

## **TATIA GLOBAL VENNTURE LIMITED**

Regd Office: New No. 29, Old No. 12, Mookathal Street, II Floor, Purasawalkam, Chennai, Tamil Nadu – 600 007  
Website: [www.tatia.co.in](http://www.tatia.co.in) | Email: [tatiainfo@gmail.com](mailto:tatiainfo@gmail.com) | Tel: 044-48676774  
(CIN: L18101TN1994PLC026546)

### **NOTICE OF THE 28<sup>th</sup> ANNUAL GENERAL MEETING**

**NOTICE** is hereby given that the **28<sup>th</sup> Annual General Meeting (AGM)** of the Members of **TATIA GLOBAL VENNTURE LIMITED** (the “Company”) will be held on **September 27, 2022, Tuesday at 11:00 AM through Video Conferencing (VC)** for which purpose the Registered Office of the Company situated at New No. 29, Old No. 12, II<sup>nd</sup> Floor, Mookathal Street, Purasawalkam, Chennai, Tamil Nadu – 600 007 shall be deemed as the venue for the AGM, to transact the following business(es):

#### **ORDINARY BUSINESS(ES)**

**1. ADOPTION OF AUDITED FINANCIAL STATEMENTS**

To receive, consider and adopt the audited standalone and consolidated financial statements of the Company for the financial year ended March 31, 2022, together with the reports of the Board of Directors and Auditors thereon and if thought fit, to pass the following resolution, with or without modification(s), as an **ORDINARY RESOLUTION**.

“**RESOLVED THAT** the audited standalone and consolidated financial statements of the Company for the financial year ended March 31, 2022, together with the reports of the Board of Directors and of the Auditors thereon be and are hereby received, considered and adopted.”

**2. DIRECTOR LIABLE TO RETIRE BY ROTATION**

To appoint a Director in place of Mr. S.P. Bharat Jain Tatia (DIN: 00800056), who retires by rotation, and being eligible, offers himself for re-appointment, and if thought fit, to pass the following resolution, with or without modification(s), as an **ORDINARY RESOLUTION**.

“**RESOLVED THAT** Mr. S.P. Bharat Jain Tatia (DIN: 00800056), who retires by rotation and being eligible offers himself for re-appointment, be and is hereby re-appointed as the Director of the Company, liable to retire by rotation.”

**3. RE-APPOINTMENT AND REMUNERATION OF STATUTORY AUDITORS**

To re-appoint M/s. J.V. Ramanujam & Co., Chartered Accountants, as Statutory Auditors of the Company for the second term and to fix their remuneration and if thought fit, to pass the following resolution, with or without modification(s), as an **ORDINARY RESOLUTION**.

“**RESOLVED THAT** pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and pursuant to the recommendations of the Audit Committee and the Board of Directors of the Company, M/s. J.V. Ramanujam & Co., Chartered Accountants, having firm registration No. 002947S, who have confirmed their eligibility as per Section 141 of the



Companies Act, 2013 and offered themselves for re-appointment, be and are hereby re-appointed as the Statutory Auditors of the Company for the second term of five consecutive years, who shall hold office from the conclusion of the 28<sup>th</sup> Annual General Meeting until the conclusion of the 33<sup>rd</sup> Annual General Meeting to be held in the year 2027 for conducting the audit of accounts of the Company from financial year 2022-23 to 2026-27, at such remuneration and out of pocket expenses as may be decided by the Audit Committee / Board in consultation with the Statutory Auditors.

**RESOLVED FURTHER THAT** the Board of Directors or the Audit Committee, be and are hereby severally authorised to decide, finalise and/or alter the terms and conditions of the appointment including the remuneration for subsequent financial years as it may deem fit”.

#### **SPECIAL BUSINESS(ES)**

#### **4. ALTERATION IN MEMORANDUM OF ASSOCIATION OF THE COMPANY**

To consider and alter the object clause of the Memorandum of Association and if thought fit, to pass the following resolution, with or without modification(s), as a **SPECIAL RESOLUTION**.

