

ANNUAL REPORT 2010-2011

# **BOARD OF DIRECTORS**

(As on 26.08.2011)

KAMAL SHARMA BIJAY KUMAR DALMIA PARTHO PAL CHOWDHURY Executive Director

# **AUDIT COMMITTEE**

(As on 26.08.2011)

BIJAY KUMAR DALMIA PARTHO PAL CHOWDHURY KAMAL SHARMA

## AUDITORS

M/s. S. S. KOTHARI & CO. Chartered Accountants

# **BANKERS**

CENTURION BANK LTD.
THE HONGKONG & SANGHAI BANKING CORPORATION LTD.
PUNJAB & SIND BANK
PUNJAB NATIONAL BANK

## REGISTERED OFFICE

'UNIWORTH CENTRE' 70A, Shakeshpeare Sarani Kolkata - 700 017 Phone: (033) 4000-3100

Phone: (033) 4000-3100 Fax: (033) 2280-3620

#### REGISTRARS

M/s. C. B. Management Services (P) Limited P-22, Bondel Road, Kolkata - 700 019 Phone: (033) 4011-6700/6711/6718/6723

Fax: (033) 2287-0263



#### NOTICE

Notice is hereby given that the 18th Annual General Meeting of the Members of UNIWORTH INTERNATIONAL LIMITED will be held at Science City, Seminar Hall, JBS Haldane Avenue, Kolkata – 700 046 on Thursday, the 29th day of September, 2011 at 12.00 Noon to transact the following business:

## **ORDINARY BUSINESS:**

- To receive, consider and adopt the Directors' Report and the Audited Balance Sheet as at 31st March, 2011 and the Profit & Loss Account for the year ended on that date and the Auditors' Report thereon.
- To appoint a Director in place of Mr. B. K. Dalmia, who retires by rotation and being eligible offers himself for re-appointment.
- To appoint Auditors and to fix their remuneration.

## SPECIAL BUSINESS:

4. To consider and, if thought fit, to pass with or without modification, the following resolution:

# As Ordinary Resolution:

- (a) RESOLVED THAT Mr. Kamal Sharma, who was appointed as Additional Director and also Executive/ Whole-time Director of the Company by the Board of Directors pursuant to Section 260 of the Companies Act, 1956 and Article 80 (a) of the Company's Article of Association and holds office upto the date of this Annual General Meeting and in respect of whom the Company has received due notice in writing under Section 257 of the Companies Act, 1956 alongwith requisite deposit, proposing his candidature for the Office of the Director, be and is hereby appointed as a Director of the Company, liable to retire by rotation.
- (b) RESOLVED THAT pursuant to all applicable provisions of the Companies Act, 1956 and subject to compliance of all Statutory formalities and approvals as may be required and further subject to such conditions or modifications as may be imposed by the Central Government or any other appropriate authority, or by any enactment or amendment in the existing provisions of law, and which are agreed to by the Board of Directors of the Company, the Company hereby approves the appointment of Mr. Kamal Sharma as an Executive/Whole-time Director of the Company, for a period of 5 years with effect from 9th November, 2010 on such remuneration and terms, as set out in the Explanatory Statement.

Registered Office:

'UNIWORTH CENTRE' 70A, Shakespeare Sarani Kolkata - 700 017

Date: 26th August, 2011

By Order of the Board

P. P. Chowdhury Director

## NOTES:

- a) A member entitled to attend and vote is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member. Proxies in order to be effective must be received at the Registered Office not less than 48 hours before the meeting.
- b) The Register of Members and Transfer Books of the Company will be closed from 22nd September, 2011 to 29th September, 2011 both days inclusive.
- c) Intimation of any change of address should be given to the Registrar & Transfer Agent /Company immediately.
- d) Explanatory Statement U/s 173(2) of the Companies Act, 1956 is annexed herewith in respect of items of Special Business.
- e) Members/Proxies should bring the Attendance Slip duly filled in for attending the Meeting.

