# 22<sup>nd</sup> ANNUAL REPORT 2019



**USHA MARTIN EDUCATION & SOLUTIONS LIMITED** 

# **CORPORATE INFORMATION**

# **BOARD OF DIRECTORS**

# Chairman

Shri Prashant Jhawar

#### Vice-Chairman

Shri Rajeev Jhawar

# Whole-Time Director

Shri Vinay Kumar Gupta

#### Non Executive Director

Shri Trivikram Khaitan

Shri Manoj Kumar Vijay

Shri Nipendra Kumar Sharma

Shri Arun Kumar Ladha

#### **Woman Director**

Smt. Gangotri Guha

#### **Chief Financial Officer**

Shri Indrajit Bandyopadhyay

# **Company Secretary**

Mrs. Chaitee Baral

# **Bankers**

IDBI Bank Ltd.

IndusInd Bank Ltd.

Axis Bank Ltd.

# **Registered Office**

CIN: L31300WB1997PLC085210

Godrej Waterside, 5th Floor, Block - DP

Sector-V, Salt Lake City, Kolkata - 700 091

Tel.: +91 33 4085 3700, Fax: +91 33 4085 3800

Website: www.umesl.co.in

E-mail: chaitee.baral@umesl.co.in

# Registrar and Transfer Agent

MCS Share Transfer Agent Limited

383, Lake Garden, 1st Floor

Kolkata - 700 045

Tel: 033 - 4072 4051/4052/4053

Fax: 033 - 4072 4050

Email: mcssta@rediffmail.com

Website: www.mcsdel.com

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# NOTICE TO THE MEMBERS

NOTICE is hereby given that the 22nd Annual General Meeting of the members of Usha Martin Education & Solutions Limited will be held on Wednesday, the 4th day of September, 2019 at 11:00 A.M. at "Sujata Sadan Auditorium", 7, Bakul Bagan, Bhowanipore, Hazra Road, Kolkata-700026, to transact the following business:

## **Ordinary Business**

- To receive, consider and adopt the Audited Balance Sheet as at 31st March, 2019, Statement of Profit & Loss for the year ended on that date and the Report of the Directors' and Auditors' thereon.
- To appoint a director in place of Shri Prashant Jhawar (DIN 00353020), who retires by rotation at this meeting and being eligible offers himself for reappointment
- 3. To appoint a director in place of Shri Trivikram Khaitan (DIN 00043428), who retires by rotation at this meeting and being eligible offers himself for reappointment
- 4. To consider and, if thought fit, to pass with or without modification, the following resolution as an Ordinary Resolution: "RESOLVED THAT pursuant to the provisions of Section 139 and all other applicable provisions of the Companies Act, 2013 and the Companies (Audit and Auditors) Rule, 2014 (the rules), (including any statutory modification(s) or re-enactment(s) thereof for the time being in force) the members of the company do hereby ratify the appointment of M/s. G Basu & Co., Chartered Accountants (Registration No. 301174E), who were appointed in the 20th Annual General Meeting (held on 22nd September 2017) to hold office for a period of 3 years until the conclusion of the 23rd Annual General Meeting, on a remuneration plus

reimbursement of out-of-pocket expenses, as may be mutually agreed to between the Board of Directors and the Auditors.

#### **Special Business**

5. To appoint Shri Nipendra Kumar Sharma (DIN: 00076223) as a Director of the Company and in this regard to consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary Resolution** 

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 read with Schedule IV and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof for the time being in force) and Regulation 25 of SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, Shri Nipendra Kumar Sharma (DIN: 00076223), who was appointed as an Additional Independent Director by the Board of the Company with effect from 12th February 2019 and in respect of whom the Company has received a notice in writing under Section 160 of the Companies Act, 2013 from a member proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company to hold office for 5 (five) consecutive years for a term up to the conclusion of the 27th Annual General Meeting of the Company in the calendar year 2024."

