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14<sup>th</sup> Annual Report 2003-2004





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Registered Office	
'SDF House', 7 / 352, N.H. By-pass Road	
Chandranagar	
Palakkad - 678 007.	
Kerala.	
Factory	
'SDF Industrial Complex'	
7 / 628, Pampadi Thiruvilwamala	
Thrissur - 680 597.	
Kerala.	

SDF Industries Limited

2003-2004

**Board of Directors -**Mr. K.V. Mohan Menon Chairman Dr. G.S. Keshavamurthy Mr. Ranjit Ramjee Mr. M.P. Gopalakrishnan Mr. K.V. Pradeep Menon Mr. N. Krishnan Nair Nominee of SBT Management \_\_ Mr. K. Chandrabhanu General Manager (Commercial & Productivity) Mr. A. Gopikrishnan Manager (Admn. & Corp. Affairs) //aj. P.G. Nair (Retd.) Advisor lankers \_\_\_\_\_ State Bank of Travancore. he Federal Bank Ltd. he Catholic Syrian Bank Ltd. Inion Bank of India. tatutory Auditors ... Ms. Varma & Varma hartered Accountants alicut. nternal Auditors . Ir. N.R. Neelakandan hartered Accountant alakkad. legistrar & Share Transfer Agent ntime Spectrum Registry Ltd. -13, Pannalal Silk Mills Compound BS Marg, Bhandup West /lumbai - 400 078 vestor Relation Centre at : -Surya", 35 Mayflower Avenue Behind Senthil Nagar Sowripalayam Road Coimabtore - 641 028.

# NOTICE OF THE ANNUAL GENERAL MEETING

#### To all members.

Notice is hereby given that the 14th Annual General Meeting of the Members of the company will be held on Thursday, the 23rd December 2004 at 10.00 A.M. at the Conference Hall of Rotary Paul Harris Hall, N.H. By Pass Road, Karingarapully Post, Palakkad -678 559 to transact the following businesses.

#### **AGENDA**

## **Ordinary Business**

- 1. To consider and adopt the Audited Profit and Loss Account for the year ended 31.03.2004 and the Balance Sheet as at that date and the Reports. of the Directors and Auditors thereon...
- 2. To appoint a Director in place of Dr. G.S.Keshavamurthy who retires by rotation and is eligible for reappointment.
- 3. To appoint a Director in place of Sri. Ranjit Ramjee who retires by rotation and is eligible for reappointment.
- 4. To appoint Statutory Auditors and fix their Remuneration.

#### NOTES

- 1. A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member.
- 2. The instrument appointing a proxy must be deposited with the Company at its Registered Office not less than 48 hours before the time for holding the meeting.
- 3. Pursuant to Rule 4A of the Companies Unpaid Dividend (Transfer to General Revenue Account of the Central Government) Rules, 1978 the members are informed that the company has not declared any dividend in the past and hence transfer of unclaimed dividends to Government account does not arise.

4. Reappointment of Directors.

The information required by the Corporate Governance Code is given below.

I. Name

: Dr. G.S. Keshavamurthy

Age

: 71

Qualifications : B.Sc., B.Sc. (Tech.),

D.Sc. (UK), C. Engg., FIE, FIICHE, FIMA - Technocrat,

Expertise

: 40 years of experience in

large Chemical & Man made

fibre Industries.

Other Directorships:

Name of the Company

Position held

1. The Arva Vaidva Pharmacv

(Coimbatore) Ltd.

Director

2. Travancore Rayons Limited

Director

3. United Hospital (P) Ltd.

Director

4. TAPMI-Board of Studies

Director

Dr. G.S. Keshavamurthy is a member of the Audit Committee.

II. Name

: Ranjit Ramjee : 54

Age Qualification: B.Com.

Expertise

: More than 27 years of Business

and Managerial experience.

Other Directorships:

Name of the Company

Position held

1. Garibdasii Pvt. Ltd.

Director

Ranjit Ramjee is a member of the Audit Committee.

By the order of the Board

Sd/-

Palakkad

Ranjit Ramjee

5.11.2004

Director

## DIRECTORS' REPORT - 2003 - 2004

## Dear fellow Shareholders, Ladies & Gentlemen.

Your Directors place before you the 14th Annual Report of your company together with the Audited Accounts for the year ended 31.3.2004.

