



TAI INDUSTRIES LIMITED

**2022-23**  

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**ANNUAL  
REPORT**  

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**TAI INDUSTRIES LIMITED**

CIN: LO1222WB1983PLCO59695  
53A, Mirza Ghalib Street, 3rd Floor, Kolkata - 700 016  
Ph No.: (033) 4041 6666; Fax: (033) 22497319  
E-mail: info@taiind.com; Website: www.taiind.com

**BOARD OF DIRECTORS**

Dasho Wangchuk Dorji (DIN: 00296747)	<i>Chairman &amp; Whole-time Director</i>
Mr. Rohan Ghosh (DIN: 00032965)	<i>Managing Director</i>
Dasho Topgyal Dorji (DIN:00296793)	<i>Director</i>
Mr. Prem Sagar (DIN: 00040396)	<i>Independent Director</i>
Mr. K.N. Malhotra (DIN:00128479)	<i>Independent Director</i>
Mr. Vinay Killa (DIN: 00060906)	<i>Independent Director</i>
Ms.Sarada Hariharan (DIN: 06914753)	<i>Independent Director</i>

**AUDIT COMMITTEE**

Mr.Prem Sagar (DIN:00040396)	<i>Chairman</i>
Mr. K.N. Malhotra (DIN:00128479)	<i>Member</i>
Mr. Vinay Killa (DIN:00060906)	<i>Member</i>

**NOMINATION AND REMUNERATION COMMITTEE**

Mr. Prem Sagar (DIN:00040396)	<i>Chairman</i>
Dasho Topgyal Dorji (DIN:00296793)	<i>Member</i>
Mr K.N. Malhotra (DIN:00128479)	<i>Member</i>
Mr. Vinay Killa (DIN:00060906)	<i>Member</i>

**STAKEHOLDERS RELATIONSHIP COMMITTEE**

Mr Prem Sagar (DIN:00040396)	<i>Chairman</i>
Mr K.N. Malhotra (DIN:00128479)	<i>Member</i>
Mr. Vinay Killa (DIN:00060906)	<i>Member</i>

**CSR COMMITTEE**

Mr. Vinay Killa (DIN:00060906)	<i>Chairman</i>
Mr. Rohan Ghosh (DIN: 00032965)	<i>Member</i>
Mr K.N. Malhotra (DIN:00128479)	<i>Member</i>

**REGISTRAR AND SHARE TRANSFER AGENT**

Link Intime India Private Limited  
Vaishno Chamber  
5<sup>th</sup> Floor, Room No.502 & 503, 6, Brabourne Road, Kolkata 700001  
Tel: 033-4004 9728, Fax: 033-4073 1698  
E-mail: kolkata@linkintime.co.in  
Website: www.linkintime.co.in

**STATUTORY AUDITORS**

KAMG & Associates, Chartered Accountants,  
AE - 350, 1st Floor,  
Kolkata - 700 064.

**SECRETARIAL AUDITOR**

T. Chatterjee & Associates,  
"Abhishek Point", 4th Floor,  
152, S.P. Mukherjee Road,  
Kolkata - 700 020.

**BANKERS**

HDFC Bank Limited  
Yes Bank Limited  
Canara Bank  
State Bank of India  
Punjab National Bank  
Axis Bank



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Annual General Meeting on Monday 25<sup>th</sup> September, 2023 by Video Conferencing or Other Audio-Visual Means.  
The Annual Report together with the Notice of the AGM has been sent by electronic means.  
For any queries, you may write to [agm@taiind.com](mailto:agm@taiind.com).