MEMBERS ARE REQUESTED TO BRING THEIR COPIES OF THE ANNUAL REPORT TO THE MEETING

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#### ANNEXURE TO THE NOTICE:

# EXPLANATORY STATEMENT PURSUANT TO SECTION 173 (2) OF THE COMPANIES ACT, 1956 IN RESPECT OF SPECIAL BUSINESS

## Item No. 4(a)

Mr. Kamal Sharma, who was appointed as an Additional Director of the Company with effect from 9th November, 2010 in terms of Section 260 of the Companies Act, 1956 and Article 80 (a) of the Article of Association of the Company, vacates his office at this Annual General Meeting. A notice under Section 257 of the Companies Act, 1956 alongwith requisite deposit has been received by the Company from a member proposing the appointment of Mr. Kamal Sharma as a Director of the Company, liable to retire by rotation.

The proposed resolution is recommended for adoption. None of the Directors except Mr. Kamal Sharma is concerned and/or interested in the aforesaid resolution.

## Item No. 4(b)

The Board of Directors had appointed Mr. Kamal Sharma as an Executive/Whole-time Director of the Company for a period of five years with effect from 9th November, 2010 on remuneration and terms as given below.

Mr. Kamal Sharma has long association with the Company having wide experience in Project Management and Administration. In view of his qualifications and experience it was considered that the appointment of Mr. Kamal Sharma as Executive Director would benefit the Company.

In accordance with his terms of appointment, Mr. Kamal Sharma is entitled to the following remuneration:

1. Salary

Rs. 2000/- per month with Annual increments as per rules of the

Company and based on performance.

2. Other Terms

As per rules of the Company.

The proposed resolution is recommended for adoption. None of the Directors except Mr. Kamal Sharma is concerned and/or interested in the aforesaid resolution.

Registered Office:

'UNIWORTH CENTRE' 70A, Shakespeare Sarani

Kolkata - 700 017

Date: 26th August, 2011

By Order of the Board

P. P. Chowdhury

Director

**GREEN INITIATIVES** – on sending Annual Report and Accounts to the members of the Company through electronic mode.

This initiative is pursuant to two circulars bearing nos. 17/2011 and 18/2011 dated 21st April 2011 and 29th April 2011, respectively, issued by the Ministry of Corporate Affairs, Govt. of India.

Under the aforesaid Circulars, service of documents, including Annual Reports and Accounts, upon the shareholders through e-mail - shall be in compliance with Section 53 of the Companies Act, 1956.

The Shareholders (whether holding shares in physical or electronic mode), who are interested to receive soft copy of the Annual Reports and Accounts of the Company on and from the next year, i.e., 2011-12, are requested to register their respective e-mail ids at the web-page of our Registrar & Share Transfer Agent, C B Management Services (P) Ltd., at: www.cbmsl.com/green.php



# **DIRECTORS' REPORT TO THE MEMBERS:**

Your Directors have pleasure in presenting the 18th Annual Report together with Audited Statement of Accounts for the year ended 31st March, 2011

# FINANCIAL HIGHLIGHTS:

		March 2011 Is. in Lacs)		arch 2010 s. in Lacs)
Turnover & other Income Profit /(Loss) before Interest and Depreciation Less: Interest		1.21 (6.16) 580.61		1.83 (6.19) 580.61
Profit /(Loss) before Depreciation Less: Depreciation		(586.77)	The Land	(586.80)
Profit /(Loss) before Tax Less: Provision for Taxation Fringe Benefit Tax		(586.77)	Megania Megania	(586.80)
Profit /(Loss) after Tax for the year Add: Balance Brought Forward from the Previous year	Tollow Pay D	(586.77) (7397.72)	eriuse.	(586.80) (6810.92)
Profit /(Loss) carried to Balance Sheet	ia - S	(7984.49)		(7397.72)

# **OPERATIONS AND MANAGEMENT DISCUSSION & ANALYSIS:**

There were no significant business activities during the year under review. The small income of Rs. 1.21 lacs (previous year Rs. 1.83 lacs), generated from miscellaneous resources, was largely offset by the notional Interest provided as per accounting norms.