#### **COMPANY'S PERFORMANCE:**

#### I. IMFL Division:

The Company was able to substantially step up the IMFL bottling activity for other companies engaged in sales in Kerala State. The total number of cases packed during the year was 6,78,542 cases. Inspite of marketing difficulties and imposition of taxes, your company was able to market 86,840 cases of its own brands. The progress achieved in IMFL operations continues during the current year also. The number of cases packed during the first six months of 2004 (From April to September 2004) amounted to 4,17,162 cases.

## II. Distillery Division:

The State Government has still not given us permission to include molasses as raw material for distillery operations. The present market trends show very high prices for molasses and Extra Neutral Alcohol. If this trend continues, your company may seriously consider starting of the Distillery division after conducting the necessary commercial and technical feasibility studies. In the mean time, the case against the Government is still pending in the Division Bench of High Court of Kerala.

# III. Profitability:

The improved IMFL bottling activity including our own sales has resulted in a profit of Rs. 71.79 lakhs before interest and depreciation. The Management also has taken sufficient initiatives and steps to control the expenses including raw and packing material costs. During the current year the profit from IMFL division would be marginally higher than the previous year. However, the carried forward loss as per profit & Loss account for the period ended 31st March 2004 is Rs. 523.33 lakhs. Much of this loss, as you are aware, is due to heavy interest burden on loans from Banks and KSIDC which as mentioned below, will be waived.

# IV. BIFR Proceedings:

During the last two years the company management has been discussing with the Banks

and Financial Institutions a compromise and rehabilitation settlement. As a part of this settlement the Banks and KSIDC have agreed to accept Rs. 837.00 lakhs as a final settlement after waiver of all interest including penal interest. The company has been given time upto 30th June 2007 to pay the above dues to the Banks and KSIDC. The Company also has to pay an amount of Rs. 300.00 lakhs from the sale of surplus assets of the company over and above the amount of Rs. 837.00 lakhs, by 30th June 2005. This proposal has already been put before BIFR whose final decision is expected at an early date. Your directors are happy to report that the company has already paid Rs. 100.00 lakhs to Banks and KSIDC as on 31.3.2004 as per schedule. The company is confident of meeting the schedules mentioned by Banks and KSIDC, with improved performance and profits.

## V. Personnel

There are no employees drawing more than Rs. 2,00,000 per month. No Director is paid any remuneration.

## VI. Conservation of Energy

When the main Distillery Unit becomes operative, necessary energy conservation measures will be introduced. Consumption of power in respect of IMFL operations is not considerable.

# VII. Listing Particulars

The shares of the company are listed at the Stock Exchanges at Kochi, Mumbai, Chennai and Ahmedabad. Due to financial constraints the company has paid the Listing fee only to Mumbai Stock Exchange.

# VIII. Reply to Auditors observations

With regard to the observations made by the Statutory Auditors in their Report, Suitable explanations have been included in the Notes forming part of accounts.

#### IX. Directors

Dr. G.S. Keshavamurthy and Mr. Ranjit Ramjee retire by rotation and are eligible for reappointment. As in the past the directors have not been drawing any remuneration nor sitting fees etc. The Board performs its functions purely on honorary basis and to the best interest of the company.

Mr. C.Balakrishnan, the Promoter Director of the company expired on 14th September 2004. The Board of Directors reiterated and appreciated the services rendered by him during his tenure of office as Founder Director of the Company. The Board expressed its deep condolence for the sad demise of Mr. C.Balakrishnan and rededicate ourselves to fulfill our founder's vision.

Mr. Nevin Megchiani, Director resigned from the board with effect from 30.10.2004. The Board wishes to place on record the invaluable services rendered by Mr. Nevin Megchiani during his tenure of office as Director of the Company.

## X. Statutory Auditors

The Statutory Auditors M/s. Varma & Varma, Chartered Accountants, retires at the ensuing Annual General Meeting and are eligible for reappointment.

