



## The Yamuna Syndicate Limited

Registered Office: Radaur Road, Yamunanagar – 135001, Haryana.

CIN: L24101HR1954PLC001837 Ph.: +91-1732-255479,

E-mail : companysecretary@yamunasyndicate.com

Website : www.yamunasyndicate.com

### NOTICE

**NOTICE** is hereby given that the 69<sup>th</sup> (sixty ninth) Annual General Meeting ('AGM') of the Members of The Yamuna Syndicate Limited ('the Company') will be held on **Thursday, August 24, 2023, at 11:00 a.m. (IST)** through Video Conferencing ('VC') or Other Audio Visual Means ('OAVM') for which purpose the Registered Office of the Company situated at Radaur Road, Yamunanagar-135001 shall be deemed as the venue for the Meeting and the proceedings of the AGM shall be deemed to be made thereat, to transact the following business: -

#### As Ordinary Business:

##### **1. Adoption of Audited Standalone Financial Statements:**

To receive, consider and adopt the audited standalone financial statements of the Company for the financial year ended March 31, 2023 together with the Reports of the Board of Directors and Auditors thereon.

##### **2. Adoption of Audited Consolidated Financial Statements:**

To receive, consider and adopt the audited consolidated financial statements of the Company for the financial year ended March 31, 2023 together with the Reports of the Auditors thereon.

##### **3. Declaration of Dividend:**

To declare final dividend of Rs. 325/-(three hundred twenty five) per Equity Share of Rs. 100/- each, as recommended by Board of Directors, for the financial year ended March 31, 2023.

##### **4. Appointment of Mr. Aditya Puri (DIN: 00052534) as Director, liable to retire by rotation :**

To appoint a Director in place of Mr. Aditya Puri (DIN: 00052534), who retires by rotation and being eligible, offers himself for re-appointment.

By Order of the Board of Directors  
For The Yamuna Syndicate Limited

Place: Yamunanagar- 135 001(Hry.)  
Dated: July 24, 2023

**(Ashish Kumar)**  
Company Secretary

#### Notes:

1. Pursuant to General Circular Nos. 14/ 2020 dated April 8, 2020 and 17/2020 dated April 13, 2020, followed by General Circular Nos. 20/2020 dated May 5, 2020, and subsequent circulars issued in this regard, the latest being 10/2022 dated December 28, 2022 (collectively referred to as 'MCA Circulars') and circulars issued by the Securities Exchange Board of India ('SEBI') in this regard, the 69<sup>th</sup> AGM of the Company is being conducted through Video Conferencing ('VC') or Other Audio Visual Means ('OAVM') without the physical presence of the Members at a venue. The deemed venue for the 69<sup>th</sup> AGM shall be the Registered Office of the Company.
2. Since this General Meeting is held through VC/OAVM the physical attendance of members is dispensed with and no proxies would be accepted by the Company pursuant to the relevant MCA Circulars.
3. No attendance slip/route map has been sent along with this Notice as the meeting is held through VC/OAVM.
4. Members who are Shareholders as on Thursday, August 17, 2023 can join the AGM 30 minutes before the commencement of the AGM and till the time of the conclusion of the Meeting by following the procedure mentioned in this Notice.
5. The facility of participation at the AGM through VC/OAVM will be made available on first come first served basis. However, attendance of members holding more than 2% of the shares of the Company, Institutional Investors as on Thursday, August 17, 2023 and Directors and Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee, the Stakeholders Relationship and Grievances Committee and Auditors will not be restricted on first come first serve basis.
6. Members attending the Meeting through VC/OAVM will be counted for the purposes of reckoning of Quorum under Section 103 of the Companies Act, 2013.

