

**23rd  
ANNUAL REPORT  
2002-2003**

**TITAN TRADING AND  
AGENCIES LIMITED**



## **TITAN TRADING AND AGENCIES LIMITED**

### **BOARD OF DIRECTORS**

1. Shri Atul C. Choksey
2. Smt. Parul A. Choksey
3. Shri Jaykumar G. Chhowala
4. Shri Pravin G. Chhowala
5. Shri Arun C. Dalal
6. Shri Dhiren J. Parekh
7. Shri Nishith H. Parikh
8. Shri Abhiraj Choksey (Appointed on 29/01/2003 )

### **Auditors :**

**M/s. Ashok R. Shah & Company**  
Chartered Accountants  
Shri Niket Apartments  
Bajaj Road  
Vile Parle (West)  
Mumbai 400 057.

### **Bankers :**

**Standard Chartered Bank**  
90 M G Road  
Mumbai 400 001

### **Registered Office**

**N K Mehta International House**  
178 Backbay Reclamation  
Babubhai M Chinai Marg  
Mumbai 400 020.

### **Share Transfer Agents**

**MCS Limited**  
Sri Venkatesh Bhavan  
Plot no.27, Road no.11  
M.I.D.C. Andheri (East)  
Mumbai 400 093.

**TITAN TRADING AND AGENCIES LIMITED**

Registered Office : N K Mehta International House, 178 Backbay Reclamation, Babubhai M Chinai Marg, Mumbai 400 020.

**NOTICE :**

**NOTICE** is hereby given that the Twenty Third Annual General Meeting of the Company will be held at its Registered Office at N K Mehta International House, 178 Backbay Reclamation, Babubhai M Chinai Marg, Mumbai 400 020. on Friday , the 29th August, 2003, at 15:00 P..M. to transact the following business:

**ORDINARY BUSINESS :**

1. To receive, consider and adopt the accounts for the year ended 31st March, 2003, and report of the Directors and Auditors thereon.
2. To appoint a Director in place of Shri Atul Choksey, who retires by rotation and being eligible, offers himself for re appointment.
3. To appoint a Director in place of Shri Arun Dalal, who retires by rotation and being eligible offers himself for reappointment.
4. To appoint a Director in place of Shri Parul Choksey, who retires by rotation and being eligible offers herself for reappointment.
5. To appoint Auditor and fix their remuneration.

**SPECIAL BUSINESS :**

6. To consider and if thought fit, to pass with or without modification(s), following resolutions as a Special Resolution:-

**"RESOLVED** That, Shri Abhiraj Atul Choksey, be and is hereby appointed as a director of the Company, liable to retire by rotation."

**BY ORDER OF THE BOARD**

**Sd/-  
Atul Choksey  
CHAIRMAN**

**Registered Office :**  
N K Mehta International House  
178 Backbay Reclamation  
Babubhai M Chinai Marg  
Mumbai 400 020..

**Mumbai : June 30, 2003.**

**Notes :**

1. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF. THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. The Proxies to be effective, should be deposited at the Registered Office of the Company not later than 48 hours before the commencement of the meeting.
2. The Register of Members and Share Transfer Books of the Company will remain closed from 28th June 2003 to 30th June, 2003. (Both days inclusive), in connection with the ensuing Annual General Meeting.

**Explanatory Statement pursuant to Section 173(2) of the Companies Act, 1956 in respect of special items of the business mentioned in the notice.**

**Item no.6**

Shri Abhiraj A. Choksey was appointed as an Additional Director of the Company on 29<sup>th</sup> January, 2003 by the Board of Directors. According to the provisions of Section 260 of the Companies Act, 1956, he holds office as Director only up to the date of ensuing Annual General Meeting. The Company has received a Notice in writing from a member proposing the candidature of Shri Abhiraj Choksey for the office of Director under the provision of Section 257 of the Companies Act, 1956, along with a deposit of Rupees Five Hundred.

Shri Abhiraj Choksey is a bachelor of science and economics as also bechelor of science in engineering with specialisation in the area of finance and system engineering from wharton University of USA. He has worked with reputed firm of management consultants in USA and has handled several strategic assignments of varying nature.

Your Director recommend the Resolution for approval.

None of the Directors of the Company, except Shri Abhiraj Choksey, Shri Atul Choksey & Smt. Parul Choksey, are interested in this Resolution.