# XI. Directors's Responsibility Statement

The Directors hereby state:

- That in the preparation of the annual accounts, the applicable accounting standards had been followed along with proper explanation relating to material departures.
- ii. That the directors had selected such accounting policies and applied them consistently and made judgments and estimates that are reasonable and prudent so as to give a true and fair view of the state of affairs of the company at the end of the financial year on 31.03.2004 and of the Loss of the company for that period.
- iii. That the directors had taken proper and sufficient care for the maintenance of adequate accounting records in

accordance with the provisions of this Act for safeguarding the assets of the company and for preventing and detecting fraud and other irregularities.

iv. That the directors had prepared the annual accounts on a going concern basis.

#### XII. Corporate Governance

The requirement of Compliance with code and Corporate Governance as per clause 49 of the listing Agreement has been duly complied with. The company has an "Audit Committee" of directors with Mr. M.P. Gopalakrishnan (Chairman), Mr. Ranjit Ramjee and Dr. G.S. Keshavamurthy as members and a report showing the details of Corporate Governance is enclosed.

# XIII. Extension of time for holding AGM

Due to certain operational reasons, the Company has obtained extension of time for holding Annual General Meeting of the Company on or before 31.12.2004 vide letter No. 09-5674/TA(4)/3727/2004, dt. 27.9.2004 from Registrar of Companies, Kerala

## Acknowledgement

Your Directors wish to record their gratitude to the Central and State Government Agencies including KSBC, KSEB, Local Panchayat Officials etc., Banks and KSIDC. They also wish to put on record their happiness with the functioning of the officers, staff and workers who have extended support to your company.

For and on behalf of the Board.

Palakkad 5.11.2004 Sd/-Chairman

# A TRIBUTE TO LATE C.BALAKRISHNAN, FOUNDER - DIRECTOR

After a brief illness, Mr.C.Balakrishnan our Founder Director, died on 14th September 2004. Apart from promoting our Company, Late C.Balakrishnan played an important role in administering the Company, through his contributions in Directors meetings and Management Committee meetings. While praying for his soul to rest in peace, we hereby pledge to work hard to achieve his mission and vision.

DIRECTORS, MANAGEMENT, STAFF & WORKERS OF SDF INDUSTRIES LIMITED

#### **ANNUAL REPORT 2003-2004**

#### **CORPORATE GOVERNANCE**

## 1. Company's Philosophy on code of Governance:

Your Company firmly believes in transparency in all its dealings and lays emphasis on integrity and regulatory compliance. The Company considers Corporate Governance as a prerequisite for meeting the needs and aspirations of its shareholders and other stake holders in the company. With this in view, this year's Annual Report has made necessary disclosures on the activities of the company.

#### 2. Board of Directors:

The Board is headed by the Non-Executive Chairman, Mr. K.V. Mohan Menon (NRI), and is composed of eminent persons with considerable professional experience in varied fields and comprises of Non-Executive Directors, with majority being independent directors. The details are given below.

Director	Whether Promoter, Executive, or Non-Executive/Independent	No. of outside Directorships held (only public companies)	No. of Board Committees in which a member/ Chairman
Mr. K.V. Mohan Menon (NRI)	Chairman- Promoter / Non-Executive	Nil	Nil
Mr. C. Balakrish <mark>n</mark> an* Mr. K.V. Pradee <mark>p</mark> Menon	Promoter / Non-Executive Promoter / Non-Executive	On 4 Nil	Nil Nil
(NRI) Mr. Ranjit Ramjee Mr. M.P. Gopalakrishnan Dr. G.S. Keshavamurthy Mr. N. Krishnan Nair (SBT Nominee) Mr. Nevin Megchiani (NRI)**	Independent Non-Executive Independent Non-Executive Independent Non-Executive Nominee Director Independent Non-Executive	Nil Nil 2 Nil	2/ 2/2 2/ Nil

<sup>\*</sup>Deceased on 14.09.2004

#### 3. Board Meeting & AGM:

During the year under review, 6 Board meetings were held, the dates being 30th April, 2003, 31st July, 2003, 27th August 2003, 29th August 2003, 30th October, 2003 and 31st January 2004.

The Annual General Meeting was held on 30th September, 2003.

