

**SYLPH EDUCATION SOLUTIONS LIMITED**

**ANNUAL REPORT**  
**2017-18**

**ANNUAL REPORT 2017-2018**

**BOARD OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

1. Dr. Rajesh Jain (Din: 01704145) : Non Executive Director
2. Dr. Devendra M Chelawat (Din: 06894710) : Independent Director
3. Mr. Vineet Shrivastav (Din: 00838244) : Independent Director
4. Mr. Dinesh Kumar Jangid BAWPJ8323C : Manager

**BANKER**

Bank Of India

**AUDITORS**

M.S. Dahiya & Co.  
Chartered Accountants

**REGISTERED OFFICE**

ST-4, 22, Press Complex  
A.B. Road,  
Indore (M.P.)-452008  
Tel. 0731-2571451  
E-MAIL: [info@sylphedu.com](mailto:info@sylphedu.com)  
URL: [www.sylphedu.com](http://www.sylphedu.com)

**LISTING**

BSE Limited- SME Platform  
Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai- 400001

**REGISTRAR & TRANSFER AGENTS**

Satellite Corporate Services Private Limited  
Unit No. 49, Bldg. No. 13- A-B, 2<sup>nd</sup> Floor,  
Samhita Commercial Co. Op. Soc. Ltd.  
Off. Andheri Kurla Lane, MTNL Lane,  
Sakinaka, Mumbai-400072  
Tel- 91-22-28520461/28520462,  
E-mail: [service@satellitecorporate.com](mailto:service@satellitecorporate.com)

**DIRECTORS' REPORT**

To,  
The Members,

The Directors are delighted to present their Report on Company's business operation along with the Audited Statement of Accounts for the Financial Year ended March 31, 2018.

**Financial summary:**

Particulars	March 31, 2018	March 31, 2017
<b>Income From Operations</b>		
Revenue from sale of goods	-	-
Revenue from sale of Services	7,60,000	7,05,000
Other Income	15,81,869	25,37,458
<b>Total Revenue From Operations</b>	<b>23,41,869</b>	<b>32,42,458</b>
Profit before depreciation & taxation	(2,28,556)	1,97,736
Less: Depreciation	4,09,236	4,30,130
<b>Profit before taxation</b>	<b>(6,37,792)</b>	<b>(2,32,394)</b>
Extraordinary Items	(70,37,080)	-
<b>Less: Tax Expense</b>		-
Tax expense for current year (MAT)	-	-
Mat credit entitlement	-	-
Deferred Tax	(36,331)	(34,510)
<b>Profit after taxation</b>	<b>(76,38,541)</b>	<b>(1,97,884)</b>
Add: Balance brought forward from previous year	4,50,736	6,48,620
Less: Expenses	-	-
<b>Surplus available for appropriation</b>	<b>(71,87,805)</b>	<b>4,50,736</b>
<b>Appropriations</b>		
Dividend on Preference Shares	-	-
Tax on above dividend	-	-
Proposed dividend on Equity Shares	0	0
Tax on above dividend	0	0
Transfer to General Reserve	0	0
Balance carried to Balance sheet	(71,87,805)	4,50,736

**OPERATIONAL REVIEW**

The Company is engaged in all business activities including Skill Development & Education, Vocational Training, establish, organize, run, manage public examination programs; award certificates, diplomas, earned through examination or on honorary basis and market studying-listening-viewing-reading and teaching and learning.

During the year Gross revenue Increased to Rs 7,60,000, against Rs. 7,05,000 in the previous financial year. Profit before depreciation and taxation in current year decreased to Rs (2,28,556) against Rs. 1,97,736 in the previous financial year because of decreased gross revenue of the company.

**TRANSFER TO RESERVES**

During the year the company has not proposed to transfer any amount to the General Reserve.

**DIVIDEND**

The Board of Directors of your Company keeping in view the future fund requirements have not recommended any dividend on equity shares for the year under review. The Board assures you to present a much strong financial statements in coming years.

**FIXED DEPOSITS:**

Your Company has not accepted any deposits within the meaning of Section 73 of the Companies Act, 2013 and the Companies (Acceptance of Deposits) Rules, 2014.

**DIRECTORS AND KEY MANAGERIAL PERSONNEL**

Dr. Rajesh Jain (DIN: 01704145) Director of the company shall be liable to retire by rotation and thus retire in the forthcoming AGM and new director will be appointed in forthcoming AGM in place of Dr. Rajesh Jain.

CS Chhaya Lakhmani compliance Officer and Company Secretaries of the company has resigned from the post with effect from 11/07/2017. Company is looking for a competent candidate for the post of company secretaries and compliance officer.