Registered Office:

By Order of the Board of Directors

Godrej Waterside, 5th Floor, Block DP Sector V, Salt Lake, Kolkata - 700091 Dated: 28th May, 2019

Sd/-Chaitee Baral Company Secretary

#### Notes:

- A member entitled to attend and vote at the Annual General Meeting (the "Meeting") is entitled to appoint a proxy to
  attend and vote on a poll instead of himself and the proxy need not be a member of the Company. The instrument
  appointing the proxy should, however, be deposited at the registered office of the Company not less than forty-eight hours
  before the commencement of the Meeting.
  - A person can act as a proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.
- 2. Proxy form in order to be effective, must be duly stamped, executed and reach the Registered Office of the Company not later than 48 hours before the time of commencement of the Meeting.
- Corporate Members are requested to send to the Registered Office of the Company a duly certified copy of the Board
  Resolution, pursuant to Section 113 of the Companies Act, 2013, authorizing their representative to attend and vote at the
  Meeting.
- 4. A Statement pursuant to Section 102(1) of the Companies Act, 2013, relating to the Special Business to be transacted at the Meeting is annexed hereto.
- 5. Members / proxy holders are requested to bring their attendance slip duly signed so as to avoid inconvenience.
- 6. The Register of Members and the Share Transfer Book of the Company will remain closed from 29th August, 2019 to 4th September, 2019 (both days inclusive).
- 7. Members are requested to intimate to the Company queries, if any, on the Accounts at least 10 days before the meeting to enable the management to keep the required information available at the meeting.

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#### **USHA MARTIN EDUCATION & SOLUTIONS LIMITED**

- 8. Members holding shares in physical form are requested to advise any change in their registered address, transfer of equity shares and allied matters to the Company's Registrar and Transfer Agent, MCS Share Transfer Agents Limited, quoting their folio number. Members holding shares in electronic form must send the advice about change in their registered address or bank particulars, transfer of equity shares and allied maters to their respective Depository Participant and not to the Company.
- In all correspondence with the Company or with its Share Transfer Agent, members are requested to quote their folio number and in case the shares are held in the dematerialised form, they must quote their Client ID Number and their DPID Number
- 10. As per the Circular no. 17/2011 dated 21st April, 2011 issued by Ministry of Corporate Affairs, Members are requested to register their email address either with the Registrar and Transfer Agents of the Company, i.e., MCS Share Transfer Agents Limited or with their Depositories for electronic communication.
- 11. EQUITY SHARES OF THE COMPANY ARE UNDER COMPULSORY DEMAT TRADING BY ALL INVESTORS. THOSE MEMBERS, WHO HAVE NOT DEMATERIALIZED THEIR SHARES, ARE ADVISED TO DEMATERIALIZE THEIR SHAREHOLDING, TO AVOID INCONVENIENCE IN FUTURE.
- 12. Members who are holding equity shares in identical order of names in more than one folio are requested to write to the Company's Registrar and Transfer Agent, MCS Share Transfer Agents Limited, to enable the Company to consolidate their shareholding in one folio.
- 13. All documents referred to in the Notice are open for inspection at the Registered Office of the Company from 10 AM to 12 Noon on all working days until the date of Meeting or any adjournment(s) thereof.
- 14. Members are requested to bring their copy of Annual Report to the Meeting.
- 15. Electronic copy of the Annual Report for 2019 is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes. For members who have not registered their email address, physical copies of the Annual Report for 2019 is being sent in the permitted mode.
- 16. Electronic copy of the Notice of the 22nd Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent to all the members whose email IDs are registered with the Company/Depository Participants(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Notice of the 22nd Annual General Meeting of the Company inter alia indicating the process and manner of e-voting along with Attendance Slip and Proxy Form is being sent in the permitted mode.

# I Voting through electronic means

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote at the 22<sup>nd</sup>Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services provided by National Securities Depository Limited (NSDL):

The instructions for e-voting are as under:

