



# **SUPREME PETROCHEM LTD**

**ANNUAL REPORT  
2022-23**





## PERFORMANCE HIGHLIGHTS

₹ in Lakhs unless indicated otherwise

	2022-2023 (12 Months)	2021-2022 (12 Months)	2020-2021 (12 Months)	2019-2020 (12 Months)	2018-2019 (12 Months)	2017-2018 (12 Months)	2016-2017 (12 Months)	2015-2016 (9 Months)	2014-2015 (12 Months)	2013-2014 (12 Months)
Net Sales	528720	503230	318517	272425	319381	302661	291862	206805	265254	326430
Other Income	5894	3050	2128	1193	1003	802	749	347	319	586
Total Income	534614	506280	320645	273618	320384	303463	292611	207152	265573	327015
Operating Profit (EBIDTA)	71707	93444	69020	16042	10338	20429	30477	10721	9654	9557
Financial Cost	358	477	727	649	394	460	470	531	1660	2284
Depreciation/Amortisation	4660	4185	3914	3603	2327	2075	2222	1705	2364	2874
Profit Before Tax & Exceptional items	66689	88782	64378	11790	7616	17894	27785	8485	5629	4399
Net Profit	49814	66326	47749	10265	4921	11612	17941	5705	3570	3059
Paid up Equity Capital	3760.83	3760.83	9402.07	9643.61	9650.20	9650.20	9650.20	9650.20	9650.20	9650.20
Reserves and Surplus	180626	147802	97082	57684	54593	54909	48560	31823	27986	26777
Shareholders' Funds (Net Worth)	184387	151563	106484	67328	64243	64559	58210	41473	37636	36427
Deferred Tax Liability ( Net)	3541	3441	3569	3743	5233	4874	4787	4796	4848	4924
Loans	–	–	–	–	–	–	–	–	–	3204
Capital Employed	187928	155004	110053	71070	69476	69433	62997	46269	42485	44555
Avg Capital Employed	171466	132528	90562	70273	69455	66215	54633	44377	43520	46088
Earning Per Equity Share (₹)	26.49	35.27	50.63	10.64	5.10	12.03	18.59	5.91	3.70	3.16
Cash Earning Per Equity Share (₹)	28.97	37.50	54.78	14.37	7.51	14.18	20.89	7.68	6.15	6.13
Book Value (₹)	98	81	113	70	67	67	60	43	39	38
Dividend Per Share (₹)	11.00*	18.00	15.00	5.50	3.00	4.50	4.50	1.50	1.50	1.50
Face Value per Share (₹)	2**	4@	10	10	10	10	10	10	10	10
ROACE (%) (PBIT/Average capital Employed)	39.10	67.35	71.89	17.70	11.53	27.72	51.72	20.32	16.75	14.50
ROANW (%) (PAT/Average Net Worth)	29.66	51.41	54.94	15.60	7.64	18.92	36.00	14.42	9.64	8.53
Debt : Equity (Total Debt/ Total Net Worth)	–	–	–	–	–	–	–	–	–	0.09
Total Outside Liabilities/ Total Net Worth	0.46	0.48	0.61	0.81	0.82	0.93	0.86	1.15	1.21	1.56

\* Including a final dividend of ₹ 7/- per equity share on face value of ₹ 2/- per share of the Company subject to approval of shareholders. Interim Dividend of ₹ 4/- per share paid during the year on face value of ₹ 4/- .

\*\* Each share of face value of ₹ 4/- split into two share of ₹ 2/- each in January 2023.

@ Face value is post reduction of capital by ₹ 6/- per share paid to shareholders.