**“RESOLVED THAT** pursuant to the provisions of Section 4, 13 and other applicable provisions, if any, of the Companies Act, 2013 (the “Act”) read with applicable rules and regulations made thereunder, including any statutory modification(s) or re-enactment(s) thereof for the time being in force, and subject to such approvals, permissions and sanctions of the Registrar of Companies, Appropriate Authorities, Departments or Bodies and to the extent necessary, consent of the Members of the Company be and are hereby accorded for effecting alterations in the existing Object Clause (the “Clause III”) of the Memorandum of Association (the “MOA”) of the Company in the following manner:

Clause III of the MOA be altered by inserting sub-clause 3 and sub-clause 4 after sub-clauses 1 and 2 as follows:

3. *To engage in physical open-market trade in all kinds of commodities including rice, wheat, maize, oil, pulses.*
4. *To carry on the business of buying, selling, re-selling, importing, exporting, transporting, storing, developing, promoting, marketing or supplying, trading, dealing in any manner whatsoever in all type of goods on retail as well as on wholesale basis in India or elsewhere.*

**RESOLVED FURTHER THAT** for the purpose of giving effect to this resolution, Mr. S.P. Bharat Jain Tatia, Managing Director of the Company, be and is hereby authorised, on behalf of the Company, to do all such acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary e-form with the Registrar of Companies, Chennai, Tamil Nadu.”



**5. CONSENT OF MEMBERS FOR INCREASES IN THE LIMITS APPLICABLE FOR MAKING INVESTMENTS / EXTENDING LOANS AND GIVING GUARANTEES OR PROVIDING SECURITIES IN CONNECTION WITH LOANS TO PERSONS / BODIES CORPORATE**

To consider and if thought fit, to pass the following resolution, with or without modification(s), as a **SPECIAL RESOLUTION**.

**“RESOLVED THAT** pursuant to the provisions of Section 186 of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 as amended from time to time and all other applicable provisions of the Companies Act, 2013 (including any amendment thereto or re-enactment thereof for the time being in force) and subject to such consents, sanctions, permissions and approvals as may be required in this regard, consent of the Members of the Company, be and are hereby accorded to the Board of Directors of the Company to (a) grant/give loans, from time to time, on such terms and conditions as it may deem expedient, to any person(s) or other body corporate(s); (b) provide guarantee / security in connection with any loan / obligations of any other person(s) or body corporate(s); and (c) acquire by way of subscription, purchase or otherwise, the securities of any other body corporate(s), as they may in their absolute discretion deem beneficial and in the interest of the Company, subject however that the aggregate of the loans and investments so far made in and the amount for which guarantees or securities have so far been provided to all person(s) or body corporate(s) along with the additional investments, loans, guarantees or securities proposed to be made or given or provided by the Company, from time to time, in future, shall not exceed a sum of Rs. 200 Crores (Rupees Two Hundred Crores only) over and above the limit of 60% of the paid-up share capital, free reserves and securities premium account of the Company or 100% of free reserves and securities premium account of the Company, whichever is more, as prescribed under Section 186 of the Companies Act, 2013.

**RESOLVED FURTHER THAT** Mr. S.P. Bharat Jain Tatia, Managing Director of the Company, be and is hereby authorized to file necessary returns / forms with the Registrar of Companies and to do all such acts, deeds and things as may be considered necessary, incidental and ancillary in order to give effect to this Resolution.”

**6. INCREASE IN BORROWING LIMITS FROM 25 CRORES TO 200 CRORES OR THE AGGREGATE OF THE PAID-UP CAPITAL AND FREE RESERVES OF THE COMPANY, WHICHEVER IS HIGHER.**

To consider and if thought fit, to pass the following resolution, with or without modification(s), as a **SPECIAL RESOLUTION**.

**“RESOLVED THAT** in supersession of the earlier resolution passed at the Annual General Meeting of the Company held on September 26, 2019 authorizing the Board of Directors of the Company to borrow money from banks/financial institutions and pursuant to the provisions of Section 180(1)(c) and all other applicable provisions of the Companies Act, 2013, and the Rules made thereunder (including any statutory modification(s) thereto or re-enactment(s) thereof, for the time being in force) and in accordance with the Articles of Association of the Company, and subject to such other approvals, consents, sanctions and permissions, as may be necessary, consent of the Members of the Company, be and is hereby accorded to the Board of Directors