<sup>\*\*</sup> Resigned w.e.f. 30.10.2004

Details of attendance of each Director at the Board Meetings and AGM are given below:

Directors	No. of Board Meetings attended	Whether attended last AGM
Mr. K.V. Mohan Menon (Chairman)	6	No
Mr. Ranjit Ramjee	6	· No
Mr. M.P. Gopalakrishnan	6	Yes ·
Mr. C. Balakrishnan*	Nil	No
Dr. G.S. Keshavamurthy	3	Yes
Mr. N. Krishnan Nair (SBT Nominee)	Nil	No
Mr. K.V. Pradeep Menon	Nil	No
Mr. Nevin Megchiani**	Nit	No

<sup>\*</sup>Deceased on 14.09.2004

#### 4. Audit Committee :

The Audit Committee consists of the following 3 Non-Executive Independent Directors:

Directors Status		No. of Meeting attended
Mr. M.P. Gopalakrishnan - Chairman	Independent Non Executive	5
Mr. Ranjit Ramjee	Independent Non Executive	5
Dr. G.S. Keshavamurthy	Independent Non Executive	4

Terms of reference of the Audit Committee is as per the recommended term referred in Clause 49 (II) (D) of the listing Agreement viz. To review Internal Audit Reports, the Statutory Auditors' Report on the financial statements, to generally interact with the internal Auditors and statutory Auditors, to review weaknesses in internal controls, to select and establish accounting policies and to review financial statements before submission to the Board.

During the year under review, five Meetings of the Audit Committee were held the dates being 30th April 2003, 31st July 2003, 27th August 2003, 30th October 2003 and 31st January 2004.

#### 5. Remuneration Committee:

No remuneration is paid to any director of the company. No remuneration committee has been formed as the same is not mandatory.

#### 6. Share Transfer & Shareholders'/Investors' Grievance Committee:

This Committee (i) approves and monitors transfers, transmission, splitting and consolidation of securities and issue of duplicate Certificates by the company, and (ii) looks into various issues relating to shareholders including redressal of complaints from shareholders relating to transfer of shares, non-receipt of Balance Sheets, etc. The Committee consists of three Non-Executive independent Directors namely:

Mr. M.P. Gopalakrishnan

Mr. Ranjit Ramjee

Dr. G.S. Keshavamurthy

Non-Executive Director - Chairman

Non-Executive Director

Non-Executive Director

<sup>\*\*</sup> Resigned w.e.f. 30.10.2004

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## SDF Industries Limited

The Committee met 16 times during the year.

Name and designation of Compliance Officer: Mr. A. Gopikrishnan, Manager (Admn. & Corp. Affairs)

No. of Shareholders' complaints received during the year

15

No. of complaints not resolved to the satisfaction of shareholders

Nil

No. of pending share transfers

Nil

## 7. General Body Meetings:

(a) Location and time where last three AGMs were held:

	Date	Location	Time
1.	30th September 2003	Rotary Paul Harris Hall N H By Pass Road Palakkad	10.30 A.M.
2.	30th September 2002	<ul> <li>Rotary Paul Harris Hall</li> <li>N H By Pass Road</li> <li>Palakkad</li> </ul>	10.00 A.M.
3.	27th December 2001	Rotary Paul Harris Hall N H By Pass Road Palakkad	10.00 A.M.

(b) Whether Special Resolution were put through postal ballot last year : No.

NI =

(c) Are votes proposed to be conducted through postal ballot this year

: No.,

#### 8. Other disclosures:

(a) Disclosures on materially significant related party transactions i.e., transactions of the Company of material nature, with its promoters, the directors or the management, their subsidiaries or relatives etc. that may have potential conflict with the interest of the Company at large:

The company has no transactions with any related parties that may have potential conflict with the interest of the company at large.

(b) Details of noncompliance by the Company, penalties, strictures imposed on the Company by stock Exchange or SEBI or any statutory authority, on any matter related to capital markets, during the last three years.

The company being a sick company has not paid the listing fees payable to the Stock Exchanges except the Stock Exchange Mumbai.

#### 9. Means of communication:

- (a) Whether half-yearly report sent to each household of shareholders: No.
- (b) Quarterly results:

(i) Which newspapers normally published in

: The Hindu & Kerala

Kaumudhi (Local Edition)

(ii) Any website displayed

: No.

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## SDF Industries Limited

(c) Whether presentations made to

: No presentation were made to

institutional investors or to the analysts

institutional investors or to the analysts.

(e) Whether Management Discussion & Analysis Report is a part of Annual Report or Not

: Yes.