Negotiation for settling the dues of Banks are still under process.

## DEPOSITS:

Your Company has not accepted any deposit within the meaning of Section 58A of the Companies Act, 1956 and the rules made thereunder.

## DIRECTORS' RESPONSIBILITY STATEMENT:

In compliance of Section 217 (2AA) of the Companies Act, 1956, your Directors state as follows:

- That in the preparation of accounts, applicable accounting standards have been followed.
- b) That appropriate accounting policies have been selected and applied consistently with reasonable and prudent judgements and estimates so as to give true and fair view of the state of affairs of the Company.
- c) That proper and sufficient care have been taken for the maintenance of adequate accounting records for safeguarding assets and for preventing fraud and other irregularities.
- d) That the Annual Accounts have been prepared on a going concern basis.



## CORPORATE GOVERNANCE:

As a Listed Company, necessary measures are taken to comply with Clause 49 of Listing Agreements with the Stock Exchanges. A report on Corporate Governance along with a Certificate from the Auditors is annexed hereto and forms part of this Report.

#### AUDITORS' REPORT:

The observations of the Auditors' Report have been dealt with in the Notes to Profit & Loss Account and the Balance Sheet in Schedule 11 of the Accounts, and being self-explanatory, do not call for any further clarifications.

#### DIRECTORS:

Mr. B. K. Dalmia retires by rotation at the ensuing Annual General Meeting and, being eligible, offers himself for re-appointment.

During the year 2010-2011, Mr. Mahesh Sharma has resigned as Executive/ Whole Time Director of the Company w.e.f. 09.11.2010 and was continuing as Non Executive Director and subsequently he has resigned from the Board w.e.f 12.05.2011

Mr. Kamal Sharma has been appointed as an Additional Director and subsequently as Executive/ Whole Time Director of the Company w.e.f. 09.11.2010. Appropriate Resolutions seeking your approval for his appointment is appearing in the Notice convening the Annual General Meeting.

#### AUDITORS:

M/s S S Kothari & Co., Chartered Accountants, are retiring at the ensuing Annual General Meeting and are eligible for re-appointment.

#### PARTICLUARS OF EMPLOYEES:

The Company has no employee whose remuneration is more than the limit specified in Section 217 (2A) of the Companies Act, 1956

#### ADDITIONAL INFORMATION:

Statement showing particulars pursuant to Section 217(1) (e) of the Companies Act, 1956 and the rules framed thereunder, are not applicable this year to the Company, in as much as there has been no commercial activity during the year.

#### ACKNOWLEDGEMENT:

Your Directors acknowledge with gratitude the co-operation and assistance received from all concerned and particularly the Shareholders of the Company for continuing to bear with the adversities of the Company.

On Behalf of the Board

Place: Kolkata

Noinaia

Date : 26th August, 2011

KamalSharma

**Executive Director** 

P. P. Chowdhury

Director



# REPORT ON CORPORATE GOVERNANCE :

(Pursuant to Clause 49 of the Listing Agreement).

# 1. Company's Philosophy on Corporate Governance :

Your Company believes that the Corporate Governance is the combination of voluntary practices and compliance with the laws and regulations of the Company.

## 2. Board of Directors :

Your Board presently consists of a majority of Non-Executive and Independent Directors, many of whom are acknowledged as leading professionals in their respective fields. The Board presently comprises of 1 (One) Executive Director and 2 (Two) Non-Executive and Independent Directors.

The constitution of Board as it was during the Year 2010-2011 is given below:

Name of Directors		No. of other	Other Committee(s)	
Control of the Contro		Directorships**	Member	Chairman
Mr. B. K. Dalmia	Non- Executive & Independent	1	Mary William	-
Mr. P. P. Chowdhury	Non- Executive & Independent	3 - 10	3	
Mr. Mahesh Sharma	Non- Executive & Independent***	2		
Mr. Kamal Sharma (From 09.11.2010)	Executive Director	3		(5).91.1

<sup>\*</sup> An Independent Director is a Director who apart from receiving Director's Remuneration (Sitting Fees) does not have any material pecuniary relationship or transactions with the Company or its promoters or its management or its subsidiers, which in the judgment of the Board may affect his independence of judgment.

