



AUDITORS RAWLA & COMPANY **CHARTERED ACCOUNTANTS**

BANKERS

SYNDICATE BANK PUNJAB NATIONAL BANK CANARA BANK

NEW DELHI-110064

189, UDYOG VIHAR, PHASE-I, **GURGAON (HARYANA)**

C-48/2-3, T.T.C. INDUSTRIAL AREA MIDC, NAVI MUMBAI

TIHHA SHIPPING & WAREHOUSING LIMITED

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TINNA OVERSEAS LIMITED

NOTICE

NOTICE is hereby given that the Eleventh Annual General Meeting of the Shareholders of TINNA OVERSEAS LIMITED will be held on Monday, the 28th December, 1998 at 10-30 a.m. at Garden Retreat, (Opp. Shiv Murti), Bandh Road, Samalkha, New Delhi-110037 to transact the following business :

ORDINARY BUSINESS

- 1. To receive, consider and adopt the Balance Sheet as at 31st March, 1998 and Profit & Loss Account for the year ended on that date and the Reports of the Auditors and Directors thereon.
- To appoint a Director in place of Shri Sat Paul Chopra who retires by rotation and being eligible offers himself for re-appointment.
- To appoint a Director in place of Shri Bhupinder Kumar who retires by rotation and being eligible offers himself for re- appointment.
- 4. To appoint M/S RAWLA & CO., Chartered Accountants, New Delhi, the retiring Auditors as Statutory Auditors of the Company to hold office from the conclusion of this Annual General Meeting to the conclusion of the next Annual General Meeting at a remuneration to be fixed by the Board of Directors of the Company.

SPECIAL BUSINESS

NAME AND ADDRESS OF TAXABLE ADDRESS OF

 To consider and, if thought fit, to pass with or without modification(s) the following resolution as ORDINARY RESOLUTION:

> "RESOLVED THAT pursuant to the provisions to Section 198,269,309,314 read with Schedule XIII & other applicable provisions, if any, of the Companies Act, 1956 approval of the shareholders be and is hereby accorded for the re-appointment of Shri Anil Kumar Sekhri as Whole Time Director for a period of five (5) years w.e.f. 1st April, 1998 on the following terms & conditions:

- (i) Period of appoinment / 5 years with effect re-appointment : from 1stApril, 1998
- (ii) Salary : Rs.10,000/- p.m.
- (iii) Car: Provisions of car for use on Company's purposes. Use of car for private purpose shall be billed by the Company. The use of Company's car for business purposes will not be considered as a perquisite.
- (iv) Telephone : Provision of telephone at the residence will not be considered as perquisite but personal long distance calls shall be billed by the Company.
- (v) Entertainment Expenses : Re-imbursement of entertainment expenses actually and properly incurred for the business of the Company."

"ESOLVED FURTHER THAT subject to the overall limits as mentioned in Schedule XIII of the Companies Act, 1956. Shri Anil Kumar Sekhri shall be prittled to be tellts/perquisites like expenditure on pas, eleviteity water, reimbursement of medical bedefits for self a family, leave travel allowance for self and family, club fees, personal accident in trance & pediclaim premium and other benefits in terms of the rules of the Company and these bedefits/perquisites shall be evaluated as per informe Tax Rules, wherever applicable".

"IESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby given librity to alter and vary the terms and conditions of the appointment/remuneration so as not to exceed the limits specified in Schedule XIII of the Companies Act, 1956 or any amendments thereto astray be atteed to between the Board of Directors and Shri Anti Kumar Sektri."

"HESOLVED FURTHER THAT the Board of Directors be and is hereby authorised to do all such acts, deeds, matters and things as may be necessary or desirable to give effect to these resolutions."

Toponsider and, if thought fit, to pass with or without medification (s) the following resolution as ORDINARY RESOLUTION :

"FRISOLVED THAT Shri Kasturi Lal Mehta be and is preby appendiced as a Director of the Company, flage to refine by rotation".