of the Company to borrow any sum or sums of money (in foreign currency or Indian rupees) including by way of fully/partly Convertible Debentures and/ or Non-Convertible Debentures, from time to time, at its discretion, from any one or more of the combinations of banks, financial institutions, firms, companies, bodies corporate, mutual funds, trusts, other organizations, institutions and/or any other persons, notwithstanding that the monies to be borrowed together with the monies already borrowed by the Company (apart from temporary loans obtained from the company's bankers in the ordinary course of business) shall not exceed Rs. 200 Crores (Rupees Two Hundred Crores) exclusive of interest which is in excess of the aggregate of the paid-up share capital of the Company, its free reserves (that is to say reserves not set apart for any specific purpose) and securities premium and that the Board be and is hereby empowered and authorized to arrange funds and fix the terms and conditions of all such monies to be borrowed from time to time as to interest, repayment, security or otherwise as it may, in its absolute discretion, think fit.

**RESOLVED FURTHER THAT** Mr. S.P. Bharat Jain Tatia, Managing Director of the Company, be and is hereby authorized to file necessary returns / forms with the Registrar of Companies and to do all such acts, deeds and things as may be considered necessary, incidental and ancillary in order to give effect to this Resolution.”

**7. APPROVAL FOR GIVING LOAN OR GUARANTEE OR PROVIDING SECURITY IN CONNECTION WITH LOAN AVAILED BY ANY OF THE COMPANY'S SUBSIDIARY(IES) OR ANY OTHER PERSON SPECIFIED UNDER SECTION 185 OF THE COMPANIES ACT, 2013**

To consider and if thought fit, to pass the following resolution, with or without modification(s), as a **SPECIAL RESOLUTION**.

“**RESOLVED THAT** pursuant to the provisions of Section 185 and all other applicable provisions of the Companies Act, 2013 and the Rules made thereunder (including any statutory modification(s) thereto or re-enactment(s) thereof, for the time being in force) and subject to such other consents, permissions, approvals, as may be required in that behalf, the approval of the Members of the Company be and are hereby accorded to the Board of Directors (hereinafter referred to as the "Board", which term shall be deemed to include, unless the context otherwise required, any Committee of the Board or any Director(s) or Officer(s) authorised by the Board to exercise the powers conferred on the Board under this resolution) of the Company to advance any loan including any loan represented by a book debt, or give any guarantee or provide any security in connection with any loan taken by any entity which is a subsidiary or associate or joint venture of the Company or any other person in whom any of the Directors of the Company is interested/deemed to be interested, up to limits approved by the shareholders of the Company under Section 186 of the Companies Act, 2013, from time to time, in its absolute discretion as may be deemed beneficial and in the interest of the Company, provided that such loans are utilized by the borrowing company for its principal business activities.

**RESOLVED FURTHER THAT** Mr. S.P. Bharat Jain Tatia, Managing Director of the Company be and is hereby authorized to file necessary returns / forms with the Registrar of Companies, negotiate, finalise agree the terms and conditions of the aforesaid loan / guarantee



/ security and to do all such acts, deeds and things as may be considered necessary, incidental and ancillary in order to give effect to this Resolution.”

#### 8. APPROVAL OF MATERIAL RELATED PARTY TRANSACTIONS

To consider and if thought fit, to pass the following resolution, with or without modification(s), as an **ORDINARY RESOLUTION**.

“**RESOLVED THAT** pursuant to the provisions of Section 180(1)(c), 185, and any other applicable provisions of the Companies Act, 2013 (the “Act”), if any, read with and Regulation 23(4) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the “SEBI Listing Regulations”) and any other applicable laws/ statutory provisions, if any, (including any statutory modification(s) or amendment(s) or re-enactment(s) thereof, for the time being in force), the Company’s policy on Related Party transaction(s), and subject to such approval(s), consent(s), permission(s) as may be necessary from time to time and basis the approval and recommendation of the Audit Committee and the Board of Directors of the Company, the approval of Members of the Company, be and is hereby accorded to the Audit Committee and the Board of Directors of the Company to enter/continue to enter into material related party transaction(s) / contract(s) / arrangement(s) / agreement(s) with the following related party(ies) within the meaning of Section 2(76) of the Act and Regulation 2(1)(zb) of the Listing Regulations, on such material terms and conditions as mutually agreed between the related party(ies) and the Board of Directors, for each of the financial years during FY2022-23 to FY2026-27 i.e. five financial years, provided that the said contract(s) / arrangement(s) / transaction(s) so carried out shall be at arm’s length basis and in the ordinary course of business of the Company.