## **TAI INDUSTRIES LIMITED**

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53A, Mirza Ghalib Street, 3rd Floor, Kolkata - 700 016  
Ph No.: (033) 4041 6666; Fax: (033) 22497319  
E-mail: info@taiind.com; Website: www.taiind.com

### **NOTICE**

NOTICE is hereby given that the Fortieth Annual General Meeting of the Members of Tai Industries Limited will be held on Monday, 25<sup>th</sup> day of September, 2023 at 03.30 p.m. (IST) through Video Conferencing (VC) / Other Audio Visual Means (OAVM), to transact the following business:

#### **Ordinary Business**

1. To receive, consider and adopt the Audited Financial Statement of the Company for the year ended 31<sup>st</sup> March, 2023, and the Reports of the Directors and the Auditors thereon and to pass the following Resolution as an Ordinary Resolution:

**“RESOLVED THAT** the Audited Financial Statement of the Company for the year ended 31<sup>st</sup> March, 2023, and the Reports of the Directors and the Auditors thereon, placed before this Meeting be and are hereby considered and adopted.”

2. To appoint Mr. Rohan Ghosh (DIN: 00032965), Director retiring by rotation and eligible for reappointment, by passing the following Resolution as an Ordinary Resolution:

**“RESOLVED THAT** pursuant to the provisions of Section 152 of the Companies Act, 2013, Mr. Rohan Ghosh (DIN: 00032965), who retires by rotation at this Meeting under Article 72(ii) of the Articles of Association of the Company, be and is hereby reappointed as Director of the Company.”

Place: Kolkata  
Date: 29<sup>th</sup> May, 2023

By Order of the Board

Priyanka Mukherjee  
(ACS-29620)  
Company Secretary

**Notes:**

1. In view of COVID-19 pandemic, social distancing norms and restrictions on movement of persons at several places in the country and pursuant to General Circular Nos. 14/2020, 17/2020, 20/2020, 02/2021, 19/2021, 21/2021, 02/2022, 10/2022 and 11/2022 dated April 8, 2020, April 13, 2020, May 5, 2020, January 13, 2021, December 08, 2021, December 14, 2021, May 05, 2022 and December 28, 2022 respectively issued by the Ministry of Corporate Affairs ('MCA') (collectively referred to as 'MCA Circulars') and Circular Nos. SEBI/HO/CFD/ CMD1/CIR/P/2020/79 and SEBI/HO/CFD/ CMD2/ CIR/P/2021/11 dated May 12, 2020 and January 15, 2021 and Circular No. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 and SEBI /HO/CFD/PoD-2/P/CIR/2023/ 4 dated January 5, 2023 issued by the Securities and Exchange Board of India (collectively referred to as 'SEBI Circulars') permitted the holding of the Annual General Meeting ('AGM') through VC/OAVM, without the physical presence of the Members in compliance with the provisions of the Companies Act, 2013 ('the Act'), SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended ('the Listing Regulations'), MCA Circulars and SEBI Circulars, the AGM of the Company is being held through VC/ OAVM which does not require physical presence of members at a common venue. The proceedings of the AGM will be deemed to be conducted at the Registered Office of the Company which shall be the deemed Venue of the AGM. The Link Intime India Private Limited ("LIPL") will be providing facility for voting through remote e-voting, for participation in the AGM through VC facility and e-voting during the AGM. The procedure for participating in the AGM through VC is explained hereunder and is also available on the website of the Company at **www.taiind.com**
2. The 40<sup>th</sup> AGM of the Company shall be conducted in accordance with the said circulars of MCA, SEBI and applicable provisions of the Act and SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (Listing Regulations) through VC/OAVM.
3. Pursuant to the provisions of the Companies Act, 2013, a Member entitled to attend and vote at the Annual General Meeting is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC/OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the Annual General Meeting and hence the Proxy Form and Attendance Slip are not annexed to the Notice.
4. The Company has engaged the services of Link Intime India Private Limited (LIPL) for providing facility for voting through remote e-voting, participation in the AGM through VC / OAVM facility and e-voting during the AGM. The procedure for participating in the meeting through VC / OAVM is explained at Note No.13 below and is also available on the website of the Company at **www.taiind.com**.
5. Voting can be exercised only by the concerned Member or his/her duly constituted attorney or, in case of bodies corporate, its duly authorised person. A Member need not use all his/her votes.
6. Institutional / Corporate Members are requested to send a scanned copy (PDF / JPEG format) of the Board Resolution authorising its representatives to attend and vote at the AGM, pursuant to Section 113 of the Act, to Link In time India Private Limited at **instameet@linkintime.co.in**
7. The Register of Members of the Company will remain closed from 19<sup>th</sup> September, 2023 to 25<sup>th</sup> September, 2023 both days inclusive.
8. Since the AGM will be held through VC/OVAM, the Route Map is not annexed to this Notice.
9. Brief resume of Directors / persons proposed to be appointed / reappointed as stipulated under Regulation 36(3) of SEBI (LODR) Regulations, 2015 and Secretarial Standards issued by the Institute of Company Secretaries of India is annexed hereto.

