Directors and they be paid in addition, out of pocket and / or traveling expenses that they may incur in carrying out their duties.

#### SPECIAL BUSINESS:

4) To consider and, if thought fit, to pass, with or without modification the following Ordinary Resolution:

"**RESOLVED THAT** in accordance with the provisions of Section 257 and all other applicable provisions, if any, of the Companies Act, 1956, Mr. Vinod Kumar Singhi, who was appointed as an additional Director and who ceases to hold office as per the provisions of Section 260 of the Companies Act, 1956 at the ensuing Annual General meeting and in respect of whom the Company has received a Notice in writing proposing his candidature for the office of Director as per the provisions of the Companies Act, 1956, be and is hereby appointed a Director of the Company, subject to retire by rotation.

5) To pass with or without modification the following resolution as a Special Resolution:

"**RESOLVED THAT** pursuant to the provisions of Sections 269, 309, 311, Schedule XIII and other applicable provisions

of the Companies Act, 1956 the Company hereby approves the appointment of Mr. F. J. Guzdar as a Whole-Time Director of the Company for a period of one year from 01.04.2013 to 31.03.2014 on the remuneration set out in the draft agreement to be executed between the Company and Mr. F. J. Guzdar placed before this meeting and initialed by the Chairman for the purpose of identification."

By order of the Board of Directors

Registered Office: Rustom Court, Opp. Podar Hospital, Dr. Annie Besant Road, Worli, Mumbai – 400 030.

Dated:- 28th May, 2013

Notes:-

- 1) A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT ONE OR MORE PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF AND SUCH PROXIES NEED NOT BE A MEMBER OF THE COMPANY. THE PROXIES IN ORDER TO BE EFFECTIVE, MUST BE RECEIVED BY THE COMPANY NOT LESS THAN 48 HOURS BEFORE THE MEETING.
- 2) Explanatory Statement pursuant to Section 173(2) of the Companies Act, 1956 in respect of the Special Business to be transacted at the meeting as set out above is annexed hereto and forms part of the Notice.
- 3) The Details of the Directors seeking re-appointment and appointment at the forthcoming Annual General Meeting as stipulated under Clause 49 of the Listing Agreement with the Stock Exchanges are also annexed.
- 4) The register of members and shares transfer books of the Company will remain closed from Wednesday, 11<sup>th</sup> day, of September 2013 to Friday, 20<sup>th</sup> September 2013 (both days inclusive).
- 5) Members are requested to bring their copies of the Annual Report to the meeting.

#### ANNEXURE TO THE NOTICE:

Explanatory statement pursuant to Section 173(2) of the Companies Act, 1956 and forming part of the Notice dated 28th May, 2013.

#### Item No.4:

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Mr. Vinod Kumar Singhi was appointed as an Additional Director by the Board of Directors of the Company at its Meeting held on 8<sup>th</sup> November, 2012. He holds office up to the date of the forthcoming Annual General Meeting of the Company pursuant to Section 260 of the Companies Act, 1956.



F.J.GUZDAR

DIRECTOR

The Company has received a notice from a Member signifying his intention to propose Mr. Vinod Kumar Singhi as a candidate for the office of Director of the Company at the ensuing Annual General Meeting.

Mr. Vinod Kumar Singhi by profession is a Chartered Accountant, and he does not hold any shares in the Company.

Mr. Vinod Kumar Singhi is on the Board of Eifel Investment Services Pvt Ltd, V. Singhi Consultants Private Limited; and Singhi & Company Private Limited.

Your Directors recommend the Resolution for your approval. None of the other Directors except Mr. Vinod Kumar Singhi is deemed to be concerned or interested in this item of business.

#### Item No.5:

Mr. F. J. Guzdar was re-appointed as a Whole-time Director of the Company for a period up to 31.03.2014 from 01.04.2013 by the Board of Directors on 11.02.2013 to comply with provision of Section 269 of the Act. The remuneration payable to Mr. F. J. Guzdar and other terms of employment are set out in the draft agreement to be entered into between the Company and Mr. F. J. Guzdar, keeping in view the provisions of Sections 269, 309, 311 & Schedule XIII of the Act. His appointment and the remuneration payable to him are subject to the approval of shareholders of the Company at the general meeting.