## The Yamuna Syndicate Limited- AGM Notice

7. In Compliance with the aforesaid MCA Circulars and SEBI Circulars, Notice of the AGM along with the Annual Report 2022-23 is being sent only through electronic mode to those members whose email addresses are registered with the Company/Depositories. MCA and SEBI have dispensed with the requirement of printing and sending physical copies of the Annual Report and the Notice of AGM. The members may note that the Notice calling the AGM has been uploaded on the website of the Company under link <https://www.yamunasyndicate.com/YamunaSyndicateNotices.html> and the complete Annual Report has been uploaded on the website of the Company under link <https://www.yamunasyndicate.com/YamunaSyndicateAnnualResults.html>. The Notice can also be accessed from the website of the BSE Ltd at [www.bseindia.com](http://www.bseindia.com) and on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. [www.evoting.nsdl.com](http://www.evoting.nsdl.com).

The Company has also published an advertisement in the newspapers containing the details about the AGM i.e. the conduct of AGM through VC/OAVM, date and time of AGM, availability of notice of the AGM along with Annual Report 2022-23 at the Company's website and manner of registering the email IDs of those members who have not registered their email addresses with the Company/Company's Share Transfer Agent, M/s. Alankit Assignments Limited ('RTA').

8. Those members who have not yet registered their email address are requested to get their email addresses registered by following the procedure given below:

a) In case the shares held in electronic form, such Members are requested to register/update their email addresses, bank particulars and mobile numbers with their respective Depository Participants; and in case the shares are held in physical form, such Members are requested to please write to RTA, M/s. Alankit Assignments Ltd., at [rta@alankit.com](mailto:rta@alankit.com) or [virenders@alankit.com](mailto:virenders@alankit.com) or can write to the Company at [companysecretary@yamunasyndicate.com](mailto:companysecretary@yamunasyndicate.com) with the following documents :-

- Signed request letter mentioning name, folio number, email address, mobile number and complete address;
- Self-attested scanned copy of PAN card and one document in support of registered address of the Member with the Company.

b) Members who have already registered their email addresses are requested to get their email addresses

validated with their Depository Participants / RTA, M/s. Alankit Assignments Ltd., to enable servicing of notices / documents / Annual Reports electronically to their email address.

9. There is no Special Business proposed in this Notice, to be transacted at the meeting, therefore explanatory statement pursuant to Section 102(1) of the Companies Act, 2013 is not annexed hereto. However, Additional information, pursuant to Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('LODR') in respect of the directors seeking appointment / reappointment at the AGM, forms part of this Notice.

### 10. Book Closure:

The Register of Members and Share Transfer Books of the Company shall remain closed from **Friday, August 18, 2023 to Thursday, August 24, 2023 (both days inclusive)**.

### 11. Investor's service request:

a) SEBI has mandated submission of PAN (should be duly linked with your Aadhaar), KYC details and nomination by holders of physical securities alongwith prescribed forms, as under :-

Particulars	Form No.
Form for availing investor services to register PAN, email address, bank details and other KYC details or changes / update thereof for securities held in physical mode.	Form No. ISR -1
Update of signature of physical securities holder	Form No. ISR-2
For Registration of nomination as provided in Rule 19(1) of the Companies (Share Capital and Debentures) Rules, 2014	Form No. SH-13
Cancellation of nomination by the holder(s) (along with ISR-3) / Change of nominee	Form No. SH-14

The aforesaid forms can be downloaded from the website of the Company under link:

<https://www.yamunasyndicate.com/YamunaSyndicateInvestorServiceRequest.html>

## The Yamuna Syndicate Limited- AGM Notice

The Company has already informed to physical shareholders for submission aforesaid documents, by separate notices. SEBI, vide its latest circular dated March 16, 2023, has extended last date for submission aforesaid documents, by September 30, 2023. Therefore, physical shareholders are requested to submit their PAN, KYC and nomination details alongwith aforesaid forms, if not submitted earlier, to the Company's RTA, M/s. Alankit Assignments Ltd., either by email at [rta@alankit.com](mailto:rta@alankit.com) or by post to M/s. Alankit Assignments Ltd. (Unit : The Yamuna Syndicate Ltd.), Alankit Heights, 205-208, Anarkali Complex, Jhandewalan Extn. New Delhi-110055. Please note that in case a holder of physical securities fails to furnish PAN and KYC details before October 1, 2023, RTA is obligated to freeze such folios. The securities in the frozen folios shall be eligible to receive payments (including dividend) and lodge grievances, only after furnishing the complete documents. If the securities continue to remain frozen as on December 31, 2025, the RTA / the Company shall refer such securities to the administering authority under the Benami Transactions (Prohibitions) Act, 1988, and / or the Prevention of Money Laundering Act, 2002.