S. No.	Name of the Related Party	Nature of Relationship	Name of Director(s) or Key Managerial Personnel who is related, if any	Nature of Transaction	Maximum Limit (Rs.)
1.	Kreon Financial Services Limited	Enterprise in which Director or Key Managerial Personnel or their Relative have significant influence	Mr. S.P. Bharat Jain Tatia, Managing Director, is a promoter of Kreon Financial Services Limited and holds 550219 (5.20%) shares therein.	Borrowing of loans	50,00,00,000/-
				Lending loans	50,00,00,000/-
2.	Opti Products Private Limited	Enterprise in which Director or Key Managerial Personnel or their Relative have significant influence	Mr. S.P. Bharat Jain Tatia, Managing Director, is a promoter of Opti Products Private Limited and holds 900 (6.92%) shares therein.	Borrowing of loans	10,00,00,000/-
				Lending loans	10,00,00,000/-





3.	Ashram Online.com Limited	Enterprise in which Director or Key Managerial Personnel or their Relative have significant influence	Mr. S.P. Bharat Jain Tatia, Managing Director, is a promoter of Ashram Online.com Limited and holds 900400 (7.5%) shares therein. Mrs. Sangita Tatia, Whole-time Director of Ashram Online.com Limited, is the spouse of Mr. S.P. Bharat Jain Tatia.	Borrowing of loans	10,00,00,000/-
				Lending loans	10,00,00,000/-
4.	Mr. S.P. Bharat Jain Tatia	Chairman and Managing Director	Son of Mr. S. Pannalal Jain Tatia who is a Non-Executive Non-Independent Director	Borrowing of loans	10,00,00,000/-
5.	Mr. S. Pannalal Jain Tatia	Non-Executive Non-Independent Director	Father of Mr. S.P. Bharat Jain Tatia, who holds the position of Chairman and Managing Director.	Borrowing of loans	1,00,00,000/-

**RESOLVED FURTHER THAT** the Board of Directors of the Company (hereinafter referred to as 'Board' which term shall be deemed to include the Audit Committee of the Company) be and is hereby authorised to do all such acts, deeds, matters and things as it may deem fit at its absolute discretion and to take all such steps as may be required in this connection including finalizing and executing necessary documents, contract(s), scheme(s), agreement(s) and such other documents as may be required, seeking all necessary approvals to give effect to this resolution, for and on behalf of the Company and settling all such issues, questions, difficulties or doubts whatsoever that may arise and to take all such decisions powers herein conferred to, without being required to seek further consent or approval of the Members or otherwise to the end and intent that the Members shall be deemed to have given their approval thereto expressly by the authority of this resolution.

**RESOLVED FURTHER THAT** all actions taken by the Board in connection with any matter referred to or contemplated in this resolution, be and are hereby approved, ratified and confirmed in all respects."

By and on behalf of the Board of Directors  
For **TATIA GLOBAL VENTURE LIMITED**

Sd/-  
**NIHARIKA GOYAL**  
Company Secretary  
ACS: 61428

Place: Chennai  
Date: 01.09.2022



**NOTES:**

1. In view of the current extraordinary circumstances due to COVID-19 pandemic, social distancing is a norm to be followed and pursuant to the Circular No.14/2020 dated April 08, 2020, Circular No. 17/2020 dated April 13, 2020, Circular No. 20/2020 dated May 05, 2020, and Circular No. 02/2021 dated January 13, 2021, Circular No. 19/2021 dated December 08, 2021, Circular No. 21/2021 dated December 14, 2021 and Circular No. 2/2022 dated May 05, 2022 (Collectively referred to as MCA Circulars) , issued by the Ministry of Corporate Affairs (MCA), physical attendance of the Members to the Annual General Meeting (AGM) venue is not required and AGM be held through Video Conferencing (VC) or Other Audio Visual Means (OAVM). Hence, Members can attend and participate in the ensuing AGM through VC and Members of the Company joining through VC shall be reckoned for the purpose of quorum under Section 103 of the Act. Further, all resolutions in the meeting shall be passed through the facility of e-Voting / electronic system.
2. Pursuant to the MCA Circular No.14/2020 dated April 08, 2020, the facility to appoint proxy to attend and cast vote for the Members is not available for this AGM. Hence, the proxy form is not annexed in the notice. However, pursuant to the provisions of Sections 112 and 113 of the Companies Act, 2013, the Corporate Members are entitled to appoint authorised representatives to attend the AGM through VC and participate thereat and cast their votes through e-Voting.