To consider and, if thought fit, to pass with or without modification(s) the following resolution as SPECIAL RESOLUTION :

"RESOLVED THAT pursuant to the provisions of Sertion 373A of the Companies (Amendment) Orthance, 1988 and other applicable provisions, if any, of the Companies Act, 1956 and subject to the approval of other concerned authorities, if any, approval of members of the Company be and is hereby accorded for making loan upto Rs. 2.50 errors (Rupeas two crore fifty lacs) to Tinna Finex Linkted (a subsidiary Company)."

"RESOLVED FURTHER THAT the Board of Directors of the Company be and is hereby autorised to settle the terms & conditions and to do all such other acts, deads, things and matters etcass are necessary & expedient for the purpose."

> By Order of the Board of Directors for Tinna Overseas Limited

Place : New Delhi Date : 2818 Nov., 1998

AJAY BAROOTA Company Secretary

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TINNA OVERSEAS LIMITED

NOTES

- The explanatory statement pursuant to Section 173 (2) of the Companies Act, 1956 in respect of Special Business is annexed hereto.
- 2. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND SUCH PROXY NEED NOT BE A MEMBER.
- Proxy in order to be effective must be lodged at the Registered Office of the Company at A-151 Mayapuri, Phase II, New Delhi-110064 atleast 48 hours before the commencement of the meeting.
- 4. MEMBERS ARE REQUESTED TO BRING THEIR COPIES OF THE ANNUAL REPORT TO THE MEETING.
- 5. The Register of the Members and the Share Transfer Books of the Company shall remain closed from Monday the 21st Dec., 1998 to Thursday, the 24th Dec., 1998 (both days inclusive).
- 6. Members are requested to notify change of their address, if any, quoting folio number.

EXPLANATORY STATEMENT

PURSUANT TO SECTION 173(2) OF THE COMPANIES ACT, 1956.

ITEM NO 5

The Board of Directors of the Company at its meeting held on 11th March, 1998 decided to reappoint, Shri Anil Kumar Sekhri as Whole Time Director for a further period of five years.

The Board considers that his continued association as Whole Time Director will benefit the Company.

The principal terms of appointment/remuneration of Shri Anil Kumar Sekhri are as under :-

- (a) Salary : Rs.10,000/-p.m.
- (b) Period of : Five years w.e.f. 1st April, 1998 re-appointment
- (c) Perquisites : Within the overall limits as mentioned in Schedule XIII of the Companies Act, 1956, Shri Anil Kumar Sekhri shall be entitled to benefits/perquisites like expenditure on gas, electricity, water, re-imbursement of medical benefits for self & family, leave travel allowance for self and family, club fees, personal accident insurance & mediclaim

premium and other benefits in terms of the rules of the Company and these benefits/ perquisites shall be evaluated as per Income Tax Rules, wherever applicable.

- (d) Shri Anil Kumar Sekhri shall be liable to retire by rotation as Director.
- (e) Shri Anil Kumar Sekhri shall not be paid any sitting fees for attending the meetings of the Board of Directors and/or committees thereof.

This may also be treated as an abstract of the terms of appointment of Shri Anil Kumar Sekhri in terms of Section 302 of Companies Act, 1956.

None of the Directors is concerned or interested in the Resolutions at item No. 5 of the Notice except Shri Anil Kumar Sekhri himself and Shri Bhupinder Kumar relative of Shri Anil Kumar Sekhri.

ITEM NO 6

The Board of Directors of the Company at its meeting held on 30th Sept., 1998 appointed, Shri Kasturi Lal Mehta as Additional Director of the Company. He holds office upto the date of the ensuing Annual General Meeting. As required under Section 257 of the Companies Act, 1956, the Company has received notices from some members proposing his candidature as Director of the Company. The Board continues to avail itself the services of Shri Kasturi Lal Mehta and hence recommended for his appointment as Director of the Company.

None of the Directors is concerned or interested in the Resolution at item No 6 of the Notice except Shri Kasturi Lal Mehta, himself.

ITEM NO 7

With a view to facilitate settlement of bank dues & thereby reduce the total outstanding corporate guarantee of Rs. 59.75 crore given to the Bankers of Tinna Finex Ltd., (TFL) a subsidiary Company, the Company intends to give/provide loan/funds amounting to Rs. 2.50 crore to TFL for the purpose of repayment of bank loans. It may please be noted that above transaction is in the interest of the Company since the total bank guarantee given to the Bankers of the subsidiary company will reduce substantially which will in turn also improve the performance of the subsidiary Company in future. Funds requirements for the purpose will be met by disposing off surplus assets.