The general terms of the draft agreement between the Company and Mr. F. J. Guzdar referred to in resolution in item no.4 of the notice are as under.

#### A. <u>REMUNERATION</u>:

Salary of Rs.70,000/- per month.

#### B. COMMISSION:

1% commission on the net profit of the Company, subject to a ceiling of 50% of the salary or Rs.120,000/- per annum whichever is less.

#### C. BENEFITS, PERQUISITES AND ALLOWANCES:

#### Category A

1. Housing :

Housing I) The expenditure by the Company on hiring furnished accommodation will be subject to the ceiling of sixty percent of the salary of Mr. F. J. Guzdar.

Housing II) In case the accommodation is owned by the Company, ten percent of the salary of Mr. F. J. Guzdar shall be deducted by the Company.

Housing III) In case no accommodation is provided by the Company, Mr. F. J. Guzdar shall be entitled to House Rent Allowance subject to the ceiling laid down in Housing I.

- 2. The expenditure incurred by the Company on gas, electricity, water and furnishing shall be valued as per the Income Tax Rules, 1962, subject to a ceiling of 10% of the salary.
- **3.** Medical Reimbursement: Expenses incurred for self and family subject to a ceiling of one month's salary in a year or three month's salary over a period of three years.
- 4. Leave Travel Concession: For self and family once in a year incurred in accordance with the rules specified by the Company.
- 5. Club Fees: Fees of Clubs subject to a maximum of two clubs. This will include admission and life membership fees.
- 6. Personal Accident Insurance: Premium not to exceed Rs.70,000/- per annum. Explanation: For the purpose of the Category A, "Family" means the spouse, the dependent children and dependent parents of Mr. F. J. Guzdar.
- 7. Contribution to the Deferred Annuity @15% of the Salary.

#### Category B

- Contribution to deferred annuity will not be included in the computation of ceiling on perquisites to the extent these either singly or put together are not taxable under the Income Tax Act.
- The Company shall not be liable to pay contribution to Provident Fund and Gratuity. Encashment of Leave at the end of the tenure will not be included in the computation of the ceiling of perquisites.

#### Category C

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1. Provision of the Company maintained car with driver for use in Company's business and personal use and telephone at residence will not be considered as perquisites.

The maximum ceiling on perquisites under category A will be restricted to an amount equivalent to the annual salary of Rs.840,000/- per annum whichever is less.

- **D.** Mr. F. J. Guzdar is also entitled for privilege leave of one month for every eleven months of service.
- E. Mr. F. J. Guzdar shall also be entitled to attend the meeting of the Board of Directors or any committee thereof from the date of appointment but no sitting fees shall be paid to him.
- F. Mr. F. J. Guzdar shall be paid the aforesaid remuneration by way of salary and perquisites (except commission as aforesaid, as minimum remuneration, notwithstanding that in any financial year of the Company during the



aforesaid period, the Company has made no profit or the profits are inadequate.

- **G.** Mr. F. J. Guzdar shall be entitled to reimbursement of entertainment expenses actually and properly incurred for the business of the Company.
- H. a) Mr. F. J. Guzdar shall be entitled to first class air or train fare, whichever is convenient and expeditious to the Company and shall be entitled to all expenses incurred by him during such travel within India for the business of Company.

b) In the event of his having travelled outside the Indian Union on behalf of The Company or on Company's business he shall be entitled to all expenses incurred by him during such travels and first class return air passage.

A copy of the draft agreement between the Company and Mr. F. J. Guzdar referred to at Item No. 5 of the notice will be open for inspection by members between 11.00 a.m. to 3.00 p.m. on any working day of the Company, at its Registered Office. Mr. F. J. Guzdar has over 50 years of experience in the field of finance. He has worked with the Company as Vice President (Finance) from 1989 and as Vice President (Corporate) since 1997. He has also already served the Company as a Whole-Time Director from 1.10.1998 to 31.03.2013. Your Directors feel that the Company would immensely benefit from the aforesaid wide and varied experience possessed by Mr. F. J. Guzdar. Your Board accordingly recommends his re-appointment.

