



**AWAKE ALWAYS**

Zicom Electronic Security Systems Ltd.

ANNUAL REPORT

2016-17

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## Forward-Looking Information

In this Annual Report we have disclosed forward-looking information to enable investors to comprehend our prospects and take informed investment decisions. This report and other statements - written and oral - that we periodically make contain forward looking statements that set out anticipated results based on the managements plans and assumptions. We have tried wherever possible to identify such statements by using words such as anticipates, estimates, expects, projects, intends, plans, believes, and words of similar substance in connection with any discussion of future performance. We cannot guarantee that these forward looking statements will be realised, although we believe we have been prudent in our assumptions. The achievement of results is subject to risks, uncertainties and even inaccurate assumptions. Should known or unknown risks or uncertainties materialise, or should underlying assumptions prove inaccurate, actual results could vary materially from those anticipated, estimated or projected. Readers should bear this in mind. We undertake no obligation to publicly update any forward looking statements, whether as a result of new information, future events or otherwise.

# CORPORATE INFORMATION

## Board Of Directors

**Mr. Manohar Bidaye**  
Chairman

**Mr. Pramoud Rao**  
Managing Director

**Mr. Mukul Desai**  
Independent Director

**Mr. K. D. Hodavdekar**  
Independent Director

**Mr. Prabhakar Dalal**  
Independent Director

**Mr. Sanjeev Dayal**  
Independent Director

**Ms. Tanvi Joshi**  
Additional Director  
(w.e.f. January 12, 2017)

**Mrs. Sharada Sundaram**  
Nominee Director  
(w.e.f. April 17, 2017)

**Mr. Venu Raman Kumar**  
Director  
(upto August 9, 2016)

## Registered Office

501, Silver Metropolis,  
Western Express Highway,  
Goregaon East, Mumbai 400063.  
Tel.: (022) 42904290  
Fax: (022) 42904291  
Email: [investors@zicom.com](mailto:investors@zicom.com)  
Website: [www.zicom.com](http://www.zicom.com)  
CIN: L32109MH1994PLC083391

## Registrar and Share Transfer Agent

Bigshare Services Private Limited  
1<sup>st</sup> Floor, Bharat Tin Works Building,  
Opp. Vasant Oasis Apartments (next to Keys Hotel),  
Marol Maroshi Road, Andheri East, Mumbai 400059.  
Tel.: (022) 62638200  
Fax: (022) 62638299  
Email: [investor@bigshareonline.com](mailto:investor@bigshareonline.com)

## Chief Financial Officer

Mr. Hemendra Paliwal

## Company Secretary

Ms. Kunjan Trivedi

## Statutory Auditors

S M M P & Associates, Chartered Accountants

## Bankers

IDBI Bank Limited  
Bank of Baroda  
Union Bank of India  
Central Bank of India  
Allahabad Bank  
The Saraswat Co-op Bank Ltd.

# CHAIRMAN'S COMMUNIQUE`

Dear Shareholders,

This year has been the most challenging year for the Company. During last one year we have worked relentlessly to preserve the value which we have built in brand Zicom and its various businesses. We have undergone several evolutionary changes to pro-actively take on the challenges we are facing. We are confident that these changes will ensure sustainable growth for Zicom Group in the years to come.

As you all are aware since inception Zicom has successfully developed import dependent model to procure electronic security products under its brand with indigenous design input born with strict technical supervision at OEM. **Make in India Initiative** of Government of India has directed all players to work on local manufacturing model with tariff incentives. During the year we have successfully migrated to this new model and started assembly of our components and products and have achieved same quality parameters for which Zicom is known for. I'm sure this will help us to bring back our temporary loss of market share.

Zicom SaaS continues to successfully build its service offerings by covering individual to community to enterprises. Ziwatch ATM solutions is well accepted by banking fraternity while service offering to housing societies under MYCS is growing well with Hyderabad city as new entrant. You will notice that Zicom SaaS has registered good growth and will continue to remain main profitability driver for India business.