- A. In case a Member receives an email from NSDL [for members whose email IDs are registered with the Company/ Depository Participants(s)]:
  - (i) Open email and open PDF file viz; "UMESL" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password/PIN for e-voting. Please note that the password is an initial password.
  - (ii) Launch internet browser by typing the following UR: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>
  - (iii) Click on Shareholder Login
  - (iv) Put user ID and password as initial password/PIN noted in step (i) above. Click Login.
  - (v) Password change menu appears. Change the password/PIN with new password of your choice with minimum 8 digits/characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
  - (vi) Home page of e-voting opens. Click on e-Voting: Active Voting Cycles.
  - (vii) Select "EVEN" of Usha Martin Education & Solutions Limited.
  - (viii) Now you are ready for e-voting as Cast Vote page opens.
  - (ix) Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
  - (x) Upon confirmation, the message "Vote cast successfully" will be displayed
  - (xi) Once you have voted on the resolution, you will not be allowed to modify your vote
  - (xii) Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to mukhopadhyay\_k@yahoo.co.in.
  - B. In case a Member receives physical copy of the Notice of AGM [for members whose email IDs are not registered with the Company/ Depository Participants(s) or requesting physical copy]:

(i) Initial Passward as provided below:

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EVEN(E VOTING EVENT NUMBER)	USER ID	PASSWORD/PIN					
	PIN MAILER ENCLOSED	PIN MAILER ENCLOSED					



- (ii) Please follow all steps from Sl. No. (ii) to Sl. No. (xii) above, to cast vote.
  - II. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the Downloads section of www.evoting.nsdl.com
  - III. If you are already registered with NSDL for e-voting then you can use your existing user ID and password/PIN for casting your vote.
  - IV. You can also update your mobile number and e-mail id in the user profile details of the folio which may be used for sending future communication(s).
  - V. The e-voting period commences on Sunday, 1st day of September, 2019 at 9:00 am and ends on Tuesday, the 3rd day of September, 2019 at 5:00 pm. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 28th August, 2019, may cast their vote electronically. The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
  - VI. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date 28th August, 2019.
  - VII. Mr. K Mukhopadhyay (Membership No. FCS 4176), Practising Company Secretary has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
  - VIII. The Scrutinizer shall within a period not exceeding three (3) working days from the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company.
  - IX. The Results shall be declared on or after the AGM of the Company. The Results declared alongwith the Scrutinizer's Report shall be placed on the Company's website www.umesl.co.in and on the website of NSDL within two(2) days of passing of the resolutions at the AGM of the Company and communicated to the BSE Limited and NSE Limited.

#### **ANNEXURE TO NOTICE**

# Explanatory Statements in respect of Special Business pursuant to Section 102 & 152 of the Companies Act, 2013

Mr. Nipendra Kumar Sharma, aged about 61 years, has a vast experience of more than 35 years in the accounts and finance departments of various Companies. Earlier he was associated with varied companies of different fields in the finance and accounts related areas. Keeping the necessities of the Company in view the Board of your Company thought that his appointment would be beneficial for the Company and hence recommended his appointment as Director of the Company at the Board meeting held on 12<sup>th</sup> February, 2019 for 5 years subject to the approval of the members at the ensuing Annual General Meeting of the Company and other necessary approvals, if any.

Shri Sharma is deemed to be interested in the proposed resolution to the extent of his appointment as a Independent, Non-Executive Director of the Company.

No other Director of the Company is interested in this resolution.

The information/details to be provided under Regulation 27 of SEBI (LODR) Regulation, 2015 on Corporate Governance for the appointment/reappointment of Directors for the aforesaid directors are as under:

Name of Director	Shri Prashant Jhawar	Shri Trivikram Khaitan	Shri Nipendra Kumar Sharma		
Date of Birth	6 <sup>th</sup> Aprill 1963	20 <sup>th</sup> December, 1964	4 <sup>th</sup> April, 1958		
Date of Appointment	4 <sup>th</sup> March, 2000	27 <sup>th</sup> October, 2003	12 <sup>th</sup> February, 2019		
Qualification	B.Com, Management Development in Wharton Business School	L.L.B	B.COM, L.L.B		
Expertise in specific functional areas	Management	Legal Matters	Accounts, & Finance Department		
List of outside Directorship held excluding Alternate Directorship and Private companies as on 31st March, 2019	<ul> <li>Usha Martin Limited</li> <li>Peterhouse Investments India Ltd.</li> <li>Usha Martin Ventutres Limited</li> <li>Usha Breco Realty Limited</li> <li>Usha Breco Limited</li> <li>Usha Breco Education Infrastructure Limited</li> </ul>	Rainbow Investments Limited     Khaitan Consultants Limited	KGVK Rural Enterprises     Limited     KGVK Agro Limited     KGVK Social Enterprises     Limited		
Chairman/Member of the Committee of the Board of Directors of the Company as on 31st March, 2019	NIL	NIL	<ul> <li>Audit Committee</li> <li>Nomination &amp; Remuneration Committee</li> </ul>		
Chairman/Member of the Committee of the Board of Directors of other Companies as on 31st March, 2019	NIL	NIL	NIL		

# **DIRECTORS' REPORT TO THE MEMBERS**

Your Directors have pleasure in presenting the 22nd Annual Report, together with the Audited Statement of Accounts of the Company for the financial year ended 31st March, 2019.