**BOARD OF DIRECTORS:**

M. P. Taparia, Chairperson  
 Rajan B. Raheja  
 B. L. Taparia  
 S. J. Taparia  
 M. S. Ramachandran  
 R. Kannan  
 Ms. Ameeta Parpia  
 Dr. S. Sivaram  
 Rajeev M. Pandia  
 K. V. Mujumdar

**REGISTERED OFFICE:**

Solitaire Corporate Park, Building No. 11, 5th Floor,  
 167, Guru Hargovindji Marg, Andheri-Ghatkopar Link Road,  
 Chakala, Andheri (East), Mumbai - 400 093  
 Phone: +91 22 67091900  
 email : investorhelpline@spl.co.in  
 website : www.supremepetrochem.com

**CIN:**

L23200MH1989PLC054633

**PLANTS:**

- (i) Amdoshi, Wakan-Roha Road, Post: Patansai, Nagothane,  
 Taluka Roha, Dist. Raigad, Maharashtra - 402 106.
- (ii) Ammulavoyil Village, Andarkuppam Post, Manali New Town,  
 Chennai, Tamil Nadu - 600 103.

**BANKERS:**

ICICI Bank Ltd.  
 AXIS Bank Ltd.  
 Bank of Baroda  
 IDBI Bank Ltd.  
 Kotak Mahindra Bank Ltd.  
 Standard Chartered Bank  
 The Hongkong & Shanghai Banking Corporation Ltd.

**AUDITORS:**

M/s G. M. Kapadia & Co.  
 Chartered Accountants

**REGISTRARS & SHARE TRANSFER AGENT (RTA):**

**KFin Technologies Limited,**  
 Selenium Tower B, Plot No. 31 & 32,  
 Financial District, Nanakramguda,  
 Serilingampally Mandal,  
 Hyderabad - 500 032, TELANGANA.

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**SUPREME PETROCHEM LTD**



## NOTICE

NOTICE is hereby given that the Thirty Fourth Annual General Meeting of SUPREME PETROCHEM LTD will be held on Tuesday, July 04, 2023 at 4.00 p.m. IST through Video Conferencing ("VC")/Other Audio Visual Means ("OAVM") to transact, the following items of business:

### ORDINARY BUSINESS:

1. To receive, consider and adopt the Audited Financial Statement of the Company for the Financial Year ended March 31, 2023, together with the Report of the Board of Directors and Auditors thereon.
2. To confirm the Interim Dividend of ₹ 4.00 per share paid on Equity Shares of the Company in October 2022 (Face Value ₹ 4.00 per Equity Share) and to declare final dividend on the Equity Shares of the Company for the financial year ended March 31, 2023 (Face Value ₹ 2.00 per Equity Share).
3. To appoint a Director in place of Shri Rajan B. Raheja (DIN: 00037480) who retires by rotation and being eligible, offers himself for re-appointment.
4. To appoint new Statutory Auditor of Company M/s. Kalyaniwalla & Mistry LLP (a Chartered Accountants firm) and fix their remuneration.

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 139 of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules, 2014 and all other applicable provisions, if any, of the Companies Act, 2013 M/s. Kalyaniwalla & Mistry LLP, Chartered Accountants, (Firm Registration No. 104607W/W100166) be and are hereby appointed as Statutory Auditor of the Company, for a period of 5 years (viz. from F.Y. 2023-24 to 2027-28) to hold office from the conclusion of this 34th Annual General Meeting until the conclusion of the 39th Annual General Meeting to be held in calendar year 2028 at a remuneration as may be decided by the Board of Directors of the Company".

### SPECIAL BUSINESS:

5. **Approval for re-appointment of Shri B. L. Taparia as a Non-Executive, Non-Independent Director of the Company:**

To consider and if thought fit, to pass the following resolution as a Special Resolution:

"RESOLVED THAT consent of the members be and is hereby accorded, pursuant to the provisions of Section 152(6) of the Companies Act, 2013, for re-appointment of Shri B. L. Taparia (DIN: 00112438), who retires by rotation and being eligible offers himself for re-appointment, as a Non-Executive, Non-Independent Director of the Company, subject to retirement by rotation.

RESOLVED FURTHER THAT pursuant to the provisions of Regulation 17(1A) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, consent

of the members be and is hereby also accorded for continuance of Shri B. L. Taparia, who has attained the age of 75 years, as a Director of the Company as long as he continues in the same capacity.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorized to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution".