- b) Members holding shares in physical form are requested to consider converting their holdings into demat mode. Regulation 40 of Listing Regulations, as amended, mandates that transfer, transmission and transposition of securities of listed companies held in physical form shall be effected only in demat mode. Further, SEBI, vide its Circular dated 25 January 2022, has clarified that listed companies, with immediate effect, shall issue the securities only in demat mode while processing investor service requests pertaining to issue of duplicate securities certificate, claim from unclaimed suspense account, renewal/exchange of securities certificate, endorsement, sub-division/splitting of securities certificate, consolidation of securities certificates/folios, transmission, transposition etc. Accordingly, the security holder/claimant shall make aforesaid service requests alongwith a duly filled and signed Form No. ISR-4, which can be downloaded from the website of the Company under link : <https://www.yamunasyndicate.com/YamunaSyndicateInvestorServiceRequest.html>

### 13. Payment of Dividend:

Final Dividend on Equity Shares for the financial year ended March 31, 2023, will be paid after declaration by the members in the AGM:-

- (i) In respect of shares held in physical form, to those members, whose names appear on the Register of members of the Company on August 24, 2023, after giving effect to all valid transmission and transposition request lodged with the Company on or before **August 17, 2023**.

- (ii) In respect of shares held in electronic form, to those beneficial owners, whose names appear in the statements of beneficial ownership furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL), as at the end of business hours on August 17, 2023.

14. The Register of Directors and Key Managerial Personnel and their shareholding maintained under Section 170 of the Companies Act, 2013, the Register of Contracts or Arrangements in which the directors are interested, maintained under Section 189 of the Companies Act, 2013 and the relevant documents referred to in the accompanying Notice and the Explanatory Statement will be made at the Registered Office of the Company for inspection by members, up to the date of the AGM. Members seeking to inspect such documents can send an email at [companysecretary@yamunasyndicate.com](mailto:companysecretary@yamunasyndicate.com)

### 15. Transfer of Unclaimed Dividend amount/Shares to the Investor Education and Protection Fund (IEPF):

The members wishing to claim dividends that remain unclaimed are requested to correspond with the RTA or the Company Secretary, at the Company's registered office. The members are requested to note that dividends that are not claimed within seven years from the date of transfer to the Company's Unpaid Dividend Account, will be transferred to IEPF, as per Section 124 of the Companies Act, 2013. Shares on which dividend remains unclaimed for seven consecutive years will be transferred to IEPF as per Section 124 of the Companies Act, 2013 and applicable rules.

Details of the unclaimed dividend and particulars with respect to corresponding shares due for transfer to IEPF are available on the Company's website under link : <https://www.yamunasyndicate.com/UnclaimedDividends.html>

### 16. Instructions for attending the AGM through VC/OAVM:

- a) The Company has appointed National Securities Depository Limited (NSDL), to provide VC/OAVM facility for the AGM.

