



Vardhman Holdings Limited



### **Vardhman Holdings Limited**

#### **BOARD OF DIRECTORS**

Mr. Shri Paul Oswal Chairman and Managing Director

Mrs. Shakun Oswal Director
Mr. Sachit Jain Director
Mrs. Suchita Jain Director
Mr. Vikas Kumar Director

Mr. Jagdish Rai Singal Independent Director
Mr. Sat Pal Kanwar Independent Director
Mrs. Apinder Sodhi Independent Director
Mr. Om Parkash Sharma Independent Director
Mr. Rajeev Kumar Mittal Independent Director
Mr. Sanjeev Jain Independent Director

#### **CHIEF FINANCIAL OFFICER**

Ms. Poorva Bhatia

### **COMPANY SECRETARY**

Ms. Swati Mangla

#### **AUDITORS**

M/s. R. Dewan & Company Chartered Accountants

#### **REGISTRAR AND TRANSFER AGENT**

M/s. Alankit Assignments Limited New Delhi

#### **REGISTERED & CORPORATE OFFICE**

Vardhman Premises, Chandigarh Road,

Ludhiana-141 010

Phones: (0161) 2228943-48

Fax: (0161) 2601048

E-mail: secretarial.lud@vardhman.com

Website: www.vardhman.com CIN: L17111PB1962PLC002463

### **CONTENTS**

Notice	1-14	Standalone Statement of Changes in Equity	69-70
Directors' Report	15-34	Notes to Standalone Financial Statements	71-118
Corporate Governance Report	35-47	Independent Auditors' Report (Consolidated)	120-127
Business Responsibility Report	48-54	Consolidated Balance Sheet	128-128
Independent Auditors' Report	56-65	Consolidated Statement of Profit and Loss	129-129
Standalone Balance Sheet	66-66	Consolidated Cash Flow Statement	130-130
Standalone Statement of Profit and Loss	67-67	Consolidated Statement of Changes in Equity	131-132
Standalone Cash Flow Statement	68-68	Notes to Consolidated Financial Statements	133-177

### **Notice**

NOTICE is hereby given that the **FIFTY EIGHTH ANNUAL GENERAL MEETING** of Vardhman Holdings Limited will be held on Friday, the 30<sup>th</sup> day of September, 2022 at 11:15 a.m. through Video Conferencing ("VC")/ Other Audio Visual Means ("OAVM"), to transact the following business:-

#### **ORDINARY BUSINESS:**

#### Item No. 1 - To adopt Financial Statements:

To receive, consider and adopt the Audited Financial Statements (including the consolidated financial statements) of the Company for the Financial Year ended  $31^{\rm st}$  March, 2022 together with Report of Board of Directors and Auditors thereon.

#### Item No. 2 - To declare Dividend:

To declare a dividend of ₹ 5 per equity share for the year ended March 31, 2022.

### Item No. 3 – To re-appoint Mr. Sachit Jain as a director liable to retire by rotation:

To appoint a Director in place of Mr. Sachit Jain (DIN No. 00746409), who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible, offers himself for re-appointment.

### Item No. 4 – Appointment of M/s. K.C. Khanna & Co., Chartered Accountants, as Statutory Auditors of the Company:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an **Ordinary** 

#### Resolution:-

"RESOLVED THAT pursuant to the provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or reenactment(s) thereof for the time being in force), M/s. K.C. Khanna & Co., Chartered Accountants (FRN No. 000481N), be and is hereby appointed as Statutory Auditors of the Company for a term of 5 (five) consecutive years starting from conclusion of the 58<sup>th</sup> Annual General Meeting till the conclusion of 63<sup>rd</sup> Annual General Meeting of the Company, at such remuneration and reimbursement of out-of-pocket expenses & applicable taxes, as may be finalized from time to time by the Chairman & Managing Director of the Company."

#### **SPECIAL BUSINESS:**

### Item No. 5- To re-appoint Mr. Shri Paul Oswal as Managing Director of the Company:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution:** 

**"RESOLVED THAT** pursuant to the provisions of Section 196, 197, 203 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013, Mr. Shri Paul Oswal, be and is hereby re-appointed as Managing Director of the Company, not liable to retire by rotation, for a period of three (3) years w.e.f. 9<sup>th</sup> August 2022, at a remuneration as detailed below:-

SR. NO.	REMUNERATION	DETAILS
l.	Basic Salary	₹ 2,00,000 – 10,000 – ₹ 2,20,000 per month.
II.	Special Allowance	₹ 25,000/- p.m.
III.	Perquisites	The following perquisites shall be allowed in addition to the basic salary and special allowance.
a)	Car & Telephone	Free use of Company's car for official work as well as for personal purposes along with driver and telephone at Company's cost.
b)	Medical Reimbursement	Reimbursement of medical expenses incurred by the appointee (including medi-claim insurance premium) on self and his family, on actual basis.