6. **Ratification of remuneration of the Cost Auditors:**

To consider and, if thought fit, to pass the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Section 148 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014 (including any amendment(s), statutory modification(s) or re-enactment(s) thereof for the time being in force), the annual remuneration of ₹ 4,85,000/- (Rupees four lakhs eighty five thousand only) plus out of pocket expenses & GST to M/s. Kishore Bhatia & Associates, (Firm Registration No. 00294) - Cost Accountants as fixed by the Board of Directors for appointing them as Cost Auditors of the Company for the Financial Year 2023-24 to conduct audit of its cost accounting records, as prescribed under the Companies (Cost Records & Audit) Rules, 2014, as amended, be and is hereby ratified and confirmed.

RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby authorised to do all acts and take all such steps as may be necessary, proper or expedient to give effect to this resolution".

By Order of the Board of Directors  
For **Supreme Petrochem Ltd**

**D. N. MISHRA**  
Sr. G.M. (Legal) & Company Secretary  
FCS- 5506

### Registered Office:

Solitaire Corporate Park, Building No. 11,  
5th Floor, 167, Guru Hargovindji Marg,  
Andheri-Ghatkopar Link Road,  
Chakala, Andheri (East), Mumbai - 400 093  
Phone : +91 22 67091900  
Email : investorhelpline@spl.co.in  
Website: www.supremepetrochem.com

CIN L23200MH1989PLC054633

Place: Mumbai

Date: April 26, 2023

### NOTES

1. In view of the continuing Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has vide its General Circular No. 10/2022 dated December 28, 2022 read with General



Circular No. 20/2020 dated May 5, 2020, and General Circular No. 02/2022 dated May 5, 2022 (collectively referred to as "MCA Circulars") and SEBI Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 05, 2023 have granted certain relaxations to Body Corporates and thus permitted the holding of Annual General Meeting(s) ("AGM") of the companies upto September 30, 2023 through VC/OAVM viz. without the physical presence of the Members at a common venue. Hence in compliance with the provisions of the Companies Act, 2013 ("Act"), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations") and MCA/SEBI Circulars, as applicable, the AGM of the Company is being held through VC/OAVM (viz. e-AGM).

2. The Deemed Venue of the 34th AGM of the Company shall be its Registered Office.
3. Since the AGM will be held through VC/OAVM (viz. e-AGM), the Route Map for venue of AGM is not annexed to the Notice.
4. Members attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum of the AGM under Section 103 of the Act.
5. In compliance with the aforesaid MCA Circular dated December 28, 2022 and SEBI Circular No. SEBI/HO/CFD/PoD-2/P/CIR/2023/4 dated January 05, 2023, Notice of the AGM along with Annual Report (comprising Financial Statements) for the Financial Year 2022-23, is being sent only through electronic mode to those Members whose email address(es) are registered with the Company/Depositories/R&T Agent. Members may note that the Notice and Annual Report for Financial Year 2022-23 will also be available on the Company's website [www.supremepetrochem.com](http://www.supremepetrochem.com), websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at [www.bseindia.com](http://www.bseindia.com) and [www.nseindia.com](http://www.nseindia.com) respectively and on the website of R&T Agent of the Company viz. KFin Technologies Limited (KFin) at <https://evoting.kfintech.com> and the same can be downloaded by the Member(s) requiring Annual Report and/or AGM Notice of the Company.

Alternatively, Member may send signed copy of the request letter providing the e-mail address, mobile number, self-attested PAN copy, DP ID (in case of electronic mode shares), Folio No. (in case of physical mode shares) via e-mail at the Email Id - [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) for obtaining the Annual Report and Notice of AGM of the Company electronically.

6. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote through e-voting and at the AGM, as the case may be.
7. To avoid fraudulent transaction(s), the identity/signature of the Members holding shares in electronic/demat form is verified with the specimen signatures furnished by

NSDL/CDSL and members holding shares in physical form is verified as per the records of the R&T Agent of the Company. Members are requested to keep the same updated.