Body Corporates are entitled to appoint authorized representative(s) to attend the AGM through VC/OAVM and to cast their votes through remote e-Voting / e-Voting at the AGM. In this regard, the body corporates are required to send a latest certified copy of the Board Resolution / Authorization Letter / Power of Attorney authorising their representative(s) to attend the meeting and vote on their behalf through e-Voting. The said resolution / letter / power of attorney shall be sent by the body corporate through its registered e-mail ID to the Scrutinizer i.e. lakshmmi6@gmail.com

3. In compliance with MCA Circular No. 20/2020 dated May 05, 2020, SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2021/11 dated January 15, 2021 and SEBI Circular No. SEBI/HO/CFD/CMD2/CIR/P/2022/62 dated May 13, 2022 and owing to the difficulties involved in dispatching of physical copies of the financial statements including Board's Report, Auditor's report or other documents required to be attached therewith (together referred to as Annual Report FY 2021-22) and Notice of AGM are being sent in electronic mode to Members whose email ID is registered with the Company or the Depository Participant(s) as on September 02, 2022 and to all other persons so entitled.
4. The Members can join the AGM through VC mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC will be made available for 1000 Members on first come first served basis. However, this number does not include the large shareholders i.e., Shareholders holding 2% or more shareholding, Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairman of the Audit Committee, Nomination and



- Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
5. The attendance of the Members attending the AGM through VC will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
  6. Corporate Members are requested to send a duly certified copy of the Board Resolution / Authority Letter, authorizing their representative(s) to attend and vote on their behalf at the Meeting.
  7. The relevant explanatory statement pursuant to Section 102 of the Companies Act, 2013, in respect of the ordinary / special business set out above in the notice is annexed hereto.
  8. In case of joint holders, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote during the AGM.
  9. All documents referred to in the notice can be obtained for inspection through secured mode by writing to the Company at its email ID: [cs@tatia.co.in](mailto:cs@tatia.co.in) till the date of the Meeting.
  10. During the AGM, the Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Act and the Register of Contracts or arrangements in which Directors are interested maintained under Section 189 of the Act shall be available for inspection by writing an email at [cs@tatia.co.in](mailto:cs@tatia.co.in).
  11. In accordance with Regulation 40 of the SEBI Listing Regulations, as amended from time to time, with effect from, April 01, 2019, securities of listed companies can be transferred only in dematerialized form, except in case of request received for transmission or transposition of securities. Accordingly, the Members holding shares in physical form are requested to consider converting their holdings to dematerialized form to eliminate all risks associated with physical shares and for ease of portfolio management. All communications in respect of share transfers dematerialization and change in the address of the Members may be communicated to the Registrar and Share Transfer Agent of the Company, i.e., Purva Sharegistry (India) Private Limited. Members may please note that SEBI vide its Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2022/8 dated January 25, 2022 has mandated the listed companies to issue securities in dematerialized form only while processing service requests, viz., issue of duplicate securities certificate; claim from unclaimed suspense account; renewal / exchange of securities certificate; endorsement; sub-division / splitting of securities certificate; consolidation of securities certificates / folios; transmission and transposition. Accordingly, Members are requested to make service requests by submitting a duly filled and signed Form ISR-4. The said form can be downloaded from the RTA's website at [www.purvashare.com](http://www.purvashare.com). It may be noted that any service request can be processed only after the folio is KYC Compliant.
  12. The Register of Members and share transfer books of the Company shall remain closed from Wednesday, September 21, 2022 to Tuesday, September 27, 2022 (both days inclusive) for the purpose of the 28<sup>th</sup> Annual General Meeting.