#### 10. General Shareholder information:

(a) AGM: Date, Time and Venue

23-12-2004, 10 A.M., Rotary Paul Harris Hall,

N.H.Bye pass Road, Palakkad

(b) Financial calendar (tentative)

Financial Year

Financial reporting for the quarter ending June 30, 2004

"1st April to 31st March" End of July, '04

Financial reporting for the quarter ending September 30, 2004 Financial reporting for the quarter ending December 31, 2004

End of October, 04 End of January, 05

Financial reporting for the year ending March 31, 2005 (c) Book closure period

End of May, 2005

(d) Dividend payment date

: 27.09.2004 to 30.09.2004 (both days inclusive)

Not applicable

(e) Listing on Stock Exchanges: The Company's Securities are listed at:

1. The Stock Exchange, Mumbai

2. The Stock Exchange, Ahmedabad

3. The Cochin Stock Exchange Ltd.

Madras Stock Exchange Ltd.

(f) Stock Code

**SUPDF - 7518** 

(g) Stock Market Data

Shares not traded in BSE since July, 2001.

The last quotation on BSE was on 6.7.2001. Rate: Rs. 1.80.

(h) Share Registrar for physical

The Company has appointed M/s. Intime Spectrum Registry Limited, C-13, Pannalal Silk Mills Compound, Bhandup (West), Mumbai - 400 078, to act as Registrar and Transfer Agents to handle all investor services relating to shares held in physical form as well as in electronic mode.

The address of their Investor Relation Centre is given below.

Intime Spectrum Registry Limited, "Surya" 35, Mayflower Avenue Behind Senthil Nagar, Sowripalayam Road, Coimbatore - 641 028

Ph: 0422 - 2316755, Fax: 0422 - 2314792

(i) Share Transfer System:

Share Transfers in physical form are registered and returned within a period of 15 days from the date of receipt in case documents are complete in all respects. The Share Transfer Committee normally meets twice in a month.

- (j) Dematerialization of shares and liquidity: As on 31st March 2004, out of 11687300 equity shares, only 27,300 shares were demated through Central Depository Services (I) Ltd.
- (k) Outstanding GDRs/ADR/Warrants, Convertible Bonds, conversion date and likely impact on equity: Nil.

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# SDF Industries Limited

## (m) (i) Distribution of shareholding as on 31st March, 2004

Group of shares	No. of shareholders	No. of shares held	% age to Total Shares
Upto 500	12659	2854880	24.43
501 - 1,000	1391	1123650	9.61
1,001 - 2,000	448	714600	6.11
2,001 - 3,000	131	337310	2.90
3,001 - 4,000	63	230500	1.97
4,001 - 5,000	55	269000	2.30
5,001 - 10,000	59	499300	4.27
10,001 and above	60	5658060	48.41
TOTAL	14866	11687300	100.00

# (ii) Shareholding pattern as at 31st March, 2004.

SI.No.	Category	No. of Shares held	%
1.	Promoters, Directors & Relatives	58,08,590	49.70%
2.	Mutual Funds and UTI	22,400	0.19%
3.	Banks & Financial Institutions	14,100	0.12%
4.	Private Corporate Bodies	6,98,500	5.98%
5.	Indian Public	47,11,410	40.31%
6.	NRIs	4,32,300	3.70%
·		1,16,87,300	100.00%

## (n) Plant Location:

SDF Industrial Complex, 7/628, Pampadi, Thiruvilwamala, Trichur Dist., Kerala - 680 597 Tel. No. 0488-4282703, Fax No. 4282184

#### (o) Address for Communications:

For Annual Report, Transfer of Physical Shares, Change of Address and any other query relating to the shares of the Company.

Intime Spectrum Registry Limited, Investor Relation Centre, "Surya" 35, May flower Avenue Behind Senthil Nagar, Sowripalayam Road, Coimbatore - 641 028, Tamil Nadu.

Contact address for shareholder/Analyst: The Manager (Admn. & Corp. Affairs), SDF Industries Limited, SDF House, 7/352, NH By pass Road, Chandranagar, Palakkad, Kerala - 678 007. Tel: 0491-2572629 Tele Fax: 2572421

Palakkad 5.11.2004 For and on behalf of the Board Sd/-Chairman