None of the Directors except Shri Bhupinder Kumar, who is also a Director of TFL is interested in the Resolution at item No. 7 of the Notice.

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DIRECTORS' REPORT

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The Members

Your Directors present the Eleventh Annual Report and audited accounts for the financial year ended 31st March, 1998.

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FINANCIAL RESULTS

	(HS.In Iacs)			
	1997- 98	1996-97		
Sales	1503.44	10930.05		
Other Income	70.20	306.35		
Total Income	1573.64	11236.40		
Profit before Interest, Depreciation & taxation	(59.27)	25.82		
Interest	155.72	304.17		
Depreciation	90.73	84.57		
Tax	0.18	1.50		
Profit/(Loss) after interest, depreciation & taxation	(305.90)	(364.42)		
Reserves & Surplus	3468.11	3793.01		

REVIEW OF OPERATIONS

During the year under review, the Company could achieve a level of total income to the tune of Rs. 1573.64 lacs and incurred a net loss of Rs. 305.90 lacs. This has been attributed mainly due to the continued recession in TPR exports which adversely affected the manufacturing, export turnover and profitability of the Company, sluggish international market for commodities leading to depletion in commodity export and forced sales of substantial stock in the domestic market under depressed market conditions, high incidence of financial charges resulted due to prolonged delays in realisations of TPR compounds export receivables.

The Company has however, been able to steadily improve upon its performance under export of footwear & is expected to do better in the current financial year.

In view of the continued recession in market for TPR compounds & little chances of revival in the near future, the Company has suspended the TPR compounds manufacturing operations at its Mumbai units.

The Company has also recently developed a Bitumen Modifier trade named 'TBN-Super' which substantially improver the visit properties of Bitumen and in turn quality indifie of mads, as evidenced by laboratory reports of the Central Road Research Institute (CRRI), New Delhi, Eghways Research Station, Chennai & Indian Institute of Technology, Kharagpur. The product is being test launched & the commercial production is expected to commerce by the end of the current financial year. The launch of this product is expected to more than offset the decision of TPR Compounds manufacturing operations. The new product line would also enable the Company's of the existing plant & machinary & other infrastructure of the TPR manufacturing facilities at Munical.

CONSERVATION OF ENERGY, TECHNOLOGY ABSCRPTION FOREIGN EXCHANGE EARNINGS/ QUTCO

Information in accordance with the provisions of Section 217 (1(e) of the Companies Act, 1956 read with the Companies (Disclosure of Particulars in the Report of Board of Directors), Rules 1988, as amended, regarding conservation of energy, technology absorption & foreign exchange earnings & outgo is given in the Annexure forming part of the Report.

SUBSIDIARY COMPANIES

As required under Section 212 of the Companies Act, 1956 the audited statements of accounts alongwith the Reports of the Board of Directors of Tinna Finex Ltd. (earlier known as Tinna Finlease Ltd.), Tinna Shipping & Ware ousing Ltd. and their respective Auditors' Reports therean for the year ended 31st March, 1998 are innexed.

FIXED DEPOSITS

The company has not accepted deposits from the public. Hence, the provisions of Section 58A of the Companies Act, 1956 and the rules made under the Companies (Acceptance of Deposits) Rules, 1975, as amended, with regard to the deposits accepted from the public are not applicable to the Company.

AUDITORS

M/S/RAWLA & CO., Chartered Accountants, New Delhi, retine at the enclusion of the ensuing Annual General Meeting and being eligible, offer themselves for reapprentment.

AUDITORS' REPORT

With reference to the observations made by the Auditors in their report, the Directors wish to report that further efforts are being made to adopt new/improved systems of accounting/recording/reporting.

PARTICULARS OF EMPLOYEES

The Company has not paid any remuneration attracting the provisions of Section 217 (2A) of the Companies Act,1956 read with the Companies (Particulars of Employees) Rules, 1975 as amended. Hence, no information is required to be appended to this Report in this regard.