By the Order of the Board

**BY ORDER OF THE BOARD**

**Sd/-  
Atul Choksey  
CHAIRMAN**

**Registered office :**  
N K Mehta International House  
178 Backbay Reclamation  
Babubhai M Chinai Marg  
Mumbai 400 020.

**Mumbai : June 30, 2003.**

## **DIRECTOR'S REPORT**

To,  
The Members  
**TITAN TRADING AND AGENCIES LIMITED**

Yours directors have pleasure in presenting the Twenty Third Annual Report together with the Audited Statement of Accounts for the year ended 31st March, 2003.

### **FINANCIAL RESULTS :**

During the year under review, the Company has incurred Loss of Rs.51,854/- as against Previous year Loss of Rs.55,979/-. Due to Loss, the directors do not recommend any dividend for the period ended March 31, 2003.

### **FIXED DEPOSITS :**

The company has not accepted Fixed Deposits from the Public during the year and no deposits remain outstanding for repayment.

### **PARTICULARS OF EMPLOYEES:**

There are no employees of the Company whose particulars are required to be reported under Section 217(2A) of the Companies Act, 1956 and Rules thereunder.

### **CONSERVATION OF ENERGY & TECHNOLOGICAL ABSORPTION :**

Since the Company is not engaged in the manufacturing activity, the particulars in respect of conservation of Energy and Technology Absorption and Foreign Exchange Earnings and Outgo are not furnished.

### **CORPORATE GOVERNANCE :**

Since the paid up capital of the Company is less than Rs.3 crores, it is not mandatory for your company to attach report on Corporate Governance as required under Clause 49 of the Listing Agreement. Hence your Company has not attached report on Corporate Governance.

### **SUBSIDIARY COMPANY:**

Statement pursuant to section 212 of the Companies Act, 1956 in respect of the Company's subsidiary company is appended to the balance sheet.

### **DIRECTORS :**

Shri Atul Choksey, Shri Arun Dalal & Smt Parul Choksey retires by rotation and being eligible, offer themselves for reappointment.

Shri Abhiraj Choksey was appointed as an additional director of the Company on its Board Meeting held on 29/01/2003.

**LISTING ARRANGEMENTS:**

The Company is listed on the Stock Exchange - Mumbai and the listing fees is paid till date.

**DIRECTORS RESPONSIBILITY STATEMENT:**

In accordance with the provisions of Section 217 (2AA) of the Companies Act, 1956, your directors state that :

- i. In the preparation of accounts, the applicable accounting standards have been followed.
- ii. Accounting policies selected were applied consistently. Reasonable and prudent judgements and estimates were made so as to give a true and fair view of the state of affairs of the corporation as at the end of March 31, 2003 and of the loss of the company for the year ended on that date.
- iii. Proper and sufficient care has been taken for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 1956 for safeguarding the assets of the Company and for preventing and detecting frauds and other irregularities.
- iv. The annual accounts of the Company have been prepared on a going concern basis.

**COMPLIANCE CERTIFICATE :**

In accordance with sub-section (1) of Section 383A of the Companies Act, 1956, the Secretarial Compliance Certificate from M/s. Ghia & Associates, Practising Company Secretary, is attached to this report.

**AUDITORS :**

The Company's Auditors M/s. Ashok R. Shah & Company, Chartered Accountants, Mumbai, retire at the conclusion of the ensuing Annual General Meeting of the Company and being eligible offer themselves for re-appointment.

**ON BEHALF OF THE BOARD OF DIRECTORS**

**Sd/-  
Atul Choksey  
CHAIRMAN**

**MUMBAI : June 30, 2003.**

**Manish Gais & Associates**

Company Secretaries

207, Apollo Arcade, R. K. Singh Marg, Andheri (East), Mumbai - 400 069  
Phone: 830 62 87 Telefax: 830 62 88 E-mail : [manishgais@gmail.com](mailto:manishgais@gmail.com)

**FORM**

**[SEE RULE 3]**

**Compliance Certificate**

Authorised Share Capital : Rs. 25,00,000/-  
Company Reg. No. : 11- 23737

To,

The Members,  
**Titan Trading & Agencies Limited**  
N. K. Mehta International House,  
178, Backbay Reclamation,  
Babubhai Chinai Marg,  
Mumbai 400 020