Financial Results (₹ in Lakh)

	Standa	lone	Consolidat	red
Particulars	Year ended	Year ended	Year ended	Year ended
	31.3.2019	31.3.2018	31.3.2019	31.3.2018
Gross Income	86.66	100.76	94.92	107.80
Gross Profit/(loss) before Finance	30.36	26.81	33.00	29.26
Cost and Depreciation				
Less: Finance Cost	20.41	36.32	20.43	36.33 8.43
Less: Depreciation	4.63	8.43	4.63	
Profit/(loss) before Exeptional items and tax	5.32	(17.94)	7.94	(15.51)
Less: Exeptional items	-	ı	ı	_
Profit/(loss) Before Tax	5.32	(17.94)	7.94	(15.51)
Less: Provision for Tax(Net)	16.53	_	17.87	0.62
Profit/(Loss) After Tax	(11.21)	(17.94)	(9.93)	(16.13)
Transfer to Reserves and Surplus	(11.21)	(17.94)	(9.93)	(16.13)

#### Financial Review

During the Financial Year ended 31st March 2019, your company recorded standalone revenue of ₹.86.66 Lakhs, commensurate with its present business activities. Consolidated revenue for the current financial year is ₹. 94.92 Lakhs.

#### Dividend

Your Directors do not recommend any dividend for the current financial year.

#### Reserve and Surplus

The balance of Reserves and Surplus, as at 31st March, 2019 stands at ₹.1077.77 Lakhs after making the appropriations indicated above.

#### Subsidiary

The Company has obtained exemption from annexing accounts and other documents pertaining to subsidiary, through the general approval from Ministry of Corporate Affairs, Government of India, vide their letter no. 47/07/2011-CL-III dated 20th January 2011. However, the financial statements of the subsidiary company (i.e., Usha Martin Education Private Limited) and other detailed information will be made available to the members seeking such information at any point of time. The annual accounts of the subsidiary company will also be available for inspection at the Registered Office of the Company as well as at the Registered Office of the subsidiary.

# Consolidated Financial Statements

The Audited Consolidated Financial Statements based on the Financial Statements received from subsidiary company, as approved by its Board of Directors, have been prepared in accordance with the Accounting Standard 21 (AS-21) - Consolidated Financial Statements as notified under Section 129 (3) of the Companies Act, 2013 read with Companies (Audit and Auditors) Rules, 2014 as applicable. Further, the Consolidated Financial Statements are also presented in accordance with Regulation 33 of the SEBI (Listing Obligation and Disclosures Requirement) Act, 2015 entered into with the stock exchanges where the shares of the company are listed.

#### Public Deposit

The Company has not accepted any deposit within the meaning of Section 73 of the Companies Act, 2013 and the Companies (Acceptance of Deposits) Rules, 2014.

## Particulars of Loans, Guarantees or Investments:

The company has not given any loans or guarantees covered under the provisions of section 186 of the Companies Act, 2013. The details of the investments made by company are given in the notes to the financial statements.

#### Internal Control Systems and their adequacy:

Company is equipped with a proper and adequate system of internal controls for maintaining proper accounting cost control and efficiency in operation. Company has developed documented procedures and various methods as follows:-

- Proper Delegation of power to de-centralize the whole operation for making it more dynamic.
- Preparation of annual budget for targets for business growth which is continuously monitored throughout the year.
- Financial control & approval based on budget allocation.

The Company also has adequate system to ensure that all of its assets are safeguarded and protected against loss from unauthorized use or disposition, and transactions are authorized, recorded, and reported correctly. The internal control system is supplemented by internal audits, review by management, documented policies and procedures.