\*\* Excludes directorship held in Private Limited Companies.

# a) Attendance of Directors at Board Meetings and Annual General Meeting:

The Board of Directors of the Company met 5 (five) times during the year 2010-2011 on the following dates: 30.04.2010, 12.08.2010, 25.08.2010, 09.11.2010 and 28.01.2011.

The Company regularly placed before the Board Internal Audit Reports, Financial Results with Provisional Balance Sheets, Performance Review Report of various Units together with Executive Summary, Current Workings and all Current matters of commercial importance and various other information as generally required under the Listing Agreement from time to time.

The Attendance of Directors at the Board Meetings and Annual General Meeting during the year 2010-2011 were as under:

Name of Directors	Attendance*		
	Board Meeting	Last AGM	
Mr. B. K. Dalmia	4	Yes	
Mr. P. P. Chowdhury	5	Yes	
Mr. Mahesh Sharma	1	No ·	
Mr. Kamal Sharma (From 09.11.2010)	1	N.A.	

<sup>\*</sup> Members present at the meeting elect one of themselves as Chairman of the Meeting.

<sup>\*\*\*</sup> Executive/Whole Time Director upto 09.11.2010 and Non-Executive Director w.e.f. 10.11.2010.



# b) Remuneration of Directors:

Details of remuneration paid / payable to Directors for the ended on 31st March 2011 are as follows:

(Amount in Rs.)

Name of Directors	Board Meeting Sitting Fees	Audit Committee Meeting Sitting Fees	Salary & Perquisites	Commission	Total
Mr. B. K. Dalmia	8000	8000	-	o e wou	16000
Mr. P. P. Chowdhury	10000	10000	-		20000
Mr. Mahesh Sharma	-		17500	,	17500
Mr. Kamal Sharma (From 09.11.2010)			9467	rent pa kee	9467

## c) Code of Conduct

The Board of Directors play an important role in ensuring good governance. The Code of Conduct formulated by the Company during the year which the Directors/ Senior Executive have been advised to follow envisages interalia, the following:-

- To observe the highest standards of ethical conduct and integrity and to work to the best of their ability and judgement.
- To maintain and help the Company in maintaining highest degree of Corporate Governance practices.
- > To act in utmost good faith and exercise due care, diligence and integrity in performing their official duties.
- To not seek, accept or receive, directly or indirectly, any gift, payments or favour in whatsoever form from Company's Business Associates, which can be perceived as being given to gain favour or dealing with the Company and to ensure that the Company's interests are never compromised.
- To maintain confidentiality of information entrusted by the Company or acquired during performance of their duties and not to use it for personal gain or advantage.
- To not commit any offences involving moral turpitude or any act contrary to law or opposed to the public policy.

### 3. Audit Committee :

The Terms of Reference of this Committee cover the matters specified for Audit Committees under clause 49 of the Listing Agreement as well as in Section 292A of the Companies Act, 1956.

The Committee reviews the efficacy of the internal control mechanism and monitors the risk management policies adopted by the Company. The Committee also reviews the report furnished by the internal and statutory auditors and ensures that suitable follow up actions are taken. Besides, the Committee also examines accounting, taxation and disclosure aspects of all significant transactions.

During the year 2010-2011, 5 (five) meetings of the Audit Committee were held on the following dates:: 30.04.2010, 12.08.2010, 25.08.2010, 09.11.2010 and 28.01.2011.