The technology and associated business models is undergoing rapid change. Zicom SaaS Business is Completely revolving around new invention in technology in IOT space and is flexible enough to offer various other services to the community.

Our fire safety solution businesses in the Middle East have been under pressure during the year due to the continued slump in crude prices. To address this challenge, your company has shifted its focus to the service and maintenance business to ensure steady cash flows going forward. We have also set up our assembly facility for Unisafe branded products which will be marketed and distributed in the Middle East region. With the 40 year legacy Unisafe Dubai has in the fire safety sector, we are confident of good growth in this vertical.

Due to financial stress since last 2 years, the bankers of the Company have converted part of its loan into equity under SDR Scheme. This has resulted in conversion of debt of ₹ 90.51 Crores into equity for consortium bankers. The bankers have shown total faith in current management and we are all working together to put revival plan in place for entire group.

Zicom has undergone lot of ups and down in its journey of 22 years. Due to continuous pressure of Middle East economy the revival may take sometime but we all are putting sincere efforts to restore value back for all stakeholders.

On behalf of the entire Zicom team, I'm sincerely thankful to all stakeholders and well-wishers for sticking with us through a challenging year. With your support, we are confident of scaling new heights in the coming years.

**Manohar Bidaye**  
Chairman



## Notice

**NOTICE** is hereby given that the Twenty Third Annual General Meeting of the Members of ZICOM ELECTRONIC SECURITY SYSTEMS LIMITED will be held on Thursday, September 21, 2017, at 3:30 p.m., at Residency Hotel, Suren Road, Andheri Kurla Road, Opp. Cine Magic, Near Magic Bricks W. E. Highway Metro Station, Andheri (E), Mumbai 400093, to transact the following business:

### ORDINARY BUSINESS:

1. To receive, consider and adopt:
  - a. the Audited Financial Statements of the Company for the financial year ended March 31, 2017, together with the reports of the Board of Directors and Auditors thereon; and
  - b. the Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2017 and the report of Auditors thereon.
2. To appoint a Director in place of Mr. Pramoud Rao (DIN:00010743), who retires by rotation, and being eligible, offers himself for re-appointment.
3. To appoint Auditors of the Company and to fix their remuneration; and in this regard to consider and if thought fit, to pass the following resolution as an **Ordinary Resolution** :

"**RESOLVED THAT** pursuant to provisions of Section 139, 142 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), M/s. S M M P & Associates, Chartered Accountants, Mumbai, bearing Firm Registration No. 120438W, be and are hereby appointed as the Auditors of the Company, to hold the office for a term of five consecutive years from the conclusion of 23<sup>rd</sup> Annual General Meeting, till the conclusion of 28<sup>th</sup> Annual General Meeting, subject to ratification of their appointment by the Members at every Annual General Meeting till the

28<sup>th</sup> Annual General Meeting, at such remuneration (including terms of payment) to be fixed by the Board of Directors / Audit Committee of the Company, plus tax(es), as may be applicable, and reimbursement of all out-of-pocket expenses in connection with the audit of the accounts of the Company."

### SPECIAL BUSINESS:

4. To consider and if thought fit, to pass the following resolution as an **Ordinary Resolution**:

"**RESOLVED THAT** Ms. Tanvi Joshi (DIN: 07703593), who was appointed as an Additional Director of the Company on January 12, 2017 by the Board of Directors and who holds the office as such upto the date of this Annual General Meeting pursuant to Section 161 of the Companies Act, 2013; and in respect of whom the Company has received a notice in writing from a Member under Section 160 of the Companies Act, 2013 proposing her candidature for the office of Director liable to retire by rotation, be and is hereby appointed as a Director of the Company."

