

**VINAYAK VANIJYA LIMITED**

PRAGATI TOWER, 26-RAJENDRA PLACE, NEW DELHI

Ref. No.....

Dated.....

**NOTICE**

Notice is hereby given that the 13th Annual General Meeting of the Company will be held on Wednesday the 30th day of Sept., 1998 at 11.00 A.M. at registered office of the company at Pragati Tower, 26-Rajendra Place, New Delhi to transact the following business :-

1. To receive, consider and adopt the Audited Balance Sheet as at 31st March, 1998 and the Profit and Loss Account for the year ended on that date and the reports of the Directors and Auditors thereon.
2. To appoint retiring Auditors and fix their remuneration.
3. To appoint a Director in place of Sh. Babu Ram Govila who retire by rotation and being eligible offers himself for re-appointment.

By order of the Board

PLACE : NEW DELHI

DATED : 28.07.98

*Semita*  
(SAMITA)  
DIRECTOR

NOTES: A member of the Company who is entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and poll to vote on his/her behalf. A proxy need not be a member of the Company.

The proxies in order to be effective must be received by the Company not less than 48 hours before the meeting.

**CERTIFIED TRUE COPY****For VINAYAK VANIJYA LTD.**

*Semita*  
Director

|     |   |     |    |
|-----|---|-----|----|
| MD  |   | BKC | NA |
| CS  |   |     |    |
| RO  |   |     |    |
| TRA |   |     |    |
| AGM | ✓ |     | ✓  |
| YE  | ✓ |     | ✓  |

|     |    |     |    |
|-----|----|-----|----|
| MD  | ✓  | BKC | NA |
| CS  | NA | DBY | NA |
| RO  | ✓  | BY  | NA |
| TRA | NA | IC  | ✓  |
| AGM | ✓  | SHI | ✓  |
| YE  | ✓  |     | ✓  |

**VINAYAK VANIJYA LIMITED**

PRAGATI TOWER, 26-RAJENDRA PLACE, NEW DELHI

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DIRECTOR'S REPORT

TO

Members.

Your Directors have pleasure in submitting the 13th annual Report and the Audited Accounts of the Company for the year ended 31st March, 1998.

1. FINANCIAL RESULT

This years activities have resulted in Profit of Rs. 445432.65 as against profit of Rs. 4100776.50 during the previous year. This is after charging depreciation Rs. 16017/-.

2. AUDITOR'S REPORT

Regarding Internal Audit this is to state, though the Company has sufficient internal controls commensurating with the size of the company and the nature of its business but no Internal Audit as such, either by its own department or otherwise was being done because of limited operations of the company.

3. DIRECTORS

Mr. Babu Ram Govila retire by rotation and being eligible offers himself for re-appointment.

4. AUDITORS

The retiring auditors being eligible, are willing to continue in office. The board recommends their re-appointment. Their reappointment will require approval of the members by a ordinary resolution.

5. PARTICULARS OF EMPLOYEES

It is to state that no employee of the company was paid remuneration of Rs. 1,44,000/- or more was employed throughout the year or Rs. 12,000/- per month or more for a part of the year.

## 6. Information in accordance with Companies Act. Disclosure of particulars in the report of Board of Director Rules 1988 &amp; forming part of the Directors Report.

**CERTIFIED TRUE COPY****For VINAYAK VANIJYA LTD.***Semi Te***Director**

# VINAYAK VANIJYA LIMITED

PRAGATI TOWER, 26-RAJENDRA PLACE, NEW DELHI

Ref. No.....

Dated.....

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1. Form A- Disclosure of Particulars with respect to Conservation of Energy : N.A.
2. Form B- Disclosure of Particulars with respect to Technology absorption : N.A.
3. Foreign Exchange earning & outgo : Nil

for and Behalf of the Board

*Samita*  
(SAMITA GUPTA)  
DIRECTOR

*Baru Ram Govila*  
(BARU RAM GOVILA)  
DIRECTOR

PLACE : NEW DELHI.  
DATED : 28.07.98

CERTIFIED TRUE COPY

For VINAYAK VANIJYA LTD.

*Samita*  
Director

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**TO THE MEMBERS OF VINAYAK VANIJYA LTD.**

We have audited the attached Balance Sheet of Vinayak Vanijya Ltd. as at 31st March, 1998 and also the Profit & Loss account of the Company for the Year ended on that date annexed there to and report that :

1. As required by the Manufacturing and Other Companies (Auditor's Report) Order, 1988 issued by the Company Law Board in terms of section 227 (4A) of the companies Act, 1956, we annex hereto a statement on the matters specified in paragraph 4 & 5 of the said order.
2. Further to our comments in the annexure referred to in paragraph 1 above :-
  - a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit.
  - b) In our opinion, proper books of accounts as required by law have been kept by the company so far as appears from our examination of the books.
  - c) The Balance Sheet and Profit & Loss Account are in agreement with the books of account.
  - d) In our opinion and to the best of our information and according to the explanations given to us, the said accounts read together with notes thereon, give the information required by the Companies Act, 1956, in the manner so required, and give a true and fair view :-
    - i) In the case of the Balance Sheet of the state of affairs of the company as at 31st March, 1998.
    - ii) In the case of the Profit & Loss Account, of the profit of the company for the year ended on that date.

PLACE : NEW DELHI  
DATED : 28-7-98

For Basant Ram & sons  
Chartered Accountants

  
(ANIL KUMAR)  
PARTNER.

**CERTIFIED TRUE COPY**  
**For VINAYAK VANIJYA LTD.**

  
Director