We have examined the Registers, records, books and papers of Titan Trading & Agencies Limited ("the Company") as required to be maintained under the Companies Act, 1956 ("The Act") and the Rules made there under and also the provisions contained in the Memorandum and Articles of Association of the Company, for the financial year ended on March 31, 2003 (financial year). In our opinion and according to the examinations carried out by us and explanations furnished to us by the Company, its officers & agents, and to the best of our knowledge and belief, we certify that in respect of the aforesaid financial year:

1. The Company has kept and maintained the registers as stated in Annexure "A" to this certificate, as per the provisions of the Companies Act, 1956 and the rules made there under and entries therein have been duly recorded.
2. The Company has filed the forms and returns as stated in Annexure "B" to this certificate, with Registrar of Companies, Maharashtra, Mumbai, within time prescribed under the Act and rules made there under.
3. The Company, being a Public Limited Company, has the paid up capital of Rs.22,50,000/- (Rupees Twenty Two Lacs Fifty Thousand only) as on March 31, 2003 and the restrictive provisions of Section 3(1)(iii) of the Act are not applicable.
4. The Board of Directors duly met Five (5) times respectively on 30<sup>th</sup> April 2002, 30<sup>th</sup> July 2002, 25<sup>th</sup> October 2002, 29<sup>th</sup> January 2003 and 10<sup>th</sup> March 2003, and as per information and explanation given by the management, proper notices were given and the proceedings were properly recorded and signed in the Minutes Book maintained for the purpose.
5. The Company closed its Register of Members from 29th July, 2002 to 31st July, 2002 (both days inclusive) & necessary compliance of Section 154 of the Act has been made.
6. The Annual General Meeting for the financial year ended on March 31, 2002 was held on 20<sup>th</sup> September 2002 and as per information and explanation given by the management, the Company has given adequate notice to all its members and the resolutions passed thereat were duly recorded in the Minutes Book maintained for the purpose.
7. No extra-ordinary general meeting was held during the financial year.
8. The Company has not advanced any loans to its directors or persons or firms or companies referred to under Section 295 of the Act.
9. The Company has not entered into any contracts falling within the purview of Section 297 of the Act.

10. The Company has made necessary entries in the register maintained under Section 301 of the Act.
11. As there were no instances falling within the purview of Section 314 of the Act, the Company has not obtained any approvals from the Board of Directors, members or Central Government.
12. The Company has not issued any duplicate certificates during the financial year.
13. The Company:
  - (a) was not required to delivered any certificates as there was no allotment / transfer / transmission of securities during the financial year.
  - (b) has not deposited any amount in a separate Bank Account as no dividend was declared during the financial year.
  - (c) was not required to post warrants to any member of the Company as no dividend was declared during the financial year.
  - (d) has no amount lying in unpaid dividend account, application money due for refund, matured deposits, matured debentures or interest thereon which have remain unclaimed or unpaid for the period of 7 (seven) years and which is required to be transferred to Investors Education & Protection Fund.
  - (e) has duly complied with the requirements of Section 217 of the Companies Act, 1956.
14. The Board of Directors of the Company is duly constituted and appointment of director retires by rotation and additional director has been duly made. There was no appointment of alternate directors and directors to fill casual vacancy during the financial year.
15. The Company has not appointed any Managing Director / Whole Time director/Manager during the financial year.
16. The Company has not appointed any sole-selling agents during the financial year.
17. The Company was not required to obtain any approvals of the Central Government, Company Law Board, Regional Director, Registrar of Companies and / or such authorities prescribed under the various provisions of the Act during the financial year.
18. The directors have disclosed their interest in other firms/companies to the Board of Directors pursuant to the provisions of the Companies Act, 1956 and rules made there under.
19. The Company has not issued any shares, debentures or other securities during the financial year.
20. The Company has not bought back any shares during the financial year.
21. The Company has not issued any preference shares or debentures; hence the question of redemption of the same does not arise.
22. There were no transactions necessitating the Company to keep in abeyance the rights to dividend, rights shares & bonus shares pending registration or transfer of shares.
23. The Company has not invited/accepted any deposits including any unsecured loans falling within the purview of Section 58A of the Companies Act, 1956, during the financial year.
24. The Company has not made any borrowings during the financial year ending on 31<sup>st</sup> March 2003.
25. The Company has made loans and Investments to other bodies corporate in compliance with the provisions of the Act and has made necessary entries in the register kept for the purpose. However, the Company has not given any guarantees or provided securities to other bodies corporate.