### By Order of the Board of Directors

**Kunjan Trivedi**

Company Secretary

Place: Mumbai

Date: May 26, 2017

### Registered Office:

501, Silver Metropolis,  
Western Express Highway,  
Goregaon (East), Mumbai 400063.

### NOTES:

1. **A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING ("THE MEETING") IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE ON A POLL INSTEAD OF HIMSELF / HERSELF; AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY. THE FORM OF PROXY FOR THE ANNUAL GENERAL MEETING IS ENCLOSED. PROXY IN ORDER TO BE VALID MUST BE RECEIVED AT THE REGISTERED OFFICE OF THE COMPANY NOT LESS THAN FORTY EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.**  
**A PERSON CAN ACT AS A PROXY ON BEHALF OF MEMBERS NOT EXCEEDING FIFTY AND HOLDING IN AGGREGATE NOT MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS. A MEMBER HOLDING MORE THAN TEN PERCENT OF THE TOTAL SHARE CAPITAL OF THE COMPANY CARRYING VOTING RIGHTS MAY**

**APPOINT A SINGLE PERSON AS PROXY AND SUCH PERSON SHALL NOT ACT AS A PROXY FOR ANY OTHER PERSON OR SHAREHOLDER.**

2. The relative Explanatory Statement pursuant to Section 102(1) of the Companies Act, 2013, in respect of Special Business to be transacted at the Meeting as mentioned at Item No. 4 of the Notice is annexed herewith and forms part of this Notice.
3. Corporate Members intending to send their authorized representative to attend the Meeting are requested to send a duly certified true copy of the Board Resolution authorizing such representative to attend and vote on their behalf at the ensuing Annual General Meeting.
4. Members / Proxies should bring with them the attendance slip duly filled in for attending the Annual General Meeting and produce the same at the entrance of the meeting hall.

## Notice

Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID for easy identification of attendance at the Meeting. They are also requested to bring their copy of Annual Report at the Meeting as no extra copy will be provided. Only bonafide Members of the Company whose names appear on the Register of Members / Proxy holders, in possession of valid attendance slip duly filled and signed will be permitted to attend the Meeting. The Company reserves the right to take all steps as may be deemed necessary to restrict non-members from attending the Meeting.

5. In order to protect the Members from fraudulent encashment of dividend demand drafts, the Members are requested to furnish their Bank Account Number, the name of the Bank and Branch where they would like to deposit the dividend demand drafts for encashment, whenever dividend is declared by the Company.

These particulars will be printed on the dividend demand draft besides the name of the Members, so that these dividend demand drafts cannot be encashed by anyone other than the Member.

The above mentioned details should be furnished by the first / sole holder, directly to their respective Depository Participant (DP) in respect of shares held in dematerialized form and in case of shares held in physical form to the Registrar & Share Transfer Agent of the Company viz. M/s. Bigshare Services Pvt. Ltd. at 1<sup>st</sup> Floor, Bharat Tin Works Building, Opp. Vasant Oasis Apartments (next to Keys Hotel), Marol Maroshi Road, Andheri East, Mumbai 400059.

6. Members holding shares in dematerialized form are requested to provide their latest bank account details (Core Banking Solutions Enabled account number, 9 digit MICR and 11 digit IFS Code) to their respective DP. Members holding shares in physical form are requested to provide their latest bank account details (Core Banking Solutions Enabled account number, 9 digit MICR and 11 digit IFS Code) alongwith their Folio No. to the Company's Registrar & Share Transfer Agent.
7. Members are requested to notify immediately any change in their residential status, address, signature and / or Bank details, in respect to their physical holdings, to the Registrar & Share Transfer Agent of the Company; and in case of shares held in dematerialized form, to their respective DP.

The Company and / or its Registrar & Share Transfer Agent will not entertain any direct request from Members holding shares in dematerialized form, for change of address and contact details, transposition of names, deletion of name of deceased joint holder, change in the bank account details and such other updates which can be done only by the DP with whom the Members are having demat account. While making payment of Dividend, Registrar & Share Transfer Agent is obliged to use only the data provided by the DP, in case of such dematerialized shares.