## The Yamuna Syndicate Limited- AGM Notice

- b) Members will be provided with a facility to attend the AGM through VC/OAVM through the NSDL e-voting system. Members may access the meeting by following the steps mentioned in this Notice for "Access to NSDL e-voting system". After successful login, you can see the link of VC/OAVM placed under Join Meeting menu against the Company name. You are requested to click on the VC/OAVM link placed under Join Meeting menu.
- c) Please note that the members who do not have the User ID and Password for e-voting or have forgotten their User ID and Password may retrieve the same by following the instructions mentioned in this notice.
- d) Members can participate in AGM through smart phone/laptop. However, for better experience and smooth participation, it is advisable to join the Meeting using Google Chrome, by Laptops connected through broadband.
- e) Further members will be required to use Internet with a good speed to avoid any disturbance during the meeting.
- f) Please note that Participants connecting from Mobile Devices or Tablets or through Laptop via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- g) Members seeking any information with regard to accounts or any matter placed at the AGM, are requested to write to the Company on or before **Monday, August 21, 2023** through email at [companysecretary@yamunasyndicate.com](mailto:companysecretary@yamunasyndicate.com) or [cfo@yamunasyndicate.com](mailto:cfo@yamunasyndicate.com). The same will be replied by the Company suitably. Please note that members queries/ questions will be responded to only if the Shareholder continues to hold the shares as on the cut-off date i.e. **Thursday, August 17, 2023**.
- h) Members who would like to express their views or ask questions during the AGM may register themselves as a speaker by sending their request from their registered email address mentioning their name, DPID and Client ID/folio number, PAN, mobile number to [companysecretary@yamunasyndicate.com](mailto:companysecretary@yamunasyndicate.com) on or before **Monday, August 21, 2023**. Those members who have registered themselves as a speaker and have received a confirmation from the Company will be allowed to express their views/ask questions during the AGM. The

Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.

### 17. E-voting:

The businesses as set out in the Notice may be transacted through electronic voting system and the Company will provide a facility for voting by electronic means. In compliance with the provisions of Section 108 of the Act, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, Standard 2 of the Secretarial Standards on General Meetings and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to offer the facility of voting through electronic means. The said facility of casting the votes by the members using electronic means will be provided by the National Securities Depository Limited (NSDL).

A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date of **Thursday, August 17, 2023** shall be entitled to avail the facility of remote e-voting or e-voting on the day of the Meeting. Persons who are not members as on the cut-off date should treat this notice for information purposes only.

The members who have cast their vote through remote e-voting prior to the AGM may also attend the AGM through VC/OAVM but shall not be entitled to cast their vote again.

The remote e-voting period commences on **Monday, August 21, 2023 at 9.00 A.M.** and ends on Wednesday, **August 23, 2023 at 05.00 P.M.** During this period, members of the Company holding shares either in physical or dematerialized form, as on the cut-off date of Thursday, **August 17, 2023**, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by NSDL for voting thereafter.

### Instructions for e-voting during the AGM:

The e-voting window shall be activated upon instructions of the Chairman during the AGM proceedings.

Only those Shareholders, who are present in the AGM and have not casted their vote on the Resolutions through remote e-voting and are otherwise not barred



## The Yamuna Syndicate Limited- AGM Notice

from doing so, shall be eligible to vote through e-voting system available during the AGM.

The members, whose names appear in the Register of members/list of Beneficial Owners as on **Thursday, August 17, 2023**, are entitled to vote on the Resolutions set forth in this Notice. Any person holding shares in physical form and non-individual shareholders, who acquires shares of the Company and becomes member of the Company after sending the Notice through e-mail and holding shares as of the cut-off date i.e. August 17, 2023, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or to the Company at [companysecretary@yamunasyndicate.com](mailto:companysecretary@yamunasyndicate.com). However, if you are already registered with NSDL for remote e-voting, then you can use your existing user ID and password for casting your vote. If you forgot your password, you can reset your password by using "Forgot User Details/Password" or "Physical User Reset Password" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) or you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) with your details. In case of Individual Shareholders holding securities in demat mode, who acquires shares of the Company and becomes a Member of the Company after sending of the Notice and holding shares as of the cut-off date i.e. **August 17, 2023** may follow steps mentioned in the Notice of the AGM under "Access to NSDL e-Voting system".