8. Pursuant to the provisions of the Act and other applicable Regulations, a member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on their behalf and the proxy need not be a Member of the Company. However, since the AGM is being held through VC/OAVM and not in physical manner pursuant to the aforesaid MCA/SEBI Circulars, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to the Notice.
9. Corporate / institutional Members (i.e. other than individuals, HUF, NRI, etc.) are required to send a scanned copy (PDF/JPG format) of the relevant Board Resolution / Authority Letter / Power of Attorney etc. together with attested specimen signature of the duly authorised signatory(ies) who is / are authorised to vote, to the Scrutinizer through e-mail at [supreme.scrutiniser@gmail.com](mailto:supreme.scrutiniser@gmail.com) and may also upload the same in the e-voting module in their login. The scanned image of the above documents should be in the naming format 'SPL\_EVENT No.'
10. The facility of joining the AGM through VC/OAVM will be opened 15 minutes before and will remain open upto 15 minutes after the scheduled start time of the AGM, i.e. from 3.45 p.m. to 4.15 p.m. and will be available for 1000 members on a first-come first-serve basis. This rule would however not apply for participation in respect of large Shareholders (Shareholders holding 2% or more shares of the Company), Promoters, Institutional Investors, Auditors, Key Managerial Personnel and the Directors of the Company including Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee.
11. Members holding physical shares are requested to notify change in their address, if any, immediately to the R&T Agent of the Company for proper and timely reach of communication(s) being made by the Company from time to time.
12. To receive faster communication(s) from Company including Annual Reports and Notices etc., the Members having de-matted shares are requested to register / update their e-mail address, Telephone Number / Mobile Number with their respective Depository Participants (DPs) where they hold their shares in electronic form. However, if shares are held by members in physical form, Members are advised to register their e-mail address with R&T Agent of the Company by clicking on the link <https://karisma.kfintech.com/emailreg> and follow instructions thereof. Members are requested to support the green initiative efforts of the Company.



13. For ease of conduct, Members who would like to ask questions/express their views on the items of the businesses to be transacted at the AGM can send their questions/comments in advance by visiting URL <https://emeetings.kfintech.com> and clicking on the tab 'Post your Queries' during the period starting from Monday, June 26, 2023 (9.00 a.m. IST) to Thursday, June 29, 2023 (5.00 p.m. IST) mentioning their name, DEMAT Account No. or Folio No., Email Id, Mobile Number etc. The queries so raised must also be mailed at [investorhelpline@spl.co.in](mailto:investorhelpline@spl.co.in). The queries should be precise and in brief to enable the Company to answer the same suitably depending on the availability of time at the meeting.

14. The Company has been maintaining, inter alia, the following statutory registers at its Registered Office - Andheri (East), Mumbai:

- i. Register of Contracts or Arrangements in which Directors are interested under Section 189 of the Act.
- ii. Register of Directors and Key Managerial Personnel and their shareholding under Section 170 of the Act.

In accordance with the MCA circulars, the said registers shall be made accessible during the AGM for inspection, through electronic mode and the Shareholders can view the statutory registers of the Company after logging in to <https://emeetings.kfintech.com> and clicking the button appearing next to the thumb symbol.

15. The term of 10 years of serving as Statutory Auditor of the Company of M/s. G. M. Kapadia & Co. (FRN 104767 W) is terminating at the conclusion of this 34th AGM of Company, hence appointment of new Statutory Auditors of Company M/s. Kalyaniwalla & Mistry LLP, a Chartered Accountants firm of Mumbai (FRN 104607W/W100166), has been recommended by Board for their appointment as Statutory Auditors of Company and the same is being placed before members of the Company in the AGM for obtaining their approval by way of Ordinary Resolution, towards their said appointment for a period of 5 years viz from F.Y. 2023-24 to 2027-28 (i.e. from the conclusion of this 34th AGM to the conclusion of 39th AGM to be held in calendar year 2028) in terms of Section 139 and 141 of Companies Act, 2013 and fixation of their remuneration.
16. Pursuant to the requirement of Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and respective provisions of Secretarial Standard-2, the brief profile/particulars of the Directors of the Company seeking their appointment or re-appointment at the AGM is annexed hereto.
17. The Explanatory Statement pursuant to Section 102 of the Companies Act 2013 ('Act') setting out details/material facts relating to the proposed Special Business(es) under Item Nos. 5 & 6 of the Notice is annexed hereto.
18. As per Regulation 40 of SEBI (LODR) 2015, as amended, securities of listed companies can be transferred only

in dematerialized form with effect from June 08, 2018, except in case of request received for transmission or transposition of securities. Further as per SEBI directives, the members with physical folios should take note of following for due compliances:

- a. Folios wherein KYC details are not available on or after October 01, 2023, shall be frozen and members will not be eligible to lodge grievance or avail service request from the RTA.
- b. Effective April 01, 2024, members will not be eligible for receiving dividend in physical mode.
- c. After December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and or Prevention of Money Laundering Act, 2002.

In view of this and to eliminate all risks associated with physical shares and for ease of portfolio management, Members holding shares in physical form are requested to first complete their KYC with RTA (KFin) by way of filing form ISR1, ISR2, ISR3 or Nomination Form SH13, ISR4 etc. and should also consider converting their shareholdings into dematerialized form at the earliest. Members can contact the Company or its R&T Agent - KFin for assistance in this regard.

19. In terms of SEBI Circulars/Regulations, it is now mandatory to furnish a copy of PAN card to the Company or its R&T Agent in case of transactions related to deletion of name, transmission of shares and transposition of shares, hence members are requested to furnish copy of their PAN card while proceeding for such transactions.
20. Members holding shares in the same name under different Ledger Folios are requested to apply for consolidation of such folios and send the relevant share certificate(s) to the R&T Agent of the Company for enabling them to consolidate the shares in accordance with due process thereof.
21. Register of Members and Share Transfer Books of the Company will remain closed from Wednesday, June 28, 2023 to Tuesday, July 04, 2023 (both days inclusive), for the purpose of AGM and for determining the name of members eligible for dividend on equity shares, if declared at AGM. In terms of Section 72 of the Act, the facility for making nomination is available for the Members in respect of the shares held by them. Members who have not yet registered their nomination are requested to register the same by submitting Form No. SH-13 which can be downloaded from the Company website [www.supremepetrochem.com](http://www.supremepetrochem.com). Members are requested to submit the said details to their DP, in case the shares are held by them in electronic form and to the Company's R&T Agent, KFin, in case the shares are held in physical form by sending an email to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).
22. SEBI Listing Regulations have mandated the Companies to credit the dividends electronically to the



Members' Bank Account. Members who hold shares in electronic/dematerialized form should inform their Depository Participant (DP) and those Members holding shares in physical form should inform to the Company or its R&T Agent, their bank details viz. Bank Account Number, Name of the Bank and Branch details, IFSC Code and MICR Code to enable the Company to incorporate the same for purpose of dividend payments. Those Members who have already provided their bank details but if there is any change therein, they should also update the same instantly in the manner as aforesaid. The dividend warrants for those members who fail to update their bank details will be posted subject to the normal functioning of the postal services.

23. Members holding shares in electronic form may please note that their bank details as furnished by the respective Depositories to KFin (RTA of the Company) will be printed on their dividend instruments as per the applicable Regulations and the Company will not entertain any direct request from such Members for deletion/change in such bank details. Members may, therefore, give instructions regarding bank accounts in which they wish to receive the dividend, directly to their Depository Participants or to KFin, or to the Company, as the case may be.
24. If the final dividend, as recommended by the Board of Directors, is approved at the AGM, payment of such dividend will be made on or after Wednesday, July 19, 2023 to all the shareholders who hold shares of the Company as at the close of business hours on Tuesday, June 27, 2023 (for de-mat and physical shareholders both).
25. Pursuant to Finance Act 2020, dividend income will be taxable in the hands of shareholders w.e.f. April 1, 2020 and the Company is required to deduct tax at source from dividend paid to shareholders at the prescribed rates. For the prescribed rates as applicable to various categories, the shareholders are requested to refer to the respective legal provisions of Income Tax Act, as amended thereto and/or consult with their tax advisor. However, some features of tax provisions applicable on dividend distribution are stated as hereunder for a quick reference/general awareness of the Members.