8. **Members holding shares in physical form are requested to consider converting their holdings to dematerialized form to eliminate all risks associated with physical shares and for ease in portfolio management. Members can contact the Company's Registrar & Share Transfer Agent for assistance in this regard.**
9. **Members holding shares under multiple folios in the identical order of names are requested to consolidate their holdings into one folio.**
10. Non-Resident Indian Members are requested to inform about the following immediately to the Company or its Registrar & Share Transfer Agent or the concerned DP, as the case may be, immediately of:
  - a. The change in the residential status on return to India for permanent settlement;
  - b. The particulars of the NRE Account with a Bank in India, if not furnished earlier.
11. Members must quote their Folio No. / Client ID and DP ID and contact details such as e-mail address, contact no., etc. in all their correspondence with the Company / Registrar & Share Transfer Agent.
12. Members are informed that Securities and Exchange Board of India (SEBI), has mandated to quote Permanent Account Number (PAN) in all the transactions in the securities market, which includes transfer / transmission of securities. Therefore, for any transfer / transmission of shares, the transferee(s) / legal heirs(s) are required to furnish a copy of their PAN to the DP, if shares are held in dematerialized form or to the Registrar & Share Transfer Agent of the Company, if shares are held in physical form.
13. Pursuant to the provisions of Section 72 of the Companies Act, 2013, every Member(s) or joint holder(s) holding shares may nominate, in the prescribed manner, a person to whom all the rights in the shares shall vest in the event of death of the sole holder or all the joint holders. Member(s) or joint holder(s) holding shares in physical form may contact the Registrar & Share Transfer Agent and Member(s) or joint holder(s) holding shares in dematerialized form may contact their respective DP for availing this facility.
14. Pursuant to Section 124 of the Companies Act, 2013, the amount of dividend which remains unpaid / unclaimed for a period of seven years is to be compulsorily transferred to the "Investor Education and Protection Fund (IEPF)", constituted by the Central Government.  
 Member(s) who have not yet encashed their dividend is / are requested, in their own interest, to immediately write to the Registrar & Share Transfer Agent of the Company or to the Company, for claiming their outstanding dividend for the Financial Year 2009-10 (which is due for transfer to IEPF on November 3, 2017) and subsequent years. The dividend for the aforesaid year shall be paid only on receipt of request and

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satisfactory compliance of the requisite procedure. Member(s) may refer to point no. xvii under General Shareholders' Information in the Corporate Governance Report wherein details of transfer of unclaimed dividend to IEPF have been provided.

The details of unpaid and unclaimed dividend lying with the Company as on September 29, 2016 (date of the last Annual General Meeting) has been uploaded on Company's website [www.zicom.com](http://www.zicom.com) in accordance with the requirements of relevant Investor Education and Protection Fund (Uploading of information regarding unpaid and unclaimed amounts lying with companies) Rules, 2012 and the same has also been uploaded on Ministry of Corporate Affairs website [www.mca.gov.in](http://www.mca.gov.in).

Further, pursuant to the provisions of Section 124 of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, all shares on which dividend has been unclaimed for seven consecutive years or more are required to be transferred to IEPF. However, pursuant to the General Circular issued by the Ministry of Corporate Affairs with respect to Section 124(6) of the Companies Act, 2013 read with Rules made thereunder the said matter is under due consideration.

In the event of transfer of shares and the unclaimed dividends to IEPF, Members are entitled to claim the same from IEPF by submitting an online application in the prescribed Form IEPF-5 available on the website [www.iepf.gov.in](http://www.iepf.gov.in) and sending a physical copy of the duly signed Form IEPF-5 to the Company along with the requisite documents enumerated in the Form IEPF-5. Members can file only one consolidated claim in a financial year as per the IEPF Rules.

