

Certified to be True

For TATIA GLOBAL VENNTURE LTD

Director / Authorized Signatory

CHENNAI &



# M/s. TATIA GLOBAL VENNTURE LIMITED

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Annual General Meeting will be held on Monday, 28<sup>th</sup>September 2020 at 2.00 p.m. at New No.29 ,Old No.12,Mookathal Street, III Floor, Purasawalkam, Chennai – 600 007.

Visit us at www.tatia.co.in



# **CORPORATE INFORMATION**

BOARD OF DIRECTORS: DIN DESIGNATION:

Mr. S. P. Bharat Jain Tatia 00800056 Managing Director

Mr. S. Pannalal Jain Tatia 01208913 Non – Executive Director

Mr. Arun Kumar Bafna 00900505 Independent Director

Mrs. Shobha 07666001 Independent Director

# **COMMITTEES:**

# 1) Audit Committee:

Mrs. S. Shobha : Chairman

Mr. S. P. Bharat Jain Tatia : Member

Mr.Arun Kumar Bafna : Member

# 2) Stakeholders Relationship Committee:

Mr. Arun Kumar Bafna : Chairman

Mrs. S. Shobha : Member

Mr. S. Pannalal Jain Tatia : Member

# 3) Nomination and Remuneration Committee:

Mrs.Shobha : Chairman

Mr.Arun Kumar Bafna : Member

Mr. S. Pannalal Jain Tatia : Member

# STATUTORY AUDITORS:

M/s. J V Ramanujam& Co.

**Chartered Accountants** 

F1, Lakshmi New No. 56, Old No.28,

Third Main Road, Raja Annamalaipuram,

Chennai - 600 028. Ph: 044-24342325

# **INTERNAL AUDITORS:**

M/s. KBR & Co,

Chartered Accountants,

No. 28/16, Venkatachalam Street,

West Mambalam, Chennai – 600 033

Ph: 044 – 42801717.



# REGISTERED OFFICE & CORPORATE OFFICE:

New No. 29, Old No. 12, Mookathal Street, II Floor,

Purasawalkam, Chennai – 600 007.

E-mail: tatiainfo@vsnl.com., Website: www.tatia.co.in.

CIN: L18101TN1994PLC026546

# **STOCK EXCHANGE:**

Bombay Stock Exchange Limited

# **INVESTOR GRIEVANCE AND COMPLIANCE OFFICER:**

Mr. S. P. Bharat Jain Tatia

E-mail: tatiainfo@gmail.com

Ph: 044-48676774

CHIEF FINANCIAL OFFICER: Namrata Parekh

**BANKERS:** 

State Bank of India

Commercial Branch, Teynampet, Chennai – 600 018.

**HDFC Bank Limited** 

No. 40, Nungambakkam High Road, Chennai – 600 034.

# **REGISTRAR AND SHARE TRANSFER AGENT:**

M/s. PurvaSharegistry (India) Private Limited

No.9, Shiv Shakti Ind. Estates, J.R. Borkha Marg,

Lower Parel(E), Mumbai - 400 011

Ph: 022 -23012518/022-23106761

E-mail: <a href="mailto:support@purvashare.com">support@purvashare.com</a>

# **SECRETARIAL AUDITOR:**

P.S. Srinivasan,

M/s. Lakshmmi Subramanian & Associates,

No. 81, MurugesaNaicker Complex,

Greams Road, Thousand lights, Chennai – 600 006.

Ph: 044 -28292272/73.



#### M/s. TATIA GLOBAL VENNTURE LIMITED

Registered Office: New No. 29, Old No. 12, Mookathal Street, II Floor, Purasawalkam, Chennai – 600 007. WEBSITE: www.tatia.co.in; E-mail: tatiainfo@gmail.com

CIN: L18101TN1994PLC026546

# **NOTICE OF THE ANNUAL GENERAL MEETING:**

Notice is hereby given that the 26th Annual General Meeting of M/s. Tatia Global Vennture Limited will be held on Monday the 28<sup>th</sup> September, 2020 through Video Conference (VC) or Other Audio Visual Means (OAVM) at 2 p.m.to transact the following business:

#### ORDINARY BUSINESS:

# 1. Item No. 1 - Adoption of Financial Statements

To receive, consider and adopt the Audited Balance Sheet as at 31<sup>st</sup> March, 2020 and the Statement of Profit & Loss Account for the year ended on that date together with the reports of the Board of Directors and Auditors therein.