**ELECTRONIC DISPATCH OF ANNUAL REPORT AND PROCESS FOR REGISTRATION OF EMAIL ID FOR OBTAINING COPY OF ANNUAL REPORT:**

10. The Notice of the Annual General Meeting along with the Annual Report for the financial year 2022 -2023 is being sent only by electronic mode to those Members whose email addresses are registered with the Company/Depositories in accordance with the aforesaid MCA Circulars and the Circular issued by SEBI dated May 12, 2020. Members may note that the Notice of Annual General Meeting and Annual Report for the financial year 2022-2023 will also be available on the Company's website at **www.taiind.com**, website of BSE Limited at **www.bseindia.com**. Members can attend and participate in the Annual General Meeting through VC/OAVM facility only.



11. Members attending the meeting through VC/OAVM shall be counted for the purposes of reckoning the quorum under Section 103 of the Companies Act, 2013.

12. Registration of email ID and Bank Account details:

In case the shareholder's email ID is already registered with the Company/its Registrar & Share Transfer Agent "RTA"/Depositories, log in details for e-voting are being sent on the registered email address. In case the shareholder has not registered his/her/their email address with the Company/its RTA/Depositories and or not updated the Bank Account mandate for receipt of dividend, the following instructions are to be followed:

(i) For shares held in physical mode:

- a) Advise any change in their address or bank mandates to the Company/Company's Registrar and Transfer Agent, Link Intime India Private Limited. The notification of change of address should be accompanied by the address proof, i.e., voter's identity card, electric/telephone bill, driving licence or a copy of the passport or bank statement of the member OR
- b) Log into the website of our RTA, Link Intime India Private Ltd., at [www.linkintime.co.in](http://www.linkintime.co.in) under Investor Services > Email/Bank detail Registration. Fill in the details and upload the required documents and submit.

(ii) For Shares held in Demat mode:

The shareholder may please contact the Depository Participant ("DP") and register the email address and bank account details in the demat account as per the process followed and advised by the DP.

13. **Remote e-voting Instructions for shareholders post change in the Login mechanism for individual shareholders holding securities in demat mode, pursuant to SEBI circular dated December 9, 2020:**

a) In terms of SEBI circular dated December 9, 2020 on e-voting facility provided by the Listed Companies, Individual shareholder holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depositories participants. Shareholders are advised to update their mobile number and email id in their demat accounts in order to access e-Voting facility.

**b) Login method for Individual shareholders holding securities in demat mode is given below:**

**1. Individual Shareholders holding securities in demat mode with NSDL**

1. Existing IDeAS user can visit the e-Services website of NSDL viz... <https://eservices.nsdl.com> either on a personal computer or on a mobile. On the e-Services home page click on the "Beneficial Owner" icon under "Login" which is available under 'IDeAS' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "Access to e-Voting" under e-Voting services and you will be able to see e-Voting page. Click on company name or e-Voting service provider name i.e. LINKINTIME and you will be re-directed to "InstaVote" website for casting your vote during the remote e-Voting period.
2. If you are not registered for IDeAS e-Services, option to register is available at <https://eservices.nsdl.com> Select "Register Online for IDeAS Portal" or click at <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>
3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://eservices.nsdl.com> either on a personal computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen-digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or e-Voting service provider name i.e. LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.