13. The shares of the Company are under compulsory demat list of Securities and Exchange Board of India w.e.f. November 11, 1999. The trading in equity shares can now only be done in demat form. In case you do not hold shares in demat form, you may do so by opening an account with a depository participant and complete dematerialisation formalities.
14. Members holding shares in dematerialised mode are requested to intimate all changes with respect to their bank details, mandate, nomination, power of attorney, change of address, email ID, change in name etc. to their depository participant. These changes will be automatically reflected in the Company's records which will help the Company to provide efficient and better service to the Members.
15. Members holding shares in physical form are requested to intimate changes with respect to their bank account (viz. name and address of the branch of the bank, MICR code of branch, type of account and account number), mandate, nomination, power of attorney, change of address, email ID, change in name etc. immediately to the Company's Registrar and Share Transfer Agent at support@purvashare.com.
16. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of the SEBI Listing Regulations (as amended), SEBI Circulars, and the MCA Circulars, the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM.

For this purpose, the Company has entered into an agreement with Central Depository Services (India) Limited (CDSL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a Member using remote e-Voting system as well as e-Voting on the date of the AGM will be provided by CDSL.

17. In line with the MCA Circulars, the Notice calling the 28<sup>th</sup> AGM has been uploaded on the website of the Company at [www.tatia.co.in](http://www.tatia.co.in). The Notice can also be accessed from the websites of the Stock Exchanges i.e., BSE Limited at [www.bseindia.com](http://www.bseindia.com) and the 28<sup>th</sup> AGM Notice is also available on the website of CDSL (agency for providing the remote e-Voting facility) i.e., [www.evotingindia.com](http://www.evotingindia.com).
18. AGM shall be convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circulars.
19. The relevant details as required under Regulation 36(3) of the SEBI Listing Regulations read with applicable provisions of Secretarial Standard 2 on General Meetings issued by the Institute of Company Secretaries of India and other relevant information, if any, in respect of Director seeking re-appointment is also annexed to this Notice.
20. Since the 28<sup>th</sup> AGM of the Company is being held through VC/OAVM facility, the Route Map and Attendance Slip are not annexed to this Notice.



21. The recorded transcript of this meeting, shall as soon as possible, be made available on the website of the Company at [www.tatia.co.in](http://www.tatia.co.in).
22. Members can avail the facility of nomination in respect of shares held by them in physical form pursuant to the provisions of Section 72 of the Act read with Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014. Members desiring to avail this facility may send their nomination in the prescribed Form duly filled in to RTA. Members interested in obtaining a copy of the Nomination Form may write to the Company Secretary at the email [cs@tatia.co.in](mailto:cs@tatia.co.in).
23. Securities and Exchange Board of India has mandated the submission of PAN by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN details to their DPs with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to RTA.

#### **INSTRUCTIONS AND OTHER INFORMATION RELATING TO E-VOTING**

1. The Company has engaged Central Depository Services (India) Limited (“CDSL”) to offer e-Voting facility to all its Shareholders to enable them to cast their votes electronically.
2. Pursuant to the provisions of Section 108 of the Act read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44(1) of the SEBI Listing Regulations (as amended), the Shareholders are provided with the facility to cast their votes on all resolutions through e-Voting services provided by CDSL. Resolution(s) passed by Shareholders through e-Voting is/are deemed to have been passed as if they have been passed at the AGM.
3. Voting rights shall be reckoned on the paid-up value of shares registered in the name of the Member / Beneficial Owner List maintained by the Depositories as on the cut-off date, i.e., Tuesday, September 20, 2022.
4. Shareholders whose name appears in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date, i.e., Tuesday, September 20, 2022, shall be entitled to avail the facility of remote e-Voting as well as e-Voting during the AGM. A person who is not a Member as on the cut-off date should treat this Notice of AGM for information purpose only.
5. Any person who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as on the cut-off date, i.e., Tuesday, September 20, 2022, may obtain the user ID and password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). However, if a Member is already registered with CDSL for remote e-Voting, then existing user ID and password can be used for casting the vote.
6. The Board of Directors have appointed M/s. Lakshmmi Subramanian and Associates, Practicing Company Secretaries, Chennai as the Scrutinizer to scrutinize the e-Voting process in a fair and transparent manner.