For Resident Shareholders, tax shall be deducted at source under Section 194 of the Income Tax Act, 1961 @ 10% on the amount of Dividend declared and paid by the Company during financial year 2023-24 provided PAN is provided by the shareholder. If PAN is not submitted, TDS would be deducted @ 20% as per Section 206AA of the Income Tax Act, 1961.

However, no TDS shall be deducted on the dividend payable to a resident Individual if the total dividend to be received by them during Financial Year 2023-24 does not exceed ₹ 5,000/-. Please note that this includes the previous dividend(s) paid, if any, and future dividend(s) which may be paid, during the Financial Year 2023-24, if declared.

In cases where the shareholder provides Form 15G (applicable to any person other than a Company or a Firm)/Form 15H (applicable to an Individual above the age of 60 years), provided that the eligibility conditions are being met, no tax at source shall be deducted.

Apart from the above, since the TDS/Withholding rates are different for resident and non-resident shareholders, members are requested to confirm their residential status as per the provisions of the Income Tax Act 1961, by sending an email at [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) with copy to [spldividend@spl.co.in](mailto:spldividend@spl.co.in)

Post payment of the Dividend amount, the soft copy of TDS certificate of the Members may be sent at their registered email ID, and in remaining cases, where no email ID of Member is registered, TDS certificates may be posted to the Member(s) address recorded with the Company.

However, if the shareholder(s) do not receive TDS certificate for any reason, whatsoever, they can directly write a mail to the Company at [investorhelpline@spl.co.in](mailto:investorhelpline@spl.co.in) for the same.

In view of above provisions, the shareholders are requested to update their PAN with the Company/R&T Agent (in case shares held in physical mode) and with the depositories (in case of shares held in de-mat mode). A Resident individual shareholder with PAN but not liable to pay income tax can submit a yearly declaration in Form No. 15G/15H in the aforesaid manner, to avail the benefit of non-deduction of tax at source, by sending email to [spldividend@spl.co.in](mailto:spldividend@spl.co.in) upto 5.00 p.m. (IST) on Monday, July 03, 2023 with copy to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com).

Non-resident shareholders can avail beneficial rates under tax treaty between India and their country of residence, subject to providing necessary documents i.e. No Permanent Establishment and Beneficial Ownership Declaration, Tax Residency Certificate, Form 10F or any other document which may be required to avail the tax treaty benefits under the provisions of Income Tax Act, 1961, by sending an email to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) with copy to [spldividend@spl.co.in](mailto:spldividend@spl.co.in) upto 5.00 p.m. (IST) on Monday, July 03, 2023.

26. Shareholders who have not yet en-cashed their dividend warrant(s) for the financial year 2015-16 and/or any subsequent financial years, are requested to submit their claim to the R&T Agent of the Company immediately to avoid transferring of their unpaid dividend amount to IEPF Account.

Members are further requested to note that pursuant to the provisions of Section 124 and 125 of Companies Act, 2013, the dividends if not en-cashed for a period of 7 years consecutively from the date of transfer to Unpaid Dividend Account of the Company, are liable to be transferred to the Investor Education and Protection Fund (IEPF) and the shares in respect of which dividends remain unclaimed for seven consecutive years are also liable to be transferred



to the de-mat account of the IEPF Authority and no claim with the Company shall lie in respect thereof. In view of this, Members are requested to claim their dividends from the Company, within the stipulated timeline. The Members, whose unclaimed dividends/shares have been transferred to IEPF, may claim the same by making an application to the IEPF Authority in Form IEPF-5 available on [www.iepf.gov.in](http://www.iepf.gov.in). With respect to procedure for making claim from IEPF, please refer to Corporate Governance Report separately annexed and forming part of the Annual Report.

The Company has uploaded the information in respect of unclaimed dividends on the website of the Company [www.supremepetrochem.com](http://www.supremepetrochem.com) for ready reference of the members.