**2. Individual Shareholders holding securities in demat mode with CDSL**

1. Existing users who have opted for Easi / Easiest, can login through their user id and password. Option will be made available to reach e-Voting page without any further authentication. The URL for users to login to Easi / Easiest are <https://web.cdslindia.com/myeasi/home/login> or [www.cdslindia.com](http://www.cdslindia.com) and click on New System Myeasi.



2. After successful login of Easi/Easiest the user will be able to see the E Voting Menu. The Menu will have links of e-Voting service provider i.e. LINKINTIME. Click on LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.
  3. If the user is not registered for Easi/Easiest, option to register is available at <https://web.cdslindia.com/myeasi/Registration/EasiRegistration>.
  4. Alternatively, the user can directly access e-Voting page by providing demat account number and PAN No. from a link in [www.cdslindia.com](http://www.cdslindia.com) home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the demat Account. After successful authentication, user will be provided links for the respective ESP i.e. LINKINTIME. Click on LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.
3. Individual Shareholders (holding securities in demat mode) login through their depository participants You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider name i.e. LINKINTIME and you will be redirected to "InstaVote" website for casting your vote during the remote e-Voting period.

**Login method for Individual shareholders holding securities in physical form is given below:**

Individual Shareholders of the company, holding shares in physical form as on the cut-off date for e-voting may register for e-Voting facility of Link Intime as under:

1. Open the internet browser and launch the URL: <https://instavote.linkintime.co.in>
2. Click on "Sign Up" under 'SHARE HOLDER' tab and register with your following details: -
  - A. **User ID:** Shareholders holding shares in **physical form shall provide** Event No + Folio Number registered with the Company.
  - B. **PAN:** Enter your 10-digit Permanent Account Number (PAN) (Shareholders who have not updated their PAN with the Depository Participant (DP)/ Company shall use the sequence number provided to you, if applicable.
  - C. **DOB/DOI:** Enter the Date of Birth (DOB) / Date of Incorporation (DOI) (As recorded with your DP / Company - in DD/MM/YYYY format)
  - D. **Bank Account Number:** Enter your Bank Account Number (last four digits), as recorded with your DP/Company.  
\*Shareholders/ members holding shares in **physical form** but have not recorded 'C' and 'D', shall provide their Folio number in 'D' above
- ▶ Set the password of your choice (The password should contain minimum 8 characters, at least one special Character (@!#\$%&\*), at least one numeral, at least one alphabet and at least one capital letter).
- ▶ Click "confirm" (Your password is now generated).
3. Click on 'Login' under 'SHARE HOLDER' tab.
4. Enter your User ID, Password and Image Verification (CAPTCHA) Code and click on 'Submit'.

**Cast your vote electronically:**

1. After successful login, you will be able to see the notification for e-voting. Select 'View' icon.
2. E-voting page will appear.
3. Refer the Resolution description and cast your vote by selecting your desired option 'Favour / Against' (If you wish to view the entire Resolution details, click on the 'View Resolution' file link).
4. After selecting the desired option i.e. Favour / Against, click on 'Submit'. A confirmation box will be displayed. If you wish to confirm your vote, click on 'Yes', else to change your vote, click on 'No' and accordingly modify your vote.

**Guidelines for Institutional shareholders:**

Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on the e-voting system of LIPL at <https://instavote.linkintime.co.in> and register themselves as 'Custodian / Mutual Fund / Corporate





**Body'**. They are also required to upload a scanned certified true copy of the board resolution /authority letter/power of attorney etc. together with attested specimen signature of the duly authorised representative(s) in PDF format in the '**Custodian / Mutual Fund / Corporate Body**' login for the Scrutinizer to verify the same.

**Helpdesk for Individual Shareholders holding securities in physical mode/ Institutional shareholders:**

Shareholders facing any technical issue in login may contact Link Intime INSTAVOTE helpdesk by sending a request at [enotices@linkintime.co.in](mailto:enotices@linkintime.co.in) or contact on: - Tel: 022 - 4918 6000.

