

36th ANNUAL REPORT

OF

VJTF EDUSERVICES LIMITED

FOR

THE FINANCIAL YEAR ENDED ON 31ST MARCH, 2021

BOARD OF DIRECTORS:

Dr. (Mr.) Vinay Jain	Managing Director
Dr. (Mrs.) Raina Vinay Jain	Whole Time Director
Mr. Vishal Punjabi	Non- Executive Independent Director
CA. Shivratan Santosh Agarwal	Non- Executive Independent Director
Mr. Hitesh Gunwantlal Vakharia	Non-Executive Independent Director
Mr. Sourabh Jain	Non-Executive Independent Director

KEY MANAGERIAL PERSONNEL:

Dr. (Mr.) Vinay Jain Dr. (Mrs.) Raina Vinay Jain CS. Shruti Sharma CA Manoj Kumar Jain Managing Director Whole Time Director Company Secretary & Compliance Officer Chief Financial Officer

STATUTORY AUDITORS:

J. Kala & Associates

504, Rainbow Chamber, Near Telephone Exchange, S.V. Road, Kandivali (West), Mumbai- 400067

REGISTERED OFFICE:

Witty International School, Pawan Baug Road, Malad West, Mumbai -400064 Tel.: 022-61056800 / 01 / 02 Fax: 022-61056803 Email: vjtfho@vjtf.com

REGISTRAR & SHARE TRANSFER AGENT:

Skyline Financial Services Private Limited Add: D-153A, 1st Floor, Okhla Industrial Area, Phase-1, New Delhi- 110020 Tel No. 011-26812682/83 Fax No. 011-26812682 Email: atul@skylinerta.com/admin@skylinerta.com

BANKERS:

Aditya Birla Finance Limited ICICI Bank Ltd HDFC Bank Ltd. Kotak Mahindra Bank Limited Bank of Baroda

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VJTF EDUSERVICES LIMITED

CIN No: L80301MH1984PLC033922 Registered Office: Witty International School, Pawan Baug Road, Malad West, Mumbai – 400 064. Tel.: 022-61056800 / 01 / 02 Fax: 022-61056803 Email: vjtfho@vjtf.com Website: www.vjtf.com / www.wittykidsindia.com

NOTICE

Notice is hereby given that the 36th Annual General Meeting of **VJTF Eduservices Limited** will be held at Witty World, Romell Aether Layout, Off. Vishveshwar Nagar Rd, Near Umiyamata Temple, Goregaon East, Mumbai – 400 063 on Thursday, 30th September, 2021 at 03:00 P.M., to transact the following businesses:

ORDINARY BUSINESS:

To receive, consider, and adopt:

- 1. Audited Financial Statement of the Company for the financial year ended 31st March, 2021, the Reports of the Board of Directors and the Auditors thereon; and
- 2. Audited Consolidated Financial Statements of the Company for the financial year ended 31st March, 2021.
- 3. Ratification of the Statutory Auditor of M/s J. Kala & Associates (Firm Registration No. 118769W) for the Financial Year 2021-2022.

SPECIAL BUSINESS:

4. Re-Appointment of Dr. Vishal Punjabi (DIN: 07417917) as an Independent Director:

To consider and if thought fit, to pass with or without modification(s), the following resolution as a Special Resolution:-

"RESOLVED THAT pursuant to the provisions of sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 (Act) and the Rules framed thereunder, read with Schedule IV to the Act, as amended from time to time, Dr. Vishal Punjabi (DIN : 07417917), a non-executive, Independent Director of the Company, who has submitted a declaration that he meets the criteria for independence as provided in section 149(6) of the Act and he is not liable to retire by rotation, be and is hereby re- appointed as an Independent Director of the Company with effect from 30th September, 2021 to 29th September, 2026."