**Explanation:** "Family" means the spouse, the dependent children and dependent parents of the appointee.

**RESOLVED FURTHER THAT** Mrs. Suchita Jain, Director, be and is hereby authorised to execute an agreement on behalf of the Company with Mr. Shri Paul Oswal subject to such changes and modifications as may be approved by the Members".

### Item No.6- Re-appointment of Mr. Rajeev Kumar Mittal as an Independent Director of the Company:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution:** 

"RESOLVED THAT pursuant to the provisions of Sections 149. 152 and other applicable provisions, if any, of the Companies Act, 2013, read with Schedule IV of the Companies Act, 2013, the rules made thereunder and Regulations 16, 17 & 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Rajeev Kumar Mittal (DIN:00765697), Independent Director, whose period of office is expiring on forthcoming Annual General Meeting and who has submitted a declaration confirming that he meets the criteria of Independence under Section 149(6) of the Companies Act, 2013 and who is eligible for re-appointment for a second term in accordance with the provisions of the Companies Act, 2013 and rules made thereunder and in respect of whom the Company has received a notice in writing from a Member proposing his candidature for the office of Director, be and is hereby re-appointed as an Independent Director of the Company, not liable to retire by rotation, for a term of consecutive three (3) years starting from the conclusion of 58th Annual General Meeting till the conclusion of 61st Annual General Meeting."

### Item No. 7- To appoint Dr. Pooja Mehta as an Independent Director of the Company:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution:** 

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule IV of the Companies Act, 2013, the rules made thereunder and Regulations 16, 17 & 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Dr. Pooja Mehta (DIN: 07808149), who was appointed as an Additional Director of the Company and in respect of whom the Company has received a notice in writing from a Member proposing her candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company, not

liable to retire by rotation, for a term of consecutive three (3) years starting from 29th September, 2022."

### Item No. 8- To appoint Mr. Devendra Bhushan Jain as an Independent Director of the Company:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution:** 

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule IV of the Companies Act, 2013, the rules made thereunder and Regulations 16, 17 & 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Devendra Bhushan Jain (DIN: 06911676), who was appointed as an Additional Director of the Company and in respect of whom the Company has received a notice in writing from a Member proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a term of consecutive five (5) years starting from 29th September, 2022."

### Item No. 9- To appoint Mr. Manjul Pahwa as an Independent Director of the Company:

To consider and if thought fit, to pass, with or without modification(s), the following resolution as a **Special Resolution:** 

**"RESOLVED THAT** pursuant to the provisions of Sections 149, 152 and other applicable provisions, if any, of the Companies Act, 2013 read with Schedule IV of the Companies Act, 2013, the rules made thereunder and Regulations 16, 17 & 25 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Mr. Manjul Pahwa (DIN: 08249236), who was appointed as an Additional Director of the Company and in respect of whom the Company has received a notice in writing from a Member proposing his candidature for the office of Director, be and is hereby appointed as an Independent Director of the Company, not liable to retire by rotation, for a term of consecutive five (5) years starting from 29th September, 2022."

#### BY ORDER OF THE BOARD

Sd/-(**Swati Mangla**) mpany Secretary

Place: Ludhiana Date: 06.09.2022

#### **Notes**

- 1. Considering the ongoing Covid-19 pandemic, the Ministry of Corporate Affairs ("MCA") has, vide its circular dated May 5, 2022 read together with circulars dated April 8, 2020, April 13, 2020, May 5, 2020, January 13, 2021, December 8, 2021 and December 14, 2021 (collectively referred to as "MCA Circulars"), permitted convening the Annual General Meeting ("AGM" / "Meeting") through Video Conferencing ("VC") or Other Audio Visual Means ("OAVM"), without physical presence of the Members at a common venue. In accordance with the MCA Circulars, provisions of the Companies Act, 2013 ("the Act") and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("SEBI Listing Regulations"), the AGM of the Company is being held through VC / OAVM. The deemed venue for the AGM shall be the Registered Office of the Company.
- 2. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended), and MCA Circulars, the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has engaged the services of Central Depository Services (India) Limited (CDSL) as the agency to provide e-Voting facility.
- 3. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice (Refer Point 12). The facility of participation at the AGM through VC/OAVM will be made available to atleast 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairperson of the Audit Committee, Nomination & Remuneration Committee and Stakeholders Relationship Committee, Auditors etc.
- 4. Generally, a Member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on a poll instead of himself and the proxy need not be a Member of the Company. Since this AGM is being held through VC / OAVM pursuant to the MCA Circulars,