The detailed steps on the process and manner for remote e-voting/e-voting at the AGM and to access the VC/ OAVM facility at the AGM are as follows:

### **Step 1: Access to NSDL e-voting system :**

### **Step 2: Cast your vote electronically and join virtual meeting on NSDL e-voting system.**

**Details on Step 1: Access to NSDL e-voting system, are mentioned below:**

#### **I. Login method for remote e-voting and joining virtual meeting for Individual Shareholders holding securities in demat mode:**

Pursuant to SEBI circular dated December 9, 2020 on "e-voting facility provided by Listed Companies", e-voting process has been enabled to all the individual demat account holders, by way of single login credential, through their demat accounts / websites of Depositories / DPs in order to increase the efficiency of the voting process. Individual demat account holders

would be able to cast their vote without having to register again with the e-voting service provider (ESP) thereby not only facilitating seamless authentication but also ease and convenience of participating in e-voting process. Shareholders are advised to update their mobile number and e-mail ID with their DPs in order to access e-voting facility.

#### **Login Method for Individual Shareholders holding securities in demat mode with the National Securities Depository Limited (NSDL).**

1. Existing **IDeAS** user can visit the e-Services website of NSDL Viz. <https://eservices.nsdl.com> either on a Personal Computer or on a mobile. On the e-Services home page click on the "**Beneficial Owner**" icon under "**Login**" which is available under '**IDeAS**' section, this will prompt you to enter your existing User ID and Password. After successful authentication, you will be able to see e-Voting services under Value added services. Click on "**Access to e-Voting**" under e-Voting services and you will be able to see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be re-directed to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
2. If you are not registered for IDeAS e-Services, option to register is available at <https://eservices.nsdl.com>. Select "**Register Online for IDeAS Portal**" or click at <https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp>
3. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/> either on a Personal Computer or on a mobile. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section. A new screen will open. You will have to enter your User ID (i.e. your sixteen digit demat account number hold with NSDL), Password/OTP and a Verification Code as shown on the screen. After successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page. Click on company name or **e-Voting service provider i.e. NSDL** and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.
4. Shareholders/Members can also download NSDL Mobile App "**NSDL Speede**" facility by scanning the QR code mentioned below for seamless voting experience.

## The Yamuna Syndicate Limited- AGM Notice

NSDL Mobile App is available on



App Store



Google Play



### **Login Method for Individual Shareholders holding securities in demat mode with the Central Depository Services (India) Limited (CDSL).**

1. Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting page without any further authentication. The users to login Easi /Easiest are requested to visit CDSL website [www.cdslindia.com](http://www.cdslindia.com) and click on login icon & New System Myeasi Tab and then user your existing my easi username & password.
2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information provided by company. On clicking the evoting option, the user will be able to see e-Voting page of the e-Voting service provider for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting. Additionally, there is also links provided to access the system of all e-Voting Service Providers, so that the user can visit the e-Voting service providers' website directly.
3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website [www.cdslindia.com](http://www.cdslindia.com) and click on login & New System Myeasi Tab and then click on registration option.
4. Alternatively, the user can directly access e-Voting page by providing Demat Account Number and PAN No. from a e-Voting link available on [www.cdslindia.com](http://www.cdslindia.com) home page. The system will authenticate the user by sending OTP on registered Mobile & Email as recorded in the Demat Account. After successful authentication, user will be able to see the e-Voting option where the evoting is in progress and also able to directly access the system of all e-Voting Service Providers.

### **Login Method for Individual Shareholders (holding securities in demat mode) login through their depository participants**

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in, you will be able to see e-Voting option. Click on e-Voting option, you will be redirected to NSDL/CDSL Depository site after successful authentication, wherein you can see e-Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.

**Important note:** Members who are unable to retrieve User ID / Password are advised to use Forgot User ID and Forgot Password option available at respective websites.

### **Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depositories. NSDL and CDSL.**

Login type	Helpdesk details
Securities held with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at 022 - 4886 7000 and 022 - 2499 7000
Securities held with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800 22 55 33

### **II. Login Method for e-voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.**

How to Log-in to NSDL e-voting website?