DIRECTORS

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Shri Kasturi Lal Mehta has been relieved from the Directorship/ Whole time Directorship of the Company w.e.f. 1stApril, 1998. However, he has again been inducted as an Additional Director w.e.f 30th Sept., 1998 Shri Hemant Kumar Sekhri resigned on 1st April, 1998. The Board places on record its appreciation for the valuable guidance received from Shri Kasturi Lal Mehta & Shri Hemant Kumar Sekhri during their tenure as Director of the Company.

Shri Sat Paul Chopra and Shri Bhupinder Kumar retire by rotation and being eligible offer themselves for reappointment.

PROMISE Vs PERFORMANCE

(Rs. in Lacs) S.No PARTICULARS PROJECTED ACTUALS 1. Turnover 9200.00 1503.44 2. Net Profit/(Loss) 1928.04 (305.90) The reasons for variation are as under :

- Continued recession in export of TPR compounds forcing suspension of TPR manufacturing operations leading to substantial reduction in export turnover and profitability.
- Sluggish international market for commodities leading to forced-sales of substantial stock in the domestic market under depressed market conditions.
- Prolonged delays in realisation of TPR compounds export receivables due to recession in international market resulting in unduly high incidence of financial charges.

ACKNOWLEDGEMENTS

Your Directors wish to place on record their appreciation of the assistance and co operation extended to the Company by the Banks/Government Authorities and Other Agencies. The Directors also thank all the employees of the Company for their valuable services and continued support during the year.

For and on behalf of the Board

Place : New Delhi Dated : 28th Nov., 1998

> BHUPINDER KUMAR Chairman

ANNEXURE TO THE DIRECTORS' REPORT

Information as per Section 217 (1) (e) read with the Companies (Disclosure of Particulars in the Report of Board of Directors) Rules, 1988 and forming part of the Directors' Report for the year ended on 31st March, 1998.

A. CONSERVATION OF ENERGY

- (a) Energy conservation measures taken : The imported & indigenous machinery is of latest technology and conserving energy to the maximum.
- (b) Additional investments and proposals, if any, being implemented for reduction of consumption of energy : During the year the Company has made only marginal additions in the machinery.
- (c) Impact of the measures at (a) & (b) above for reduction of energy consumption and consequent impact on the cost of production of goods : The machines used by the Company are of latest technology and conserving energy to the maximum. The Company further continues to improve productivity by employing trained manpower for efficient utilization on machinery.
- (d) not applicable.

B. FORM FOR DISCLOSURE OF PARTICULARS WITH RESPECT OF TECHYNOLOGY ABSORPTION

1. RESEARCH & DEVELOPMENT (R & D)

- (a) Specific areas in which R & D is being carried out by the Company : Improvement of Samples/ Models & Convenient Shoes for export market is being continuously undertaken in R & D Department.
- (b) Benefits derived as a result of above R & D.
 - New models developed are of better quality.
 - This has resulted in reduction in cost.

- (c) Future pan of action : Continuous efforts are being made to improve the quality and reduce the cost so as to expand our export market.
- (d) Expenditure on R & D : The Company incurred Rs. 24.14 lacs on R & D during the year.

2. TECHNOLOGY ABSORPTION, ADAPTATION & INTOVATION

(a) The Company is using latest technology/ machinery. Further the Company interacts with its foreign buyers for product/model improvement.

(b) Benefits derived as a result of the above efforts a.g. product improvement, cost reduction, produce development, import substitution etc. : The results are encouraging. Use of latest developed techniques has enabled the Company to improve chality of Shoes/Shoes upper and productivity of factory staff.

(c) Not applicable.

C. FOREIGN EXCHANGE EARNINGS & OUTGO

- Acceptibles relating to experts, initiatives taken to incluse experts, development of new export markets for preducts and services, and export plan : The Collipsony is mainly exporting to European countries, Micelle east & far east countries. The Company has also been marking serious efforts to expand and diversity the export market in view of the liberalised polities of the Government.
- 2. Total Foreign Exchange Used and Earned (Rs. in lacs)
 (a) Total Foreign Exchange Used : 269.96
 - (b) Total Foreign Exchange Earned : 952.42
 - For & on Behalf of the Board of Directors

for Tinna Overseas Limited

BHUPINDER KUMAR Chairman

Place : New Dethi Dated : 88th Nov., 1998

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TINNA OVERSEAS LIMITED

AUDITORS' REPORT

То

The Members of

M/s. TINNA OVERSEAS LIMITED.