- physical attendance of Members has been dispensed with. Accordingly, the facility for appointment of proxies by the Members will not be available for this AGM and hence the Proxy Form, Route Map and Attendance Slip are not annexed hereto.
- The statement pursuant to section 102 of the Companies Act, 2013, which sets out details relating to special business at the meeting, is annexed hereto.
- 6. The information pursuant to Regulation 36 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 regarding the Director seeking appointment/ re-appointment in the Annual General Meeting is also being annexed hereto separately and forms part of the Notice. The Directors have furnished the requisite declarations for their appointment/ reappointment.
- The Register of Members and the Share Transfer Books of the Company shall remain closed from 20<sup>th</sup> September, 2022 to 30<sup>th</sup> September, 2022 (both days inclusive).
- 8. The relevant statutory registers/documents will be available electronically for inspection by the Members during the AGM. Further, the documents referred to in the Notice, if any, will also be available electronically for inspection without any fee by the Members from the date of circulation of this Notice up to the date of AGM. Members seeking to inspect such documents can send an email at secretarial.lud@vardhman.com.

### DISPATCH OF ANNUAL REPORT THROUGH ELECTRONIC MODE:

9. In compliance with the MCA Circulars and SEBI Circular dated May 13, 2022 read with circular dated January 15, 2021 and May 12, 2020, Notice of the AGM along with the Annual Report 2021-22 is being sent only through electronic mode to those Members whose email addresses are registered with the Company/ Depositories. Members may note that the Notice and Annual Report 2021-22 will also be available on the Company's website <a href="https://www.www.arghman">www.warghman</a>. com, websites of the Stock Exchanges, i.e., BSE Limited and National Stock Exchange of India Limited at <a href="https://www.bseindia.com">www.bseindia.com</a> and <a href="https://www.bseindia.com">www.nseindia.com</a> respectively and on website of Central Depository Services (India) Limited (e-Voting agency) at <a href="https://www.evotingindia.com">www.evotingindia.com</a>.

- 10. For receiving all communications (including Annual Report) from the Company electronically:
  - a) Members holding shares in physical mode and who have not registered/ updated their email address with the Company are requested to register / update the same by writing to the Company with details of folio number and attaching a self-attested copy of PAN card at <u>secretarial.lud@vardhman.com</u> or to RTA at rta@alankit.com
  - Members holding shares in dematerialised mode are requested to register / update their email address with the relevant Depository Participant.

### 11. INTRUCTIONS FOR REMOTE E-VOTING AND JOINING VIRTUAL MEETING ARE AS UNDER:

(i) The Remote e-Voting period commences on 27<sup>th</sup> September, 2022 (9:00 a.m.) and ends on 29<sup>th</sup> September, 2022 (5:00 p.m.). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 23<sup>rd</sup> September, 2022, may cast their vote electronically. The Remote e-Voting module

shall be disabled by CDSL for voting after end of voting period on 29th September, 2022.

Further, the facility for voting through electronic voting system will also be made available at the Meeting and Members attending the Meeting will be able to vote at the Meeting.

- (ii) Members who have already voted through Remote e-Voting would not be entitled to vote during the AGM.
- (iii) As per SEBI Circular No. SEBI/HO/CFD/CMD/CIR/P/2020/242 dated December 9, 2020, on e-Voting Facility provided by Listed Entities, "individual shareholders holding shares of the Company in demat mode" can cast their vote, by way of a single login credential, through their demat accounts / websites of Depositories / Depository Participants. Members are advised to update their Mobile no. & email id in their demat account in order to access e-Voting facility. The procedure to login and access remote e-Voting & joining virtual meeting, as devised by the Depositories / Depository Participant(s), is given below:

#### Option 1 - Login through Depositories

**NSDL** 

## Members who have already registered for IDeAS facility to follow below steps:

- (i) Go to URL: https://eservices.nsdl.com
- (ii) Click on the "Beneficial Owner" icon under 'IDeAS' section.
- (iii) A new page will open. Enter the existing User ID and Password. On successful authentication, click on "Access to e-Voting".
- (iv) Click on the company name or e-Voting service provider and you will be re-directed to e-Voting service provider website for casting the vote during the remote e-Voting period.