1. Visit the e-voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com> either on a Personal Computer or on a mobile phone.
2. Once the home page of e-voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

## The Yamuna Syndicate Limited- AGM Notice

4. Alternatively, if you are registered for NSDL eservices i.e. IDeAS, you can log-in at <https://eservices.nsdl.com> with your existing IDeAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. cast your vote electronically.

5. Your User ID details are given below :

Manner of holding shares i.e. Demat (NSDL or CDSL) or Physical	Your User ID is:
a) For Members who hold shares in demat account with NSDL.	8 Character DP ID followed by 8 Digit Client ID  For example if your DP ID is IN300*** and Client ID is 12***** then your user ID is IN300***12*****
b) For Members who hold shares in demat account with CDSL.	16 Digit Beneficiary ID  For example if your Beneficiary ID is 12***** then your user ID is 12*****
c) For Members who hold shares in Physical Form.	EVEN (E-Voting Event Number) followed by Folio Number registered with the company  For example if folio number is 1*** and EVEN is 124578 then user ID is 1245781***

6. Your password details are given below:

- a. If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
- b. If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c. How to retrieve your 'initial password'?
  - i) If your e-mail ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox from [www.evoting.nsdl.com](http://www.evoting.nsdl.com) Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The

password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.

ii) In case you have not registered your e-mail address with the Company/Depository, please follow instructions mentioned below in this notice.

7. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- a. Click on "[Forgot User Details/Password?](#)" (If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
  - b. Click on "[Physical User Reset Password?](#)" (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com)
  - c. If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your demat account number/folio number, your PAN, your name and your registered address.
  - d. Members can also use the One Time Password (OTP) based login for casting the votes on the e-Voting system of NSDL.
8. After entering your password, click on Agree to "Terms and Conditions" by selecting on the check box.

9. Now, you will have to click on "Login" button.

10. After you click on the "Login" button, home page of e-voting will open.

### **Details on Step 2: Cast your vote electronically and join virtual meeting on NSDL e-voting system are mentioned below:**

How to cast your vote electronically and join General Meeting on NSDL e-voting system?

1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
2. Select EVEN "124578" to cast your vote during the remote e-voting period and casting your vote during the Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".

## The Yamuna Syndicate Limited- AGM Notice

3. Now you are ready for e-voting as the voting page opens.
4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
5. Upon Confirmation, the message "Vote cast successfully" will be displayed and you will receive a confirmation by way of a SMS on your registered mobile number from depository.
6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.
- evoting@nsdl.co.in Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "**Upload Board Resolution / Authority Letter**" displayed under "**e-Voting**" tab in their login.
5. Based on the report received from the Scrutinizer, the Company will submit within 2 working days to the stock exchanges details of the voting results as required under Reg. 44(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.
6. A Member can opt for only one mode of voting i.e. either through remote e-voting or e-voting at the Meeting. If a Member has cast his vote by remote e-voting then he will not be eligible to vote at the Meeting.

### General Guidelines for shareholders

1. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com) to reset the password.
  2. In case of any queries relating to e-voting you may refer to the FAQs for Shareholders and e-voting user manual for Shareholders available at the download section of <https://evoting.nsdl.com> or call on 022-4886 7000 and 022-2499 7000 or send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)
  3. The Company has appointed Mr. Pramod Kothari, Practicing Company Secretary, (Membership No. 7091, COP No. 11532) to act as the Scrutinizer for conducting the e-voting process in a fair and transparent manner.
  4. Institutional Shareholders (i.e. other than individuals, HUF, NRI, etc. ) are required to send scanned copy(PDF/JPG format) of the relevant Board Resolution/ Authority letter etc., together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to [ppdkothari71@gmail.com](mailto:ppdkothari71@gmail.com) with a copy marked to
  7. The Scrutinizer shall immediately after the conclusion of voting at the AGM, unblock the votes cast through remote e-voting and e-voting on the date of the AGM, in the presence of at least two witnesses not in the employment of the Company and make, a consolidated Scrutinizer's Report of the total votes cast in favour or against, if any, forthwith to the Chairman of the Company or any person authorized by him in writing and the Results shall be declared by the Chairman or any person authorized by him thereafter.
  8. The Results declared along with the Scrutinizer's Report shall be placed on the website of the Company under link <https://www.yamunasyndicate.com/ProceedingsofShareholdersmeetingandVotingResults.html> and on the website of NSDL immediately after the declaration of Result by the Chairman or any person authorized by him in writing. The results shall also be forwarded to the Bombay Stock Exchange at [www.bseindia.com](http://www.bseindia.com) where the shares of Company are listed.
  9. The recorded transcript of the AGM shall, as soon as possible, be made available on the website of the Company under link <https://www.yamunasyndicate.com/ProceedingsofShareholdersmeetingandVotingResults.html>
- By Order of the Board of Directors  
For The Yamuna Syndicate Limited
- Place: Yamunanagar- 135 001(Hry.)      (Ashish Kumar)  
Dated: July 24, 2023      Company Secretary