We have audited the attached Balance Sheet of Messers Tinna Overseas Ltd., A-151, Mayapuri, Phase-II, New Delhi-110 064 as at 31st March, 1998 and the Profit and loss Account for the year ended on that date annexed thereto and report that :

- As required by the Manufacturing and Other Companies (Auditors' Report) Order, 1988 issued by the Company Law Board in terms of Section 227 (4A) of the Companies Act, 1956 we enclose in the Annexure a statement on the matters specified in paragraph 4 and 5 of the said Order.
- 2. Further to our comments in the Annexure referred to in paragraph 1 above, we state that,
 - (a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of the audit.
 - (b) In our opinion proper books of accounts as required by Law have been kept by the Company so far as appears from our examination of such books.
 - (c) The Balance Sheet and Profit and Loss Account referred to in this report are in agreement with the books of accounts.
 - (d) In our opinion and to the best of our information and according to the explanations given to us, the said Balance Sheet and Profit & Loss Account read together with the notes thereon give the information required by the Companies Act, 1956 in the manner so required and give a true and fair view :
 - (i) in so far as it relates to the Balance Sheet, of the state of affairs of the Company as at 31st March, 1998; and,
 - (ii) `in so far as it relates to the Profit & Loss Account of the loss of the Company for the year ended on that date.

for FIAWLA & COMPANY Chartered Accountants

Place : New Delhi Dated : 30th Sept., 1998

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(Y. P. Rawia) Partner

ANNEXURE TO THE AUDITORS' REPORT

Referred to in paragraph 1 of our report of even date

- The Company has maintained proper records showing full particulars including quantitative details and situation of fixed assets. All the assets have been physically verified by the management during the year with a regular programme of verification which in our opinion is reasonable having regard to the size of the Company and the nature of its business. No material discrepancies were noticed on verification.
- 2. None of the fixed assets have been revalued during the year.
- The stocks of finished goods, spare parts and raw materials have been physically verified during the year by the management. In our opinion, the frequency of verification is reasonable.
- 4. The procedure of physical verification of stocks followed by the management are reasonable and adequate in relation to size of the Company and the nature of its business.
- The discrepancies noticed on verification between the physical stocks and the books records were not material.
- 6. On the basis of our examination of stocks records, we are of the opinion that the valuation of stocks is fair and proper and in accordance with the normally accepted accounting principles and is on the same basis as in previous year.
- 7. The Company has not taken any loans from companies, firms or other parties listed in the Register maintained under Section 301 of the Companies Act, 1956 or from companies under the same management within the meaning of sub section (1B) of Section 370 of the Companies Act, 1956, where the rate of interest and terms and conditions are prejudicial to the interest of the Company.
- 8. The Company has not granted any loan to the companies, firms or other companies listed in the Register maintained under Section 301 of the Companies Act, 1956 and to the companies under the same management except to M/s Vedant Overseas Pvt. Ltd., where the rate of interest and terms and conditions are not prejudicial to the interest of the Company.

TINNA OVERSEAS LIMITED

- 9. Employees and parties to whom loans and advances in the nature of loan have been given, wherever stipulations have been made are repaying the principal amounts stipulated and are also regular in payment of interest, wherever applicable.
- 10. In our opinion and according to the information and explanation given to us, there are reasonable internal control procedures commensurate with the size of the Company and the nature of its business with regard to purchases of stores, raw materials including components, plants and machinery, equipment and other assets and with regard to the sale of goods, however, it further needs to be strengthened.
- 11. In our opinion and according to the information and explanations given to us, the transactions of purchase of goods and material and sale of goods, materials and services, made in pursuance of contracts or arrangements entered in the Register maintained under Section 301 of the Companies Act, 1956 and aggregating during the year to Rs. 50,000/- or more in respect of each party have been made at prices which are reasonable having regard to prevailing market prices for such goods, materials or services or the prices at which transactions for similar goods, materials or services have been made with other parties.
- 12. As explained to us, the Company has a regular procedure for the determination of unservicable or damaged stores, raw materials and finished goods. Adequate provision has been made in the accounts for the loss arising on the items so determined
- 13. The Company has not accepted any deposit from public under the provisions of Section 58A of the Companies Act, 1956 and the Companies (Acceptance of Deposits) Rules, 1975.
- 14. In our opinion reasonable records have been maintained by the Company for the sales and disposal of scrap. The Company does not have any by-product.