# 2. Item No. 2 – Appointment of Mr. S.P. Bharat Jain Tatia as a Director liable to retire by rotation:

To appoint a Director in the place of Mr. S.P. Bharat Jain Tatia (DIN: 00800056) who retires by rotation and being eligible, offers himself for re-appointment.

# 3. Item No.3 – Appointment of Mr. S. Pannalala Tatia as a Director liable to retire by rotation:

To appoint a Director in the place of Mr.S. Pannalal Tatia (DIN: 01208913) who retires by rotation and being eligible, offers himself for re-appointment.

By and on behalf of Board of Directors For **TATIA GLOBAL VENNTURE LIMITED** 

Sd/-

S.P.Bharat Jain Tatia **Managing Director** 

DIN: 00800056

Place: Chennai Date: 3.9.2020

# NOTES:

- In view of the situation arising due to COVID-19 global pandemic, the Annual General Meeting of the companies shall be conducted as per the guidelines issued by the Ministry of Corporate Affairs (MCA) vide Circular No. 14/2020 dated April 8, 2020, Circular No.17/2020 dated April 13, 2020 and Circular No. 20/2020 dated May 05, 2020. The forthcoming AGM will thus be held through video conferencing (VC) or other audio visual means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC/OAVM.
- II. Additional information pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 in respect of



the Director seeking re-appointment as mentioned under item no. 2 of this notice is appended. Further, the Company has received relevant disclosure/consent from the Director seeking appointment/re-appointment.

- III. The Register of Members and Share Transfer Books of the Company will remain closed from 21<sup>st</sup> September, 2020 to 28<sup>th</sup> September, 2020 (both days inclusive) for the purpose of AGM.
- IV. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts or arrangements in which the Directors are interested, maintained under Section 189 of the Act will be available for inspection by the members at the AGM.
- V. We urge the members to support our commitments to monumental protection by choosing to receive their shareholding communication through mail. You can do this by updating your email address with your Depository Participant.
- VI. Members may also note that the Notice of the 26<sup>th</sup> Annual General Meeting and the Annual Report 2019-2020 will be available on the Company's Website, <a href="www.tatia.co.in">www.tatia.co.in</a>.
- VII. Pursuant to the provisions of the Act, a Member entitled to attend and vote at the AGM is entitled to appoint a proxy to attend and vote on his/her behalf and the proxy need not be a Member of the Company. Since this AGM is being held pursuant to the MCA Circulars through VC / OAVM, physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for the AGM and hence the Proxy Form and Attendance Slip are not annexed to this Notice.
- VIII. SEBI has also mandated that for registration of transfer of securities, the transferee(s) as well as transferor(s) shall furnish a copy of their PAN card to the Company for registration of transfer of securities.
- IX. The Company is concerned about the environment and utilizing natural resources in a suitable way. We request you to update your email address with your Depository participant to enable us to send all the communications via email.

# X. VOTING THROUGH ELECTRONIC MEANS:

1. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and MCA Circulars dated April 08, 2020, April 13, 2020 and May 05, 2020 the Company is providing facility of remote e-voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized e-Voting's agency. The facility of casting votes by a member using remote e-voting as well as the e-voting system on the date of the AGM will be provided by CDSL.



- 2. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available to at least 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 3. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of ascertaining the quorum under Section 103 of the Companies Act, 2013.
- 4. Pursuant to MCA Circular No. 14/2020 dated April 08, 2020, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, in pursuance of Section 112 and Section 113 of the Companies Act, 2013, representatives of the members such as the President of India or the Governor of a State or body corporate can attend the AGM through VC/OAVM and cast their votes through e-voting.
- 5. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at www.Tatia.co.in. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited at www.bseindia.com. The AGM Notice is also disseminated on the website of CDSL (agency for providing the Remote e-Voting facility and e-voting system during the AGM) i.e. www.evotingindia.com.
- 6. The AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular No. 14/2020 dated April 8, 2020 and MCA Circular No. 17/2020 dated April 13, 2020 and MCA Circular No. 20/2020 dated May 05, 2020.