Details of Director reappointed is provided in “Annexure-i”.

**DECLARATION BY INDEPENDENT DIRECTORS**

All independent directors have given declarations that they meet the criteria of independence as laid down under section 149(6) of the Companies Act, 2013 and clause 49 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

An independent director shall hold office for a term up to five consecutive years on the Board of a Company, but shall be eligible for reappointment for next five years on passing of a special resolution by the Company.

### **MEETINGS OF BOARD**

During the year 09 (Nine) Board Meetings and 5 (Five) Audit Committee Meetings were convened and held. The details of which are given in the Corporate Governance Report which is enclosed with directors report as “**Annexure ii**”. The intervening gap between the Meetings was within the period prescribed under the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

### **DIRECTOR'S RESPONSIBILITY STATEMENT:**

In terms of Section 134 (5) of the Companies Act, 2013, the directors would like to state that:

- i) In the preparation of the annual accounts, the applicable accounting standards have been followed along with proper explanation relating to material departures.
- ii) The directors have selected such accounting policies and applied them consistently and made judgments and estimates that were reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the loss of the Company for that period.
- iii) The directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of this Act for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities.
- iv) The directors have prepared the annual accounts on a going concern basis.
- v) The directors had laid down internal financial controls to be followed by the company and that such internal financial controls are adequate and were operating effectively.
- vi) The directors had devised proper system to ensure compliance with the provisions of all applicable laws and that such system were adequate and operating effectively.

### **POLICY FOR APPOINTMENT AND REMUNERATION OF DIRECTORS**

The Board has, on the recommendation of the Nomination & Remuneration Committee framed a policy for selection and appointment of Directors, Senior Management and their remuneration. The Remuneration Policy is stated in the Corporate Governance Report.

### **PARTICULARS OF LOANS, GUARANTEES OR INVESTMENTS:**

The particulars of Loans, guarantees or investments covered under Section 186 of company act, 2013 form part of notes to the financial statements provided in this annual report.

**INTERNAL CONTROL SYSTEMS AND THEIR ADEQUACY/INTERNAL FINANCIAL CONTROLS:**

The directors have laid down internal financial controls to be followed by the company and that such internal financial controls are adequate and operating effectively for ensuring the accuracy and completeness of the accounting records, relevant to the preparation and presentation of financial statements.

The Company has an Internal Control System, commensurate with the size, scale and complexity of its operations. The scope and authority of the Internal Auditor is defined in the Internal Audit Manual. To maintain its objectivity and independence, the Internal Auditor reports to the Chairman of the Audit Committee of the Board. The Internal Auditor monitors and evaluates the efficacy and adequacy of internal control system in the Company, its compliance with operating systems, accounting procedures and policies at all locations of the Company.

Based on the report of Internal Auditor, process owners undertake corrective action in their respective areas and thereby strengthen the controls. Significant audit observations and recommendations along with corrective actions thereon are presented to the Audit Committee of the Board.

**CORPORATE SOCIAL RESPONSIBILITY INITIATIVES:**

The Company has not developed and implemented any Corporate Social Responsibility initiatives as the said provisions are not applicable.

**CONSERVATION OF ENERGY:**

Company ensures that the operations of the company are conducted in the manner whereby optimum utilization and maximum possible savings of energy is achieved.

No specific investment has been made in reduction in energy consumption equipments.

As the impact of measures taken for conservation and optimum utilization of energy are not quantitative, its impact on cost cannot be stated accurately.

No steps have been taken for by the company for utilizing alternate sources of energy.

**TECHNOLOGY ABSORPTION:**

Company's operations are conducted by using in-house know how and no outside technology is being used for operating activities. Therefore there is no outside technology absorption in the company. The Company has not incurred expenditure on research and development activities during the year.

**FOREIGN EXCHANGE EARNINGS AND OUT-GO:**

During the period under review there was no foreign exchange earnings or out flow.

**DETAILS OF SUBSIDIARY/JOINT VENTURES/ASSOCIATE COMPANIES:**

There is no such company which have become or ceased to be its subsidiaries, joint ventures or associate companies during the year.

**VIGIL MECHANISM/WHISTLE BLOWER POLICY:**

The Company has a Vigil Mechanism/Whistle Blower Policy to report genuine concerns or grievances of directors and employees and to deal with instance of fraud and mismanagement, if any.

In staying true to our values of Strength, Performance and Passion and in line with our vision of being one of the most respected companies in India, the Company is committed to the high standards of Corporate Governance and stakeholder responsibility.

Audit committee shall oversee the vigil mechanism.

The vigil mechanism ensures that strict confidentiality is maintained while dealing with concerns and also that no discrimination will be meted out to any person for a genuinely raised concern.