None of the Directors except Mr. F. J. Guzdar is interested in the resolution at Item No. 4 of the notice since they relate to his own appointment.

By order of the Board of Directors

Registered Office:Rustom Court,Opp. Podar Hospital,Dr. Annie Besant Road,DIRECTORWorli, Mumbai – 400 030.

Dated:- 28th May, 2013.

#### Details of the Directors seeking re-appointment/appointment at the Annual General Meeting

Particulars	Mr. Supriya Mukherjee	Mr. F. J. Guzdar	MR. V. K. Singhi
Date of Birth	3 <sup>rd</sup> February, 1955	5th December, 1937	8 <sup>th</sup> September, 1949
Date of Appointment	26 <sup>th</sup> February, 2009	1st October, 1998	8 <sup>th</sup> November, 2012
Expertise in	A qualified Chartered	Mr. F J Guzdar has over 50	A qualified Chartered
specific area	Accountant with over 33	years of experience in the	Accountant with over 36
	years experience in	field of finance. He has	years experience in
	Finance & Management	worked with the	taxation, audit, finance.
	In commercial, HRD,	Company as Vice	
	Factory operations,	President (Finance) From	
	Projects, Rehabilitation/	1989 and as Vice	
	Restructuring. Worked in the capacity of Group	President (Corporate)	
	President, Non Executive	since 1997.	
	Director, Group Adviser,		
	etc.		
Directorship held in	Listed Companies:	Nil	Nil
other public	Kilburn Engineering Ltd		
Companies (excluding			
Foreign Companies			
And Section 25			
Companies)			
. ,			
Memberships/	Kilburn Engineering Ltd -	Nil	Nil
Memberships/ Chairmanships of	Member of Audit	Nil	Nil
Memberships/ Chairmanships of other Public Companies	Member of Audit and Shareholders Investor	Nil	Nil
Memberships/ Chairmanships of other Public Companies (includes only Audit and	Member of Audit	Nil	Nil
Memberships/ Chairmanships of other Public Companies (includes only Audit and Shareholders'/ Investors'	Member of Audit and Shareholders Investor	Nil	Nil
Memberships/ Chairmanships of other Public Companies (includes only Audit and Shareholders'/ Investors' Grievance Committees)	Member of Audit and Shareholders Investor Grievance Committee		
Memberships/ Chairmanships of other Public Companies (includes only Audit and Shareholders'/ Investors'	Member of Audit and Shareholders Investor	Nil 1,165	Nil

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\* Chairman of the Committee

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#### DIRECTORS' REPORT

### To the members of THE STANDARD BATTERIES LIMITED

#### 66<sup>th</sup> ANNUAL REPORT

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Your Directors are pleased to present herewith the 66<sup>th</sup> Annual Report of the Company consisting of the Audited Accounts for the Financial Year 31<sup>st</sup> March, 2013 together with the Directors' Report and Auditors' Report thereon.

FINANCIAL RESULTS		(Rs. in 000)
	2012-13	2011-12
Sales & Service	570	2,302
Other Income	9,400	7,986
	9,970	10,288
Less : Expenses	6,118	7,382
Profit & (loss) before taxation	3,852	2,906
Provision for taxation (Fringe Benefit Ta	x) -	-
Prior Period expenses	-	-
Extraordinary Item [Net]		
Profit (loss) for the year	3,852	2,906
Balance in Profit & Loss Account b/f	(65,206)	(68,112)
Balance of Profit/(Loss) carried to		
Balance Sheet	(61,354)	(65,206)

#### DIVIDEND:

Your Directors regret their inability to recommend any Dividend for the year under review.

#### ANALYSIS OF RESULTS 2012-13:

Turnover during the year under review amounted to Rs 5.70 lakhs and the profit after extraordinary item is Rs. 38.52 lakhs.

#### APPLICATION FOR REGN. AS A NBFC COMPANY WITH RBI:

The Company has made application to Reserve Bank of India for Registration as an NBFC Company. The Reserve Bank of India has processed this application and has raised same queries which are being attended to.

#### LABOUR OUTSTANDING/DISPUTE:

As mentioned in the Director's Report last year a majority of workmen have collected their dues as per Memorandum of Settlement dated 23-10-2000 and the remaining (75 workmen) are yet to collect their balance dues.