**Helpdesk for Individual Shareholders holding securities in demat mode:**

Individual Shareholders holding securities in demat mode may contact the respective helpdesk for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Help desk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at 022- 23058738 or 22- 23058542-43.

**Individual Shareholders holding securities in Physical mode has forgotten the password:**

If an Individual Shareholders holding securities in Physical mode has forgotten the USER ID [Login ID] or Password or both then the shareholder can use the "Forgot Password" option available on the e-Voting website of Link Intime: <https://instavote.linkintime.co.in>

- Click on '**Login**' under '**SHARE HOLDER**' tab and further Click '**forgot password?**'
- Enter User ID, select Mode and Enter Image Verification code (CAPTCHA). Click on "SUBMIT".

*In case shareholders is having valid email address, Password will be sent to his / her registered e-mail address. Shareholders can set the password of his/her choice by providing the information about the particulars of the Security Question and Answer, PAN, DOB/DOI, Bank Account Number (last four digits) etc. as mentioned above. The password should contain minimum 8 characters, at least one special character (@!#\$%&\*), at least one numeral, at least one alphabet and at least one capital letter.*

**User ID for Shareholders holding shares in Physical Form (i.e. Share Certificate):**

Your User ID is Event No + Folio Number registered with the Company

**Individual Shareholders holding securities in demat mode with NSDL/ CDSL has forgotten the password:**

Shareholders who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned depository/ depository participant's website.

- ▶ It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- ▶ For shareholders/ members holding shares in physical form, the details can be used only for voting on the resolutions contained in this Notice.
- ▶ During the voting period, shareholders/ members can login any number of time till they have voted on the resolution(s) for a particular "Event"

**c) General guidelines for shareholders :**

- a) Institutional shareholders (i.e. other than individuals, HUF, NRI, etc) are required to send scanned copy (PDF/JPG Format ) of the relevant Board Resolution/Authority letter etc. with attested specimen signature of the duly authorised signatory (ies) who are authorized to vote, to the Scrutiniser by email: [tchattterjeeassociates@gmail.com](mailto:tchattterjeeassociates@gmail.com).
- b) It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.



**d) Instruction for members for e-voting on the day of the AGM are as follows:**

Once the electronic voting is activated by the scrutinizer/moderator during the meeting, shareholders/ members who have not exercised their vote through the remote e-voting can cast the vote as under:

1. On the Shareholders VC page, click on the link for e-Voting "Cast your vote".
2. Enter Demat Account No. / Folio No. and OTP (received on the registered mobile number/ registered email Id) received during registration for InstaMeet and click on 'Submit'.
3. After successful login, you will see "Resolution Description" and against the same the option "Favour/ Against" for voting.
4. Cast your vote by selecting appropriate option i.e. "Favour/Against" as desired. Enter the number of shares (which represents no. of votes) as on the cut-off date under 'Favour/Against'.
5. After selecting the appropriate option i.e. Favour/Against as desired and having decided to vote, click on "Save". A confirmation box will be displayed. If you wish to confirm your vote, click on "Confirm", else to change your vote, click on "Back" and accordingly modify your vote.
6. Once you confirm your vote on the resolution, you will not be allowed to modify or change your vote subsequently.

**Note:**

- Shareholders / Members, who will be present at the Annual General Meeting through Insta Meet facility and who have not cast their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting facility during the Meeting.
- Shareholders/ Members who have voted through Remote e-Voting prior to the Annual General Meeting will be eligible to attend/participate in the Annual General Meeting through InstaMeet. However, they will not be eligible to vote again during the Meeting.

**Instruction for members for attending the AGM through VC/OAVM are as under**

- Open the Internet browser and launch the URL: <https://instameet.linkintime.co.in>

- Select the "Company" and "Event Day" and register with your following details.

I. Demat No OR Folio No : Enter your 16 Digit demat number or Folio No.

II. Shareholders /members holding shares in physical form shall provide Folio Number registered with the Company.

III. PAN: Enter 10-digit Permanent Account Number (PAN) (Members who have not updated their PAN) with the Depository Participant (DP) /Company shall use the sequence number provided to you, if applicable.