## 1. Members who have already registered for Easi / Easiest to follow below steps:

- (i) Go to URL: <a href="https://web.cdslindia.com/myeasi/home/login">https://web.cdslindia.com/myeasi/home/login</a>; or
- (ii) URL: <u>www.cdslindia.com</u> and then go to Login and select New System Myeasi.
- (iii) Login with user id and password.

**CDSL** 

- (iv) Click on e-Voting. The option will be made available to reach e-Voting page without any further authentication.
- (v) Click on Company name or e-Voting service provider name to cast your vote during the remote e-Voting period.

NSDL		CDSL	
2.	User not registered for IDeAS e-Services:	2. User not registered for Easi/Easiest:	
	(i) To register click on link: <a href="https://eservices.nsdl.com">https://eservices.nsdl.com</a> . Select option "Register Online for IDeAS" or click at <a href="https://eservices.nsdl.com/SecureWeb/">https://eservices.nsdl.com/SecureWeb/</a>	<ul><li>(i) Option to register is available at <a href="https://web.cdslindia.com/myeasi/Registration/Easi-Registration">https://web.cdslindia.com/myeasi/Registration/Easi-Registration</a></li></ul>	
	<u>IdeasDirectReg.jsp</u> .	(ii) Proceed with completing the required fields.	
	(ii) Proceed with completing the required fields		
3.	Users can directly access e-Voting module of NSDL	3. Users can directly access e-Voting module of CDSL	
	and follow the below process:	and follow the below process:	
	(i) Go to URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a>	(i) Go to URL: <u>www.cdslindia.com</u>	
	(ii) Click on the icon "Login" which is available under	(ii) Click on the icon "E-Voting"	
	'Shareholder/Member' section.	(iii) Provide demat Account Number and PAN No.	
	(iii) Enter User ID (i.e. 16-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.	(iv) System will authenticate user by sending OTP on registered Mobile & Email as recorded in the demat Account.	
	(iv) On successful authentication, you will be redirected to NSDL Depository site wherein you can see e-Voting page.	(v) After successful authentication, the user will be provided links for the respective ESP where the e-Voting is in progress.	
	(v) Click on the company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.	(vi) Click on the company name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.	

#### Option 2 - Login through Depository Participants.

You can also login using the login credentials of your demat account through your Depository Participant registered with NSDL/CDSL for e-Voting facility. Once login, you will be able to see e-Voting option. Click on e-Voting option and you will be redirected to NSDL/CDSL Depository site after successful authentication. Click on the company name or e-Voting service provider name and you will be redirected to e-Voting service provider website for casting your vote during the remote e-Voting period.

Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.

### Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. CDSL and NSDL

Login type	Helpdesk details
Individual Shareholders holding securities in Demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="helpdesk">helpdesk</a> . <a href="helpdesk">evoting@cdslindia.com</a> or contact at 022- 23058738 and 22-23058542-43.
Individual Shareholders holding securities in Demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.co.in">evoting@nsdl.co.in</a> or call at toll free no.: 1800 1020 990 and 1800 22 44 30

- (iv) Login method for e-Voting and joining virtual meeting for shareholders other than individual shareholders holding in Demat form & physical shareholders.
  - (i) The Members should log on to the e-voting website <u>www.evotingindia.com</u>.
  - (ii) Click on "Shareholders" module.
  - (iii) Now enter your User ID
    - a. For CDSL: 16 digits beneficiary ID,
    - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
    - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.
  - (iv) Next enter the Image Verification as displayed and Click on Login.
  - (v) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier e-Voting of any company, then your existing password is to be used.
  - (vi) If you are a first time user follow the steps given below:

	For Shareholders holding shares in Demat Form other than individual and Physical Form
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)
	• Members who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.
Dividend Bank Details OR	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.
Date of Birth (DOB)	• If both the details are not recorded with the depository or Company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (iii).

- (vii) After entering these details appropriately, click on "SUBMIT" tab.
- (viii) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-Voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (ix) For members holding shares in physical form, the details can be used only for e-Voting on the resolutions contained in this Notice.