15. All documents referred to in this Notice and Explanatory Statement annexed herewith are open for inspection by the Members at the Registered Office of the Company on all working days between 11.00 a.m. to 1.00 p.m., upto the date of the Meeting and during the time of the Meeting.
16. The Registers / records under the Companies Act, 2013, which are required to be made available for inspection at the Annual General Meeting will be made available accordingly.
17. Brief profiles of the Directors proposed to be re-appointed / appointed vide Item Nos. 2 and 4 of this Notice are as under:

- i) **Mr. Pramoud Rao** (DIN: 00010743), B.Sc. (aged 60 years)  
Mr. Pramoud Rao is a Science Graduate with over 25 years of business experience. He is responsible for strategic planning, local and international partnerships, acquisitions, marketing and sales, technical and branding functions of Zicom. He aims to make security solutions technology driven and affordable, so that every home and every office in India feels secure. He was Ex-President of Fire and Safety Association of India.

- ii) **Ms. Tanvi Joshi** (DIN: 07703593), B.Com. (aged 30 years)  
Ms. Tanvi Joshi is a vibrant, confident and experienced professional in brand management and strategy consulting. Over the years, she has handled many categories from FMCG to Media, Beauty and Real Estate. Her core strengths are culling out consumer insights, analyzing competition landscape and deep diving in the category dynamics. Her expertise lies in bringing all elements of market intelligence together to create a unique brand and company story.

Ms. Joshi's zest for creativity, focus on idea generation and persistence on effective implementation took her to the next level in her career at a very early stage. As a Senior Planner at Famous, she worked with the Strategy Head and drove a number of Big Brands for the Agency. Presently, Ms. Joshi is a Brand Strategy Consultant with TSC and a Senior Member of the Firm. Ms. Joshi is a Graduate in Commerce from University of Mumbai.

Further details of these Directors, pursuant to Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, are given in the Corporate Governance Report forming part of the Annual Report.

18. Members are requested to visit the website of the Company [www.zicom.com](http://www.zicom.com) for viewing the quarterly and annual financial results and other information on the Company. For investor-related queries, communication may be sent by an e-mail to [investors@zicom.com](mailto:investors@zicom.com).
19. Members are requested to send their queries, if any, relating to the accounts, to reach the Company's Registered Office atleast ten days before the Annual General Meeting, so that the information could be compiled in advance.
20. The route map for the venue of the Meeting has been provided in the attendance slip.
21. In case of joint holder(s) attending the Meeting, only the joint holder higher in the order of names will be entitled to vote.
22. For the convenience of the Members, attendance slip and proxy form are enclosed to this Notice. Members / Proxy holders / Authorized representatives are requested to fill in details and affix their signatures at the space provided therein and surrender the attendance slip at the venue of the Meeting. Proxy / Authorized representatives of Members should state on their attendance slip as 'Proxy' or 'Authorized Representative' as the case may be.
23. **Voting through electronic means:**
  - A. Pursuant to Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as substituted by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the

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Company is pleased to provide its Members, the facility to exercise their right to vote, for the business to be transacted, as mentioned in this Notice of the Twenty Third Annual General Meeting, by electronic means. In this regard, the Company has appointed Central Depository Services Limited (CDSL) for providing e-voting facility. Accordingly, the Members (holding shares both in physical and dematerialized form as on the cut-off date mentioned herein below) are requested to exercise their vote for the business to be transacted in this Notice of the Annual General Meeting by electronic means through the e-voting facility. It is hereby clarified that it is not mandatory for a Member to vote using the e-voting facility. A Member may avail of the facility at his / her / its discretion, as per the instructions provided herein.

- B. The Facility for voting shall be made available at the Meeting either through electronic voting system or ballot or polling paper and the Members attending the Meeting who have not cast their vote by remote e-voting shall be entitled to exercise their right at the Meeting.
- C. Members who have already cast their vote by means of remote e-voting prior to the Meeting may attend the Meeting but shall not be entitled to cast their vote again at the Meeting. In case a Member who has already cast vote through remote e-voting also casts vote again at the Meeting, then vote cast through remote e-voting shall be considered.