26. The Company has not altered the provisions of the Memorandum with respect to situation of the Company's Registered Office from one State to another during the financial year under scrutiny.
27. The Company has not altered the provisions of the Memorandum with respect of Objects of the Company during the financial year under scrutiny.
28. The Company has not altered the provisions of the Memorandum with respect to Name of the Company during the financial year under scrutiny.
29. The Company has not altered the provisions of the Memorandum with respect to share capital of the Company during the financial year under scrutiny.
30. The Company has altered its Articles of Association with respect to the adoption of new set Articles of Association of the Company after obtaining approval of members in the Annual General Meeting held on 20<sup>th</sup> September 2002 and the amendments to the Articles of Association have been duly filed with the Registrar of Companies.
31. There was no prosecution initiated against or show cause notices received by the Company and no fines or penalties or any other punishment was imposed on the Company during the financial year for offences under the Act.
32. As the Company has no employees, the provisions of Section 417(1) of the Companies Act, 1956 are not applicable to the Company.
33. As the Company has no employees, the provisions of Section 418 of the Companies Act, 1956 are not applicable to the Company.

**For MANISH GHIA & ASSOCIATES**  
**Company Secretaries**

**Mumbai : June 30, 2003**

**MANISH L. GHIA**  
**PROPRIETOR**

**M. No. ACS 7254 C.P. No. 3531**

**Annexure - "A"**

**Registers maintained by the Company, M/s. Titan Trading & Agencies Limited:**

1. Register of Members u/s. 150 of the Act.
2. Registers and Returns u/s. 163 of the Act.
3. Books of Accounts and other Records u/s. 209 of the Act.
4. Register of contracts, companies and firms in which directors are interested u/s. 301 of the Act.
5. Register of transfer / transmission of shares
6. Register of Directors u/s. 303 of the Act.
7. Register of Directors' Shareholding u/s. 307 of the Act.
8. Register of Directors' Attendance.
9. Minutes Book of General Meeting and Board Meeting u/s. 193 of the Act.
10. Register of Shareholders attendance.
11. Register of Fixed Assets.
12. Register of loan & investments made by the Company to the other bodies corporate u/s. 372A of the Act.

**Annexure - "B"**

**Forms and Returns filed by the Company, M/s. Titan Trading & Agencies Limited during the financial year ending 31<sup>st</sup> March 2003:**

- A) With the Registrar of Companies, Maharashtra at Mumbai.**

Sr. No.	Form No.	Relevant Section	Description	Date of filing	Whether filed within prescribed time Yes/No	If delay in filing whether requisite additional fee paid Yes / No
1	-	220 (1)	Annual Accounts for the financial year ended 31 <sup>st</sup> March, 2002, adopted by the members at the Annual General meeting of the Company held on 20 <sup>th</sup> September 2002.	16/10/2002	Yes	N.A.
2	-	159 (1)	Annual Return made as on the date of Annual General Meeting of the Company held on 20 <sup>th</sup> September 2002.	11/10/2002	Yes	N.A.
3	-	383A	Compliance Certificate issued by the Practicing Company secretaries for the financial year ended 31 <sup>st</sup> March, 2002	16/10/2002	Yes	N.A.
4	23	192	Special Resolution passed at the Annual General Meeting of the Company held on 20 <sup>th</sup> September 2002, amending the Articles of Association of the Company.	11/10/2002	Yes	N.A.
5	29	264(2)	Consent dated 29 <sup>th</sup> January, 2003 to act as Director of the Company filed by Mr. Abhiraj Choksey.	11/02/2003	Yes	N.A.
6	32	303(2)	Appointment of Mr. Abhiraj Choksey as an Additional director of the Company w.e.f. 29 <sup>th</sup> January, 2003.	11/02/2003	Yes	N.A.

**B) With the Office of the Regional Director, Western Region Bench at Mumbai**

- NIL

**C) With the Office of the Department of Company affairs (Central Government) at Delhi**

- NIL

**D) With any other Authorities as prescribed under the Act**

- NIL