# INSTRUCTIONS TO THE SHAREHOLDERS FOR REMOTE E-VOTING ARE AS UNDER:

- 1. The voting period begins on 25<sup>th</sup> September, 2020 and ends on 27<sup>th</sup> September, 2020 this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date i.e 21<sup>st</sup> September, 2020 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- 2. Click on "Shareholders" module.
- 3. Now, select the "TATIA GLOBAL VENNTURE LIMITED" from the drop down menu and click on "SUBMIT".
- 4. Now enter your User ID
  - a) For CDSL: 16 digits beneficiary ID,
  - b) For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c) Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
- 5. Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.



- 6. The shareholders should log on to the e-voting website www.evotingindia.com.
- 7. Next enter the Image Verification as displayed and Click on Login.
- 8. If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier e-voting of any company, then your existing password is to be used.
- 9. If you are a first time user follow the steps given below:

	For Shareholders holding shares in Demat Form and Physical Form
PAN	Enter your 10 digit alpha-numeric *PAN issued by Income Tax Department
	(Applicable for both demat shareholders as well as physical shareholders)
	Shareholders who have not updated their PAN with the
	Company/Depository Participant are requested to use the sequence
	number sent by Company/RTA or contact Company/RTA.
Dividend	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as
Bank	recorded in your demat account or in the company records in order to login.
Details	If both the details are not recorded with the depository or company
<b>OR</b> Date of	please enter the member id / folio number in the Dividend Bank details
Birth (DOB)	field as mentioned in instruction (v).

- 10. After entering these details appropriately, click on "SUBMIT" tab.
- 11. Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- 12. For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- 13. Click on the EVSN for the TATIA GLOBAL VENNTURE LIMITED.
- 14. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- 15. Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- 16. After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- 17. Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.



- 18. You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- 19. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- 20. Shareholders can also cast their vote using CDSL's mobile app "m-Voting". The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.

# XI. PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES ARE NOT REGISTERED WITH THE DEPOSITORIES FOR OBTAINING LOGIN CREDENTIALS FOR E-VOTING FOR THE RESOLUTIONS PROPOSED IN THIS NOTICE:

- 1. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) by email to <a href="mailto:tatiainfo@gmail.com./support@purvashare.com">tatiainfo@gmail.com./support@purvashare.com</a>.
- 2. For Demat shareholders, please provide Demat account details (CDSL-16 digit beneficiary ID or NSDL-16 digit DPID + CLID), Name, client master or copy of Consolidated Account statement, PAN (self attested scanned copy of PAN card), AADHAR (self attested scanned copy of Aadhar Card) to <a href="mailto:tataiainfo@gmail.com./support@purvashare.com">tataiainfo@gmail.com./support@purvashare.com</a>.
- 3. The company/RTA shall co-ordinate with CDSL and provide the login credentials to the above mentioned shareholders.

# XII. INSTRUCTIONS FOR SHAREHOLDERS ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

- Shareholder will be provided with a facility to attend the AGM through VC/OAVM through the CDSL e-Voting system. Shareholders may access the same at https://www.evotingindia.com under shareholders/members login by using the remote e-voting credentials. The link for VC/OAVM will be available in shareholder/members login where the EVSN of Company will be displayed.
- 2. Shareholders are encouraged to join the Meeting through Laptops / IPads for better experience.
- 3. Further shareholders will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views/ask questions during the meeting may register themselves as a speaker by sending their request in advance at least 7 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at (company email id). The shareholders who do not wish to speak during the AGM but have queries



may send their queries in advance 7 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at tatiainfo@gmail.com. These queries will be replied to by the company suitably by email.

6. Those shareholders who have registered themselves as a speaker will only be allowed to express their views/ask questions during the meeting.

# XIII. INSTRUCTIONS FOR SHAREHOLDERS FOR E-VOTING DURING THE AGM ARE AS UNDER:-

- 1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for Remote e-voting.
- 2. Only those shareholders, who are present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system available during the AGM.
- 3. If any Votes are cast by the shareholders through the e-voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-voting during the meeting is available only to the shareholders attending the meeting.
- 4. Shareholders who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.

# XIV. Note for Non – Individual Shareholders and Custodians

- 1. Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to www.evotingindia.com and register themselves in the "Corporates" module.
- 2. A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
- 3. After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- 4. The list of accounts linked in the login should be mailed to <a href="https://helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> and on approval of the accounts they would be able to cast their vote.
- 5. A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- 6. Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address tatiainfo@gmail.com. if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.
- XV. If you have any queries or issues regarding attending AGM & e-Voting from the e-Voting System, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available