### The instructions for e-voting are as under:

- i. The voting period begins on September 18, 2017 (9.30 a.m.) and ends on September 20, 2017 (5.00 p.m.). During this period Members of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of September 15, 2017, may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- ii. The Members who have already voted prior to the Meeting date would not be entitled to vote at the Meeting venue.
- iii. The Members should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- iv. Click on "Shareholders" tab.
- v. Now Enter your User ID
  - a. For CDSL: 16 digits Beneficiary ID
  - b. For NSDL: 8 character DP ID followed by 8 digits Client ID
- c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- vi. Next enter the Image Verification as displayed and Click on Login.
- vii. If you are holding shares in dematerialized form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an

earlier voting of any company, then your existing password is to be used.

viii. If you are a first time user, follow the steps given below:

For Members holding shares in Dematerialized Form and Physical Form	
<b>PAN</b>	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Members who have not updated their PAN with the Company / Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number (refer serial no. printed on the name and address sticker) in the PAN field.</li> <li>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. e.g. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li> </ul>
<b>Dividend Bank Details OR Date of Birth (DOB)</b>	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your Demat account or in the Company records in order to login.</p> <ul style="list-style-type: none"> <li>If both the details are not recorded with the Depository or Company please enter the Member ID / Folio Number in the Dividend Bank details field as mentioned in instruction (v).</li> </ul>

- ix. After entering these details appropriately, click on "SUBMIT" tab.
- x. Members holding shares in physical form will then reach directly the Company selection screen. However, Members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- xi. For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- xii. Click on the EVSN of <ZICOM ELECTRONIC SECURITY SYSTEMS LIMITED> on which you choose to vote.
- xiii. On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select



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- the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- xiv. Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
  - xv. After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
  - xvi. Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
  - xvii. You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
  - xviii. If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password and enter the details as prompted by the system.
  - xix. **Shareholders can also cast their vote using CDSL’s mobile App m-Voting available for android based mobiles. The m-Voting App can be downloaded from Google Play Store. Apple and Windows phone users can download the App from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile App while voting on your mobile.**
  - xx. **Note for Non – Individual Shareholders and Custodians**
    - Non-Individual shareholders (i.e. other than Individuals, HUF, NRI, etc.) and Custodian are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves as Corporates.
    - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
    - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
    - The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
    - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the Scrutinizer to verify the same.
  - xxi. In case of any queries, grievances or issues regarding e-voting, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under Help Section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - xxii. In case a person has become a Member of the Company after dispatch of AGM Notice but on or before the cut-off date for e-voting i.e. September 15, 2017, he / she may obtain the User ID and Password in the manner as mentioned in (i) to (xxi) above.
  - D. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date of September 15, 2017.
  - E. A person who is not a Member as on the cut-off date should treat this Notice for information purposes only.
  - F. In case of Joint Holders, attending the Meeting only such joint holder who is higher in the order of names will be entitled to vote at the Meeting.
  - G. Once the vote on a Resolution is cast by the Member, the Member shall not be allowed to change it subsequently.
  - H. Ms. Purvi Vasha, Practising Company Secretary (Membership No. 14069) has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
  - I. The Scrutinizer shall, immediately upon conclusion of voting at the General Meeting, would count the votes cast at the Meeting, thereafter unblock the votes cast through remote e-voting in the presence of atleast two witnesses not in employment of the Company and make not later than three days of conclusion of the Meeting, a Consolidated Scrutinizer’s Report of the total votes cast in favour or against, if any, to the Chairman or a person authorised by him in writing who shall countersign the same; and announce the results on the voting.
  - J. The results declared along with the Scrutinizer’s Report shall be placed on the Company’s website [www.zicom.com](http://www.zicom.com) and on the website of CDSL [www.evotingindia.com](http://www.evotingindia.com) immediately after the results are declared. The Company shall simultaneously forward the results to BSE Limited (“BSE”) and National Stock Exchange of India Limited (“NSE”), where the shares of the Company are listed.
  24. In order to communicate speedily and effectively the important and relevant information and events, the Members are hereby requested to register their e-mail address(es) and changes therein from time to time, through any of the following manner:
    - a. **Company’s Website:** By visiting the website [www.zicom.com](http://www.zicom.com) and following link on the Home Page → Investors Relations → Go Green.
    - b. **Email Intimation:** By sending an email to [investors@zicom.com](mailto:investors@zicom.com) and mentioning the Name(s) and Folio Number/Client ID and DP ID.
    - c. **To the Company:** By a written communication addressed to the Company Secretary at the Registered Office of the Company.
- Upon registration of the e-mail address(es) by the Members , the Company will send them Notices, Annual Report and other documents and communications meant for Members via electronic mode/e-mail.
- Further, the communications/documents will also be made available on the Company’s website [www.zicom.com](http://www.zicom.com) for download by the Members.

