

**31<sup>st</sup> Annual Report  
2012-2013**



**UNITED DRILLING  
TOOLS LTD**



## CONTENTS

S. No	Particulars	Page No's
1.	Notice to Share Holders	1-6
2.	Director's Report to Members	7-20
3.	Auditors' Report to Members	21-26
4.	Balance Sheet	27-28
5.	Profit & Loss Account	29-30
6.	Schedules	31-42
7.	Notes on Accounts and Accounting Policies	43-54





## **UNITED DRILLING TOOLS LTD**

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### **CORPORATE INFORMATION**

#### **BOARD OF DIRECTORS**

##### **SHRI PRAMOD KUMAR GUPTA**

Chairman cum Managing Director  
M.S.I.E., P.E. (USA)

##### **SHRI SHIVSHARAN KUMAR BHAGAT**

Independent & Non Executive Director  
Civil Engineering Graduate Retired  
Chief Engineer, NDMC, New Delhi

##### **SHRI VIDHYA BHUSHAN MISHRA**

Independent & Non Executive Director  
Graduate, Ex. P.A. to Dy. Chairman, Rajya Sabha

##### **SHRI KRISHNA DYAL AGGARWAL**

Independent & Non Executive Director  
Post Graduation in Economics along with law,  
Certified Associate of Indian Institute of Bankers,  
Diploma in Industrial finance and co-operative  
Retired as Manager from Reserve Bank  
of India.

##### **SHRI UMA SHANKAR PANDEY**

Non Executive Director  
Retired as G.M Commercial, Indian Airlines Ltd

##### **SHRI CHANDRAPAL SHARMA**

Additional Director, Executive Director  
M.Com, Economics Hons

#### **COMPANY SECRETARY**

##### **Mr. P.K. Ojha**

B.Sc. , LL.B & CS

#### **AUDITORS**

##### **AGRAWAL DHRUV & COMPANY**

Chartered Accountants  
A-69 B Sector 40 Golf Link Noida

# UNITED DRILLING TOOLS LTD

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**REGISTRAR & SHARE TRANSFER  
AGENT**

Alankit Assignments Limited  
2E/21 Alankit House Jhandewalan Extension,  
New Delhi-110055

**REGISTERED OFFICE**

B-94, Shashi Garden Patparganj, Delhi-110092

**FACTORY**

C-41 SECTOR -81 NOIDA (U.P.) Distt. GAUTAM  
BUDH NAGAR-201 305

**HEAD OFFICE**

A-22, PHASE-II, NOIDA. (U.P), GAUTAM BUDH  
NAGAR-201305

**WEBSITE**

[www.udtltd.com](http://www.udtltd.com)

**Note:**

1. Your Company is registered with CDSL for Dematerialization and Company ISIN No. is INE961D01019.
2. Shareholders are requested to bring their copy of the Annual Report with them to the Annual General Meeting.
3. No gifts or coupons would be given to the shareholders for attending the Annual General Meeting.



### NOTICE

NOTICE is hereby given that the Thirty First Annual General Meeting of the Members of United Drilling Tools Limited will be held on Wednesday, the 25<sup>th</sup> September, 2013 at 11.30 A.M. at Maharani Bagh Community Centre 1 Central Avenue, Maharani Bagh New Delhi-110065 to transact the following business :-

#### ORDINARY BUSINESS

1. To receive, consider and adopt the Audited Balance Sheet as at March 31<sup>st</sup>, 2013 and the Profit and loss Account for the year ended on that date and the report of the Board of Directors and Auditors thereon.
2. To consider and appoint a Director in place of Shri Uma Shankar Pandey, who is liable to retire by rotation and being eligible, offers him for re-appointment.
3. To consider and appoint M/s Agrawal Dhruv & Co., Chartered Accountants, Auditors to hold office from conclusion of this annual general meeting until the conclusion of next Annual General Meeting and to fix their remuneration.

#### SPECIAL BUSINESS

4. To consider and if thought fit to pass with or without modification, if any, the following resolution as Ordinary Resolution

**“RESOLVED THAT** pursuant to the provisions of Section 257 and other applicable provisions (including any modification or re-enactment thereof), if any, of the Companies Act, 1956, and subject to the approval of shareholders in general meeting, Mr. C.P Sharma who was appointed as an Additional Director in the meeting of the Board of Directors held on 15.03.2013 whose term expires at the ensuing Annual General Meeting of the company and for the appointment of whom the Company has received a notice in writing proposing his candidature for the office of the Director be and is hereby appointed as a Director of the Company whose period of office will be liable to determination by retirement of directors by rotation.”

**“RESOLVED FURTHER THAT** Mr. Pramod Kumar Gupta, managing director of the company be and are hereby severally authorized to do all the acts, deeds and things which are necessary to give effect to the above said resolution.”



**Regd. Office**

B-94, Shashi Garden

Patparganj, Delhi-110092

Dated: .14.08.2013

By Order of the Board of Directors

Sd/-

(PRAMOD KUMAR GUPTA)

CHAIRMAN & MANAGING DIRECTOR





### NOTES

1. Details, as required under clause 49(G) of Listing Agreement, in respect of the Directors, seeking re - appointment is appended
2. A member entitled to attend and vote at the meeting of the company is entitled to appoint any person as his/her proxy to attend and vote instead of himself/herself and the proxy need not be a member of the company.
3. The proxy form in order to be effective must be deposited at the Registered Office of the company, at least 48 hours before the commencement of the aforesaid meeting.
4. Corporate Members are requested to send a duly certified copy of the Board/ Governing Body Resolution authorizing their representatives to attend and vote at the Annual General Meeting.
5. The register of members and share transfer books of the company shall remain closed from 21.09.2013 to 25.09.2013 (both days inclusive).
6. Share transfer documents and all correspondence relating thereto, should be addressed to the Registrar and Transfer Agents of the Company, **Alankit Assignments Ltd**, 2E/21 Alankit House Jhandelwalan Extension New Delhi-110055.
7. Members who hold shares in physical form are requested to notify promptly any change in their addresses to the Registrar and Transfer Agents (RTA) of the Company at the above address and always quote their folio Numbers in all correspondence with the Company & RTA. In respect of holding in electronic mode, members are requested to notify any changes in addresses to their respective depository participants.
8. Members who are still holding shares in physical form are advised to dematerialize their shareholding to avail of the benefits of dematerialization which include easy liquidity since trading benefits is permitted only in dematerialized form, electronic transfer, saving in stamp duty, prevention of forgery, etc.
9. Relevant documents referred to in the accompanying Notice are open for inspection by the Members at the Registered Office of the Company on all working days, between 1400-1600 hrs. up to the date of the meeting.



10. The members desirous of obtaining any information concerning the accounts and the operation of the company are requested to send their queries to the company at least seven days before the date of the meeting, so that the information required by the members can be made available at the meeting.
11. Members are requested
  - (a) to bring their copy of the Annual Report Notice and Attendance slip duly completed and signed at the meeting. No copies of the report will be distributed at the meeting.
  - (b) To quote their Folio No. /DP Id and Client Id in all correspondence;
  - (c) To note that no gift or gift coupons will be distributed at the meeting.

**Regd. Office**

B-94, Shashi Garden  
Patparganj, Delhi-110092

Dated: .14.08.2013

By Order of the Board of Directors

**Sd/-**

**(PRAMOD KUMAR GUPTA)**

CHAIRMAN CUM MANAGING DIRECTOR