# Corporate Social Responsibility initiatives

Your Company does not fulfill the criteria for making contribution towards corporate social responsibility as directed by The Companies (Corporate Social Responsibility Policy) Rule, 2014. However, as a responsible entity of the country we respect social value and make endeavor to contribute for the social cause as far as possible.



#### **Directors**

During the year, two of the Directors of the Company, who were associated with the Company for quite a long duration and also contributed for the betterment of the Company greatly, viz. Mr Rahul Choudhary and Mr. Debjit Bhattacharya, placed their resignations from the post of Directorship, both due to their other pressing and domestic commitments.

The Board places on record great appreciation for them and wish them all the best in their life ahead.

To fill up the vacancy created by the resignation of Mr. Rahul Choudhary, who was also an Independent Director of the Company, the Company needed to appoint an Independent Director.

The members of the Nomination and Remuneration Committee searched for a suitable person for the post and ultimately recommended to appoint Mr. Nipendra Kumar Sharma for the same. Mr. Sharma, aged about 61 years, has a vast experience of more than 35 years, through various industries associated with finance and accounts. Keeping the necessities of the Company in view, his appointment would be beneficial for the Company. Board also accepted the recommendation of the Committee and appointed Mr. Sharma as an Independent Additional Director of the Company with effect from 12th February 2019 upto the forthcoming Annual General Meeting.

Suitable resolution has been put in the Notice of the forthcoming Annual General Meeting for appointment of Mr. Sharma as an Independent Director of the Company for a period of 5 years, which is subject to adoption by the shareholders.

None of the Directors are disqualified under Section 149 of Companies Act, 2013. As required by law, this position is also reflected in the Auditors' Report.

#### Declaration of Independence

The Independent Directors have submitted their declaration of Independence, as per the Companies Act, 2013 and Regulation 25 of the SEBI (LODR)Regulation, 2015, to the Board at the first Board Meeting of this current Financial Year.

#### Board Evaluation:

You are aware that, in compliance with the Companies Act, 2013, your Board on its Meeting held on 29th January 2015, has adopted a Policy for evaluation of itself along with all its committees and all the Directors individually.

According to the policy, a comprehensive evaluation was done to assess the Board's performance as well as working of all its committees in its first Board Meeting held after the end of Financial Year 2018-19. The evaluation also included personal evaluation of individual Directors. The Directors provided their opinion and feedback on the questionnaire on secret ballot.

The Board noted the outcome of the evaluation and expects better governance in the Board's working for the coming period.

#### Remuneration Policy

The earlier Remuneration Committee of the Company was renamed as The Nomination and Remuneration Committee. The Committee has been re-constituted in line with the provisions of Regulation 19 of the SEBI (Listing Obligation and Disclosures Requirement) Act, 2015 and also meets the requirement of Section 178 of the Companies Act, 2013.

The Board has, on the recommendation of the Nomination and Remuneration Committee framed a policy for selection and appointment of Directors, Key Managerial Personnel and their remuneration.

#### Meetings:

Details of the various meetings held during the financial year 2018-19 have been given in the Corporate Governance Report.

#### Corporate Governance

Your Company recognizes the importance of good Corporate Governance in building stakeholders' confidence, improving investor protection and enhancing long-term enterprise value. A report on Corporate Governance is annexed.

#### SEBI(LODR) REGULATIONS, 2015:

All the regulations and provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 has been complied by your Company within the due time.

#### CEO / CFO Certification

The Whole-time Director and CFO of the Company have submitted a certificate to the Board as required under Regulation 17 (8) of the SEBI (LODR)Regulation, 2015, for the year ended 31st March 2019.

#### Directors' Responsibility Statement

Pursuant to the requirement under Section 134 (5) of the Companies Act, 2013, the Directors confirm:

- (i) That in preparation of the accounts for the financial year ended 31st March 2019, the applicable accounting standards have been followed along with proper explanation relating to material departures;
- (ii) That the Directors have selected such accounting policies and applied them consistently and made judgment and estimates that were reasonable and prudent so as to give a true and fair view of the state of affairs of the Company at the end of the financial year and of the profit or loss of the Company for the year under review;
- (iii) That the Directors have taken proper and sufficient care for the maintenance of adequate accounting records in accordance with the provisions of the Companies Act, 2013 for safeguarding the assets of the Company and for preventing and detecting fraud and other irregularities;
- (iv) That the Directors have prepared the accounts for the financial year ended 31st March 2019 on a 'going concern' basis.
- v) The directors had laid down internal financial controls to be followed by the company and that such internal financial controls are adequate and were operating effectively.
- vi) The directors had devised proper system to ensure compliance with the provisions of all applicable laws and that such system were adequate and operating effectively.