- (x) Click on the EVSN: 220906009 for **<Vardhman Holdings Limited>** on which you choose to vote.
- (xi) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiii) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xiv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.

- (xv) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xvi) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.

### (xvii) Additional facility for Non-Individual Shareholders and Custodians – Remote e-Voting only:

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.evotingindia.com</u> and register themselves in the "Corporates" module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@</u> cdslindia.com.
- After receiving the login details a compliance user should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote.
- The list of accounts should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively, Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; secretarial.lud@vardhman.com, if they have voted from individual tab & not uploaded same in the CDSL e-Voting system for the scrutinizer to verify the same.

### 12. INSTRUCTIONS FOR MEMBERS ATTENDING THE AGM THROUGH VC/OAVM ARE AS UNDER:

- a) The procedure for attending meeting & e-Voting on the day of the AGM is same as the instructions mentioned above for e-Voting at point no. 11.
- b) The link for VC/OAVM to attend meeting will be available where the EVSN of Company will be displayed after successful login as per the instructions mentioned above for e-Voting.
- Members are encouraged to join the Meeting through Laptops / iPads for better experience.
- d) Further, Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- e) Please note that participants connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to fluctuation in their respective network. It is, therefore, recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- f) Members who would like to express their views/ ask questions during the meeting may register themselves as a speaker by sending their request in advance atleast 7 days prior to meeting mentioning their name, demat account number/folio number, email id, mobile number at <a href="mailto:secretarial.lud@vardhman.com">secretarial.lud@vardhman.com</a>. The Company reserves the right to restrict the number of questions and number of speakers, depending upon availability of time as appropriate for smooth conduct of AGM.
- g) Those members who have registered themselves as a speaker will only be allowed to express their views/ ask questions during the meeting.
- h) If any Votes are cast by the shareholders through the e-Voting available during the AGM and if the same shareholders have not participated in the meeting through VC/OAVM facility, then the votes cast by such shareholders shall be considered invalid as the facility of e-Voting during the meeting is available only to the shareholders attending the meeting.

# 13. PROCESS FOR THOSE SHAREHOLDERS WHOSE EMAIL ADDRESSES/ MOBILE NO. ARE NOT REGISTERED WITH THE COMPANY/ DEPOSITORIES:

- a. For Physical shareholders- please provide necessary details like Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), Aadhar (self-attested scanned copy of Aadhar Card) by email to secretarial.lud@vardhman.com/ rta@alankit.com.
- For Demat shareholders please update your email id & mobile no. with your respective Depository Participant (DP).
- c. For Individual Demat shareholders Please update your email id & mobile no. with your respective Depository Participant (DP) which is mandatory while e-Voting & joining virtual meetings through Depository.

If you have any queries or issues regarding attending AGM & e-Voting from the CDSL e-Voting System, you may write an email to <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact 022- 23058738 and 022-23058542/43

All grievances connected with the facility for voting by electronic means may be addressed to Mr. Rakesh Dalvi, Manager, (CDSL) Central Depository Services (India) Limited, A Wing, 25<sup>th</sup> Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on 022-23058542/43.

- 14. M/s. Ashok K. Singla & Associates, Company Secretaries, have been appointed as the Scrutinizer to scrutinize the voting process in a fair and transparent manner. The Scrutinizer shall upon the conclusion of e-Voting period, unblock the votes in presence of at least two witnesses not in employment of the Company and make a report of the votes cast in favor or against, if any, forthwith to the Chairman of the Company.
- 15. The Results of the resolutions passed at the AGM of the Company will be declared within 2 working days of the conclusion of AGM. The results declared along with the Scrutinizer's report shall be simultaneously placed on the Company's website <a href="https://www.vardhman.com">www.vardhman.com</a> and on the website of CDSL and will be communicated to the Stock Exchanges.
- 16. Dividend income is taxable in the hands of the members and the Company is required to deduct tax at source ("TDS") from dividend paid to the Members at prescribed rates in the Income Tax Act, 1961. In general, no tax will be deducted on payment of dividend to category of members who are resident individuals (with valid PAN details updated in their folio/client ID records) and the total dividend amount payable to them does not exceed ₹ 5,000/-. Members not falling in the said category, can go through the detailed note with regard to applicability of tax rates for various other categories of members and the documents that need to be submitted for nil or lower tax rate, which has been provided on the Company's website at www.vardhman.com.

By Order of the Board

Sd/-(Swati Mangla) Company Secretary

Place: Ludhiana Date: 06.09.2022