## The Yamuna Syndicate Limited- AGM Notice

### (ANNEXURE TO NOTICE DATED JULY 24, 2023)

#### DETAILS OF DIRECTORS SEEKING APPOINTMENT/RE-APPOINTMENT AT THE FORTHCOMING ANNUAL GENERAL MEETING

[Pursuant to Regulation 36(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard-2 on General Meetings]

<b>Name of the Director</b>	<b>Mr. Aditya Puri</b>
Age (in years)	55
Date of Appointment on the Board	November 23, 1996
Qualifications	B.A. (Honours), M.A. (CANTAB) ECON from Cambridge University (U.K.)
Relationships between Directors, Manager and other Key Managerial Personnel	Mr. Aditya Puri is son of Mr. Ranjit Puri, Chairman
Terms and conditions of appointment / reappointment	Liable for retirement by rotation
Details of remuneration sought to be paid and the remuneration last drawn by such person, if applicable	He shall be paid remuneration in the capacity of Non-Executive Director, by way of fee for attending meetings of the Board, and profit related commission within the limits stipulated under Section 197 of the Companies Act, 2013, as may be decided by the Board/Members from time to time. He was paid/credited Rs. 15,000/-, as fee for attending last Board meeting and Rs. 5,000/-, as Directors' commission during the year 2022-23.
Nature of his expertise in specific function areas along with experience (in years)	Industrialist Experience: 30 years
Number of Meetings of the Board attended during the year	Four
Other Directorship	<ul style="list-style-type: none"> <li>i) Isgec Heavy Engineering Limited</li> <li>ii) Saraswati Sugar Mills Limited</li> <li>iii) Isgec Covema Limited</li> <li>iv) Isgec Engineering &amp; Projects Limited</li> <li>v) Isgec Hitachi Zosen Limited</li> <li>vi) Isgec SFW Boilers Private Limited</li> <li>vii) Free Look Software Private Limited</li> <li>viii) Isgec Titan Metal Fabricators Private Limited</li> <li>ix) Isgec Redecam Enviro Solutions Private Limited</li> </ul>

## The Yamuna Syndicate Limited- AGM Notice

Name of the Director	Mr. Aditya Puri
Chairman/ Member of Committee of the Board of Companies in which he/she is a Director	<p><b>The Yamuna Syndicate Limited</b>  Member -Audit Committee  Member -Nomination &amp; Remuneration Committee  Member - Stakeholders Relationship and Grievances Committee</p> <p><b>Isgec Heavy Engineering Limited</b>  Member -Audit Committee  Member - Corporate Social Responsibility Committee  Member- Risk Management Committee</p> <p><b>Saraswati Sugar Mills Limited</b>  Member- Corporate Social Responsibility Committee</p> <p><b>Isgec Hitachi Zosen Limited</b>  Chairman- Corporate Social Responsibility Committee</p>
Shareholding of Director as on March 31, 2023	60,859 shares (19.80%)
In the case of independent directors, the skills and capabilities required for the role and the manner in which the proposed person meets such requirements	Not Applicable