**27. Information and Instructions for e-voting and joining the e-AGM of the Company are as follows:**

- i. Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), Company is pleased to provide to its Members, facility to exercise their right to vote on resolutions proposed to be passed at the AGM by electronic means. The Members may cast their votes using electronic voting system from any place (viz. 'remote e-voting'). The Company has engaged the services of Kfin Technologies Limited ("Kfin") as the Agency to provide e-voting facility to the Members.
- ii. The Board of Directors of the Company has appointed Shri P. N. Parikh (FCS 327) or failing him Shri Mitesh Dhabliwala (FCS 8331) or failing him Ms. Sarvari Shah (FCS 9697) of Parikh & Associates, Practicing Company Secretaries as Scrutinizer to scrutinize the voting done during the AGM and remote e-voting in a fair and transparent manner and they have communicated their willingness to be appointed and will be available for the said purpose.
- iii. Voting right of the Members shall be reckoned in proportion to their shares held in the paid-up equity share capital of the Company as on Tuesday, June 27, 2023 (the "Cut-off date"). Person who is not a member as on the cut-off date should treat the Notice for information purpose only.
- iv. A person, whose name is recorded in the Register of Members or in the register of beneficial owners maintained by the depositories (viz. CDSL/NSDL) as on the cut-off date i.e. Tuesday, June 27, 2023 only shall be entitled to avail the facility of remote e-voting for the resolutions placed in the AGM. Those Members, who will be present in the AGM through

VC/OAVM facility and have not cast their vote on the Resolutions through remote e-voting and are otherwise not barred from doing so, shall be eligible to vote through e-voting system during the AGM.

- v. The Members who have cast their vote by remote e-voting prior to the AGM may also attend/participate in the AGM through VC/OAVM but shall not be entitled to cast their vote again.
- vi. The remote e-voting facility will be available during the following period:

Commencement of remote e-voting : From 9.00 a.m. (IST) on Friday, June 30, 2023.

End of remote e-voting : At 5.00 p.m. (IST) on Monday, July 03, 2023.

The remote e-voting will not be allowed beyond the aforesaid date and time and the e-voting module shall be disabled/blocked thereafter by the e-voting service providers. Once the vote on a resolution is cast by the Member(s), they shall not be allowed to change it subsequently or cast the vote again.

- vii. The remote e-voting process, in relation to the resolutions proposed at the AGM of the Company has been segregated into 3 parts which is mentioned as hereunder:
  - (A) E-Voting in case of Physical Shareholders & Non-Individual Shareholders (Physical/De-mat)
  - (B) E-Voting in case of Individual Shareholders having shares in electronic/De-mat mode
  - (C) E-Voting in case of attending AGM and voting thereat.

### INSTRUCTION FOR REMOTE E-VOTING

- (A) In case of Physical Shareholders & Non-Individual Shareholders (Physical/De-mat) :
  - a. Initial password is provided in the body of the e-mail.
  - b. Launch internet browser and type the URL: <https://evoting.kfintech.com> in the address bar.
  - c. Enter the log in credentials i.e. User ID and password mentioned in your e-mail. Your Folio No./DP ID Client ID will be your User ID. However, if you are already registered with KFin for e-voting, you can use your existing User ID and password for casting your votes.
  - d. After entering the details appropriately, click on LOGIN.
  - e. You will reach the password change menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric value (0-9) and a special character (@, #, \$, etc.). It is strongly recommended not



to share your password with any other person and take utmost care to keep your password confidential.

- f. You need to login again with the new credentials.
- g. On successful login, the system will prompt you to select the EVENT. Select Supreme Petrochem Limited.
- h. On the voting page, the number of shares (which represents the number of votes) held by you as on the cut-off date for e-voting will appear. If you desire to cast all the votes assenting/dissenting to the resolution, enter all shares and click 'FOR'/'AGAINST' as the case may be or partially in 'FOR' and partially in 'AGAINST', but the total number in 'FOR' and/or 'AGAINST' taken together should not exceed your total shareholding as on the cut-off date. You may also choose the option 'ABSTAIN' and the shares held will not be counted under either head.
- i. Members holding multiple folios/De-mat accounts shall choose the voting process separately for each folio/De-mat account.
- j. Cast your votes by selecting an appropriate option and click on 'SUBMIT'. A confirmation box will be displayed. Click 'OK' to confirm else 'CANCEL' to modify. Once you confirm, you will not be allowed to modify your vote subsequently. During the voting period, you can log in multiple times till you are confirmed that you have voted on the resolution.
- k. In case of any queries/grievances, you may refer the Frequently Asked Questions (FAQs) for Members and e-voting User Manual available at the 'download' section of <https://evoting.kfintech.com> or call KFin Technologies Ltd. on 1800 309 4001 (toll free).
- l. Any person who becomes a Member of the Company after sending the Notice of the meeting but on or before the cut-off date viz. Tuesday, June 27, 2023 may obtain the USER ID and Password for e-voting in the following manner or may write an email on [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) for obtaining support in this regard.