#### DIRECTORS:

In terms of Article 149 to 151 of Article of Association of the Company, Mr. Supriya Mukherjee retires by rotation but being eligible, offers himself for re-election.

Mr. V. K. Singhi was appointed as Additional Director w.e.f. 08-11-2012. He is also appointed as a member of the Audit Committee and Remuneration Committee, being an Independent Director. Notice pursuant to Section 257 of the Companies Act, 1956 has been received by the Company recommending his appointment as a Director at the Sixty Sixth Annual General Meeting of the Company.

Mr. F. J. Guzdar has been reappointed by Board of Directors as a Whole- time Director for a further period of one year w.e.f.

1<sup>st</sup> April 2013 subject to approval of shareholders of the Company by Special Resolution at the ensuing Annual General Meeting.

Mr. R. S. Jhawar, a Director of the Company, was appointed as a Member of Shareholders'/Investors' Grievance Committee w.e.f 21-09-2012.

#### **DEPOSITS:**

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The Company has not accepted any public deposit during the Financial Year and, as such, has no outstanding as on 31.03.2013.

# CONSERVATION OF ENERGY, TECHNOLOGY ABSORBTION AND FOREIGN EXCHANGE EARNINGS:

Since the Company has sold its Industrial undertakings to Exide Industries Ltd., effective February 1998, the above particulars are no more relevant.

#### PARTICULARS OF EMPLOYEES:

No employee is covered under the provisions of Section 217 (2A) of the Companies Act, 1956, read with Companies (Particulars of Employees) Rules, 1975 as amended and, as such, there is nil information to submit.

#### AUDITORS:

M/s. B. K. Khare & Co., Chartered Accountants, Mumbai, the existing Auditors of the Company retires at the forthcoming Annual General Meeting and is eligible for reappointment.

As the Financial Institution, Nationalised Bank and General Insurance Companies hold more than 25% of the subscribed share capital of the Company, the appointment of M/s. B. K. Khare & Company as Auditors of the Company require the passing of a special resolution pursuant to Section 224A of the Companies Act, 1956 which will be proposed at the forthcoming Annual General Meeting.

#### **CORPORATE GOVERNANCE:**

A separate report on Corporate Governance is enclosed as a part of Annual Report of the Company. A certificate of practising Company Secretary regarding compliance of Corporate Governance as stipulated under Clause 49 of the listing agreement is annexed to the Report on Corporate Governance.

#### SECRETARIAL COMPLIANCE CERTIFICATE:

Secretarial Compliance Certificate pursuant to section 383A issued by M/s R. N. Shah & Associates, Company Secretaries is annexed herewith.

# DIRECTORS' RESPONSIBILITY STATEMENT

Directors hereby confirm:

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- that in the preparation of the annual accounts, the applicable accounting standards have been followed along with proper explanation relating to material departure;
- (ii) that the Directors have selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a



# 66th Annual Report, 2012 - 2013

true and fair view of the state of affairs of the Company at the end of the Financial Year and of the Profit and Loss of the Company for the period;

- (iii) that the Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- (iv) that the Directors have prepared the annual accounts on a going concern basis.

#### ACKNOWLEDGEMENTS:

The Directors wish to thank the Government of India and various State Government Authorities, Public Financial Institutions, the

Bankers, Auditors and Solicitors of the Company for the guidance, advice and assistance rendered by them from time to time. The Directors also thank the shareholders for their continued support to the Company.

For and on behalf of the Board of Directors

(T. R. SWAMINATHAN)

Mumbai : Dated : 28<sup>th</sup> May, 2013.

CHAIRMAN



#### **REPORT ON CORPORATE GOVERNANCE:**

#### **CORPORATE GOVERNANCE PHILOSOPHY:**

The Management of The Standard Batteries Ltd. have always believed that Corporate Governance is the process which will be useful for Directing and Managing the affairs of the Company with the ultimate objective of realising long term shareholders value whilst taking into account the interest of other stakeholders.