#### **Auditors**

M/s G Basu & Co., Chartered Accountants were appointed as the statutory auditors of the Company for a term upto the 23rd Annual General Meeting of the Company i.e upto the financial year 2020-21.

A resolution to ratify their appointment has been made a part of the Notice of the Meeting, for your consideration and adoption.

# USHA MARTIN EDUCATION & SOLUTIONS LIMITED

#### **Human Resources**

At your Company, the management believes and affirms the importance of development of human resources, which is most valuable and key element in bringing all round improvement and achieving growth of the business. We are proud to have a successful relationship philosophy at all level, which focuses on finding solutions through dialogue in a spirit of open work culture and constructive team work. This has enabled us to maintain a cordial and peaceful work environment throughout.

The ratio of remuneration of Median Employee to that of the Whole time Director is 1:2 as at 31st March 2019. No other Directors get any remuneration from the Company except the Board sitting fees, which is Rs 2,000 per meeting.

There was no increase in the salary of the Whole time Director and a nominal increase in the salaries of the Company Secretary or other employees of the Company.

#### Related Party Transactions:

The Board has adopted a Related Party Transaction Policy for the Company at its meeting held on 29th January 2015.

However, during the financial year 2018-19, there is no materially significant related party transaction made by the company with Promoters, Key Managerial Personnel or other designated persons which may have potential conflict with interest of the company at large.

Energy, Technology and Foreign Exchange Earning and Outgo

The nature of the Company's business does not require involving any type of energy consumption or adaptation of any technology. The particulars required to be furnished under Rule 8 of the Companies (Accounts) Rules, 2014:

- Part A and B pertaining to conservation of energy and technology absorption are not applicable to the Company.
- (ii) Foreign Exchange earnings and outgo are as under:

Earnings : ₹. 54.56 Lakhs Outgo ₹. 1.94 Lakhs

# Vigil Mechanism / Whistle Blower Policy:

The Board has adopted a Whistle Blower Policy for the Company at its meeting held on 29th January 2015.

This policy is formulated to provide opportunity to all the employees to access in good faith, to the Audit Committee of the Company in case they observe any unethical and improper practice or behaviour or wrongful conduct in the Company and to prohibit managerial personnel from taking adverse personnel action against such employee.

#### Environment

Though the Company's operations are not inherently polluting in nature, the Company continues to take adequate precautions to comply with all regulatory measures in this regard at all the educational premises and sites, so that no harm would cause to the society and the nature at a large.

#### Declaration on compliance with code of conducts

The Board has formulated a Code of Conducts for the Board Members and Senior Management of the Company, which has been posted on the website of the Company.

It is hereby affirmed that all the Directors and Senior Management Personnel have complied with the Code and a confirmation to that effect has been obtained from the Directors and the Senior Management.

# Prevention of Insider Trading:

The Company already had a structured Code of Conduct for Prevention of Insider Trading Policy since long back, with a view to regulate trading in securities by the Directors and designated employees of the Company. The Code has been further streamlined to keep parity with the new Companies Act, 2013 and the newly enacted SEBI (Prohibition of Insider Trading) Amendment Regulation, 2019.

The Code requires pre-clearance for dealing in the Company's shares and prohibits the purchase or sale of Company's shares by the Directors and the designated employees while in possession of unpublished price sensitive information in relation to the Company and during the period when the Trading Window is closed. The Board is responsible for implementation of the Code. All Directors and the designated employees, who hold any shares in the Company, have confirmed compliance with the Code. Secretarial Audit:

Pursuant to provisions of section 204 of the Companies Act, 2013 and The Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 the company has appointed Mr. Prateek Kohli, Partner of M/s Prateek Kohli & Associates., Practicing Company Secretaries to undertake the Secretarial Audit of the Company. The Secretarial Audit report is annexed herewith as "Annexure B" along with the Secretarial Audit Report of the Subsidiary Company as per the requirement of the SEBI (LODR), Regulation, 2015.