- a. If the mobile number of the Member is registered against Folio No./DP ID Client ID, the Member may send SMS : MYEPWD <space> E-Voting Event number+ Folio No. (in case of physical shareholders) or DP ID Client ID (in case of De-matted shareholders) to 9212993399.

Example for NSDL	MYEPWD <SPACE> IN12345612345678
Example for CDSL	MYEPWD <SPACE> 1402345612345678
Example for Physical	MYEPWD <SPACE> XXX1234567890

- b. If e-mail address or mobile number of the Member is registered against Folio No./ DP ID Client ID, then on the home page of <https://evoting.kfintech.com>, the Member may click "forgot password"

and enter Folio No. or DP ID Client ID and PAN to generate a password.

- c. Member may call KFin toll free number 1-800-3094-001 for all e-voting related matters.
- d. Member may send an e-mail request to [einward.ris@kfintech.com](mailto:einward.ris@kfintech.com) for support related to e-voting matter.

- (B) In case of Individual Shareholders having shares in electronic/De-mat mode:

Such shareholder(s) may also refer the e-voting process mandated for them vide SEBI circular dated December 09, 2020 and should follow the process for remote e-voting as stated hereunder:

### Login method for e-voting:

As per the SEBI circular dated December 09, 2020 on e-voting facility provided by Listed Companies, Individual shareholders holding securities in De-mat mode are allowed to vote through their De-mat account maintained with Depositories. Shareholders are advised to update their mobile number and email Id in their De-mat accounts in order to access e-Voting facility. The remote e-voting process of the Depositories viz. NSDL and CDSL are different which are stated below to facilitate the members.

NSDL	CDSL
<b>1. User already registered for IDeAS facility:</b> <ol style="list-style-type: none"> <li>I. URL: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a></li> <li>II. Click on the "Beneficial Owner" icon under 'IDeAS' section.</li> <li>III. On the new page, enter existing User ID and Password. Post successful authentication, click on "Access to e-Voting"</li> <li>IV. Click on company name or e-voting service provider and you will be re-directed to e-voting service provider website for casting the vote during the remote e-voting period.</li> </ol>	<b>1. Existing user who have opted for Easi/Easiest</b> <ol style="list-style-type: none"> <li>I. URL: <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a> or URL: <a href="http://www.cdslindia.com">www.cdslindia.com</a></li> <li>II. Click on New System Myeasi</li> <li>III. Login with user id and password.</li> <li>IV. Option will be made available to reach e-voting page without any further authentication.</li> <li>V. Click on e-voting service provider name to cast your vote.</li> </ol>
<b>2. User not registered for IDeAS e-Services**</b> <ol style="list-style-type: none"> <li>I. To register click on link: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> (Select "Register Online for IDeAS") or <a href="https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp">https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</a></li> <li>II. Proceed with completing the required fields.</li> </ol> <p>** (Post registration is completed, follow the process as stated in point no. 1 above)</p>	<b>2. User not registered for Easi/Easiest**</b> <ol style="list-style-type: none"> <li>I. Option to register is available at : <a href="https://web.cdslindia.com/myeasi/Registration/EasiRegistration">https://web.cdslindia.com/myeasi/Registration/EasiRegistration</a></li> <li>II. Proceed with completing the required fields.</li> </ol> <p>** (Post registration is completed, follow the process as stated in point no. 1 above)</p>