#### 1. BOARD OF DIRECTORS

A. Composition.

The business of the Company is managed by the Wholetime Director subject to the superintendence and direction of the Board of Directors. The Composition of the Board of Directors of the Company is in conformity with the code of Corporate Governance under the Listing Agreement. Details of the Board of Directors of your Company as on 31.03.2013 are given below:

Sr. No.	Name of theDirector	Executive/ Non-Executive/	No. of other Director-	Committee Membership #		Attendance	
		Independent	ships held (exclud ing **)	As Chairman	As Member	Board Meeting	Last AGM
1	Mr. T. R. Swaminathan	Non-Executive Chairman	3	4	2	4	NO
2	Mr. R. S. Jhawar	Non-Executive	6	1	4	5	YES
3	Mr. Supriya Mukherjee	Non-Executive	1	0	1	0	NO
4	Mr. F. J. Guzdar	Executive	1	0	0	5	YES
5	Mr. Vinod Kumar Singhi	Non-Executive (Appointed w.e.f 08-11-2012	0	0	0	2	NO

- \*\* Foreign companies and companies under section 25 of the Companies Act, 1956 are not considered.
- # Only three committees i.e. Audit committee, Shareholders/Investors grievances committee and Remuneration Committee are considered for this purpose.
- **B**: Five Board Meetings were held during the financial year 2012-2013. They were held on 17.05.2012, 10.08.2012, 21.09.2012, 08.11.2012 & 11.02.2013.

#### 2. Audit Committee:

#### A. Composition:

The Audit Committee consists of

- 1. Mr. T. R. Swaminathan Chairman
- 2. Mr. F.J. Guzdar Whole-time Director
- 3. Mr. R. S. Jhawar
- 4. Mr. Vinod Kumar Singhi (Appointed w.e.f. 08-11-2012)

The broad terms of reference of the Audit Committee are as under:

- To investigate any activity within its terms of reference.
- To seek information from any employee

- To obtain outside legal or other professional advices.
- To seek attendance of outsiders with relevant expertise, if considered necessary.
- Review of Company's financial reporting process.
- Review of half yearly and annual financial statement, before submission to the Board.
- Review with External Auditors, on areas of concern.
- Review the adequacy of internal control systems. To review whistle blower policy & code of ethics and conducts.

Date of Audit Committee Meeting held and attended by the Members	T.R. Swaminathan	F. J. Guzdar	R.S. Jhawar	V.K. Singhi
17.05.2012	Present	Present	Present	N.A.
10.08.2012	Present	Present	Present	N.A.
08.11.2012	Present	Present	Absent	N.A.
11.02.2013	Present	Present	Present	Present

#### 3. **REMUNERATION COMMITTEE:**

#### A. Composition.

Remuneration Committee was reconstituted on 8<sup>th</sup> November, 2012 by appointment of Mr. Vinod Kumar Singhi as Member of the Committee. Remuneration Committee comprises of independent Directors, Mr. T. R. Swaminathan – Chairman, Mr. R. S. Jhawar, Mr. Supriya C. Mukherjee and Mr. V. K. Singhi as members, with the following terms of reference:

- to determine and recommend to the Board of Directors the remuneration package of the Whole-time Director including periodical revisions therein,
- ii) to approve, in the event of loss or inadequate profits in any year, the minimum remuneration payable to the Whole-time Director within the limits and subject to the parameters prescribed in Schedule XIII to the Companies Act, 1956.
- iii) To recommend sitting fees / remuneration payable to the Non-Executive Directors.

One Meeting was held on  $11^{\rm th}$  February, 2013 and Mr. T. R. Swaminathan, Mr. R. S. Jhawar and Mr. V. K. Singhi were present in the Meeting.

**Stock option scheme**: The Company does not have any Employee Stock Option Scheme.

#### B. Remuneration Policy.

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The remuneration of the Whole-time Director is determined by the Board within the statutory limits on the basis of recommendation of the Remuneration Committee, subject to shareholders' approval and Central Government approvals if required.