**BOARD EVALUATION:**

Pursuant to the provisions of the Companies Act, 2013 and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Board has carried out an evaluation of its own performance, the directors individually as well as the evaluation of the working of its Audit, Nomination & Remuneration Committees. The manner in which the evaluation has been carried out has been explained in the Corporate Governance Report.

**AUDITOR:**

At the Annual General Meeting held on 30<sup>th</sup> May, 2014, M/s M. S. Dahiya & Co., Chartered Accountant were appointed as statutory auditor of the company from the conclusion of 5<sup>th</sup> AGM to hold the office till conclusion of 10<sup>th</sup> consecutive Annual General Meeting.

**SECRETARIAL AUDIT:**

Pursuant to provisions of section 204 of the Companies Act, 2013 and The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 the company has appointed CS Rani Rai (M. No. 39581), Company Secretary in practice (C.P. No. 16987) to undertake the Secretarial Audit of the Company for the Financial Year 2017-2018. The Secretarial Audit report for the Financial Year ended 31<sup>st</sup> March 2018 is annexed herewith as: “**Annexure-iii**” to this report.

**SECRETARIAL AUDIT REPORT:**

The observation made in the Auditors' Report read together with relevant notes thereon are self explanatory and hence, do not call for any further comments under Section 134 of the Companies Act, 2013.

As required under section 204 (1) of the Companies Act, 2013 the Company has obtained secretarial audit report.

#### BOARD EXPLANATION

5. Management is searching for suitable candidate for the post of CEO and CFO. Beside that the secretarial audit report is self explanatory and hence, do not call for any further comments.

#### **RELATED PARTY TRANSACTIONS DISCLOSURE:**

The disclosure required under sub section (1) of section 188 is mentioned in Form AOC-2 which is annexed herewith as “**Annexure iv**”.

#### **STATE OF COMPANY’S AFFAIRS:**

The Company is engaged in all business activities including to Skill Development & Education, Vocational Training, establish organize run manage public examination programs; award certificates, diplomas, earned through examination or on honorary basis and market studying-listening-viewing-reading and teaching and learning.

During the year Company has generated revenue from skill development fees, export of education services.

#### **BUSINESS RISK MANAGEMENT:**

The Management has implemented business risk management policy. At present the company has not identified any element of risk which may threaten the existence of the company. The Company has Risk Management Policy to report genuine concerns or grievances of directors and employees and to deal with instance of fraud and mismanagement, if any.

#### **PARTICULARS OF EMPLOYEES:**

Section 197 of company act 2013 read with rule 5 (2) of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 in respect of employees of the Company, are not applicable to company as no employee of company is in receipt of remuneration exceeding the limit as mentioned in relevant provision.

#### **EXTRACT OF ANNUAL RETURN:**

The details forming part of the extract of the Annual Return in form MGT-9 is annexed herewith as “**Annexure-v**”.



**CORPORATE GOVERNANCE AND MANAGEMENT DISCUSSION & ANALYSIS REPORTS**

The Corporate Governance and Management Discussion & Analysis Report, which form an integral part of this Report, are set out as separate “**Annexure-ii**”, together with the Certificate from the auditors of the Company regarding compliance with the requirements of Corporate Governance as stipulated in SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

**COMPANY SECRETARY & COMPLIANCE OFFICER**

Due to unavoidable circumstances, Ms Chhaya Lakhmani, (M.No. 46603) Company Secretary, KMP and Compliance Officer of the Company has resigned from the company with effect from Tuesday, 11<sup>th</sup> July, 2017. The management is searching for the suitable candidate for the post of Company Secretary.

**ACKNOWLEDGEMENTS:**

Your Company and its Directors wish to extend their sincere thanks to all with whose help, co-operation and hard work the Company is able to achieve the results.

**FOR AND ON BEHALF OF THE BOARD OF DIRECTORS**

SYLPH EDUCATION SOLUTIONS LIMITED

CIN: L80302MP2010PLC023011

Place: Indore

Date: 29<sup>th</sup> August, 2018

Registered Office:

ST-4, 22 Press Complex,  
A.B. Road Indore,  
MP 452008Vineet Shrivastav  
Director  
(Din-00838244)Dr. Rajesh Jain  
Director  
(Din-01704145)

**ANNEXURE INDEX**

<b><u>Annexure</u></b>	<b>Content</b>
i.	Details of Directors seeking appointment and/or re-appointment
ii.	Corporate Governance & Management Discussion & Analysis Report
iii.	Secretarial Audit Report
iv.	AOC 2 – Related Party Transactions disclosure
v.	MGT 9 Extract of Annual Return