# Extract of Annual Return:

The details forming part of the extract of the Annual Return in form MGT-9 is annexed herewith as "Annexure A".

#### Business Risk Management:

Pursuant to section 134 (3) (n) of the Companies Act, 2013, the company has adopted a Risk Management Policy. The Board identified some risks that may affect the business of your Company and segregated them in various categories. Based upon such categorization Board has directed the Management to adopt and follow certain preventive steps.

Board reviews the risks periodically.

#### Compliance Certificate

A Certificate from the Statutory Auditors of the Company regarding compliance of conditions of Corporate Governance as stipulated under Schedule (V) (E) of the SEBI (Listing Obligation and Disclosures Requirement) Act, 2015 is attached to this Report. Acknowledgements

Your Directors would like to express their sincere appreciation of the co-operation and assistance received from shareholders, customers, vendors, bankers, and other business constituents for their support during the year under review. Your Directors also wish to place on records their deep sense of appreciation for the commitment displayed by all employees during the year.

On Behalf of the Board of Directors

Vinay Kumar Gupta

Whole-time Director (DIN: 00574665)

Place: Kolkata

Date: 28th May, 2019



#### **AUDITORS' CERTIFICATE ON COMPLIANCE OF CONDITIONS OF CORPORATE GOVERNANCE**

То

The Members of USHA MARTIN EDUCATION & SOLUTIONS LIMITED

We have examined the compliance of conditions of Corporate Governance by Usha Martin Education & Solutions Limited ("the Company"), for the year ended 31 st March, 2019, as stipulated in Regulations 17 to 27 and Clauses (b) to (i) of Regulation 46(2) and para C, D and E of Schedule V of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the Listing Regulations)

The compliance of conditions of Corporate Governance is the responsibility of the management. Our examination was limited to procedures and implementation thereof adopted by the Company for ensuring the compliance of the conditions of the Corporate Governance. It is neither an audit nor an expression of opinion of the financial statements of the company.

We conducted our examination in accordance with the guidance note on Reports & Certificates for Special Purposes (Revised 2016) issued by Institute of Chartered Accountants of India. The Guidance Note requires that we comply with the ethical requirements of the Code of Ethics issued by the Institute of Chartered Accountants of India. We have complied with the relevant applicable requirements of the Standard on Quality Control (SQC), Quality control for firms that perform audits and Reviews of Historical Financial Statements, and Other Assurance and Related Services Engagements.

In our opinion, and to the best of our information and according to the explanations given to us, we certify that the Company has complied with the conditions of Corporate Governance as stipulated in the above-mentioned Listing Obligations and Disclosure Requirements, as applicable.

We further state that such compliance is neither an assurance as to the future viability of the Company, nor the efficiency or effectiveness with which the management has conducted the affairs of the Company.

Place: Kolkata Date: 28th May, 2019 For G.Basu & Company
Firm Registration Number:301174E
Chartered Accountants
P.K.Chaudhuri Partner
Membership No. 003814

# CEO & CFO Certification[Regulation 17(8)]

# CEO/CFO Certification specified in Part –B of Schedule II of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

То

The Board of Directors

# Usha Martin Education & Solutions Limited

In pursuance to Part - B of Schedule II of SEBI (Listing Obligations and Disclosure Requirements) Regulation 2015, with various Stock Exchanges, I hereby certify as under with regard to the Annual Audited Accounts of the Company for the financial year ended 31st March, 2019, including the Schedules and notes forming part thereof, as well as the Cash Flow Statement for the financial year ended as on that date:

- a. That the financial statements and the cash flow statement for the year have been reviewed and that to the best of my knowledge and belief:
  - these statements do not contain any materially untrue statement or omit any material fact or contain statements that might be misleading;
  - ii. these statements together present a true and fair view of the company's affairs and are in compliance with existing accounting standards, applicable laws and regulations.
- b. That there are, to the best of my knowledge and belief, no transactions entered into by the company during the year which is fraudulent, illegal or violative of the company's code of conduct.
- c. That I accept responsibility for establishing and maintaining internal controls for financial reporting and that I have evaluated the effectiveness of internal control systems of the company pertaining to financial reporting and they have disclosed to the auditors and the Audit Committee, deficiencies in the design or operation of such internal controls, if any, of which I am aware of and the steps I have taken or propose to take to rectify these deficiencies.
- d. That I have indicated to the auditors and the Audit committee:
  - i. significant changes in internal control over financial reporting during the year;
  - ii. significant changes in accounting policies during the year and that the same have been disclosed in the notes to the financial statements; and
  - iii. instances of significant fraud of which they have become aware and the involvement therein, if any, of the management or an employee having a significant role in the company's internal control system over financial reporting.

Date: 28<sup>h</sup> May, 2019 Vinay Kumar Gupta Indrajit Bandyopadhyay
Place: Kolkata Whole-time Director Chief Financial Officer



# ANNEXURE - A

# Form No. MGT-9 EXTRACT OF ANNUAL RETURN

# As on the financial year ended on 31/03/2019

[Pursuant to Section 92(1) of the Companies Act, 2013 And Rule 11(1) of the Companies (Management and Administration) Rules, 2014]

# I. REGISTRATION AND OTHER DETAILS

i)	CIN:	L31300WB1997PLC085210			
ii)	Registration Date	18/08/1997			
iii)	Name of the Company	Usha Martin Education & Solutions Limited			
iv)	Category/Sub Category of the Company	Company Limited by shares/Indian Non-Government Company			
<b>v</b> )	Address of the Registered Office and Contact Details	Godrej Waterside, 5 <sup>th</sup> Floor,Block - DP, Sector V, Salt Lake City, Kolkata-700091 Telephone:033 4085 3700 FAX: 033 4085 3800 E-mail: chaitee.baral@umesl.co.in			
vi)	Whether listed Company	Yes			
vii)	Name, Address and Contact details of Registrar and Transfer Agent, if any	MCS Share Transfer Agents Limited 383, Lake Garden, 1st Floor, Kolkata - 700 045 Telephone:033 4072-4051/52/53, FAX: 033 4072-4050 E-mail: mcssta@rediffmail.com			

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY (All the business activities contributing 10 % or more of the total turnover of the company shall be stated)

	Sl. No	Name and Description of main products / services NIC Code of the Product / service		% to total turnover of the company	% of Shares	Applicable Section	
ĺ	1	Educational Support Services	855	100%	100%	2 (87)	

# III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES

SI.	NAME AND ADDRESS	CIN/GLN	% Of	Applicable	Holding/Subsi-
No	OF THE COMPANY		Shares	Section	diary/Associate
	Usha Martin Education Private Limited Godrej Waterside, 5 <sup>th</sup> Floor Block-DP, Sector-V, Salt Lake City, Kolkata - 700 091	U80221WB2009PTC140112	100%	2 (87)	Subsidiary

# IV. SHAREHOLDING PATTERN (Equity Share Capital Breakup as percentage of Total Equity)

#### i) Category-wise Share Holding

Category of Shareholders	No. of Shares held at the beginning of the year				No. of Shares held at the end of the year				%
	Demat	Physical	Total	% of Total Shares	Demat	Physical	Total	% of Total Shares	Change During the year
A. Promoters									
(1) Indian									
a) Individual/ HUF	414623	0	414623	1.602	392473	0	392473	1.515	0.09
b) Central Govt	0	0	0	0	0	0	0	0	0
c) State Govt(s)	0	0	0	0	0	0	0	0	0
d) Bodies Corp.	8510364	0	8510364	32.217	8526881	0	8526881	32.279	0.06
e) Banks / Fl	0	0	0	0	0	0	0	0	0
f) Any other	0	0	0	0	0	0	0	0	0
Sub-total (A)(1):-	8924987	0	8924987	33.84	8919354	0	8919354	33.794	0.15
(2) Foreign									
a) NRIs-Individuals	0	0	0	0	0	0	0	0	0
b) Other-Individuals	0	0	0	0	0	0	0	0	0
c) Bodies Corp	2388291	0	2388291	9.041	2388291	0	2388291	9.041	0