## Notice

### EXPLANATORY STATEMENT

**The following Explanatory Statement, pursuant to Section 102(1) of the Companies Act, 2013 (the Act) sets out all material facts relating to the business mentioned at Item No. 4 of the accompanying Notice dated May 26, 2017.**

#### Item No 4:

Pursuant to Section 161 and other applicable provisions of the Companies Act, 2013 read with Rules thereunder and read with Article 114 of the Articles of Association of the Company, the Board, through Circular Resolution dated January 12, 2017, appointed Ms. Tanvi Joshi (DIN: 07703593) as an Additional Director of the Company, effective that date.

Pursuant to the provisions of Section 161 of the Companies Act, 2013, Ms. Tanvi Joshi will hold the office upto the date of the ensuing Annual General Meeting. The Company has received notice in writing, under the provisions of Section 160 of the Companies Act, 2013, from a Member alongwith the deposit of Rs. 100,000 proposing the candidature of Ms. Tanvi Joshi for appointment as Director liable to retire by rotation.

The Company has received from Ms. Tanvi Joshi - (i) consent in writing to act as a Director in Form DIR-2 pursuant to Rule 8 of Companies (Appointment & Qualification of Directors) Rules, 2014; and (ii) intimation in Form DIR-8 in terms of Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that she is not disqualified under sub-section (2) of Section 164 of the Companies Act, 2013.

The resolution seeks approval of the Members for the appointment of Ms. Tanvi Joshi as a Director of the Company, liable to retire by rotation, pursuant to Section 152 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made thereunder.

A brief resume of Ms. Tanvi Joshi, nature of her expertise in specific functional areas and names of companies in which she holds directorships and memberships / chairmanships of Board Committees, shareholding and relationships between directors inter-se as stipulated under Regulation 36 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, are provided in para II (F) of the Corporate Governance Report forming part of the Annual Report.

The Board considers that her association with the Company would be beneficial to the Company and it is desirable to appoint Ms. Tanvi Joshi as a Director.

Ms. Tanvi Joshi is interested in the proposed resolution for her appointment as a Director to the extent of the Fees, and other permitted payments and benefits which she may get in her capacity as a Director of the Company. Except her and her relatives, no other Director, Key Managerial Personnel or their relatives, are interested or concerned, financially or otherwise, in the Resolution set out at Item No. 4.

The Board recommends the Ordinary Resolution as set out at Item No. 4 of the Notice for your approval.

#### By Order of the Board of Directors

**Kunjan Trivedi**  
Company Secretary

Place : Mumbai

Date: May 26, 2017

#### Registered Office:

501, Silver Metropolis,  
Western Express Highway,  
Goregaon (East), Mumbai 400063.