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The Details of Remuneration paid to the Wholetime Director for the period ended 31<sup>st</sup> March, 2013 is as follows:

					(Rs. i	n Lakhs)
Name of the	Salary	Perquisites	Contribution	Total	Tenure as	
Whole time Director			to Retirement Funds		per service contract	period
Mr. F.J.Guzdar	8.40	2.16	_	10.56	One year	3 months

The details of remuneration paid to Non-Executive Directors during the year are as follows:

			(In Rs.)
Name of the Director	Sitting Fees paid for Board meetings	Sitting Fees paid for Audit Committee meetings	Sitting Fees paid for Remuneration Committee meeting.
Mr. T. R. Swaminathan	10,000/-	10,000/-	2,500/-
Mr. R. S. Jhawar	12,500/-	10,000/-	2,500/-
Mr. Supriya Mukherjee	Nil	Nil	Nil
Mr. F.J. Guzdar	Nil	Nil	Nil
Mr. V. K. Singhi	5,500/-	2,500/-	2,500/-

The agreement with the Whole-time Director is for a period of one year, notice period is of 3 months and Service Contract is from 1<sup>st</sup> April, 2013 to March, 2014.

#### 4. Committee for the shareholders.

#### SHAREHOLDERS'/ INVESTORS' GRIEVANCE COMMITTEE

The shareholders' and investors' grievance committee comprises of

Mr. T. R. Swaminathan

Mr. F. J. Guzdar, Whole-Time Director and Compliance Officer

Mr. R. S. Jhawar, Appointed w.e.f. 21.09.2012

Mr. F. J. Guzdar, Whole-time Director is the Compliance officer.

The Committee looks into redressal of investor's grievances, various matters relating to the transfer and transmission of shares, issue of duplicate share certificates, approving of split and consolidation requests, non-receipt of annual report, and other matters relating to transfer and registration of shares complaints of investors routed by SEBI/Stock Exchanges, amounts transferable to Investor Education and Protection Fund, Secretarial Audit, as well as matters such as transfer, transmission, dematerialization and rematerialisation of shares. In addition, the Committee also looks into matters which can facilitate better investor services and relations.

The power to approve share transfer/transmission as well as the dematerialization and/or rematerialisation is with the Share Transferred Committee. All physical transfers as well as the requests for dematerialization/rematerialisation are processed in fortnightly cycles. All valid requests for share transfers received during the year have been acted upon and there were no shares pending for transfer as on March, 31, 2013.

a.	No of complaints received from Stock Exchange/	Nil
	SEBI/ Investors	
b	No. of complaints resolved/ no action taken	Nil
C.	No. of pending share transfers as on 31-03-2013	Nil

# 5. DISCLOSURE REGARDING APOINTMENT OR RE- APPOINTMENT OF DIRECTORS:

According to the Articles of Association of the Company one third Directors at each Annual General meeting (AGM) return and if eligible, offer themselves for re-appointment, Mr. S. Mukherjee, Director will retire at the ensuing AGM and has offered himself for re-appointment.

Mr. Vinod Kumar Singhi was appointed as an Additional Director and holds the office till ensuing Annual General Meeting. Notice from member recommending his appointment as Director has been received.

Mr. S. Mukherjee (74) is B.COM, LLB, FCA, ACMA Shareholding in the Company: Nil

Mr. V. K. Singhi (63) is B.COM, FCA.

Mr. F. J. Guzdar is proposed to be re-appointed as Wholetime Director for a Period of one year w. e. f 1<sup>st</sup> April, 2013.Shareholding in the Company: 1165 (0.0225%) equity shares of Rs.1.00 each. Mr. F.J. Guzdar (75) is PGDM

#### 6. GENERAL BODY MEETING.

#### A. Annual General Meeting :

The Annual General Meeting of the shareholders of the Company for the last 3 years were held as under:

Year	Location	Date	Time
2011-12	St. Anthony's Institute, Sport	21.09.12.	11.30 a.m.
	Academy –SAISA, Pali,		
	Bandra (w) Mumbai		
2010-11	Otters Club, Bandra (w), Mumbai.	05.08.11.	3.00 p.m.
2009-10	Otters Club, Bandra (w), Mumbai.	24.09.10	11.30 a.m.

No resolution was put through by Postal Ballot, during last year.

#### 7. Disclosures:

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There are no related party transactions. There are no non compliance, penalties, strictures imposed on the Company by Stock Exchange or SEBI or any statutory authorities on any matter related to the capital market.

#### 8. Means of Communication:

Quarterly and half yearly results are published in National