"RESOLVED FURTHER THAT for the purpose of giving effect to this resolution, the Board of Directors of the Company, be and is hereby authorised for making such to execute such documents, deeds, writings, papers as may be required and do all such acts, deeds, matters and things, as it may in its absolute discretion, deem fit, necessary or appropriately rotation at the AGM of the Company, to hold office for a term of 5 (Five) consecutive years up to the conclusion of the 41st AGM of the Company.

By Order of the Board For VJTF Eduservices Limited

Place: Mumbai Dated: 4th September, 2021 Sd/-Dr. Vinay Jain Managing Director (DIN: 00235276)

Sd/-Dr. Raina Vinay Jain Whole Time Director (DIN: 01142103)

NOTES:

- The Register of Members will be closed from 24th September, 2021 to 30th September, 2021 (both days inclusive), for the purpose of the Annual General Meeting.
- 1. A Member entitled to attend and vote at the meeting is entitled to appoint a Proxy to attend and vote on his behalf and such proxy / proxies need not be a member of the Company. Person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the Company.
- **2.** Proxy forms in order to be effective must be received at Registered Office of the Company situated at Witty International School, Pawan Baug Road, Malad West, Mumbai-400064, 48 hours before the Annual General Meeting.
- **3.** During the period beginning 24 hours before the time fixed for the commencement of the meeting and ending with the conclusion of the meeting, a member would be entitled to inspect the proxies lodged at any time during the business hours of the Company, provided that not less than three days of notice in writing is given to the Company.
- 4. Members are requested to bring their copies of the Report and Accounts to the Meeting.
- **5.** Members who hold shares in the Dematerialized form are requested to bring their Client ID and DP ID numbers for easy identification of attendance at the 36th Annual General Meeting. Also they are required to intimate all changes pertaining to their bank details such as bank account number, name of the bank and branch details, MICR code and IFSC code, mandates, nominations, power of attorney, change of address, change of name, e-mail address, contact numbers, etc., to their depository participant (DP). Changes intimated to the DP will then be automatically reflected in the Company's records which will help the Company and the Company's Registrar and Share Transfer Agents, Skyline Financial Services Pvt Ltd to provide efficient and better services. Members holding shares in physical form are requested to intimate such changes to the RTA.
- **6.** In case of joint holders attending the AGM, the Member whose name appears as the first holder in the order of names as per the Register of Members of the Company will be entitled to vote.
- 7. The route map showing directions to reach the venue of the 36th AGM is annexed to the Annual Report.
- **8.** A copy of all the documents referred to in the accompanying explanatory statement are open to inspection at the Registered Office of the Company on all working days except public holidays between 11.00 a.m. to 1.00 p.m. up to the date of AGM.
- **9.** Members are requested to affix their signatures at the space provided on the Attendance Slip annexed to the Proxy Form and hand over the Slip at the entrance to the place of the Meeting.
- **10.** Corporate members intending to send their authorized representatives are requested to send a duly certified copy of the Board Resolution authorizing their representatives to attend and vote at the AGM.
- **11.** The Company has made necessary arrangements for the Members to hold their shares in dematerialized form. Those members who are holding shares in physical form are requested to dematerialize the same by approaching any of the Depository Participants (DPs). In case any member wishes to dematerialize his/her shares and needs any assistance, he/she may write to the Director at the registered office of the Company.
- **12.** Copies of Annual Report 2021 are being sent to the members in the permitted mode.
- **13.** The Securities and Exchange Board of India (SEBI) has mandated the submission of the Permanent Account Number (PAN) by every participant in the securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants(s). Members holding shares in physical form shall submit their PAN details to the Company / RTA.

- **14.** Mr. Rajvirendra Singh Rajpurohit, Practicing Company Secretary (Membership No. FCS 11346) an Independent Professional has been appointed as the Scrutinizer to Scrutinize the E-voting process in a fair and transparent manner (including the Ballot Form received from the members who do not have access to the e-voting process) in a fair and transparent manner.
- **15.** The Results of E-voting shall be declared at the AGM of the Company and the results along with Scrutinizer's report shall be placed on the website of the Company thereafter and shall also be communicated to the Stock Exchanges. The Resolutions shall be deemed to be passed, if approved, on or before the date of 30th September, 2021.