IV. Mobile Number: Enter your mobile number.

V. Email Id :Enter your email id ,as recorded with your DP/Company

-Click "Go to meeting" (You are now registered for InstaMeet and your attendance is marked for the meeting).

**e) Procedure to raise question/seek clarification with respect to Annual Report**

Shareholders /Members who would like to express their views /ask questions during the Meeting may register themselves as speaker by sending their request mentioning their name, demat account number /folio number, email id, mobile number at [agm@taiind.com](mailto:agm@taiind.com), 3 days in advance.

**f) Instruction for Shareholders /Members to Speak during the Annual General Meeting through Insta Meet**

- Shareholders/Members who would like to speak during the meeting must register their request 3 days in advance with the Company on the specific email id created for the general meeting.
- Shareholder will get the confirmation on first cum first serve basis depending upon the provisions made by the client.
- Shareholder will receive "speaking serial number" once they mark attendance for the meeting.
- Other shareholder may ask questions to the panellist, via active chat-board during the meeting.
- Please remember speaking serial number and start your conversation with panellist by switching on video mode and audio of your device.



**Shareholders are requested to speak only when moderator of the meeting /management will announce the name and serial number for speaking.**

Shareholders /Members who would like to ask questions, may send their questions well in advance mentioning their name, demat account number /folio number, email id, mobile number at agm@taiind.com. The same will be suitably replied by the company.

**Note:**

Those shareholders/members who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting. The Company reserves the right to restrict the number of speakers depending on the availability of time for the Annual General Meeting.

Shareholders/ Members are allowed to use camera and are required to use Internet with a good speed (preferably 2 MBPS download stream) to avoid any disturbance during the meeting.

**g) Further members will be required to use internet with a good speed to avoid any disturbance during the meeting.**

**h)** Please note that participants connecting from Mobile Devices or Tablets or through Laptop connection via Mobile Hotspot may experience audio/video loss due to fluctuation in their respective network. It is therefore recommended to use stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.

**i)** The Members can join the AGM in VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1,000 members on first come first basis. This will not include large shareholders (Shareholders holding 2% or more shareholdings, Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairperson of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc., who are allowed to attend the AGM without restriction on account on first come first serve basis.

**j)** The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

**k)** Shareholders / Members , who will be present in the AGM through InstaMEET facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so , shall be eligible to vote through e-Voting facility during the meeting. Shareholders /Members who have voted through Remote e-Voting prior to the AGM will be eligible to attend/participate in the AGM through Insta Meet. However, they will not be eligible to vote again during the meeting.

**GENERAL INFORMATION:**

14. The Company is registered with National Securities Depository Ltd. ('NSDL'), and Central Depository Services (India) Ltd. ('CDSL'), for dematerialization of its Equity Shares which has been allotted the ISIN INE358D01018. Link IntimeIndia Private Limited, having their office at C 101 247, Park, L.B.S. Marg Vikroli (West) Mumbai 400 083 are the Registrar and Share Transfer Agents of the Company.

15. To support the "Green Initiative in Corporate Governance" of Ministry of Corporate Affairs, for paperless compliances by companies, members are requested to register their e-mail addresses, in respect of their holdings in the securities of the Company, for service of notice/documents including Annual Reports by the Company by email. Duly signed by the sole/first named shareholder, mentioning his name and Folio number. Members are requested to keep the Company/Depository Participants informed as and when there is any change in their e-mail addresses. Even after registering for e- communication, the Shareholders of the Company shall be entitled to receive such communication in physical form, upon request.

16. Members are requested to:

- a. Communicate on all matters pertaining to their shareholdings with the Company's Registered Office/Company's Registrar, quoting their respective Ledger Folio Number(s)/ Client ID(s) and DPID(s);
- b. Note that as per provisions of the Companies Act, 2013, facility for making / varying / cancelling nominations is available for shareholders in respect of Equity Shares held by them. The relevant Forms can be obtained from the Company's Registrars.