- 15. The Company has internal audit system which requires further to be strengthened to make it commensurate with the nature of its business.
- 16. We have broadly reviewed the cost records of the Company and are of the opinion that, prima facie, the accounts and records prescribed under Section 209(1)(d) of the Companies Act, 1956 have been mantained. We have not, however, made a detailed emmination of the same.
- 17. According to the information and explanations given to us, no undisputed amounts payable in respect of Stres Tax, Custom Duty and Excise Duty were outstanding as on 31st March, 1998 for a period of more than six months from the date they become pavable.
- 18. According to the records of the Company, Employees State Insurance and Provident Fund dues have been regularly deposited during the year with the appropriate authorities, except on certain occasions.
- According to the information and explanation given to 19 us no personal expenses of Employees or Directors have been charged to revenue account other than these payable under contractual obligations or in accepted business prictices.
- 20. The Company is not a Sick Industrial Company within the meaning of clause (O) of sub-section (1) of Section 3 the Sick Industrial Companies (Special Provisions) AN, 1985.

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For RAWLA & COMPANY Chartered Accountants

Place New Della Dated 130th Sept., 1998

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(Y. P. Rawia) Partner

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	BALANCE	SHEET	AS AT 31	st MARCH	, 1998	
	DESCRIPTION	SCHEDULE	S	As At 31.03.98 (in Rupees)		As At 31.03.97 (in Rupees)
1.	SOURCES OF FUNDS					
1.	SHAREHOLDERS' FUNDS (a) Share Capital (b) Reserves & Surplus	A B	8,62,34,389 34,68,10,908	43,30,45,297	8,62,24,056 37,93,01,366	
2.	LOAN FUNDS Secured Loans Un-secured Loans	C(i) C(ii)	5,03,92,938 8,09,974	5,12,02,912	15,32,77,029	15,32,77,029
	TOTAL	,		48,42,48,209		61,88,02,451
۱۱.	APPLICATION OF FUNDS		i.			
1.	FIXED ASSETS (AT COST) (a) Gross Block (b) Less: Depreciation	D	20,03,04,906 3,86,99,890		19,22,61,307 3,00,25,596	
	 (c) Net Block (d) Capital work in progress 		16,16,05,016 (39,13,870)	15,76,91,146	16,22,35,711 1,02,65,715	
2.	INVESTMENTS	E		11,61,93,540		10,63,58,040
3.	CURRENT ASSETS, LOANS & ADVANCES (a) Inventories (b) Sundry Debtors (c) Cash and Bank Balances (d) Other Current Assets (e) Loans and Advances	F	8,67,03,743 98,80,310 1,95,07,620 5,79,90,998 3,34,54,551 20,75,37,222		10,50,38,047 9,13,94,032 1,82,68,852 (5,59,99,828 7,03,49,448 34,10,50,207	
	(f) Less: Current Liabilities and Provisions	G	1,11,95,517	10 00 11 705	1,71,40,548	
4.	MISCELLANEOUS EXPENDITUR	ЕН	<u>_</u>	19,63,41,705 1,40,21,818		32,39,09,659 1,60,33,326
	TOTAL			48,42,48,209		61,88,02,451
	NIFICANT ACCOUNTING POLICIE D NOTES ON ACCOUNTS	з я Р			-	
	As per our rep For RAWLA & Chartered Acc	ate (Bhupińder Kumar) Director		(Anil Kumar Sekhri) Director		
	-	Rawla) rtner				y Baroota) any Secretary

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