16. Important Communiqué to Members-Green Initiative in Corporate Governance:

The Ministry of Corporate Affairs (MCA) has taken a Green Initiative in Corporate Governance by allowing paperless compliances by the companies and has issued a Circular stating that service of all documents can be sent by e-mail to its Members. Our Company believes that this is a remarkable and environment friendly initiative by MCA and requests all members to support in this noble cause.

The Company has already embarked on this initiative and proposes to send documents in electronic form to the Members on the email address provided by them to the RTA/Depositories.

The Members who hold shares in physical from are requested to intimate/update their email address to the Company / RTA while Members holding shares in demat form can intimate / update their email address to their respective Depository Participants.

Members are requested to further note that they will be entitled to be furnished, free of cost, the physical copy of the documents sent by e-mail, upon receipt of a requisition from them, any time, as a Member of the Company.

17. PROCEDURE FOR E-VOTING:

CDSL e-Voting System – For Remote e-voting

THE INTRUCTIONS OF SHAREHOLDERS FOR REMOTE E-VOTING

Step 1 : Access through Depositories CDSL e-Voting system in case of individual shareholders holding shares in demat mode.

Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (i) The voting period begins on Monday, 27th September, 2021 at 09:00 AM and ends on Wednesday, 29th September, 2021 at 05:00 PM. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 23rd September, 2021 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.
- (iii) Pursuant to SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated 09.12.2020, under Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, listed entities are required to provide remote e-voting facility to its shareholders, in respect of all shareholders' resolutions. However, it has been observed that the participation by the public non-institutional shareholders/retail shareholders is at a negligible level.

Currently, there are multiple e-voting service providers (ESPs) providing e-voting facility to listed entities in India. This necessitates registration on various ESPs and maintenance of multiple user IDs and passwords by the shareholders.

In order to increase the efficiency of the voting process, pursuant to a public consultation, it has been decided to enable e-voting to all the demat account holders, by way of a single login credential, through their demat accounts/ websites of Depositories/ Depository Participants. Demat account

holders would be able to cast their vote without having to register again with the ESPs, thereby, not only facilitating seamless authentication but also enhancing ease and convenience of participating in e-voting process.

Step 1 : Access through Depositories CDSL/NSDL e-Voting system in case of individual shareholders holding shares in demat mode.

(iv) In terms of SEBI circular no. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.

Pursuant to above said SEBI Circular, Login method for e-Voting for Individual shareholders holding securities in Demat mode CDSL/NSDL is given below:

Type of	Login Method
shareholders	
Individual	1) Users who have opted for CDSL Easi / Easiest facility, can login through their existing user id and password. Option will be made available to reach e-Voting
Shareholders	page without any further authentication. The URL for users to login to Easi / Easiest are <u>https://web.cdslindia.com/myeasi/home/login</u> or visit
Demat mode	2) After successful login the Easi / Easiest user will be able to see the e-Voting
with CDSL	option for eligible companies where the e-voting is in progress as per the
	information provided by company. On clicking the e-voting option, the user will
	be able to see e-Voting page of the e-Voting service provider for casting your
	to access the system of all e-Voting Service Providers i.e.
	CDSL/NSDL/KARVY/LINKINTIME, so that the user can visit the e-Voting
	service providers' website directly.
	3) If the user is not registered for Easi/Easiest, option to register is available at
	4) Alternatively the user can directly access e-Voting page by providing Demat
	Account Number and PAN No. from a e-Voting link available on
	www.cdslindia.com home page or click on
	https://evoting.cdslindia.com/Evoting/EvotingLogin The system will authenticate
	Account. After successful authentication, user will be able to see the e-Voting
	optionwhere the e-voting is in progress and also able to directly access the system
	of all e-Voting Service Providers.
Individual	1) If you are already registered for NSDL IDeAS facility, please visit the e- Services website of NSDL. Open web browser by typing the following LIPL:
Shareholders	https://eservices.nsdl.com either on a Personal Computer or on a mobile. Once
holding	the home page of e-Services is launched, click on the "Beneficial Owner" icon
securities in	under "Login" which is available under 'IDeAS' section. A new screen will
with NSDL	authentication, you will be able to see e-Voting services. Click on "Access to e-
	Voting" under e-Voting services and you will be able to see e-Voting page. Click
	on company name or e-Voting service provider name and you will be re-directed
	to e-Voting service provider website for casting your vote during the remote e- Voting period
	2) If the user is not registered for IDeAS e-Services, option to register is available
	at https://eservices.nsdl.com. Select "Register Online for IDeAS "Portal or click
	at <u>https://eservices.nsdl.com/SecureWeb/IdeasDirectReg.jsp</u>
	3) Visit the e-Voting website of NSDL. Open web browser by typing the following
	URL: <u>https://www.evoting.nsdl.com/</u> either on a Personal Computer or on a mehile. Once the home page of a Veting system is laurahed alight at the ince
	"Login" which is available under 'Shareholder/Member' section. A new screen
	will open. You will have to enter your User ID (i.e. your sixteen digit demat