The Constitution of the Committee and the attendance of each member of the Committee during the year 2010-2011 are given below:-

Name	Designation	Executive/Non-Executive/ Independent	Profession	Committee Meetings Attended*
Mr. B. K. Dalmia	Member	Non- Executive & Independent	Professional	4
Mr. P. P. Chowdhury	Member	Non- Executive & Independent	Service	5
Mr. Mahesh Sharma	Member	Non- Executive & Independent**	Professional	1
Mr. Kamal Sharma (From 09.11.2010)	Member	Executive Director	Service	une in 1

<sup>\*</sup>Members present at the meeting elect one of themselves as Chairman of the Meeting.

# 4. Remuneration Committee :

The Remuneration Committee was formed with a view to reviewing and making recommendations on annual salaries, performance, commissions, perquisite and other employment conditions of Executive Directors and other Executives and Officials. The Committee's also takes into consideration remuneration practices followed by leading companies as well as information provided by reputed consultants while determining the overall remuneration package. The following are the members of the Committee at present:

Name	Designation *	Executive/Non-Executive/Independent
Mr. B. K. Dalmia	Member	Non-Executive & Independent
Mr. P. P. Chowdhury	Member	Non-Executive & Independent

<sup>\*</sup> Members present at the meeting elect one of themselves as Chairman of the Meeting.

# 5. Share Transfer cum Investors Grievance Committee :

The Board has formed the "Share Transfer cum Investors Grievance Committee", which looks into Shareholders and Investors' grievances and Share transfer. Mr. P. P. Chowdhury is the Compliance Officer of the Company.

During the year 2010-2011, 11(Eleven) Meetings of the Share Transfer Committee were held on the following dates: 30.04.2010, 31.05.2010, 30.06.2010, 30.07.2010, 31.08.2010, 29.10.2010, 30.11.2010, 31.12.2010, 31.01.2011, 28.02.2011 and 31.03.2011.

The Attendance of Directors at the Share Transfer Committee Meetings during the year 2010-2011 were as under:

Name of the Director	Attendance * Share Trasfer Committee Meeting
Mr. B. K. Dalmia	11
Mr. P. P. Chowdhury	11
Mr. Mahesh Sharma	The second secon
Mr. Kamal Sharma (From 09.11.2010)	

The following are the members of the Committee at present :

Name	Designation *	Executive/Non-Executive/Independent
Mr. B. K. Dalmia	Member	Non-Executive & Independent
Mr. P. P. Chowdhury	Member	Non-Executive & Independent
Mr. Kamal Sharma (From 09.11.2010)	Member	Executive Director

<sup>\*</sup> Members present at the meeting elect one of themselves as Chairman of the Meeting.

<sup>\*\*</sup> Executive/Whole Time Director upto 09.11.2010 and Non-Executive Director w.e.f. 10.11.2010.



## i) Share Transfers:

- All Shares have been transferred and returned within the prescribed period so long as the documents have been in order in all respects.
- The Share Transfer Committee met approximately once in a month.

Total number of Equity Shares transferred during the relevant period was 10400.

# (ii) Status of Investor Complaints:

Complaints received from Shareholders have been mostly cleared within the financial year. The complaints are generally replied to within 10-15 days from their lodging with the Company.

No. of Complaints received from the Investors (including brought forward)	67
No. of Complaints resolved	60
Complaints pending as on 31st March, 2011	- 7
No. of Shares Transfer pending for approval as on 31st March, 2011	NIL

# 6. General Body Meetings:

The location and time of the Annual General Meetings held during the last 3 years is as follows:

Annual General Meeting (AGM)	Date	Time	Venue	No. of Special Resolutions passed
15th Annual General Meeting	30.09.2008	12.30 P.M.	Science City Seminar Hall JBS Haldane Avenue Kolkata – 700 046	_
16th Annual General Meeting	30.09.2009	12.30 P.M.	Science City Seminar Hall JBS Haldane Avenue Kolkata – 700 046	-
17th Annual General Meeting	30.09.2010	12.30 P.M.	Science City Seminar Hall JBS Haldane Avenue Kolkata – 700 046	-

The Special Resolutions, if any, are usually passed on show of hands and mostly unanimously.

No Postal Ballot were used in last year. The Company does not have any proposal for Postal Ballot at present.