	account number hold with NSDL), Password/OTP and a Verification Code as
	shown on the screen. After successful authentication, you will be redirected to
	NSDL Depository site wherein you can see e-Voting page. Click on company
	name or e-Voting service provider name and you will be redirected to e-Voting
	service provider website for casting your vote during the remote e-Voting period.
Individual	You can also login using the login credentials of your demat account through your
Shareholders	Depository Participant registered with NSDL/CDSL for e-Voting facility. After
(holding	Successful login, you will be able to see e-Voting option. Once you click on e-Voting
securities in	option, you will be redirected to NSDL/CDSL Depository site after successful
demat mode)	authentication, wherein you can see e-Voting feature. Click on company name or e-
login through	Voting service provider name and you will be redirected to e-Voting service provider
their	website for casting your vote during the remote e-Voting period.
Depository	
Participants	
-	

Important note: Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or contact at 022- 23058738 and 22-23058542-43.
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at evoting@nsdl.co.in or call at toll free no.: 1800 1020 990 and 1800 22 44 30

Step 2 : Access through CDSL e-Voting system in case of shareholders holding shares in physical mode and non-individual shareholders in demat mode.

- (v) Login method for Remote e-Voting for Physical shareholders and shareholders other than individual holding in Demat form.
 - 1) The shareholders should log on to the e-voting website <u>www.evotingindia.com</u>.
 - 2) Click on "Shareholders" module.
 - 3) Now enter your User ID
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
 - 4) Next enter the Image Verification as displayed and Click on Login.
 - 5) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-voting of any company, then your existing password is to be used.
 - 6) If you are a first-time user follow the steps given below:

	For Physical shareholders and other than individual shareholders holding shares
	in Demat.
PAN	Enter your 10digit alpha-numeric *PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)
	• Shareholders who have not updated their PAN with the Company/Depository

	Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded
Bank	in your demat account or in the company records in order to login.
Details	• If both the details are not recorded with the depository or company, please
OR Date	enter the member id / folio number in the Dividend Bank details field.
of Birth	
(DOB)	

- (vi) After entering these details appropriately, click on "SUBMIT" tab.
- (vii) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (viii) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (ix) Click on the EVSN for the relevant **<VJTF EDUSERVICES LIMITED>** on which you choose to vote.
- (x) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xi) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xii) After selecting the resolution, you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiii) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xiv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xv) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xvi) Additional Facility for Non Individual Shareholders and Custodians –For Remote Voting only.
 - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <u>www.evotingindia.com</u> and register themselves in the "Corporates" module.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
 - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
 - Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; <u>manoj@wittykidsindia.com</u>, if they have voted from individual tab & not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.